



# HINDUSTAN INSECTICIDES LIMITED

(A Government of India Enterprise)  
5-9-86/1A, CHAPEL ROAD, HYDERABAD - 500 001.

## APPLICATION FOR LEAVE

Sr. No. 05

H.O. Gooty  
Anantapuramu.

Dept./Section Seed Division

Name of the Applicant G. Theja Natha Reddy Designation Officer (Seed Production)

Leave required for 01 (days) from 27.11.2021 to 27.11.2021

Nature of Leave casual leave

Purpose of Leave Health checkup

Address while on leave Rajiv Gandhi Institute of Medical Science, Kadapa.

Dated 26.11.2021

Signature of the Applicant

### Admissability Certificate

..... days CL/EL/Sick Leave is due to him/her, He/She has already availed  
spells of earned Leave during the current year.

Personnel Clerk

Recommendations and remarks of the Personnel Department

Orders of Sanctioning Authority

Sanctioned/Refused

Sanctioning Authority

Entries made in the Attendance Register/Leave Register

Personnel Clerk

R.S.M.