

Applica	Employee Co	Employee Name	Leave Type	From Date	To Date	No. of	Purpose	Kind	Entry Date	First Sanc.	Final Decision
1513	60000509	Naina Mohamed Ibrahim	Casual Leave	16/01/2020	16/01/2020	1	To celebrate pongal in home town	Normal	15/01/2020	0000483	Sanctioned
1615	60000509	Naina Mohamed Ibrahim	EL - Non Encashable	01/02/2020	05/02/2020	4	Since my father is hospitalized due to kidney / Heart problem at Kavery Medical centre, Karaikudi, I have to accompany with him for his ailment.	Normal	31/01/2020	0000483	Sanctioned
1691	60000509	Naina Mohamed Ibrahim	EL - Non Encashable	13/02/2020	15/02/2020	3	For attending marriage at Bubhaneshwar	Normal	12/02/2020	0000483	Sanctioned
1885	60000509	Naina Mohamed Ibrahim	Half Pay Sick Leave (HPSL)	30/06/2020	14/07/2020	15	Covid symptoms Occurred hospitalized under observation and waiting for report. since quarantine leave is not added i applied HPSL for approval.	Normal	02/07/2020	0000483	Sanctioned
1899	60000509	Naina Mohamed Ibrahim	Half Pay Sick Leave (HPSL)	15/07/2020	15/07/2020	1	dear sir, As already availed sick leave till 14.07.2020 from 30.06.2020 for covid +ve treatment and extended now one more day to join duty at RSO, Coimbatore & requested for approval of my one day sick leave.	Normal	17/07/2020	0000483	Sanctioned
1937	60000509	Naina Mohamed Ibrahim	Casual Leave	13/08/2020	14/08/2020	2	Sir this has already applied through email and due to some network problem now i am applied through online for your kind approval. To attend my personal work at home town.	Normal	25/08/2020	0000483	Sanctioned
1981	60000509	Naina Mohamed Ibrahim	Casual Leave	03/10/2020	03/10/2020	1	To attend my personal work in my home town at Virudhu nagar	Normal	01/10/2020	0000483	Sanctioned
1989	60000509	Naina Mohamed Ibrahim	Casual Leave	05/10/2020	05/10/2020	1	my father is not well due to the age factor hence arranged a home nurse to look after him carefully.	Normal	06/10/2020	0000483	Sanctioned
2023	60000509	Naina Mohamed Ibrahim	Casual Leave	23/10/2020	23/10/2020	1	to attend my personal work at native place	Normal	22/10/2020	0000483	Sanctioned
2123	60000509	Naina Mohamed Ibrahim	EL - Encashable	23/11/2020	07/12/2020	15	E.L ENCASHMENT FOR 15 DAYS, SINCE MY LEAVE IS OVERFLOWING & CROSSED 300 DAYS AS ON 30.09.2020. FURTHER I CERTIFY THAT I HAVE NOT AVAILED SUCH ENCASHMENT DURING FIRST HALF YEARLY FROM APRIL 2020 TO SEP 2020 DURING THIS FY 2020 - 21.	Normal	21/11/2020	0000483	Sanctioned
2124	60000509	Naina Mohamed Ibrahim	Casual Leave	09/11/2020	09/11/2020	1	TO ATTEND MY PERSONAL WORK	Normal	21/11/2020	0000483	Sanctioned
2131	60000509	Naina Mohamed Ibrahim	Casual Leave	26/11/2020	27/11/2020	2	FATHER IS NOT WELL HENCE I AM LEAVING TO HOME TOWN FOR HIS TREATMENT	Normal	25/11/2020	0000483	Sanctioned