

TO

24.12.2019

DBM (Seeds)
HIL (India) Ltd
New delhi

sub:- sanction of earned leave 15 days encashment From
encashable leave portion

Sir,

I may be sanctioned earned leave encashment 15 days From
My encashable leave portion and same may be credited
to my Bank Account.

Thanking you,

Your Faithfully



M.R.C Reddy

Rm(SP)

RSO, Hyd