



HINDUSTAN INSECTICIDES LIMITED

(A Government of India Enterprise)
5-9-86/1A, CHAPEL ROAD, HYDERABAD - 500 001.

APPLICATION FOR LEAVE

Sr. No. 188 H.O. Bangalore.
Dept./Section Marketing
Name of the Applicant S. MARIAPPAN Designation DMM.
Leave required for One (days) from 07.03.2020 to -
Nature of Leave CL
Purpose of Leave To attend close relative death funeral.
Address while on leave S2 DRO Colony, K. Pudur, MADURAI-625 004.
9442511334

Dated 06.03.2020.

SM
Signature of the Applicant

Admissability Certificate

.....days CL/EL/Sick Leave is due to him/her, He/She has already availed.....
spells of earned Leave during the current year.

Personnel Clerk

Recommendations and remarks of the Personnel Department

Orders of Sanctioning Authority

Sanctioned/Refused

Sanctioning Authority

Entries made in the Attendance Register/Leave Register

Personnel Clerk

R.S.M.