



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V (Bicol)
Division of Legazpi City



PAG-ASA NATIONAL HIGH SCHOOL
Rawis, Legazpi City

MEMORANDUM TO : **PAUL M. BALUIS**
SUBJECT : **DESIGNATION**
DATE : January 3, 2017

1. In exigency of the need, you are hereby designated Head of the MAPEH Department effective January 3, 2017 and until sooner revoked without additional compensation.
2. You will sign documents using the following:

PAUL M. BALUIS
Department Head, MAPEH
3. As such you will coordinate, plan and implement activities that will improve the performance of the MAPEH Department.
4. For information, dissemination and compliance.

Recommending Approval:

JEREMY A. CRUZ
Principal III

Approved:

CECILLE BERNADETTE P. RIVERA, CESO V
Schools Division Superintendent

Ikaw. Ako. Tayo ang Pag-asa.