

Title:

Purchase of Supplies to be used for Training on RA9184 and its IRR

College/Unit: Vice President of Planning and Development			PR.No. PR2019-HFCGEI		Date: February 1, 2019
Office: VPPD			SAI.No.		Date:
			ALOBS No.		Date:
			Issuance		
QTY	Unit of Issue	Description	Stock No.	Estimate Unit Cost	Estimate Cost
Common Office Supplies					
3	pack	Super Heavy Duty Battery AA		₱ 120.04	₱ 360.12
3	pad	Notepad, Stick on, "3x4" min		₱ 59.49	₱ 178.47
3	box	Paper Clip, Vinyl Coated, Jumbo 50mm		₱ 15.00	₱ 45.00
15	ream	Paper, Multicopy, 80 gsm, A4 size		₱ 137.66	₱ 2,064.90
15	ream	Paper, Multicopy, 80 gsm, 216mm x 330mm		₱ 160.94	₱ 2,414.10
2	roll	Tape, Transparent, 48mm (+- 1in)		₱ 27.58	₱ 55.16
7	pack	Toilet Tissue Paper, 2-ply sheet, 150 pulls		₱ 70.30	₱ 492.10
220	piece	CD Rewritable, Speed: 4 x min, 4.7 GD capacity min		₱ 30.00	₱ 6,600.00
220	piece	Name Tag Holder with detachable string		₱ 10.00	₱ 2,200.00
20	pack	Paper, Specialty. 20pc/pack, white 180GSM		₱ 45.01	₱ 900.20
25	pack	Manila Paper (5pcs/pack)		₱ 15.00	₱ 375.00
6	box	Pen, ball point, blue, 50/box		₱ 250.00	₱ 1,500.00
Purpose:	Supplies to be used for the training on RA9184 and its IRR			Total	₱ 17,185.05
Requested by:			Approved by:		
Signature:					
Printed Name:	Viola Lumibao Amano		unset		
Designation	Director, Buiness Affairs Office		unset		
BU-F-USO-06	Rev.No.0		Effective: January 3, 2011		