

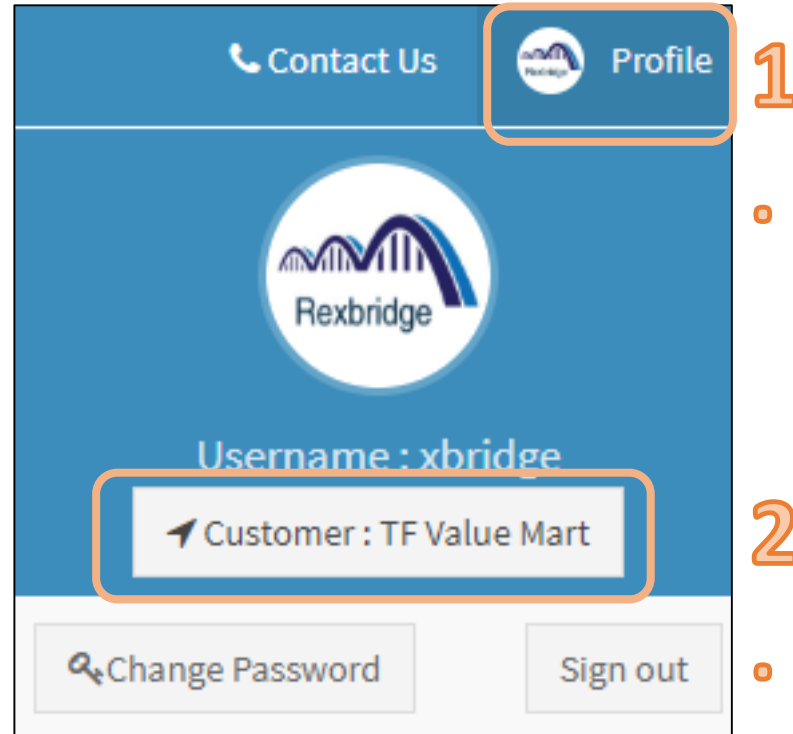
This user manual guide includes:

- ✓ How to change customer ?
- ✓ Xbridge contacts and information.
- ✓ Browse thru Toolbars : Download Documents or Create Transaction
- ✓ How to download or view Monthly Billing Invoices ?

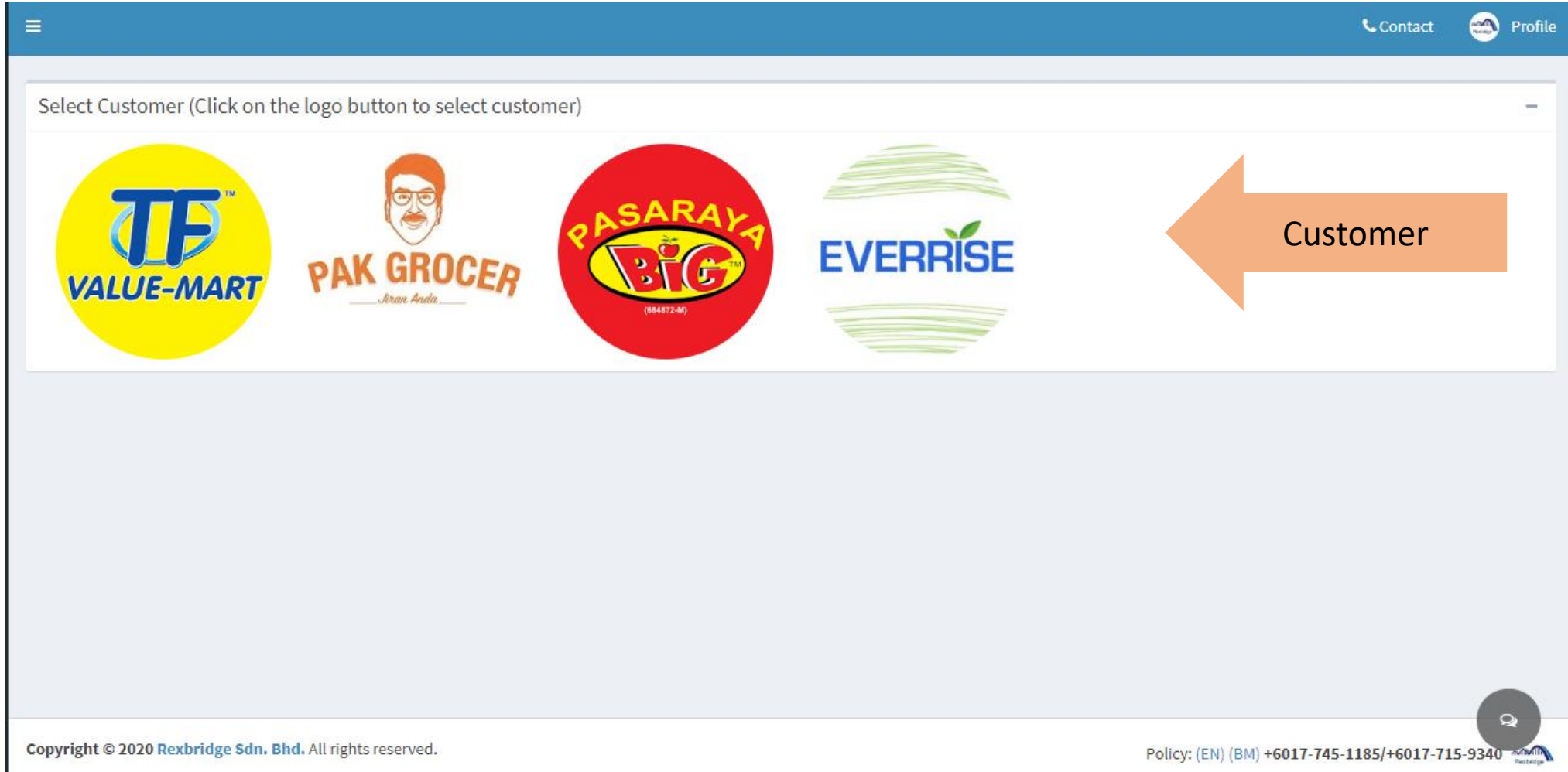
User Information - Change Customer

Step 1: Select  Profile form the top right corner and click

 Customer : TF Value Mart



Step 2: Select the customer you want.



The screenshot shows a web application interface for selecting a customer. At the top, there is a blue header bar with a menu icon on the left and 'Contact' and 'Profile' links on the right. Below the header, a white box contains the instruction 'Select Customer (Click on the logo button to select customer)'. Inside this box, four logos are displayed horizontally: 'TF VALUE-MART' (yellow circle), 'PAK GROCER' (orange text with a man's face), 'PASARAYA BIG' (red circle), and 'EVERRISE' (green and blue text with a leaf). To the right of these logos is a large orange arrow pointing left, labeled 'Customer'. At the bottom of the interface, there is a footer with copyright information on the left and contact details on the right.

Select Customer (Click on the logo button to select customer)

TF VALUE-MART

PAK GROCER

PASARAYA BIG

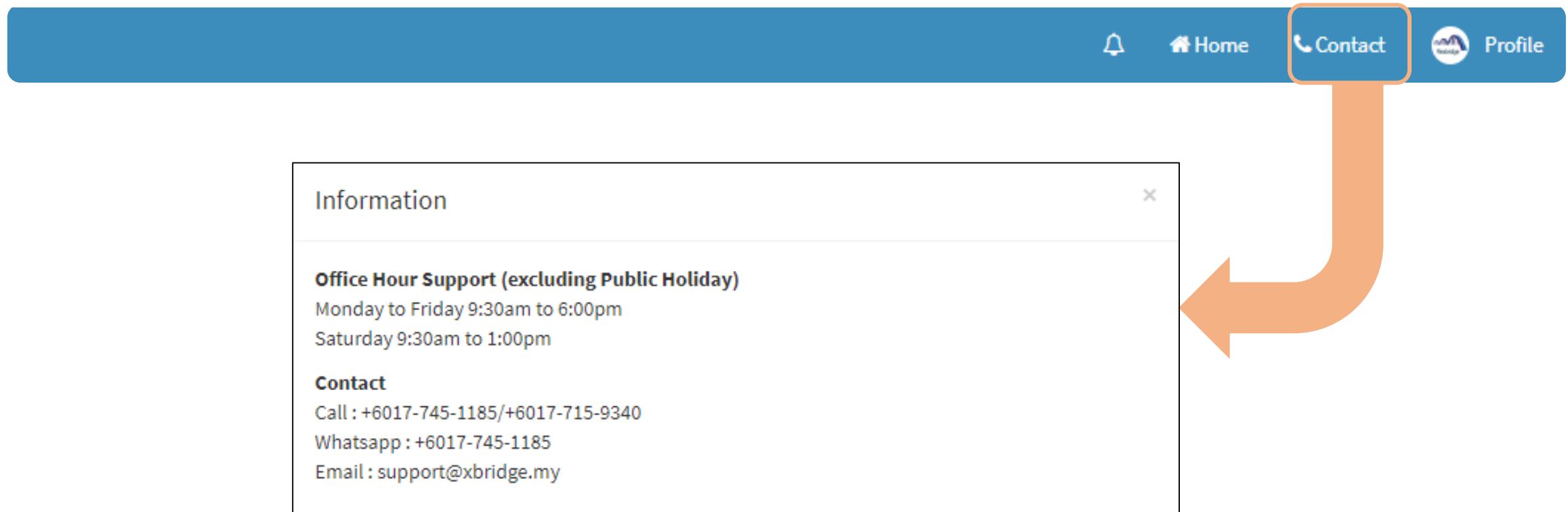
EVERRISE

Customer

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Policy: (EN) (BM) +6017-745-1185/+6017-715-9340

Step 3: click  when you need to contact xBridge support team



The screenshot displays the xBridge user interface. At the top, a blue navigation bar contains icons for a notification bell, 'Home', 'Contact' (highlighted with an orange box), and 'Profile'. Below the navigation bar, a modal window titled 'Information' is open. It contains the following text:

Office Hour Support (excluding Public Holiday)
Monday to Friday 9:30am to 6:00pm
Saturday 9:30am to 1:00pm

Contact
Call : +6017-745-1185/+6017-715-9340
Whatsapp : +6017-745-1185
Email : support@xbridge.my

An orange arrow points from the 'Contact' button in the navigation bar to the modal window.

Data Overview From 2019-09-16 To 2019-10-16

14630

New Orders

More info ↗

25471

Goods Received

More info ↗

108

GR Difference Advise

More info ↗

0


No Respond

More info ↗

Latest announcement

Read More ↗

2019-10-10



Malacca Holiday(Malacca Governor Holiday)

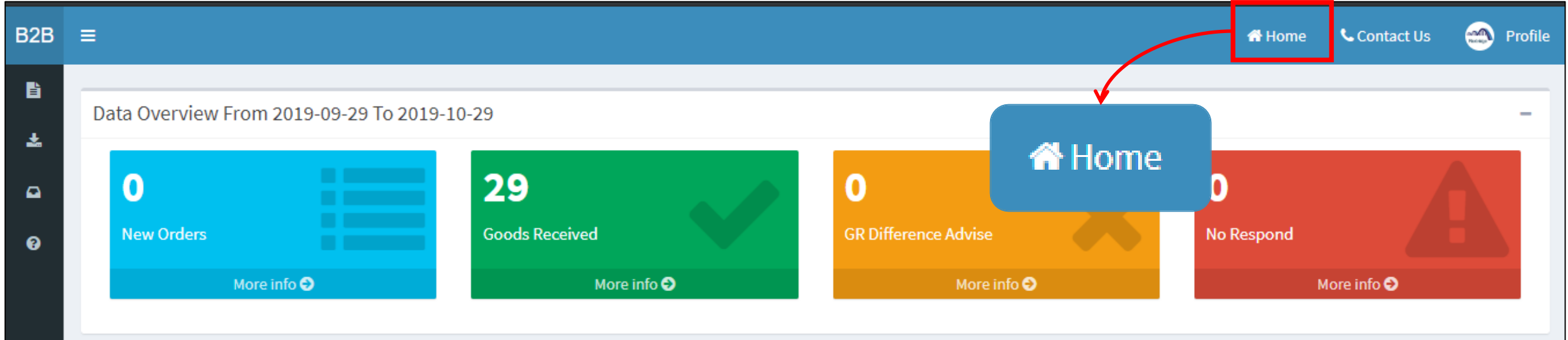
Our support team will not around at 11/10/2019 as it is Malacca Governor Holiday. We will respond to your emails and issue on 12/10/2019 (9:30am-1:00pm) when we back to office.


Quick Acknowledgements




hC - 2019-09-27 15:38:46

Any latest annoucement you can check at here.

Click  Home when you need go back to homepage.



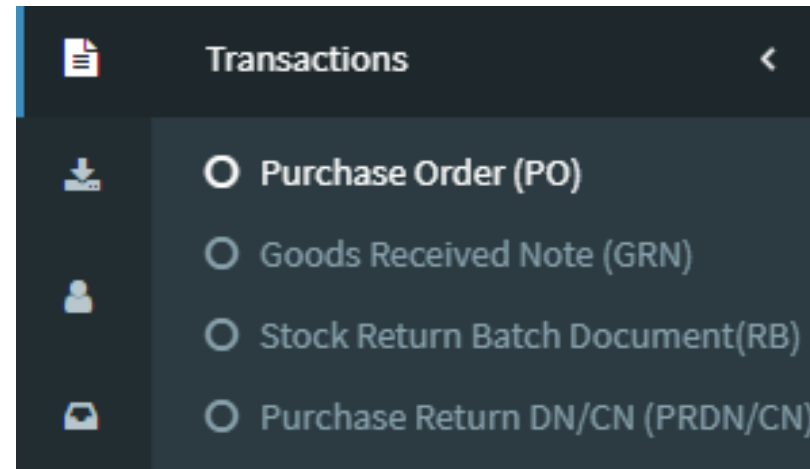
B2B 

 Home  Contact Us  Profile

Data Overview From 2019-09-29 To 2019-10-29

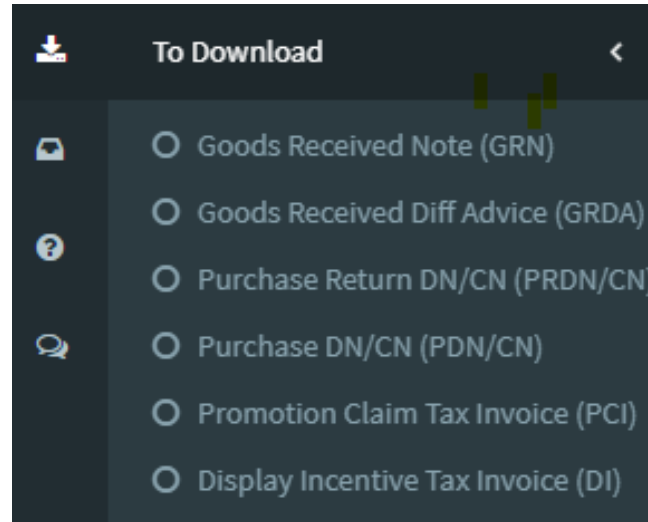
Category	Value	Status	Action
New Orders	0	Neutral	More info
Goods Received	29	Success	More info
GR Difference Advise	0	Warning	More info
No Respond	0	Error	More info

Toolbars - Create Transaction



- ✓ **Purchase Order (PO) : Download, View, Accept, Reject, Print PO**
- ✓ **Goods Received Note (GRN) : Create e-Invoice**
- ✓ **Stock Return Batch Document (RB) : Accept or Reject Stock Return document**
- ✓ **Purchase Return Debit/Credit Note (PRDN) : Create e-Credit Note**

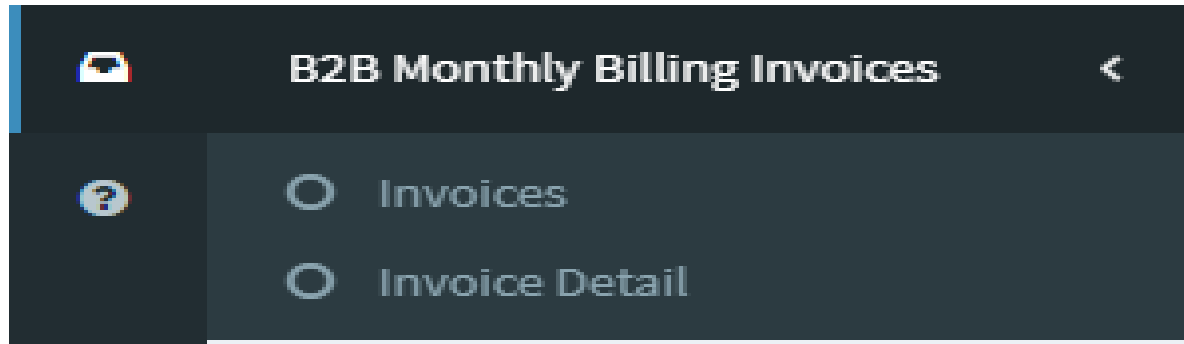
Toolbars – Download Documents



Download Documents

- ✓ Goods Received Diff Advice (GRDA)
- ✓ Purchase DN/CN (PDN/CN)
- ✓ Promotion Claim Tax Invoice (PCI)
- ✓ Display Incentive Tax Invoice (DI)

Toolbars - B2B Monthly Billing Invoices



B2B monthly
Billing Invoices

- ✓ **Invoices:** *view or download monthly invoice here.*
- ✓ **Invoice Detail:** *search and view your monthly invoice detail here.*