

# Abdulkarim Qureshi

Stanmore, Greater London HA7 4RY | 07810351624 | abduלקqureshi01@outlook.com

## Summary

Dependable individual with experience in laboring, construction site IT projects and office IT relocation. Holds a strong passion for sustainable energy solutions and IT innovation. Demonstrates targeted troubleshooting and issues resolution skills. Collaborates with multi-disciplinary teams to share knowledge and achieve results. Hard-worker with a positive, persevering and straightforward attitude.

## Experience

**IT TECHNICIAN** | 06/2022 - Current

**Relo-I.T LTD - London, Greater London**

- Helped move and install new office and desk setups for companies like Sony Music entertainment and Formula 1.
- Carried out relocation for Kier Group - Construction Company.
- Packed and unpacked boxes effectively and efficiently, aiding timely removal services.
- Identified health and safety issues, promptly reporting concerns to supervisor.
- Supported commercial and office removals, transporting large, heavy goods securely.
- Maintained peak physical fitness levels to perform heavy lifting duties safely and reliably.
- Leading teams on jobs to carry out moves efficiently.
- Transported items to storage facilities, sorting and stacking effectively to maximise use of unit space.
- Worked with tireless drive and determination to complete customer removals within allotted timeframes.
- Demonstrated outstanding teamwork abilities, collaborating well with other staff for smooth-running removals.
- Handled valuable, antique items with dedicated caution for secure, safe transportation.
- Discussed with clients to address technical issues and maintenance.
- Installed and configured peripherals and hardware from HP, Dell, etc.
- Diagnosed hardware and software faults quickly and effectively for optimal network operations.
- Demonstrated outstanding fault-finding and problem-solving skills, providing swift solutions to hardware issues.
- Provided Post-move IT support on-site for new users.

**PHONE REPAIR TECHNICIAN** | 09/2022 - Current

**Self-employed - Stanmore, Greater London**

- Thoroughly cleaned mechanical parts to prevent breakdowns or recurring problems.
- Fixed issues promptly and efficiently by conducting issue diagnostics according to customer

description.

- Maintained strong awareness of device models, following trends of common performance issues.
- Conducted thorough device diagnosis, identifying and fixing issues efficiently to support customer satisfaction.
- Worked with customers to understand symptoms and performance issues.
- Followed up with customers post-repair to verify resolution and satisfaction.
- Explained repair fees and related expenses to customers and negotiating prices for repairs.
- Coordinated daily workflows to maintain organized workstations and seamless task completion.
- Conducted several mobile phone repairs, fixing issues within 1-2 hours.

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## Skills

- Keen problem solver
- Disassembling furniture
- Reassembling furniture
- Lifting and sorting
- Physically fit
- Strong work ethic
- Outstanding communication
- Forward-thinker
- Strategic planning and review
- Advanced critical thinking
- Cost estimation and budgeting
- Troubleshooting proficiency
- Team player
- Quick learner
- Tech-savvy
- Knowledge of Office 365
- Exceptional telephone etiquette
- Ran a mobile phone repair business
- Expert in phone repair
- Inquisitive
- Excellent at following instructions to a tee
- Superb Improvisation skills
- Exceptional knowledge of mobile phone and PC specifications
- Perfectionist
- Google Workspace

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## Education

### Park High School - Stanmore, HRW | GCSEs

GCSEs, English Baccalaureate, 2022

- [GCSE] Computer Science, Grade 8
- [GCSE] Physics, Grade 8
- [GCSE] Chemistry, Grade 8
- [GCSE] Biology, Grade 8
- [GCSE] Maths, Grade 7
- [GCSE] English Literature, Grade 6
- [GCSE] English Language, Grade 5
- [GCSE] Geography, Grade 5
- [GCSE] German, Grade 6
- [GCSE] Philosophy, Grade 6

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## Languages

**English:** First Language

Urdu:

C1



Advanced