



HINDUSTAN INSECTICIDES LIMITED

(A Government of India Enterprise)
5-9-86/1A, CHAPEL ROAD, HYDERABAD - 500 001.

APPLICATION FOR LEAVE

Sr. No. 007 H.Q. COMBATORE
Dept./Section Marketing
Name of the Applicant S. MARIAPPAN Designation DMM
Leave required for One (days) from 11.11.2019 to 11.11.2019
Nature of Leave Medical Leave.
Purpose of Leave To Eye checkups for Cornea problem of ARAVIND EYE HOSPITAL
Address while on leave To 7/5 Cross, Dr. Jayanathan Nagar, COMBATORE-14.

Dated 08/11/19.

S.M.
Signature of the Applicant

Admissability Certificate

.....days CL/EL/Sick Leave is due to him/her, He/She has already availed.....
spells of earned Leave during the current year.

Personnel Clerk

Recommendations and remarks of the Personnel Department

Orders of Sanctioning Authority

Sanctioned/Refused

Sanctioning Authority

Entries made in the Attendance Register/Leave Register

Personnel Clerk

R.S.M.