



HINDUSTAN INSECTICIDES LIMITED

(A Government of India Enterprise)
5-9-86/1A, CHAPEL ROAD, HYDERABAD - 500 001.

APPLICATION FOR LEAVE

Sr. No. 4

H.O. Gooty

Dept./Section Seed division

Name of the Applicant Srinivasa Reddy Yerva

Designation officer(sp)

Leave required for 8 (days) from 09.08.2021 to 18.08.2021

Nature of Leave casual leave

Weekly off - on 14.08.21 and 15.08.21
(SAT) (SUNDAY)

Purpose of Leave For My Marriage

Address while on leave 2-12, Idapur (village), Markapur, prakasam
Andhra pradesh.

Dated 30.07.2021

Y. Reddy
Signature of the Applicant

Admissability Certificate

..... days CL/EL/Sick Leave is due to him/her. He/She has already availed
spells of earned Leave during the current year.

Personnel Clerk

Recommendations and remarks of the Personnel Department

Orders of Sanctioning Authority

Sanctioned/Refused

Sanctioning Authority

Entries made in the Attendance Register/Leave Register

Personnel Clerk

R.S.M.