



HINDUSTAN INSECTICIDES LIMITED

(A Government of India Enterprise)

Regional Sales Office :

8-A First floor, Jaya Nagar, Vadavalli, Coimbatore -41.

APPLICATION FOR LEAVE

H. Q. Coimbatore

Name of the Applicant Ajith Kumar - h

Designation AFM

Leave required for 3 Days (days)

from 11.3.2020 to 13.3.2020

Nature of Leave E.L Non Callable

Purpose of Leave To attend son who is appearing for

Address while on Leave X Board exam

Ph. 9442735189

X. Permission requested to leave HQ on 9.3.20 early
& return on 15.3.2020

Dated 7/3/2020

Signature of the Applicant

Recommendations and Remarks

Orders of Sanctioning Authority

Sanctioned / Refused

Sanctioning Authority

Entires made in the Attendance Register / Leave Register