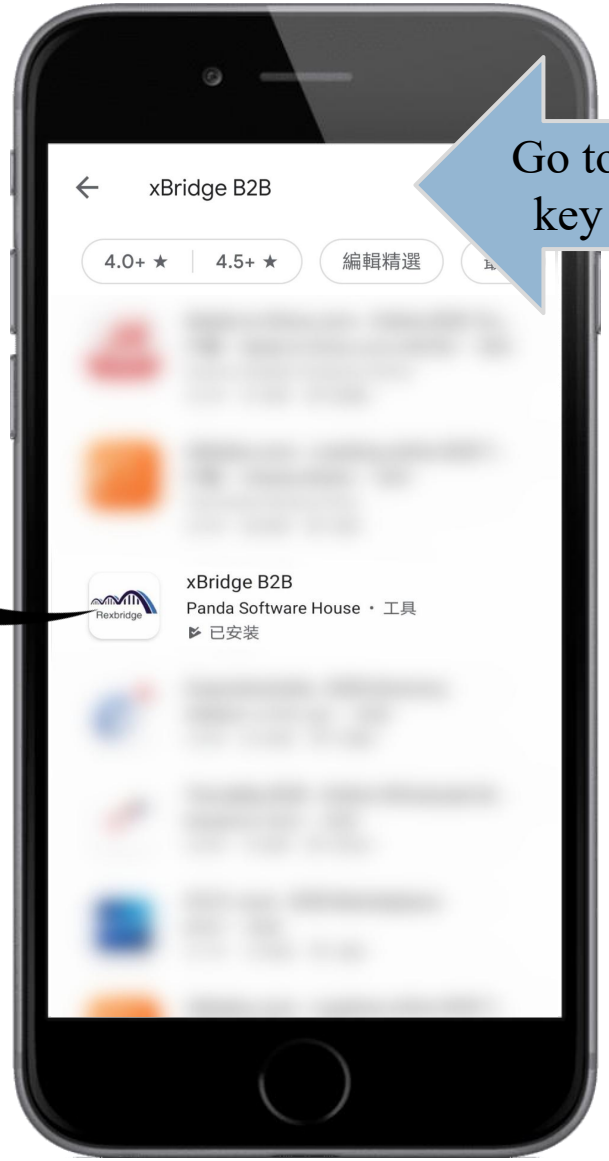
xBridge B2B App

- ✓ How to login to our B2B App ?
- ✓ How to switch customer and location ?
- ✓ How to change Password in xBridge B2B APP ?

User Login



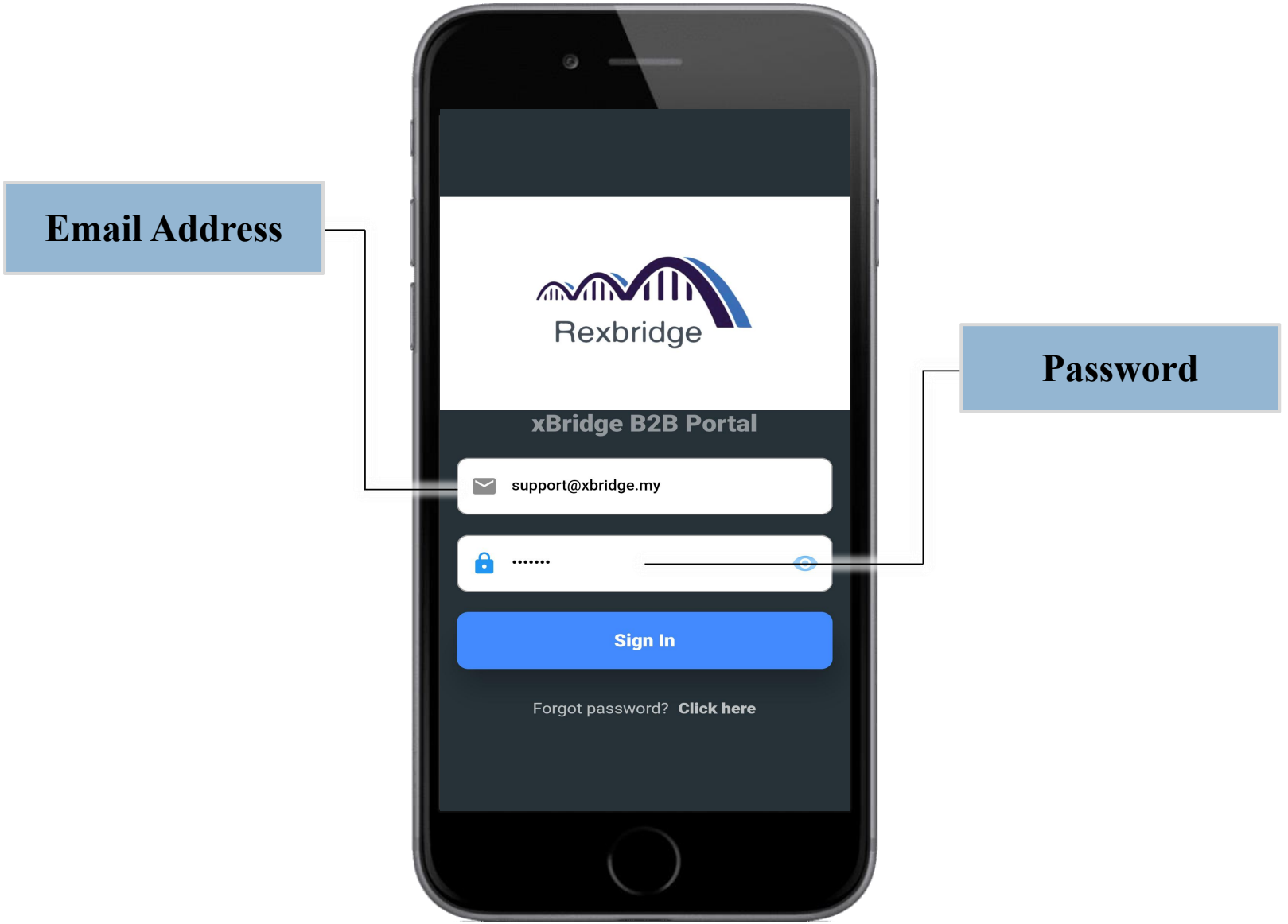
Go to search toolbar and key in “xBridge B2B”.

You can find the app with our company logo.

Step 1:

You can install our app in App Store/Play Store by searching “xBridge B2B”.

User Login

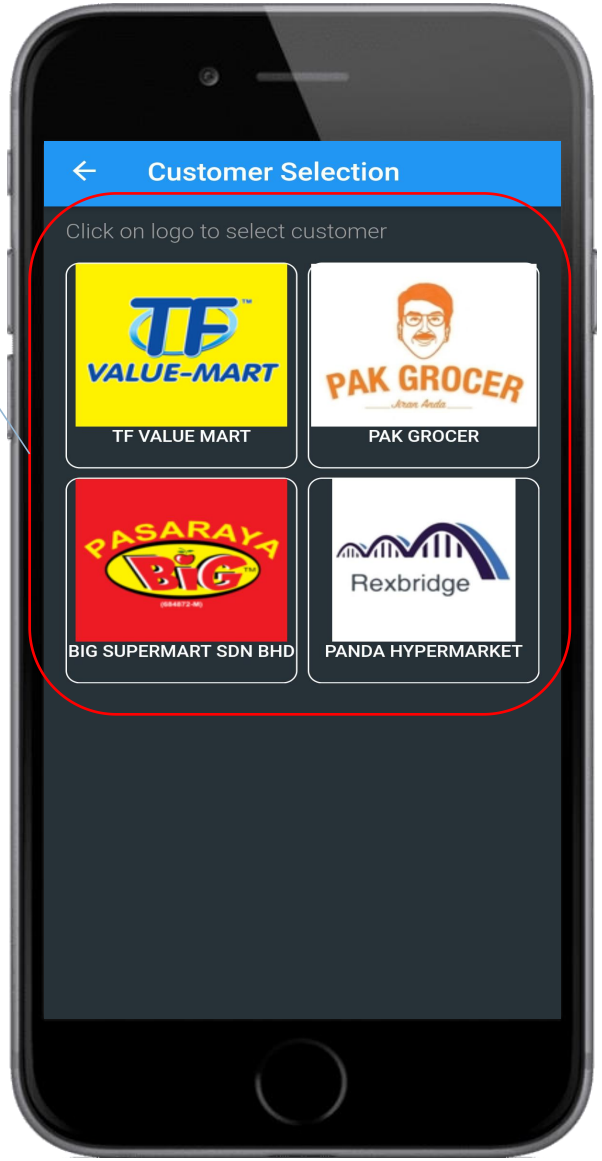


Step 2:

Input your login ID: email address & password then click on Sign in .

Successful User Login

Select customer.



Step 3:

select the customer then click on it.

Successful User Login

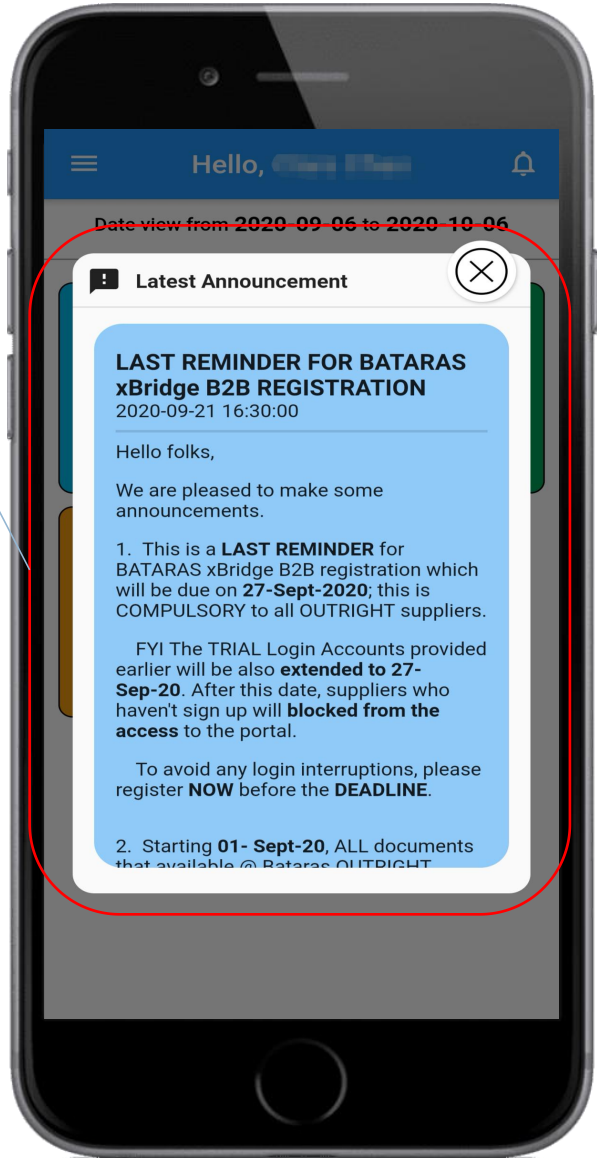
Select location (outlet)

Step 4:

select the location/outlet that you want to view, then click on → Next .

Successful User Login

Announcement



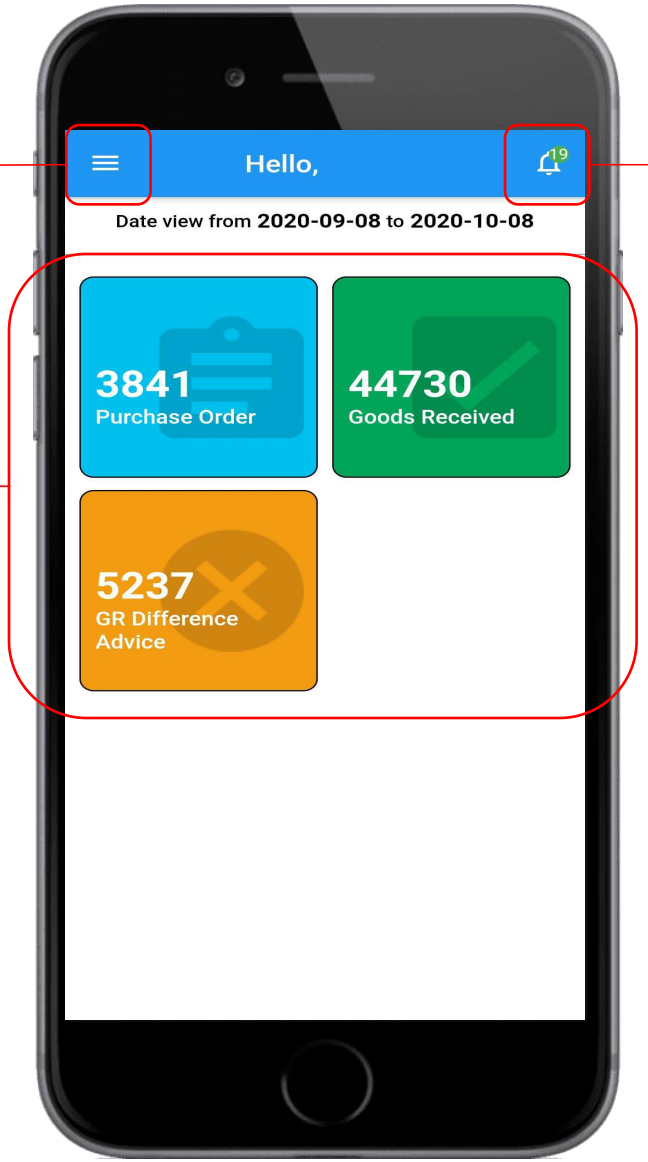
Step 5:

Latest announcement will appear, please read through and click ⓧ to close it.

Successful User Login

Toolbars

This section to view documents.



This is a notifications icon.

Step 6:

This is the dashboard where to select toolbars, view data and notifications.

Successful User Login

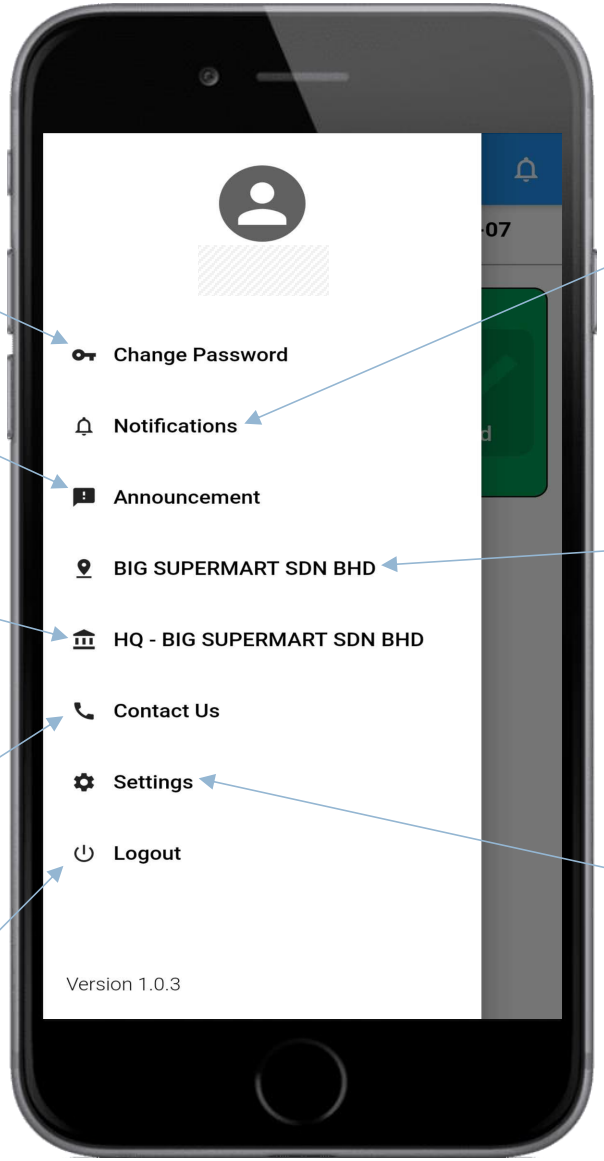
Change password

Announcement

Switch **location or outlet** here.

Contact Us – xBridge contact number and business hour.

Logout



Check notifications including **"read/unread/all"** through here

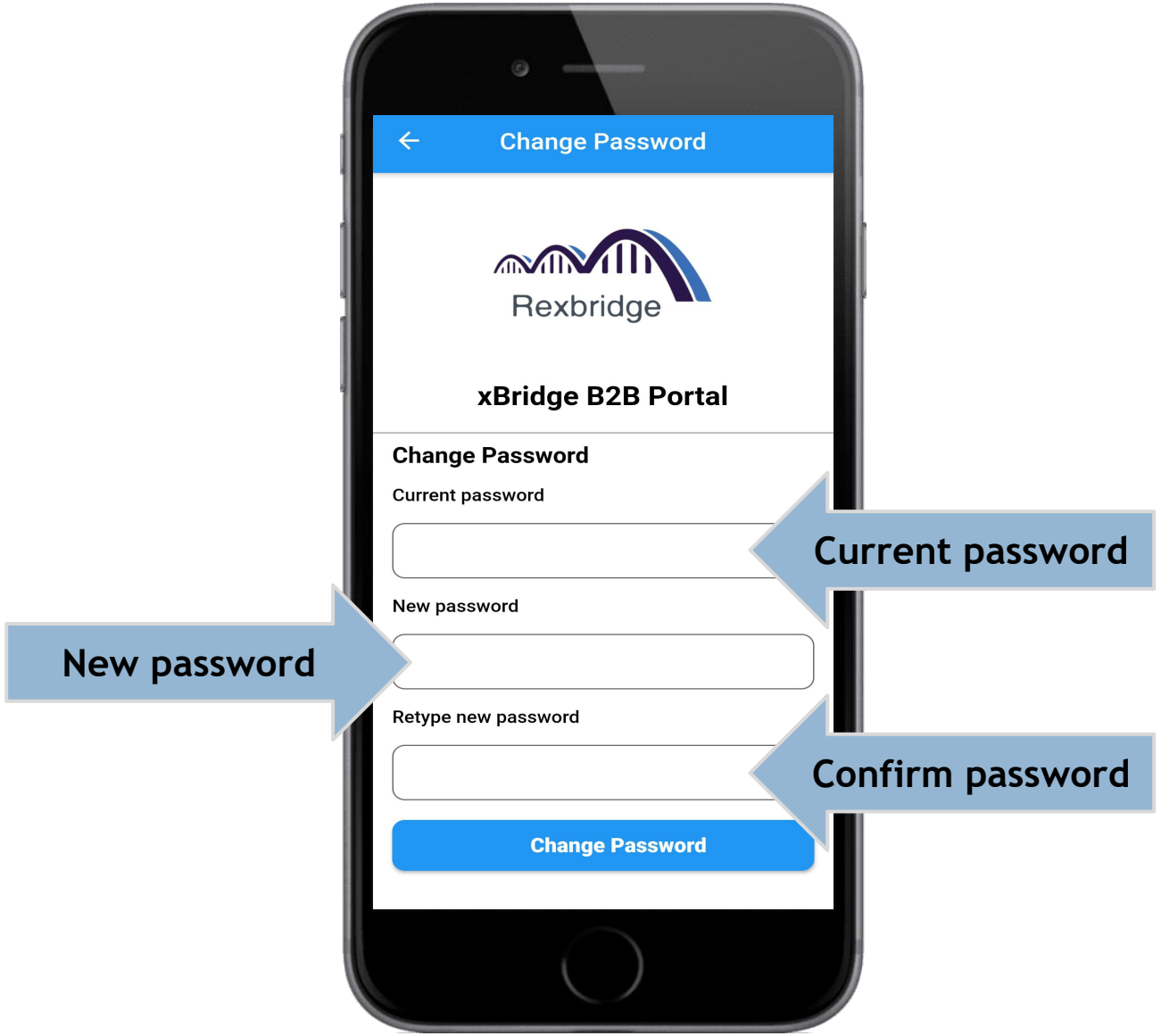
Switch **customer or retailer** here.

Change **theme** or view **privacy policy** and **user manual guide** through here.

Step 7:

Click on this toolbars ☰ icon to choose your actions.

Change Password

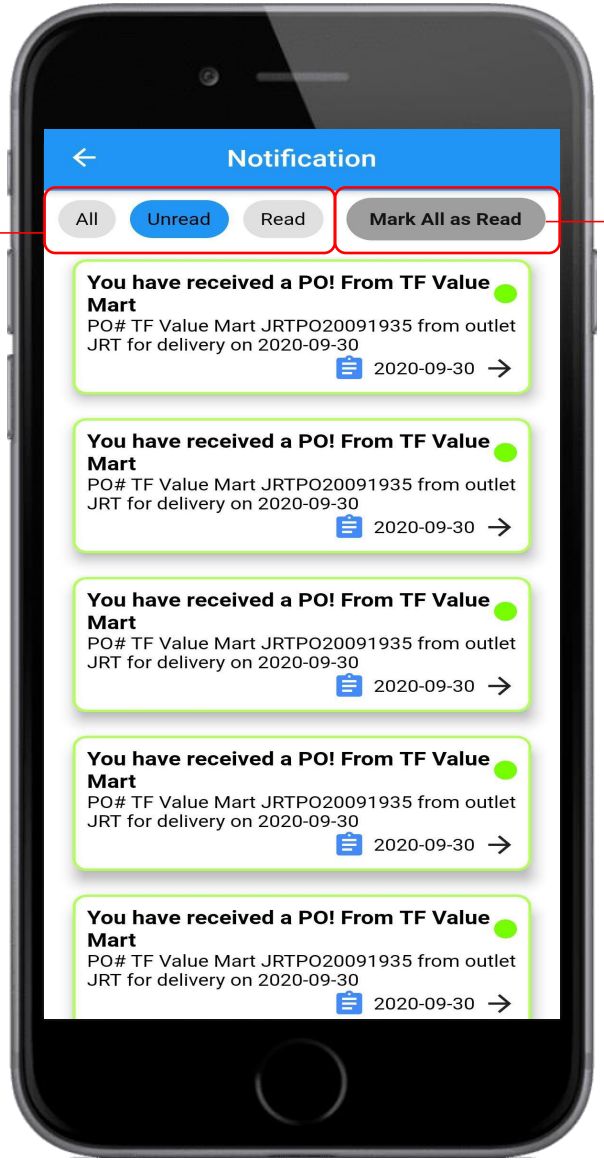


Step 8:

Input your current password, new password, and retype new password to confirm new password then click **Change Password** .

Note: Every changes on xBridge B2B app will reflect to B2B portal (web).

Notifications



Here to view "all/unread/read" notification by click on the quick access key.

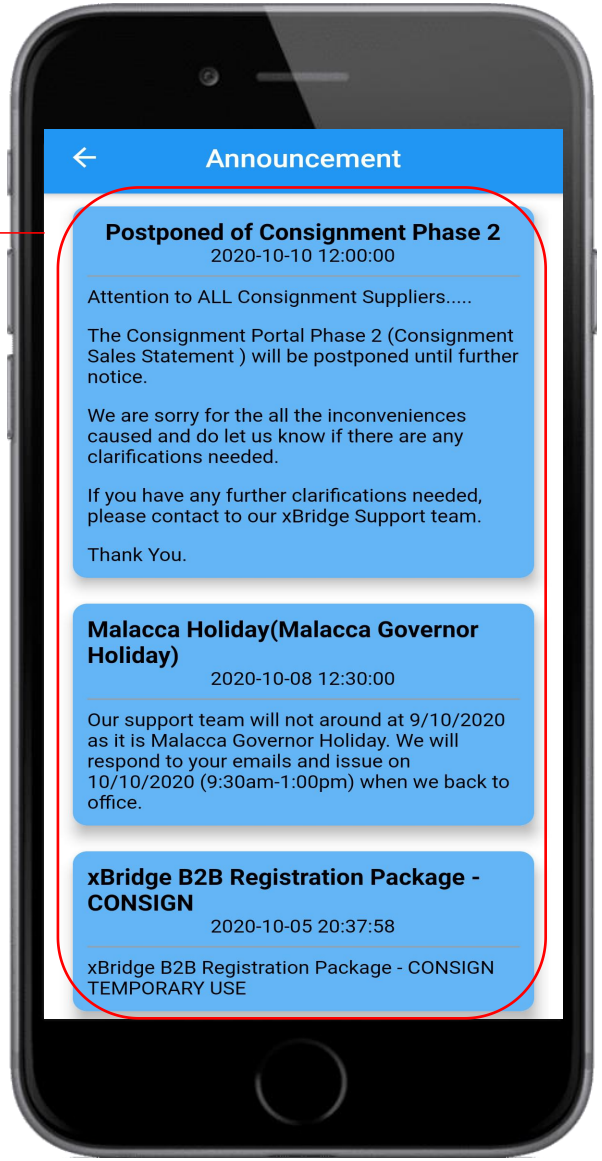
Mark all the notifications as read.

Step 9:

View all notifications here by click on this icon.

Announcement

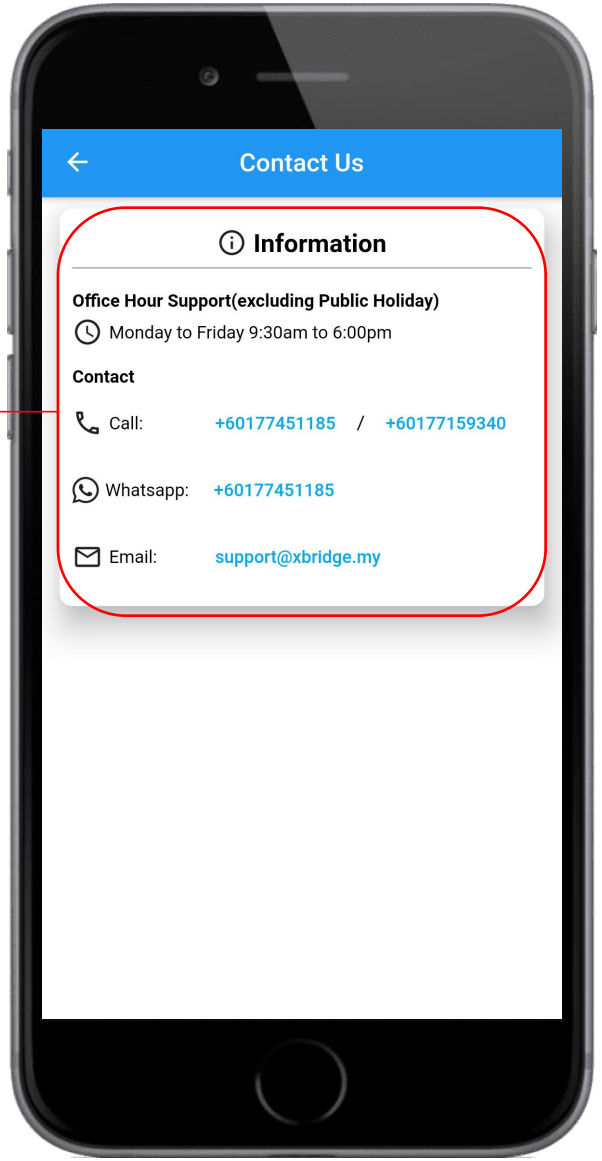
View more announcement here.



Step 10:

This screen show previous announcement.

Contact Us

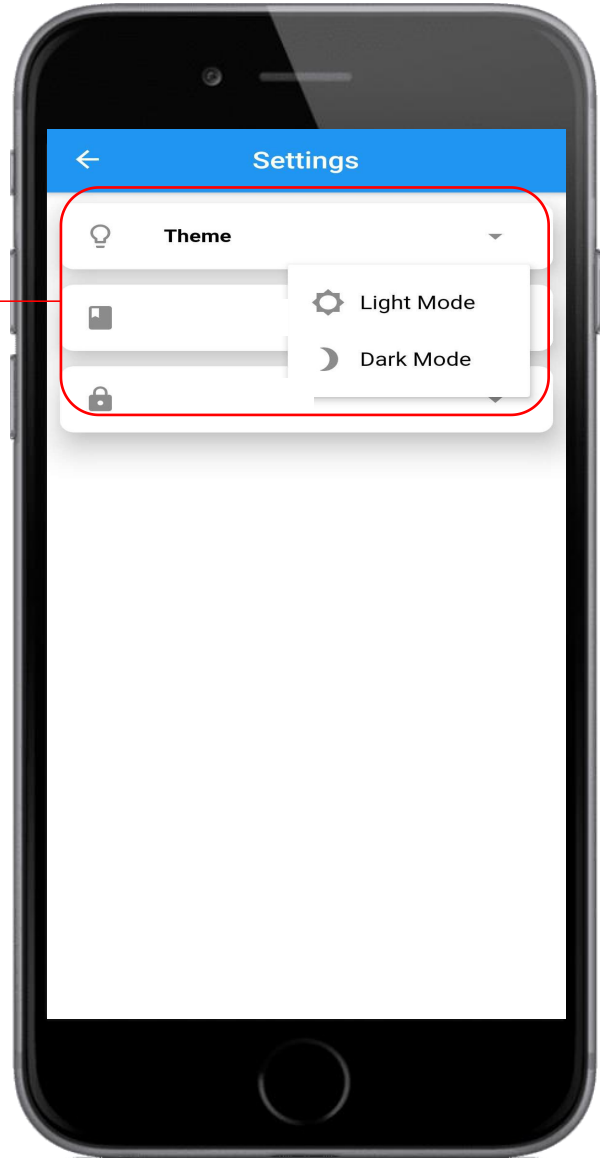


xBridge contact number, business hour and email address.

Step 11:

Contact Us – xBridge support line contact number, business hour and email address.

Settings

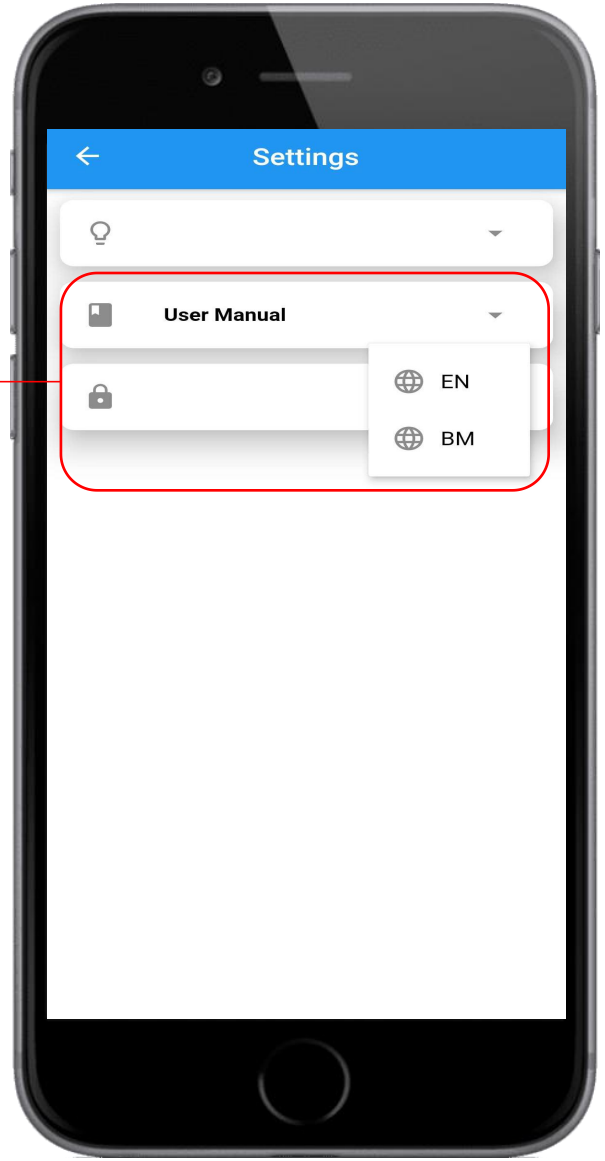


Select theme to change Light Mode or Dark Mode.

Step 12:

Change theme – Light Mode or Dark Mode.

Settings

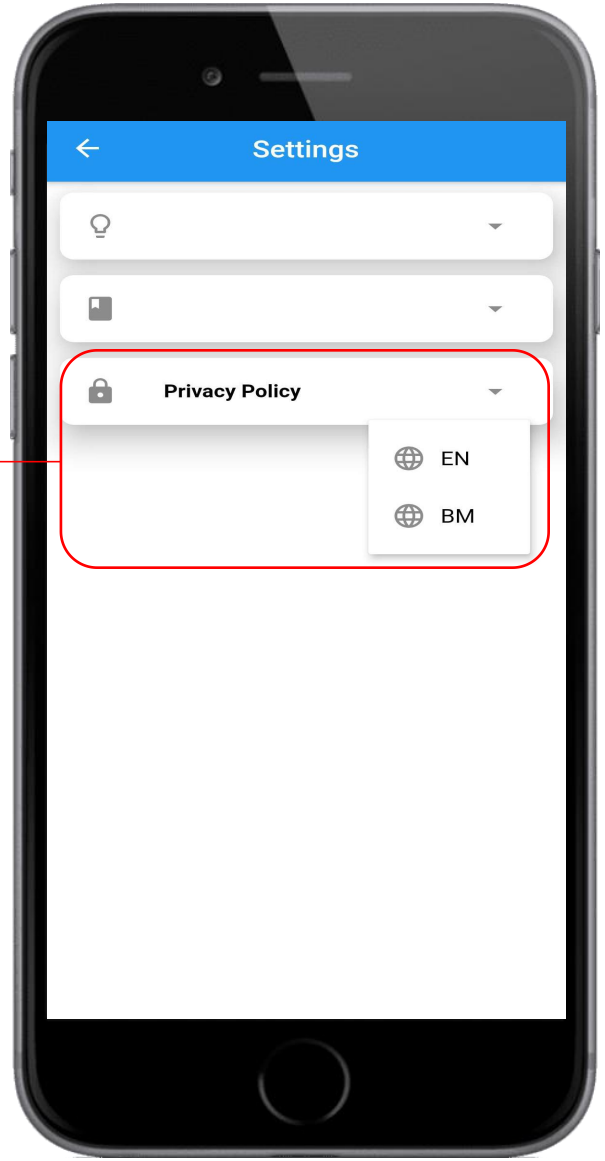


User Manual Guide.

Step 13:

User Manual Guide – Guideline on how to use xBridge B2B Portal. Can switch between English ver or Malay ver.

Settings



Privacy Policy

Step 14:

Privacy Policy – about xBridge B2B Portal policy. Can switch between English ver or Malay ver.

THANK YOU