

Email**AJITHKUMAR Gopinathan**

Application for one day CL and permission requested to leave HQ

From : AJITHKUMAR Gopinathan <ajithk@hil.gov.in>

Wed, Feb 02, 2022 11:47 AM

Subject : Application for one day CL and permission requested to leave HQ**To :** RAJESH CHOUBEY <gmfinance@hil.gov.in>

Dear Sir,

As I have some urgent personal work in Bangalore, please permit me to avail one day of Casual Leave on 3.02.2022. Permission is also requested to leave HQ on 03.02.2022 morning and return on 04.02.2022 morning.

Please approve the leave applied through our leave portal.

With Regards

Ajith Kumar Gopinathan
Deputy Manager (Finance)
HIL (India) Ltd
Coimbatore
Mob:-94427 35139
