Employee onboarding flow in development.

This shows two branches which has been expanded to 13 parallel actions in the test environment. This is currently being tested in a 30,000+ employee organization.

The trigger is a form submission the employee fills out at the start of onboarding, this creates an overall tracking list for HR to track their onboarding through various parts of the organization (IT, Legal, etc.). List items are made in each business units to internally track tasks (create email, update address info, etc.). We use the Approval feature for a supervisor to acknowledge completion and to update the main list. A SharePoint webpage displays views for executives and HR to track progress.
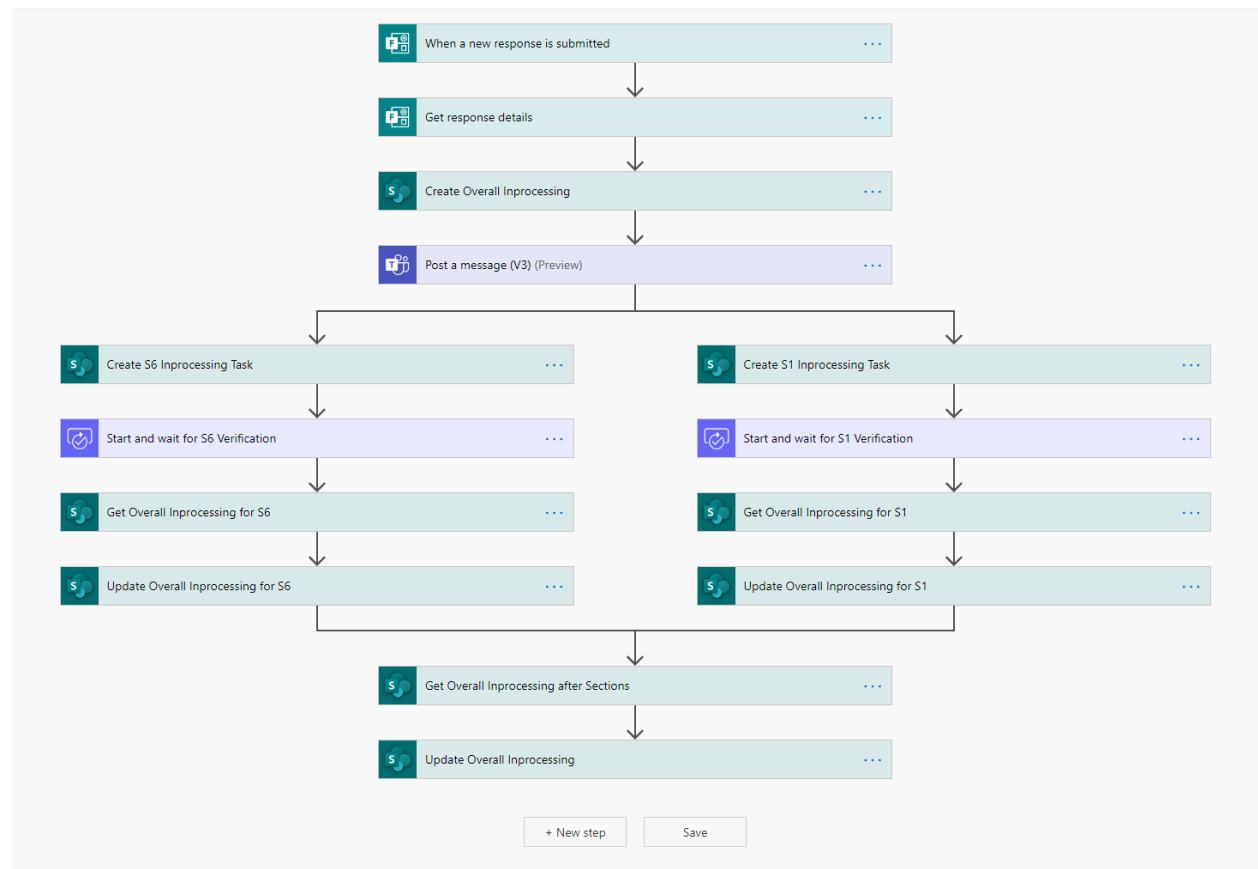
This flow also triggers other flows internal to business units. This is the security and training flow that is triggered to review requests to create user accounts and provision resources for them. This flow uses a sequential approval workflow to move a PDF form between two business units, notifies the appropriate staff in Teams and provided email reminders for unactioned reviews every 48 hours.

When an item is created

Initialize Security Review Variable

Initialize ISSM IASO Review Variable

Initialize User Mention

Initialize Supervisor Mention

Supervisor Submit Condition

Post a message to S2 (Preview)

Do until (Security Review Loop)

Do until (S2 Reminder)

Post a Closeout to S2 Message (Preview)

Post a message to S6 (Preview)

Do until (IASO-ISSM Review Loop)

Do until (S6 Reminder)

Post a Closeout to S6 Message (Preview)

Create Ticket

Terminate 2

+ New step   Save