

**Title:**

Purchase of Office Equipment and Other supplies for use at the BU College of Education - Dormitory

|   |                      |   |                             |                            |                               |
|---|----------------------|---|-----------------------------|----------------------------|-------------------------------|
| <b>College/Unit: Bicol University General Administration Support Services</b> |                      |   | <b>PR.No. PR2019-CDF01D</b> |                            | <b>Date: February 1, 2019</b> |
| <b>Office: VPPD</b>   |                      |   | <b>SAI.No.</b>              |                            | <b>Date:</b>                  |
|   |                      |   | <b>ALOBS No.</b>            |                            | <b>Date:</b>                  |
|   |                      |   | <b>Issuance</b>             |                            |                               |
| <b>QTY</b>  | <b>Unit of Issue</b> | <b>Description</b>  | <b>Stock No.</b>            | <b>Estimate Unit Cost</b>  | <b>Estimate Cost</b>          |
| Common Office Supplies  |                      |   |                             |                            |                               |
| 1   | unit                 | Flat Screen TV, Screen Size: 32 inch, Connectivity: HDMI x 2, USB x 1 Audio/Video Port Power Supply AC100-240V 50/60Hz  |                             | ? 20,000.00                | ? 20,000.00                   |
| 1   | unit                 | Flat Screen TV, Screen Size: 24 inch, Connectivity: HDMI x 2, USB x 1 Audio/Video Port Power Supply AC100-240V 50/60Hz  |                             | ? 15,000.00                | ? 15,000.00                   |
| 24  | unit                 | Wall Fan , 16 " plastic blade, High Performance Motor, 3-High performance motor, 3-speed rotary switch with pull string, Titing head with Oscillation, With thermal fuse protection |                             | ? 1,300.00                 | ? 31,200.00                   |
| Purpose:  |                      | for use at BUCE - Dorm  |                             | <b>Total</b>               | <b>? 66,200.00</b>            |
| <b>Requested by:</b>  |                      |   | <b>Approved by:</b>         |                            |                               |
| Signature:  |                      |   |                             |                            |                               |
| Printed Name:   |                      | <b>Viola Lumibao Amano</b>  |                             | <b>unset</b>               |                               |
| Designation   |                      | Director, Buiness Affairs Office  |                             | <b>unset</b>               |                               |
| BU-F-USO-06   |                      | Rev.No.0  |                             | Effective: January 3, 2011 |                               |