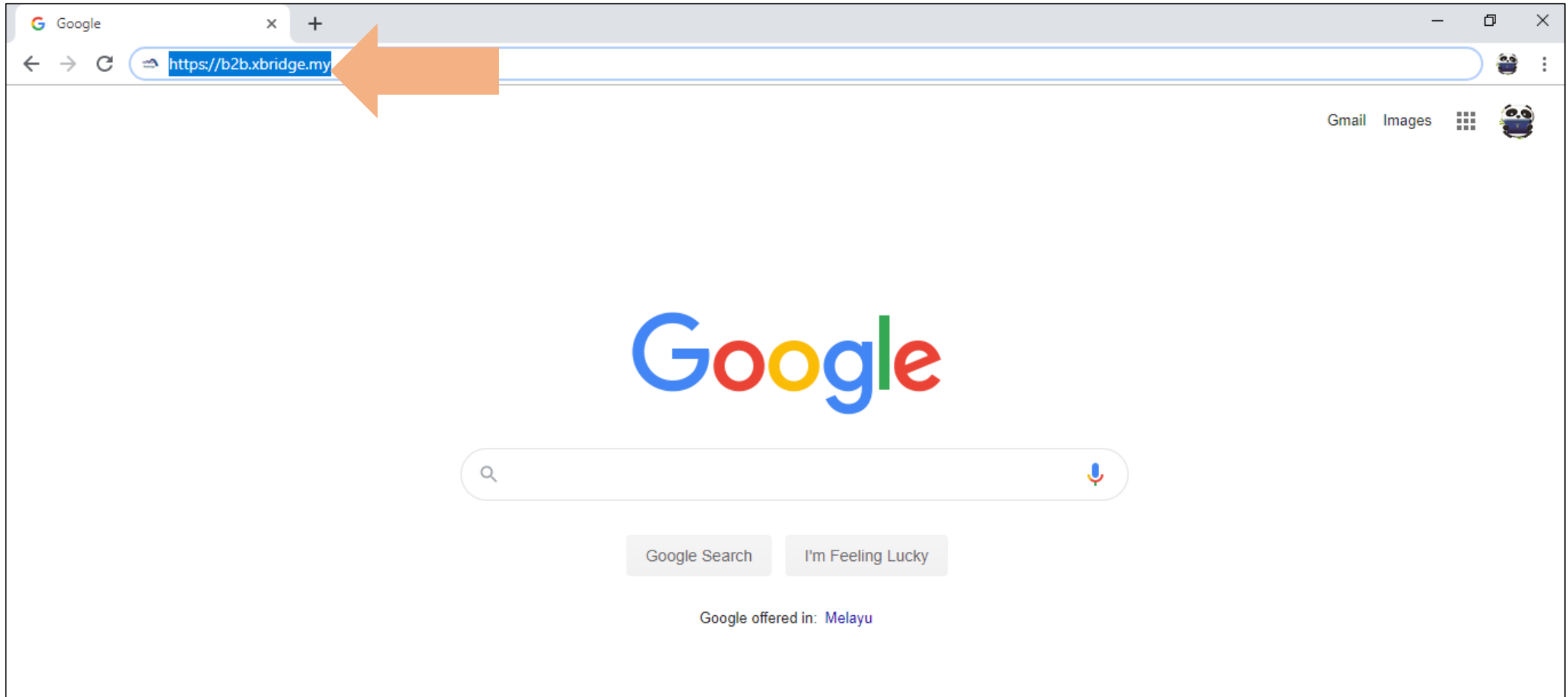


This user manual guide includes:

- ✓ How to login to xBridge B2B portal ?
- ✓ How to change Password in xBridge B2B portal?

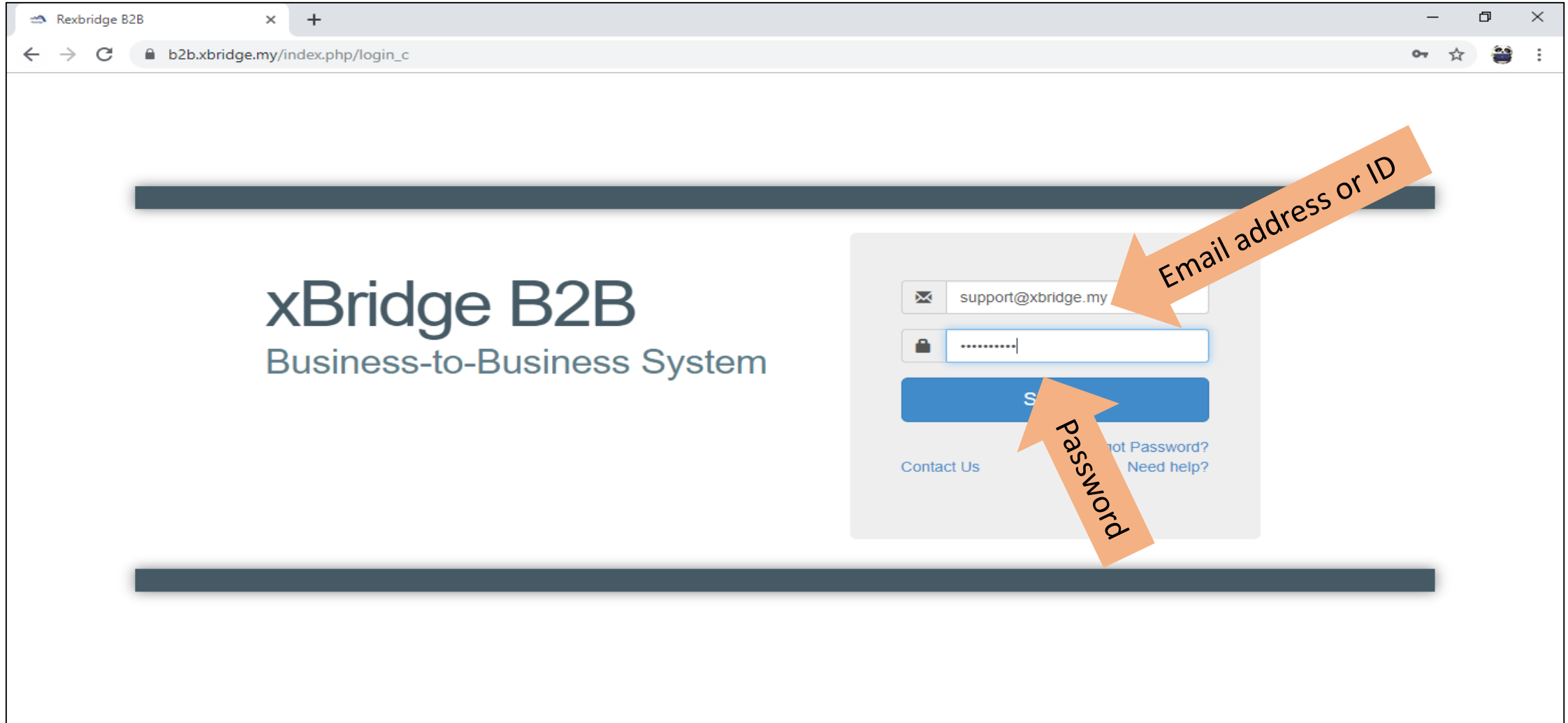
Step 1: Open browser and input <https://b2b.xbridge.my> at the address bar



# User Login

Step 2: Input your login account : email address, password, and click [Sign in](#)

*Note: 1<sup>st</sup> login user you may retrieve email on registered email address and password send by xBridge support*




The screenshot shows a web browser window with the URL `b2b.xbridge.my/index.php/login_c`. The page features the "xBridge B2B Business-to-Business System" logo on the left. On the right, there is a login form with two input fields: the first for email/ID (containing `support@xbridge.my`) and the second for password (masked with dots). Below the fields is a blue "Sign in" button. Two orange arrows point to the fields: one labeled "Email address or ID" pointing to the email field, and another labeled "password" pointing to the password field. At the bottom of the form, there are links for "Contact Us", "Forgot Password?", and "Need help?".

# User Login





Step 3: Select your customer and click [Submit](#)


*Note: multiple customers availability are subject to number of Retailer registration.*



[Contact](#)
[Profile](#)

Select Customer (Click on the logo button to select customer)

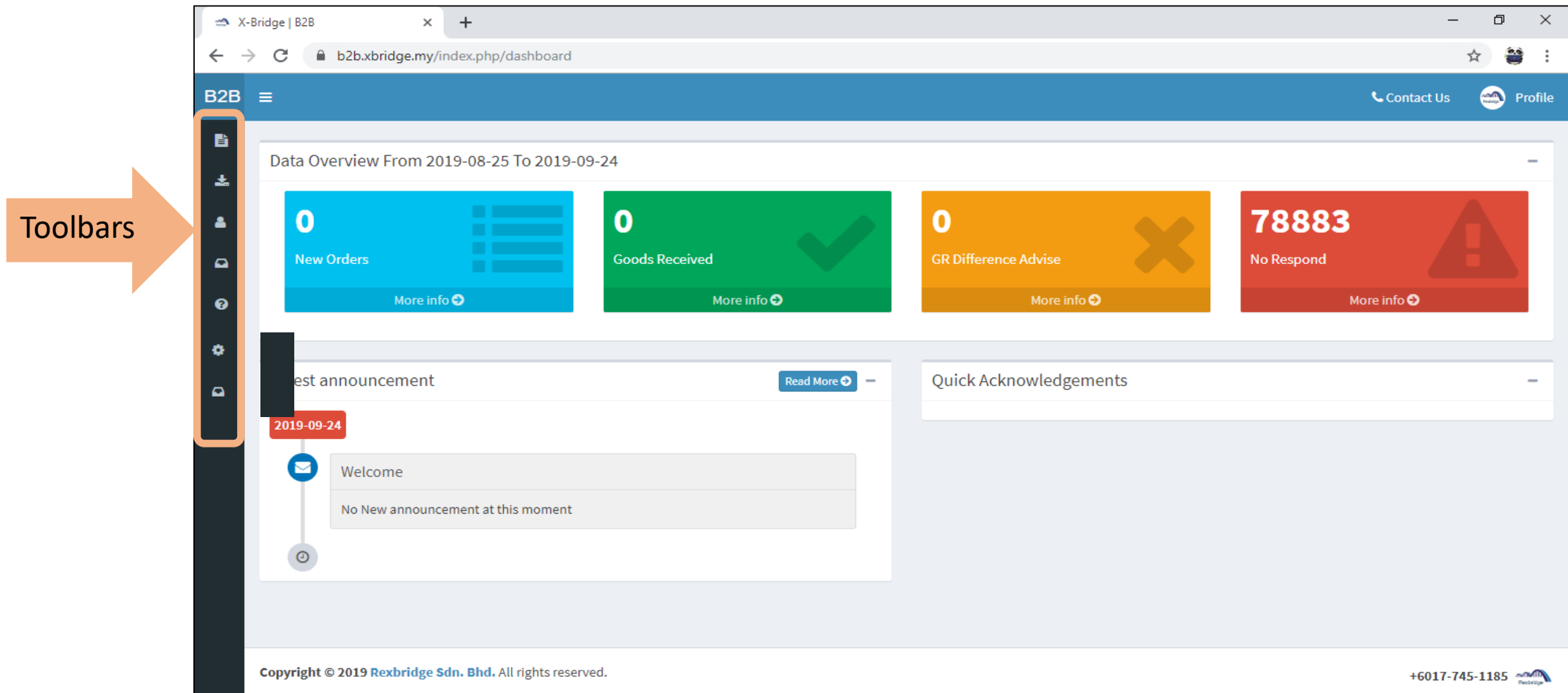







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Policy: [\(EN\)](#) [\(BM\)](#) +6017-745-1185/+6017-715-9340

Step 4: from the dashboard you can view the latest announcement and choose which activities to perform from the toolbars.



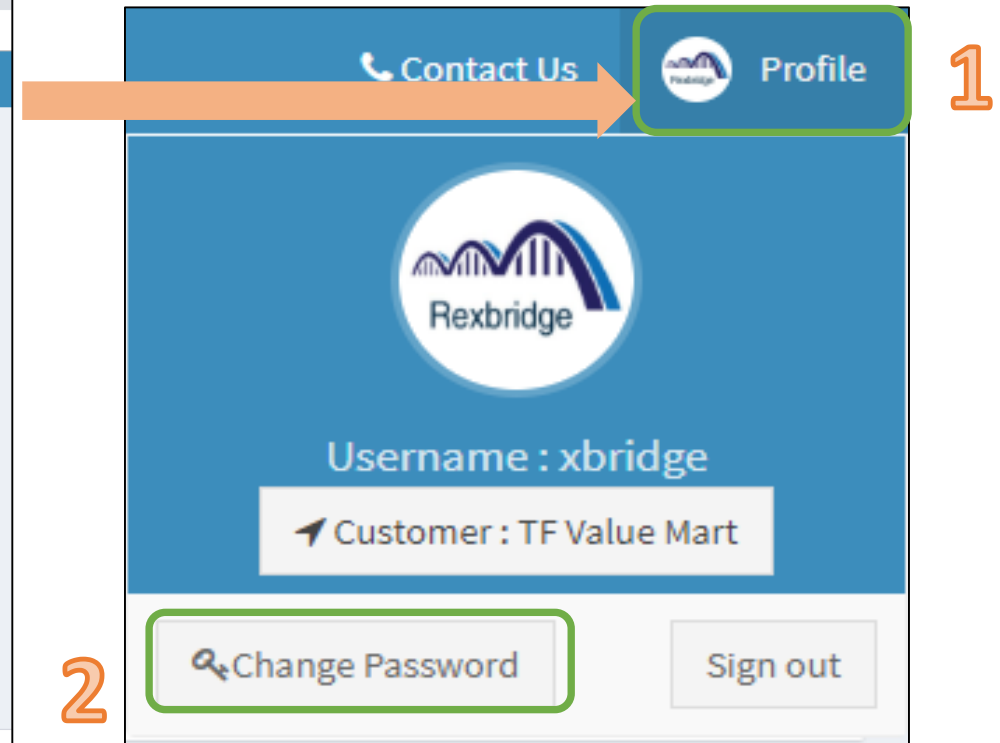
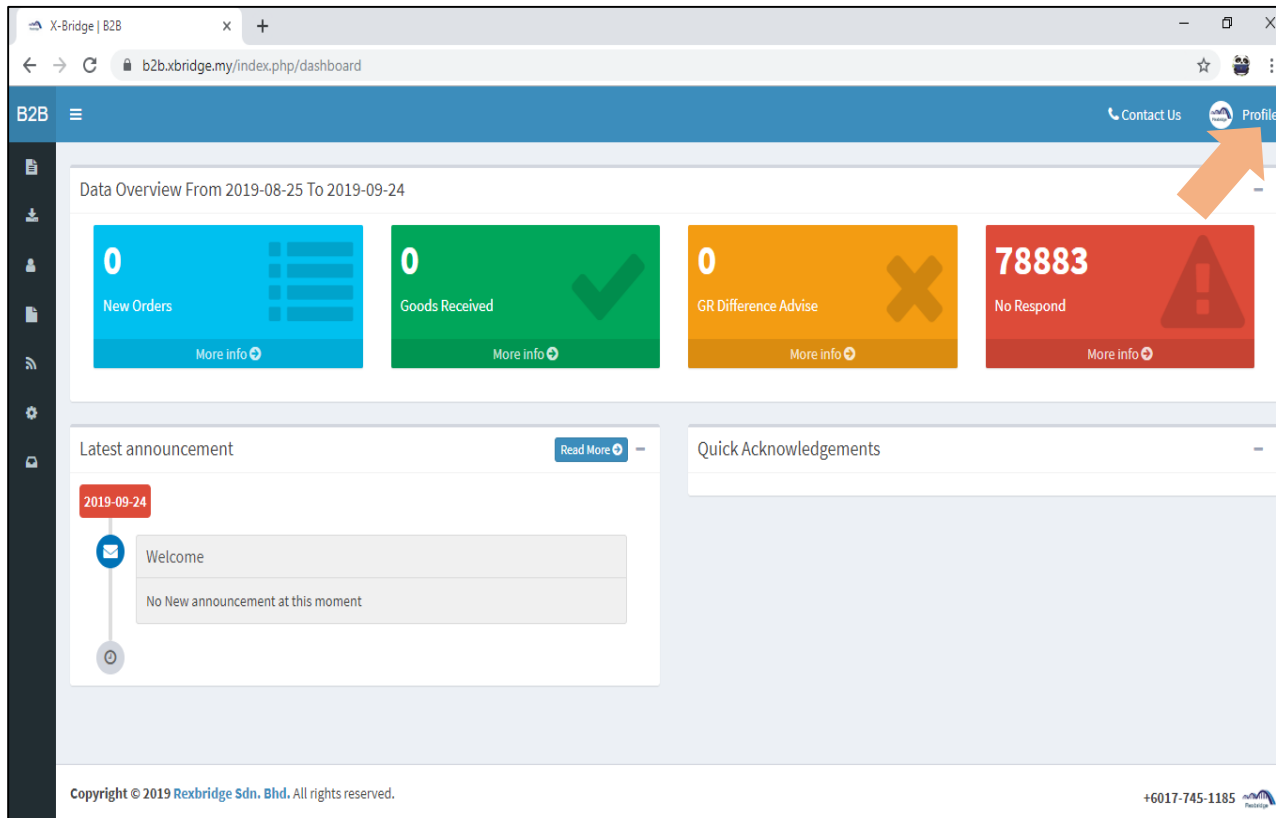
The screenshot shows a web browser window displaying the B2B dashboard. The address bar shows the URL `b2b.xbridge.my/index.php/dashboard`. The dashboard header includes a 'B2B' menu icon, a 'Contact Us' button, and a 'Profile' button. A vertical toolbar on the left side of the dashboard is highlighted with an orange arrow and the label 'Toolbars'. The main content area displays a 'Data Overview From 2019-08-25 To 2019-09-24' section with four colored cards: 'New Orders' (0), 'Goods Received' (0), 'GR Difference Advise' (0), and 'No Respond' (78883). Below this, there is a 'Latest announcement' section with a 'Read More' button and a 'Quick Acknowledgements' section. The footer contains copyright information for Rexbridge Sdn. Bhd. and a contact number.

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# Change Password

Step 1: Click  Profile and select  Change Password

*Note: After 1<sup>st</sup> time login it is recommended to change the default password provided by xBridge support*



# Change password

Step 2: Input your current password, new password, and retype new password to confirm new password then click 

Change Password

Please Key Previous Password :

Current password

.....

Please Key New Password :

New password

.....

Please Confirm Password :

Confirm password

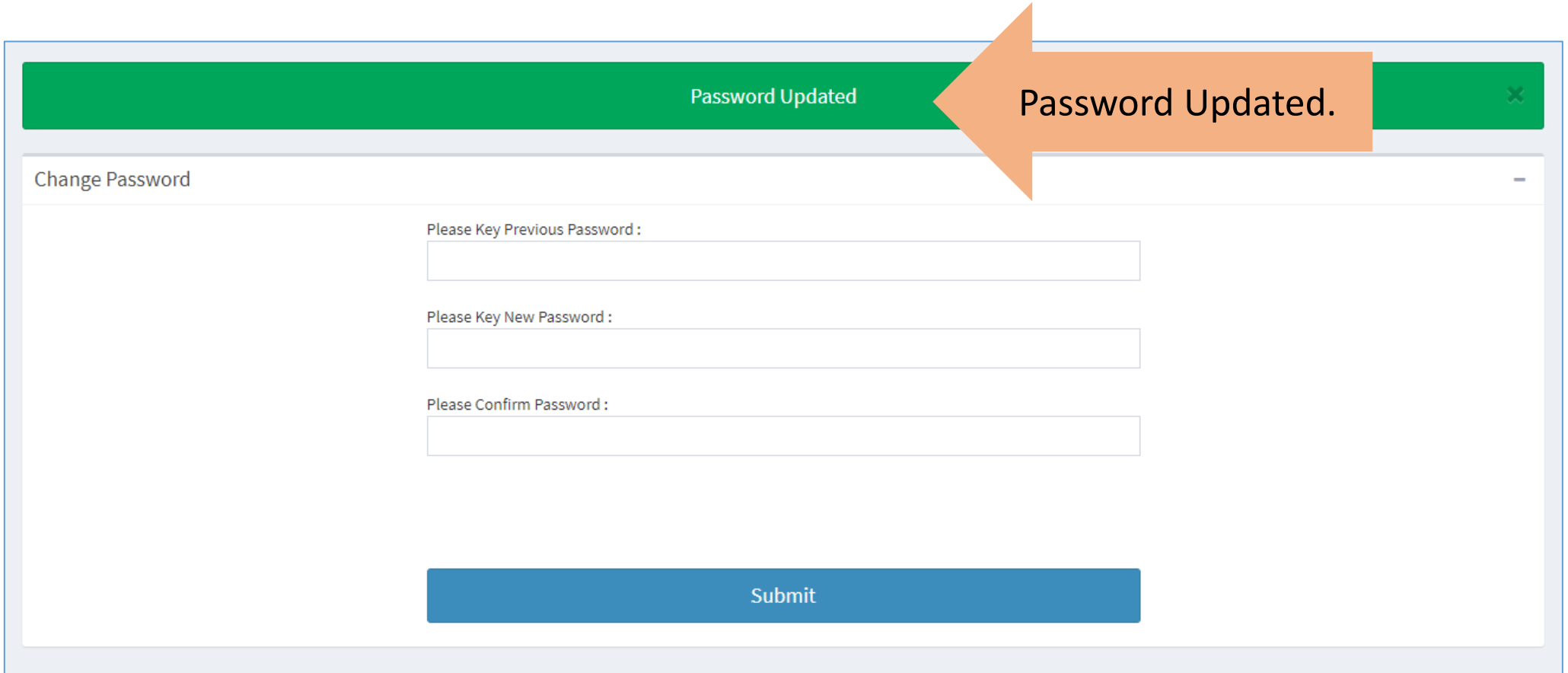
.....

Submit

# Change password

Step 3: After password changed succesfully, you will see

Password Updated



The screenshot shows a web interface for changing a password. At the top, there is a green banner with the text "Password Updated". Below this, the form is titled "Change Password". It contains three input fields: "Please Key Previous Password :", "Please Key New Password :", and "Please Confirm Password :". At the bottom of the form is a blue "Submit" button. An orange arrow points from the right side of the form towards the green banner, with the text "Password Updated." written inside the arrow.