

Email**AJITHKUMAR Gopinathan**

Application for two days sick leave - 19.08.2021 and 21.08.2021

From : AJITHKUMAR Gopinathan <ajithk@hil.gov.in>

Wed, Aug 18, 2021 08:46 AM

Subject : Application for two days sick leave - 19.08.2021 and 21.08.2021**To :** RAJESH CHOUBEY <gmfinance@hil.gov.in>

Dear Sir,

As I am planning for a routine health checkup, I am applying for two days of sick leave - 19.08.2021 & 21.08.2021 (20.08.2021 is already a declared holiday for us). However, I will be attending all my official duties from home.

I request to approve my leave applied through the portal.

with regards,

Ajith Kumar.G
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