Office Green

R - Responsible	Completes the deliverable or task.
A - Accountable	Makes final decisions and signs off on task completion. Only 1 per task.
C - Consulted	An advisor, stakeholder, or subject matter expert who offers guidance before an action is taken.
I - Informed	Kept up to date on decisions made.

Plant Pals Landing Page	Web Manager	Graphic Designer	Programmer	Quality Assurance Tester	Copywriter	Web Designer
Task/Deliverable						
PHASE 2						
Design a landing page for Plant Pals	A	C	I	I	I	R
Create website mockup	A	C	C	I	C	R
Design image assets	I	R	I	I	I	A
Create copy	A	I	I	I	R	I
Code landing page	A	I	R	I	I	I
Test landing page	A	I	C	R	I	I

*Note: In this exemplar, all roles that are not **Responsible**, **Accountable**, or **Consulted** for certain tasks are marked as **Informed**. You may not need to keep all of these roles **Informed** about every task, so your answers may vary for **Informed** individuals.*