Xavier Matos

516-210-5172 | XavierAMatos@outlook.com | https://xaviermatos.github.io/ | https://www.linkedin.com/in/xavier-m-5a5311125/

Education
University at Albany | *Master of Science* | Major: Information Science, Concentration: Information Management and Technology | GPA: 3.88 | *Senior Project:* Developed a Web Design Pathfinder for career guidance across all skill levels.

University at Albany | *Bachelor of Science* | Major: *Informatics*, Concentration: User Interface and User Experience (UI/UX), Minors: Computer Science and Business | GPA: 3.45 | Cum Laude | Recipient of the Spellman Academic Achievement Award | *Senior Projects:* Animated beach scene using SVG and developed a video game with Construct 3.

Technical Skills
(Front End Programming): HTML, CSS, JavaScript, jQuery, XML, TypeScript, React, Angular, Vue.js, Vite, and Sass
(Back End Programming): Node.js, Java, SQL, PHP, Laravel, Google App Script, APIs, and Object-Oriented Programming
UI/UX Design: Figma, Bootstrap, WordPress, Content Management Systems (CMS), Adobe Photoshop, Illustrator, Dreamweaver, and XD
Office Productivity: Microsoft 365, Excel, Word, PowerPoint, Smartsheet, Google Workspace, and Project Management Software
Languages: Fluent proficiency in English, and Intermediate proficiency in Spanish

Experience
***Junior Project Manager – UI/UX and Data* at New York City Public Schools, New York, NY | November 2023 – Present**
- Effectively managing multiple projects and data using Smartsheet and Excel, while enhancing User Experience and User Interface for various forms and Google Sites across multiple projects.

***Freelance Developer*, New York, NY | May 2022 – November 2023**
- Achieved Upwork's "Rising Talent" status, granted to less than 5% of freelancers, reflecting exceptional qualifications both within and outside the platform.
- Developed an NDA Google Drive-like web app with associated icons for teachers and children, using PHP, Laravel, HTML, JavaScript, CSS, Node.js, Vue.js, React, Figma, Vite, and hosted on DigitalOcean.

***Front End Developer* at WCDB Albany, Albany, NY | July 2021 – December 2021**
- Utilized Adobe XD to design prototype pages for the new WCDB Albany website, subsequently transforming the prototype into a functional website alongside a team of developers using HTML, CSS, and JavaScript.

***Intern* at University at Albany, Albany, NY | August 2020 – December 2020**
- Discovered virtual solutions to teaching Python, drone racing, makerspaces, meetings, and eSports, while acquiring professional soft skills through the Emergency Preparedness, Homeland Security and Cybersecurity (CEHC) program.

***Extern* at AT&T, New York, NY | July 2020 – August 2020**
- Completed AT&T's externship certificate program, covering human resources, finance, advertising, media, technology, communication, and leadership training.

***Web Developer* at Compass, New York, NY | July 2019 – August 2019**
- Led and managed a team of developers to create a website for a real estate agent team, employing WordPress, HTML, CSS, JavaScript, jQuery, and Bootstrap.

***Software Developer Intern* at Alley, New York, NY | July 2017 – August 2017**
- Engaged in client projects creating websites in a professional environment with HTML, CSS, JavaScript, jQuery, and Sass.

***Software Developer Intern* at Code Nation, New York, NY | July 2016 – August 2016**
- Collaborated with a Google Employee to develop a Google Sheets add-on, streamlining contact and spreadsheet organization for New York City Public Schools.
- Developed websites using WordPress, HTML, CSS, JavaScript, and jQuery.

Certifications and Awards
Web Communication Certification: Adobe Dreamweaver, Google Sponsored Hackathon: 1st place winner, FIRST Robotics Competition: Regional Champion, Order of the Sword & Shield National Honor Society Inductee, Scored 100 on the New York State Information Technology Specialist 1 & 2 Exams