**Use case**

Add Record

**Scope**

The scope of this use case is for the company to add a record to their database form.

**Actors**

Company

**Description**

The use case describes the steps to be followed in order to add a record to a form that has been added to a database.

**Flow description**

**Precondition**The database has a pre-existing form and add record command button already created.

**Activation**

The use case starts when the user selects the form they wish to add a record to.

**Main flow**

1. The user opens the database.
2. The user selects the form they want to add a record to from the navigation panel.
3. The user clicks on the add record command button.
4. The user enters in the information they want to add.
5. The user saves the record by right click the opened form tab and then clicking save (A1-A2).

**Alternate flow**

**A1**

1. The user clicks File from the quick access toolbar.
2. The user clicks save.

**A2**

1. The user presses the control and s buttons on the keyboard.

**Exceptional flow**

**Termination**

The use case terminates when user saves the new record to the database.

**Post condition**

The system goes into a wait state.