SECTION 26 00 10
BASIC ELECTRICAL REQUIREMENTS

PART 1 - GENERAL

1.1 GENERAL

A. Basic Requirements: The Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification sections, apply to work of this section.

B. General Provisions: Provide all labor, materials, equipment, and incidentals required to make ready for use complete electrical systems as specified herein and shown on the drawings.

C. Provide and Install: The word "provide" where used on the Drawings or in the Specifications shall mean "furnish, install, mount, connect, test, complete, and make ready for operation". The word "install" where used on the Drawings or in the Specifications shall mean "mount, connect, test, complete, and make ready for operation". Perform work required by, and in accordance with, the Contract Documents.

D. Installation: Provide and place in satisfactory condition, ready for proper operation, raceways, wires, cables, and other material needed for all complete electrical systems required by the Contract Documents. Additional raceways and wiring shall be provided to complete the installation of the specific equipment provided. Include auxiliaries and accessories for complete and properly operating systems. Provide electrical systems and accessories to comply with the NEC, state and local codes and ordinances. It is the intent of these Specifications that the electrical systems be suitable in every way for the use intended. Material and work which is incidental to the work of this Contract shall be provided at no additional cost to the Contract.

E. Field Connections: Provide field connections to remote equipment and control panels provided under other Divisions of these Specifications. Provide raceway, wire, and interconnections between equipment, transmitters, local indicators, and receivers. Provide 120V and low voltage surge protection equipment in accordance with Section 16709 at equipment as required. Install field connections to "packaged" equipment provided under other Divisions of these Specifications.

1.2 SCOPE OF WORK

A. General: Provide labor, materials, permits, inspections and re-inspection fees, tools, equipment, transportation, insurance, temporary protection, temporary power and lighting, supervision and incidental items essential for proper installation and operation of the Electrical systems indicated in the Contract Documents. Provide materials not specifically mentioned or indicated but which are usually provided or are essential for proper installation and operation of the Electrical systems indicated in the contract documents.

B. Notices: Give notices, file Plans, pay fees, and obtain permits and approvals from authorities having jurisdiction. Include all fees in the Bid Price.

1.3 INTERPRETATION OF DRAWINGS

A. General: The Drawings are diagrammatic and are not intended to show exact locations of Raceway runs, outlet boxes, junction boxes, pull boxes, etc. The locations of equipment, appliances, fixtures, Raceways, outlets, boxes and similar devices shown on the Drawings are approximate only. Exact locations shall be determined and coordinated in the field. The right is reserved to change, without additional cost, the location of any outlet within the same room or general area before it is permanently installed. Obtain all information relevant to the placing of electrical work and in case of interference with other work, proceed as directed by the Architect.

B. Discrepancies: Notify the Architect of any discrepancies found during construction of the project. The Architect will provide written instructions as to how to proceed with that portion of work. If a conflict exists between the Contract Documents and an applicable code or standard, the most stringent requirement shall apply.

C. Wiring: Each three-phase circuit shall be run in a separate Raceway unless otherwise shown on the Drawings. Unless otherwise accepted by the Architect, Raceway shall not be installed exposed. Where circuits are shown as "home-runs" all necessary fittings, supports, and boxes shall be provided for a complete raceway installation.

D. Layout: Circuit layouts are not intended to show the number of fittings, or other installation details. Connections to equipment shall be made as required, and in accordance with the accepted shop and manufacturer's setting drawings.

E. Coordination: Coordinate final equipment locations with drawings or other disciplines. Layout before installation so that all trades may install equipment in available space. Provide coordination as required for installation in a neat and workmanlike manner.

1.4 EQUIPMENT SIZE AND HANDLING

A. Coordination: Investigate each space in the structure through which equipment must pass to reach its final location. If necessary, ship the equipment in sections of specific sizes to permit the passing through the necessary areas within the structure.

B. Handling: Equipment shall be kept upright at all times. When equipment has to be tilted for ease of passage through restricted areas during transportation, the manufacturer shall be required to brace the equipment suitably, to insure that the tilting does not impair the functional integrity of the equipment.

C. Delivery and Storage: Handle, store, and protect equipment and materials in accordance with the manufacturer's recommendations and with the requirements of NFPA 70B, Appendix I, titled "Equipment Storage and Maintenance During Construction". Replace damaged or defective items with new items.

1.5 RECORD DRAWINGS

A. Production: The Contractor shall provide two (2) sets of red or blue line on white drawings to maintain and submit record "As-Built Documents". Label each sheet of the Record Document set with “Project Record Documents” with company name of the installing contractor in stamped or printed letters. One set shall be maintained at the site and at all times be accurate, clear, and complete. These drawings shall be available at all times to the Architect's field representatives.

B. Recording: Record information concurrent with construction progress. Make entries within 24 hours upon receipt of information. The "As-Built" drawings shall accurately reflect installed electrical work specified or shown on the Contract Documents.

C. Completion: At the completion of the Work, transfer changes with a colored pencil onto the second set and submit to the Architect. The "As-Built" drawings shall be made available to the Architect to make the substantial completion punch list.

D. Final: Upon Contractor's completion of the Engineer's final punch list, transfer all "As-Built" conditions and all requirements by the Engineer to a reproducible set of drawings and CAD files. Submit three (3) hard copy sets of As-Built drawings and an electronic copy of all associated CAD files (.DWG) for review and acceptance. The Contractor shall provide updated drawings and files which include final As-Built conditions.

1.6 ABBREVIATIONS

A. Abbreviations:

1. Unless otherwise specified or indicated below, electrical terms used in these Specifications, and on the drawings, shall be as defined in IEEE Standard no. 100.
2. The following abbreviations or initials may be used:

A/C	Air Conditioning
AC	Alternating Current
ABV CLG	Above Ceiling
ADA	Americans with Disabilities Act
AF	Ampere Frame
AFF	Above Finished Floor
AFG	Above Finished Grade
AHU	Air Handler Unit
AIC	Amps Interrupting Capacity
AL	Aluminum
AMP	Ampere
ANSI	American National Standards Institute
ASA	American Standards Association
AT	Ampere Trip
ATS	Automatic Transfer Switch
AUX	Auxiliary
AWG	American Wire Gauge
BC	Bare Copper
BIL	Basic Impulse Level
BMS	Building Management System
BRKR or BKR	Breaker
CAB	Cabinet
C	Conduit or Raceway
CB	Circuit Breaker
CBM	Certified Ballast Manufacturers
CCTV	Closed Circuit Television
CKT	Circuit
CLEC	Clock Equipment Cabinet
CLG	Ceiling
CO	Conduit or Raceway Only
COAX	Coaxial Cable
COND	Conductor
CONN	Connection
CPU	Central Processing Unit
CRT	Cathode Ray Terminal (Video display terminal)
CT	Current Transformer
CU	Copper

CW	Cold Water
DC	Direct Current
DDC	Direct Digital Control
DEG	Degree
DISC	Disconnect
DO	Draw Out
DN	Down
DPST	Double Pole Single Throw
EMT	Electrical Metallic Tubing
EO	Electrically Operated
EOL	End of Line Resistor
EWC	Electric Water Cooler
FAAP	Fire Alarm Annunciator Panel
FACP	Fire Alarm Control Panel
FCU	Fan Coil Unit
FLA	Full Load Amperes
FM	Factory Mutual
GF	Ground Fault
GFCI	Ground Fault Circuits Interrupter
GND	Ground
HOA	Hand-Off-Automatic
HORIZ	Horizontal
HP	Horsepower
IC	Intercom
ICU	Intensive Care Unit
IEEE	Institute of Electrical and Electronic Engineers
IES	Illuminating Engineering Society
IMC	Intermediate Metallic Raceway
IN	Inches
IT	Instantaneous Trip
IPCEA	Insulated Power Cable Engineers Association
JB	Junction Box
KCMIL	Thousand Circular Mills
KV	Kilovolt
KVA	Kilo-Volt-Amps
KW	Kilowatts
LBS	Pounds
LED	Light Emitting Diode
LT	Light
LTD	Long Time Delay
LTT	Long Time Trip
LTG	Lighting
MAX	Maximum
MCB	Main Circuit Breaker
MCC	Motor Control Center
MCP	Motor Circuit Protector
MIC	Microphone
MIN	Minimum
MLO	Main Lugs Only
MTD	Mounted
MTG	Mounting
MUX	Multiplex (Transponder) Panel
MVA	Mega Volt Amps
N	Neutral
NC	Normally Closed
NEC	National Electrical Code

NECA	National Electrical Contractors Association
NEMA	National Electrical Manufacturers Association
NFPA	National Fire Protection Association
NIC	Not in Contract
NF	Non Fused
NL	Non Linear
NO	Number or Normally Open
#	Number
Ø	Phase
OL	Overload
OSHA	Occupational Safety and Health Administration
P	Pole
PB	Pullbox
PIV	Post Indicator Valve
PNL	Panel
PR	Pair
PWR	Power
PF	Power Factor
PRI	Primary
PT	Potential Transformer
PVC	Polyvinylchloride
REF	Refrigerator
RGC or GRC	Rigid Galvanized Raceway
RMS	Root-Mean-Square
RPM	Revolutions Per Minute
RECPT	Receptacle
SCA	Short Circuit Amps
SD	Smoke Detector
SEC	Secondary
S/N	Solid Neutral
SPKR	Speaker
SPST	Single Pole Single Throw
SST	Solid State Trip
ST	Short Time Trip
STD	Short Time Delay
SW	Switch
SWGR	Switchgear
SWBD	Switchboard
TEL	Telephone
TTB	Telephone Terminal Board
TTC	Telephone Terminal Cabinet
TVEC	Television Equipment Cabinet
TYP	Typical
UL	Underwriters Laboratories
UON	Unless Otherwise Noted
V	Volt
VFD	Variable Frequency Drive
VSD	Variable Speed Drive
W	Wire
WP	Weatherproof
XFMR	Transformer

1.7 CODES, FEES, AND STANDARDS

A. Application: The codes, standards and practices listed herein generally apply to the entire project and specification sections. Other codes, standards or practices that are more specific will be

referenced within a particular specification.

B. Requirements: All materials and types of construction covered in the specifications will be required to meet or exceed applicable standards of manufacturer, testing, performance, and installation according to the requirements of UL, ANSI, NEMA, IEEE, and NEC referenced documents where indicated and the manufacturer's recommended practices. Requirements indicated on the contract documents that exceed but are not contrary to governing codes shall be followed.

C. Compliance and Certification: The installation shall comply with the governing state and local codes or ordinances. The completed electrical installation shall be inspected and certified by applicable agencies that it is in compliance with codes.

D. Applicability: The codes and standards and practices listed herein, and their respective dates are furnished as the minimum latest requirements.

1. State of Tennessee.
2. Franklin County.
3. City of Winchester.

E. Utility Company: Refer to Service and Metering section located within these Specifications.

F. Building Codes & Standards:

1. International Building Code (IBC) (2018)
2. International Energy Conservation Code (IECC) (2018)
3. International Fire Code (IFC) (2018)

G. Publications/Standards: The publications listed below and their latest revisions form a part of this Specification

1. American Society of Mechanical Engineers
   a. ASME-A17.1 - Elevator Code, plus Interpretations to Date.
2. Federal Specification (Fed. Spec)
   a. L-P-387A – Plastic Sheet, Laminated, Thermosetting (For Design Plates)
3. American National Standards Institute (ANSI)
   a. C37.20 – Switchgear Assemblies, Including Metal-Enclosed Bus
   b. Z35.1 – Accident Prevention Signs
4. Institute of Electrical and Electronics Engineers (IEEE)
   a. 100 – Standard Dictionary of Electrical and Electronics Terms
5. National Electrical Manufacturer’s Association (NEMA)
   a. ICS 6 – Enclosures for Industrial Controls and Systems

H. NFPA: National Fire Protection Association (NFPA) Standards (Most recent edition unless specifically noted otherwise or as otherwise adopted by local AHJ).

NFPA-1	Uniform Fire Code™
NFPA-13	Standard for the Installation of Sprinkler Systems
NFPA-20	Standard for the Installation of Stationary Pumps for Fire Protection
NFPA-54	National Fuel Gas Code
NFPA-70	National Electrical Code
NFPA-72	National Fire Alarm Code
NFPA-75	Standard for the Protection of Information Technology Equipment
NFPA-90A	Standard for the Installation of Air Conditioning And Ventilating Systems
NFPA-96	Standard for Ventilation Control and Fire Prevention of Commercial Cooking Operations. Subdivision 7-2.2 of NFPA 96 applies

prospectively only. Existing installations are permitted to remain in place – subject to the approval of the authority having jurisdiction

NFPA-99 Health Care Facilities
NFPA-101 Life Safety Code
NFPA-110 Standard for Emergency and Standby Power Systems
NFPA-780 Installation of Lightning Protection Systems

I. AIA Guidelines, Latest Edition

J. Labels: Materials and equipment shall be new and free of defects, and shall be U.L. listed, bear the U.L. label or be labeled or listed with an approved, nationally recognized Electrical Testing Agency. Where no labeling or listing service is available or desired for certain types of equipment, test data shall be submitted to validate that equipment meets or exceeds available standards.

1.8 SUPERVISION OF THE WORK

A. Supervision: Provide one field superintendent who has had a minimum of four (4) years previous successful experience on projects of comparable sizes, type and complexity. The Superintendent shall be present at all times when work is being performed. At least one member of the Electrical Contracting Firm shall hold a State Master Certificate of Competency.

1.9 COORDINATION

A. General: Compare drawings and specifications with those of other trades and report any discrepancies between them to the Architect. Obtain from the Architect written instructions to make the necessary changes in any of the affected work. Work shall be installed in cooperation with other Trades installing interrelated work. Before installation, Trades shall make proper provisions to avoid interferences in a manner approved by the Architect.

B. Provide all required coordination and supervision where work connects to or is affected by work of others, and comply with all requirements affecting this Division. Work required under other divisions, specifications or drawings to be performed by this Division shall be coordinated with the Contractor and such work performed at no additional cost to Owner including but not limited to electrical work required for:

1. Door hardware
2. Roll-up doors
3. Roll-up grilles
4. Signage
5. Fire shutters
6. Sliding or automatic doors
7. Mechanical Division of the Specifications
8. Landscape Architect drawings
9. Laundry equipment
10. Kitchen equipment
11. Conveyors
12. Interior design drawings
13. Fountains
14. Millwork design drawings and shop drawings

C. Obtain set of Contract Documents from Owner's Authorized Representative or Contractor for all areas of work noted above and include all electrical work in bid whether included in Division 26 Contract Documents or not.

D. Secure approved shop drawings from all required disciplines and verify final electrical characteristics before roughing power feeds to any equipment. When electrical data on approved shop drawings differs from that shown or called for in Construction Documents, make adjustments to the wiring, disconnects, and branch circuit protection to match that required for the equipment installed.

E. Damage from interference caused by inadequate coordination shall be corrected at no additional cost to the Owner.

F. Adjustments: Locations of raceway and equipment shall be adjusted to accommodate the work with interferences anticipated and encountered. Determine the exact routing and location of systems prior to fabrication or installation.

G. Priorities: Lines which pitch shall have the right of way over those which do not pitch. For example, plumbing drains shall normally have the right of way. Lines whose elevations cannot be changed shall have the right of way over lines whose elevations can be changed.

H. Modifications: Offsets and changes of direction in raceway systems shall be made to maintain proper headroom and pitch of sloping lines whether or not indicated on the drawings. Provide elbows, boxes, etc., as required to allow offsets and changes to suit job conditions.

I. Replacement: Work shall be installed in a way to permit removal (without damage to other parts) of other system components provided under this Contract requiring periodic replacement or maintenance. Raceway shall be arranged in a manner to clear the openings of swinging overhead access doors as well as ceiling tiles.

J. Layout: The Contract Drawings are diagrammatic only intending to show general runs and locations of raceway and equipment, and not necessarily showing required offsets, details and accessories and equipment to be connected. Work shall be accurately laid out with other Trades to avoid conflicts and to obtain a neat and workmanlike installation, which will afford maximum accessibility for operation, maintenance and headroom.

K. Contract Conflicts: Where discrepancies exist in the Scope of Work as to what Trade provides items such as starters, disconnects, flow switches, etc. such conflicts shall be coordinated between the divisions involved. It is the intent of the Contract Documents that all work shall be provided complete as one bid price.

L. Drawing Conflicts: Where drawing details, plans or specification requirements are in conflict and where sizes of the same item run are shown to be different within the contract documents, the most stringent requirement shall be included in the Contract. Systems and equipment called for in the specification or as shown on the drawings shall be provided as if it was required by both the drawings and specifications. Prior to ordering or installation of any portion of work, which appears to be in conflict, such work shall be brought to Architect's attention for direction as to what is to be provided.

M. It is the responsibility of this Contractor to coordinate the exact required location of floor outlets, floor ducts, floor stub-ups, etc. with Owner’s Authorized Representative and Designer (and receive their approval) prior to rough-in. Locations indicated in Contract Documents are only approximate locations.

N. The Contract Documents describe specific sizes of switches, breakers, fuses, Raceways, conductors, motor starters and other items of wiring equipment. These sizes are based on specific items of power consuming equipment (heaters, lights, motors for fans, compressors, pumps, etc.). Coordinate the requirements of each load with each load’s respective circuitry shown and with each load’s requirements as noted on its nameplate data and manufacturer’s published electrical criteria. Adjust circuit breaker, fuse, Raceway, and conductor sizes to meet

the actual requirements of the equipment being provided and installed and change from single point to multiple points of connection (or vice versa) to meet equipment requirements. Changes shall be made at no additional cost to the Owner.

O. Working Clearances: Minimum working clearances about electrical equipment shall be as referenced in the applicable edition NEC Article 110, and shall include equipment installed in ceiling spaces.

1.10 DEMOLITION

A. General: Relocate existing equipment and reroute existing raceways in areas being renovated as required to facilitate the installation of the new systems. The Owner shall require continuous operation of the existing systems, while demolition, relocation work or new tie-ins are performed.

B. Coordination: Prior to any deactivation, relocation or demolition work, arrange a conference with the Architect and the Owner's representative in the field to inspect each of the items to be deactivated, removed or relocated. Care shall be taken to protect equipment designated as being relocated and reused or equipment remaining in operation and integrated with the new systems.

C. Provisions: Deactivation, relocation, and temporary tie-ins shall be provided by the Contractor. Demolition, removal and the legal disposal of demolished materials shall be provided by the Contractor.

D. Owner’s Salvage: The Owner reserves the right to inspect the material scheduled for removal and salvage any items he deems usable as spare parts.

E. Phasing: The Contractor shall perform work in phases as directed by the Architect to suit the project progress schedule, as well as the completion date of the project.

1.11 ARC FLASH HAZARD ANALYSIS

A. Unless specified elsewhere in these Contract Documents, provide arc-flash analysis and labels on all Contractor provided and/or installed: switchboards, panelboards, meter trough’s MCC’s, motor controllers and disconnects. For this project as a minimum provide arc-flash labels as specified herein for the following equipment:

B. The ARC flash hazard analysis shall provide the following system information: System voltage, hazard and risk category, flash protection boundary, shock approach boundaries, required level of pipe, equipment ID, and date of assessment. Table 130.7(c)(15)(a) and 130.7(c)(15)(b) from NFPA 70E (most recent addition) to be utilized as applicable.

C. The arc flash hazard analysis shall be performed according to the IEEE 1584 equations that are presented in NFPA70E-LATEST EDITION, Annex D.

D. The flash protection boundary and the incident energy shall be calculated at all significant locations in the electrical distribution system (switchboards, switchgear, motor-control centers, panelboards, busway and splitters) where work could be performed on energized parts.

E. The Arc-Flash Hazard Analysis shall include all significant locations from service entrance gear down to and including 240 volt and 208 volt systems fed from transformers equal to or greater than 125 kVA where work could be performed on energized parts.

F. Safe working distances shall be based upon the calculated arc flash boundary considering an incident energy of 1.2 cal/cm^2.

G. When appropriate, the short-circuit calculations and the clearing times of the phase overcurrent

devices will be retrieved from the short-circuit and coordination study model. Ground overcurrent relays should not be taken into consideration when determining the clearing time when performing incident energy calculations.

H. The short-circuit calculations and the corresponding incident energy calculations for multiple system scenarios must be compared and the greatest incident energy must be uniquely reported for each equipment location. Calculations must be performed to represent the maximum and minimum contributions of fault current magnitude for all normal and emergency operating conditions. The minimum calculation will assume that the utility contribution is at a minimum and will assume a minimum motor contribution (all motors off). Conversely, the maximum calculation will assume a maximum contribution from the utility and will assume the maximum amount of motors to be operating. Calculations shall take into consideration the parallel operation of synchronous generators with the electric utility, where applicable.

I. The incident energy calculations must consider the accumulation of energy over time when performing arc flash calculations on buses with multiple sources. Iterative calculations must take into account the changing current contributions, as the sources are interrupted or decremented with time. Fault contribution from motors and generators should be decremented as follows:

1. Fault contribution from induction motors should not be considered beyond 3-5 cycles.
2. Fault contribution from synchronous motors and generators should be decayed to match the actual decrement of each as closely as possible (e.g. contributions from permanent magnet generators will typically decay from 10 per unit to 3 per unit after 10 cycles).

J. For each equipment location with a separately enclosed main device (where there is adequate separation between the line side terminals of the main protective device and the work location), calculations for incident energy and flash protection boundary shall include both the line and load side of the main breaker.

K. When performing incident energy calculations on the line side of a main breaker (as required per above), the line side and load side contributions must be included in the fault calculation.

L. Mis-coordination should be checked amongst all devices within the branch containing the immediate protective device upstream of the calculation location and the calculation should utilize the fastest device to compute the incident energy for the corresponding location.

M. Arc Flash calculations shall be based on actual overcurrent protective device clearing time. Maximum clearing time will be capped at 2 seconds based on IEEE 1584-2002 Section B.1.2. Where it is not physically possible to move outside of the flash protection boundary in less than 2 seconds during an arc flash event, a maximum clearing time based on the specific location shall be utilized.

N. Provide a 3.5 in. x 5 in. thermal transfer type label of high adhesion polyester for each work location analyzed. Labels affixed to equipment enclosures rated NEMA 3R, 4, 4X, 6, or 8 shall be rated for outdoor use.

O. All labels will be based on recommended overcurrent device settings and will be provided after the results of the analysis have been presented to the owner and after any system changes, upgrades or modifications have been incorporated in the system.

P. The label shall include the following information, at a minimum:

1. Location Designation
2. Nominal Voltage
3. Flash Protection Boundary
4. Hazard Risk Category

5. Incident Energy (New Distribution Equipment Only)
6. Working Distance
7. Engineering Report Number, Revision Number, And Issue Date

Q. Labels shall be machine printed, with no field markings.

R. In addition to Arc Flash analysis and labels, provide Available Fault Current analysis and label on all service entrance equipment per NEC Article 110.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Specified Method: Where several brand names, make or manufacturers are listed as acceptable each shall be regarded as equally acceptable, based on the design selection but each must meet all specification requirements. Where a manufacturer's model number is listed, this model shall set the standard of quality and performance required. Where no brand name is specified, the source and quality shall be subject to Engineer's review and acceptance. Where manufacturers are listed, one of the listed manufacturers shall be submitted for acceptance. No substitutions are permitted.

B. Certification: When a product is specified to be in accordance with a trade association or government standard requested by the Engineer, Contractor shall provide a certificate that the product complies with the referenced standard. Upon request of Engineer, Contractor shall submit supporting test data to substantiate compliance.

C. Basis of Bid: Each bidder represents that his bid is based upon the manufacturer's, materials, and equipment described in the Contract Documents.

D. Space Requirements: Equipment or optional equipment shall conform to established space requirements within the project. Equipment which does not meet space requirements, shall be replaced at no additional expense to the Contract. Modifications of related systems shall be made at no additional expense to the Contract. Submit modifications to the Architect/Engineer for acceptance.

E. Materials and Equipment: All materials, equipment, and devices shall, as a minimum, meet the requirements of UL where UL standards are established for those items, and the requirements of NFPA 70. All items shall be new unless specified or indicated otherwise.

2.2 SHOP DRAWINGS

A. General: Shop drawings shall be submitted for every item listed within the Submittals section each individual specification section. Furnish a minimum of six (6) hard copies of shop drawings for each major device specified or electronic shop drawings as specified herein. All shop drawings shall be a minimum of 8.5 inches by 11 inches in size. All diagrammatic shop drawings (risers, diagrams, etc.) shall be a minimum of 11 inches by 17 inches in size. Partial and unreadable or unclear shop drawings will be returned for resubmittal.

B. Responsibility: It is the Contractors responsibility to provide material in accordance with the plans and specifications. Material not provided in accordance with the plans and specifications shall be removed and replaced at the Contractors expense.

C. Official Record: The shop drawing submittal shall become the official record of the materials to be installed. If materials are installed which do not correspond to the record submittal they shall be removed from the project without any additional cost or delays in construction completion.

D. Information: The shop drawing record submittal shall include the following information to the extent applicable to the particular item;

1. Manufacturer's name and product designation or catalog number.
2. Standards or specifications of ANSI, ASTM, ICEA, IEEE, ISA, NEMA, NFPA, OSHA, UL, or other organizations, including the type, size, or other designation.
3. Dimensioned plan, sections, and elevations showing means for mounting, raceway connections, and grounding, and showing layout of components.
4. Materials and finish specifications, including paints.
5. List of components including manufacturer's names and catalog numbers.
6. Internal wiring diagram indicating connections to components and the terminals for external connections.
7. Manufacturer's instructions and recommendations for installation, operation, and maintenance.
8. Manufacturer's recommended list of spare parts.
9. Provide 1/2” = 1’-0” enlarged electrical room layout drawings for all electrical rooms. All equipment shall be indicated at actual size of equipment being provided. All dimensions and required working clearances shall be shown.

E. Preparation: Prior to submittal, shop drawings shall be checked for accuracy and contract requirements. Shop drawings shall bear the date checked and shall be accompanied by a statement that the shop drawings have been examined for conformity to Specifications and Drawings. This statement shall also list discrepancies with the Specifications and Drawings. Shop drawings not so checked and noted shall be returned to Contractor unreviewed.

F. Basis of Review: Approval is only for general conformance with the design concept of the project and general compliance with the information given in the contract documents. Contractor is responsible for quantities, dimensions, fabrication processes, and construction techniques.

G. Responsibility: The responsibility that dimensions are confirmed and correlated with proper coordination of other trades shall be included as part of the Contract Documents. The responsibility and the necessity of providing materials and workmanship required by the Specifications and Drawings which may not be indicated on the shop drawings shall be included as part of the Contract Documents. The Contractor is responsible for any delays in job progress occurring directly or indirectly from late submissions or re-submissions of shop drawings, product data, or samples.

H. Ordering Equipment: No material shall be ordered or shop work started until the Engineer has officially received the shop drawings record submittal and has formally released the Contractor for submittal requirements.

I. Brochure Requirements: Submit Technical Information Brochures at the start of construction or no later than 30 days after Award of the Contract. Each hardcopy brochure shall consist of an adequately sized, hardcover, 3-ring binder for 8-1/2" X 11" sheets. Provide correct designation on outside cover and on end of brochure. When one binder is not enough to adequately catalog all data, an additional binder shall be submitted.

J. Brochure Contents: First sheet in the brochure shall be a photocopy of the Electrical Index pages in these specifications. Second sheet shall be a list of Project Addresses for this project. Third sheet shall list Project Information. Provide reinforced separation sheets tabbed with the appropriate specification reference number and typed index for each section in the Electrical Schedule. Technical Information consisting of marked catalog sheets or shop drawings shall be inserted in the brochure in proper order on all items specified and shown on drawings. At the end of the brochure, provide and insert a copy of the specifications for this Division and all addenda applicable to this Division.

K. Electronic Shop Drawings: If allowed by other sections of these Contract Documents, electronic submittals shall be submitted to Engineer in accordance with procedures outlined in these Contract Drawings, as established at a pre-construction meeting and/or per Engineer's written instructions.

1. Electronic shop drawings shall be submitted in an PDF file format or per Engineer's instructions. Each shop drawing shall be a single electronic file with correct orientation of all sheets contained within.
2. Electronic shop drawings shall be scaled to print at 8.5 inches by 11 inches (for general information, manufacturer's product data, etc.) and as required for drawings (layout drawings, coordination drawings, schematics, site drawings, electronic copy), except as specified otherwise.
3. Engineer shall make final determination on clarity of electronic shop drawings and will reject electronic shop drawing if resolution is not acceptable.

L. Contractor's Review: Review the brochures before submitting to the Engineer. No request for payment shall be considered until the brochure has been reviewed, stamped and submitted for review.

M. Cost: Submit cost breakdown on work in the Technical Information Brochures. The cost of material and labor for each item shall be indicated. The cost of fittings and incidentals are not required.

N. Title Drawings: Title drawings to include identification of project and names of Architect-Engineer, Engineer, Contractors, and/or supplier, data, number sequentially and indicate in general;

1. Fabrication and Erection dimensions.
2. Arrangements and sectional views.
3. Necessary details, including complete information for making connections with other work.
4. Kinds of materials and finishes.
5. Descriptive names of equipment.
6. Modifications and options to standard equipment required by the contract.
7. Leave blank area, size approximately 4 by 2-1/2 inches, near title block (for Engineer's stamp imprint).
8. In order to facilitate review of shop drawings, they shall be noted, indicating by cross-reference the contract drawings, notes, and specification paragraph numbers where items occur in the contract documents.
9. See specific sections of specifications for further requirements.

O. Technical Data: Submit technical data verifying that the item submitted complies with the requirements of the specifications. Technical data shall include manufacturer's name and model number, dimensions, weights, electrical characteristics, and clearances required. Indicate optional equipment and changes from the standard item as called for in the specifications. Provide drawings, or diagrams, dimensioned and in correct scale, covering equipment, showing arrangement of components and overall coordination.

P. Same Manufacturer: In general, relays, contactors, starters, motor control centers, switchboards, panelboards, dry type transformers, disconnect switches, circuit breakers, manual motor starter switches, etc., shall be supplied and manufactured by the same manufacturer. This requirement shall apply to same type of electrical components specified in other Divisions.

2.3 EQUIPMENT, MATERIALS, AND SUPPORTS

A. General: Each item of equipment or material shall be manufactured by a company regularly engaged in the manufacturer of the type and size of equipment, shall be suitable for the environment in which it is to be installed, shall be approved for its purpose, environment, and

application, and shall bear the UL label.

B. Installation Requirements: Each item of equipment or material shall be installed in accordance with instructions and recommendations of the manufacturer, however, the methods shall not be less stringent than specified herein.

C. Required Accessories: Provide all devices and materials, such as expansion bolts, foundation bolts, screws, channels, angles, and other attaching means, required to fasten enclosures, raceways, and other electrical equipment and materials to be mounted on structures which are existing or new.

D. Protection: Electrical equipment shall at all times during construction be adequately protected against mechanical injury or damage by the elements. Equipment shall be stored in dry permanent shelters. If apparatus has been damaged, such damage shall be repaired at no additional cost or time extension to the Contract. If apparatus has been subject to possible injury, it shall be thoroughly cleaned, dried out and put through tests as directed by the Manufacturer and Engineer, or shall be replaced, if directed by the Engineer, at no additional cost to the Contract.

2.4 IDENTIFICATION OF EQUIPMENT

A. General: Electrical items shall be identified as specified in the Contract Documents. Such identification shall be in addition to the manufacturer's nameplates and shall serve to identify the item's function and the equipment or system, which it serves or controls. Refer to Identification Section of the specifications for additional information.

B. Name Plates: Fed. Spec. L-P-387. Provide laminated plastic nameplates for each panelboard, equipment enclosure, relay, switch, and device. Each nameplate inscription shall identify the function and, when applicable, the position. Nameplates shall be melamine plastic, 0.125-inch thick, white with black center core. Surface shall be matte finish. Corners shall be square. Accurately align lettering and engrave into the black core. Minimum size of nameplates shall be 1.0 inch by 2.5 inches. Lettering shall be a minimum of 0.25-inch high normal block style.

2.5 CONCRETE PADS

A. General: Provide reinforced concrete pads for floor mounted electrical equipment. Unless otherwise noted, pads shall be nominal four (4) inches high and shall exceed dimensions of equipment being set on them, including future sections, by six (6) inches on all sides, except when equipment is flush against a wall, then the side or sides against the wall shall be flush with the equipment. Chamfer top edges 1/2". Trowel surfaces smooth. Reinforce pads with #5 reinforcing bars at 24" centers each way, unless specifically detailed on drawings.

2.6 SURFACE MOUNTED EQUIPMENT

A. General: Surface mounted fixtures, outlets, cabinets, panels, etc. shall have a factory-applied finish or shall be painted as accepted by Engineer. Raceways and fittings, where allowed to be installed surface mounted, shall be painted to match the finish on which it was installed. Paint shall be in accordance with other applicable sections of these specifications.

2.7 CUTTING AND PATCHING

A. Core Drilling: The Contractor shall be responsible for core drilling as required for work under this section, but in no case shall the Contractor cut into or weld onto any structural element of the project without the written approval of the Architect.

B. Cutting and Patching: Cutting, rough patching and finish patching shall be provided as specified

in the contract documents. Cutting and patching shall be performed in a neat and workmanlike manner. Upon completion, the patched area shall match adjacent surfaces.

C. Openings and Sleeves: Locate openings required for work performed under this section. Provide sleeves, guards or other accepted methods to allow passage of items installed under this section.

D. Roof Penetration: Provide roofer with pitch pans, fittings, etc., required for electrical items which penetrate the roof. Roof penetrations are to be waterproofed in such a manner that roofing guarantees are fully in force. Roof penetrations shall be coordinated with other Trades to ensure that roof warranty is not invalidated.

2.8 SLEEVES AND FORMS FOR OPENINGS

A. Sleeves: Provide sleeves for Raceways penetrating floors, walls, partitions, etc. Locate necessary slots for electrical work and form before concrete is poured. Watertight sleeves shall be line seal type WS. Fire rated partition sleeves shall be mild steel. Sleeves shall be Schedule 40 PVC or galvanized rigid steel unless specifically noted otherwise. Size shall be one standard diameter larger than pipe being installed or of a larger diameter to below 1/4" minimum clearance.

B. Forms: Provide boxed out forms for Raceway penetrations only where allowed by the Architect. Fill opening after Raceway installation, with equivalent material.

2.9 POSTED OPERATING INSTRUCTIONS

A. Furnish approved operating instructions for systems and equipment indicated in the technical sections for use by operation and maintenance personnel. The operating instructions shall include wiring diagrams, control diagrams, and control sequence for each principal system and equipment. Print or engrave operating instructions and frame under glass or in approved laminated plastic. Post instructions as directed. Attach or post operating instructions adjacent to each principal system and equipment including startup, proper adjustment, operating, lubrication, shutdown, safety precautions, procedure in the event of equipment failure, and other items of instruction as recommended by the manufacturer of each system or equipment. Provide weather-resistant materials or weatherproof enclosures for operating instructions exposed to the weather. Operating instructions shall not fade when exposed to sunlight and shall be secured to prevent easy removal or peeling.

2.10 PAINTING OF EQUIPMENT

A. Factory Applied: Electrical equipment shall have factory-applied painting systems which shall, as a minimum, meet the requirements of NEMA ICS 6 corrosion-resistance test, except equipment specified to meet requirements of ANSI C37.20 shall have a finish as specified in ANSI C37.20.

2.11 OPERATING AND MAINTENANCE INSTRUCTIONS

A. General: Thoroughly instruct the Owner’s Representative, to the complete satisfaction of the Architect and Engineer, in the proper operation of all systems and equipment provided. The Contractor shall make all arrangements, via the Architect, as to whom the instructions are to be given in the operation of the systems and the period of time in which they are to be given. The Architect shall be completely satisfied that the Owner’s Representative has been thoroughly and completely instructed in the proper operation of all systems and equipment before final payment is made. If the Architect determines that complete and thorough instructions have not been given by the Contractor to the Owner's Representative, then the Contractor shall be directed by the Architect to provide whatever instructions are necessary until the intent of this paragraph of the Specification has been complied with.

B. Submittals: Submit to the Architect for approval five (5) typed sets, bound neatly in loose-leaf

binders, of instructions for the installation, operation, care and maintenance of equipment and systems, including instructions for the ordering and stocking of spare parts for equipment installed under this contract. The lists shall include part number and suggested suppliers. Each set shall also include an itemized list of component parts that should be kept on hand and where such parts can be purchased.

C. Information Requirements: Information shall indicate possible problems with equipment and suggested corrective action. The manuals shall be indexed for each type of equipment. Each section shall be clearly divided from the other sections. A sub index for each section shall also be provided.

D. Instructions: The instructions shall contain information deemed necessary by the Architect and include but not limited to the following:

1. Introduction:
   a. Explanation of Manual and its use.
   b. Summary description of the Electrical Systems.
   c. Purpose of systems.

2. System:
   a. Detailed description of all systems.
   b. Illustrations, schematics, block diagrams, catalog cuts and other exhibits.

3. Operations:
   a. Complete detailed, step by step, sequential description of all phases of operation for all portions of the systems, including start up, shutdown and balancing. Include posted instruction charts.

4. Maintenance:
   a. Parts list and part numbers.
   b. Maintenance and replacement charts and the Manufacturer's recommendations for preventive maintenance.
   c. Trouble shooting charts for systems and components.
   d. Instructions for testing each type of part.
   e. Recommended list of on-hand spare parts.
   f. Complete calibration instructions for all parts and entire systems.
   g. General and miscellaneous maintenance notes.

5. Manufacturer's Literature:
   a. Complete listing for all parts.
   b. Names, addresses and telephone numbers.
   c. Care and operation.
   d. All pertinent brochures, illustrations, drawings, cuts, bulletins, technical data, certified performance charts and other literature with the model actually furnished to be clearly and conspicuously identified.
   e. Internal wiring diagrams and Engineering data sheets for all items and/or equipment furnished under each Contract.
   f. Guarantee and warranty data.

E. Electronic Version: When approved by owner and engineer, provide a complete O&M in a single PDF file. PDF file shall be an optical character recognition (OCR) or searchable file.

2.12 SERVICE AND METERING

A. Company: The utility company serving this project is Winchester Utility System which will be referred to as the Utility Company herein.

B. Utility Coordination:

1. Contractor shall coordinate with the Utility Company regarding the building electrical service. Contractor must submit a complete set of shop drawings of the new service equipment for the Utility Company's approval.
2. Contractor shall obtain approval from the Utility Company on all aspects of installations, service arrangement, equipment, materials, etc. prior to performing any work.

SPEC WRITER NOTE: SELECT ONLY ONE "SERVICE" PARAGRAPH.

A. Service: Make arrangements with the power company for obtaining a complete service. Pay charges and provide labor and material for the service. Service shall be obtained at 120/208 volts from the Utility Company. Provide underground cables and Raceways for incoming services from the utility's pad mounted transformer to distribution equipment. Provide Utility Company approved meter socket and empty 1-1/2" Raceway from transformer secondary bushings to meter location.

B. Fees: Contact the Utility Company to determine if any fees, charges or costs will be due the Company, as required for temporary power, permanent power, installations, hook-ups, etc. This fee, charge or cost shall be included in the bid price.

C. Payment: Pay for required licenses, fees and inspections. Include costs in the proposed construction cost submission. These costs shall include but not be limited to applicable taxes, permits, necessary notices, certificates and costs required to obtain same.

D. Codes: Install a complete system in accordance with the latest edition of the National Electrical Code and the latest regulations of governing local, State, County and other applicable codes, including the Utility Company requirements.

E. Provide transformer pad per Utility Company requirements.

2.13 TEMPORARY LIGHT AND POWER

A. Capacity: Provide capacity from new temporary service. Make arrangements with the Owner for temporary service and pay all related expenses. Temporary light and power shall be provided constantly during the project dependent upon Owner's safety requirements.

B. Capacity: Make arrangements with the Owner for existing temporary service and pay all related expenses. Temporary light and power shall be provided constantly during the project dependent upon Owner's safety requirements.

C. Lighting: Temporary light shall be based on one 200 watt lamp covering each 1,000 square foot of floor area in the building. Each room 100 square foot and over shall have a minimum of one 100-watt lamp with guards. Provide power for motors up to 3/4 horsepower only. Provisions are to be made for electric welders, if required.

D. Outlets: Provide outlets located at convenient points so that extension cords of not over fifty (50) feet will reach work requiring artificial light or power.

E. Other Connections: Contractors of other trades shall furnish their own cords and sockets, as may be required for their work and shall also pay for cost of temporary wiring of construction offices and shanties used by them.

F. New Fixtures: Permanently installed lighting fixtures may be used for temporary lighting at the Contractor's option with the provision that cool white lamps for fluorescent, clear lamps for

incandescent and marked temporary for other types shall be installed. At job completion, lamps shall be replaced with permanent lamps specified.

G. Wiring: Temporary electrical work shall be furnished and installed in conformity with the National Electrical Code and in accordance with the requirements of the local ordinances and shall be maintained in a workmanlike manner throughout their entire construction period and shall be removed after installation of the permanent electrical systems. Extension cords shall be GFCI protected or shall be fed from GFCI circuit breakers.

H. Payment: The Owner will pay for the cost of energy consumed by all trades. Any temporary wiring of a special nature for light and power required other than mentioned above shall be paid for by the Contractor using same.

PART 3 - EXECUTION

3.1 WORKMANSHIP

A. General: The installation of materials and equipment shall be performed in a neat, workmanlike and timely manner by an adequate number of craftsmen knowledgeable of the requirements of the Contract Documents. They shall be skilled in the methods and craftsmanship needed to produce a quality level of workmanship. Personnel who install materials and equipment shall be qualified by training and experience to perform their assigned tasks.

B. Acceptable Workmanship: Acceptable workmanship is characterized by first-quality appearance and function, conforming to applicable standards of building system construction, and exhibiting a high degree of quality and proficiency which is judged by the Architect as equivalent or better than that ordinarily produced by qualified industry tradesmen.

C. Performance: Personnel shall not be used in the performance of the installation of material and equipment who, in the opinion of the Architect, are deemed to be careless or unqualified to perform the assigned tasks. Material and equipment installations not in compliance with the Contract Documents, or installed with substandard workmanship and not acceptable to the Architect, shall be removed and reinstalled by qualified craftsmen, at no change in the contract price.

3.2 PROTECTION AND CLEAN UP

A. Protection and Restoration: Suitably protect equipment provided under this Division during construction. Restore damaged surfaces and items to "like new" condition before a request for substantial completion inspection.

B. Handling: Materials shall be properly protected and Raceway openings shall be temporarily closed by the Contractor to prevent obstruction and damage. Post notice prohibiting the use of systems provided under this Contract, prior to completion of work and acceptance of systems by the Owner's representative. The Contractor shall take precautions to protect his materials from damage and theft.

C. Safeguards: The Contractor shall furnish, place and maintain proper safety guards for the prevention of accidents that might be caused by the workmanship, materials, equipment or systems provided under this contract.

D. Cleanup: Keep the job site free from debris and rubbish. Remove debris and rubbish from the site and leave premises in clean condition on a daily basis.

1. When directed, and just prior to final acceptance, clean all equipment including, but not limited to, the following:

a. Lighting fixtures, panelboards, control centers, switchgear, receptacles and switch plates - Remove all tags and labels; leave ready for use
b. All equipment to be painted, removing all rust, etc., and leave ready for painting
c. Building, by removing all debris, conduits, wire, insulation, cartons, etc., left as a result of this work.

3.3 TESTS

A. General: Perform and record all tests in the presence of the Owner's authorized representative and/or the Engineer. Furnish all instruments and personnel. Perform preliminary tests and correct all defective material and/or workmanship prior to witness of tests. Perform tests as indicated and as otherwise noted in other Sections of the 2600 Division.

B. Conduct field tests in the sequence listed below:

1. Insulation Resistance Tests: As required per individual specification sections.
2. Load Balance Test: Make test by energizing all lighting, motors, and other electrical equipment simultaneously for a three-hour period. Alter fuses, circuit breakers, circuit connections, etc. as required for a satisfactory performance. Take voltage and amperage readings on each circuit at all panels.

C. Check the amperage draw, voltage and direction of rotation of each motor in the presence of the equipment contractor and the Owner's representative. Make all necessary changes to obtain proper rotation, motor terminal voltage, motor protection, etc. Revise heater elements as necessary for proper motor protection. Similarly check all other electrically connected equipment.

D. Make the test at a time during the day or night that is mutually satisfactory to the Owner at least one week prior to substantial completion. Make all arrangements and notify all parties in writing at least seventy-two hours prior to the test.

E. Equipment Operation Test: Show by demonstration in service that all circuits are in good operating condition. Cycle all control equipment under load at least five times.

F. Equipment and Apparatus Factory Tests: Manufacturer's normal quality control tests are acceptable, unless specific factory witnessed tests are specified in other sections

G. Perform all other field tests as required in individual specification sections.

3.4 THIRD PARTY INSPECTION

A. Contractor shall provide and pay for an inspection of electrical work by an AHJ approved electrical inspection agency.

3.5 SYSTEMS GUARANTEE

A. General: Provide a one-year guarantee. This guarantee shall be by the Contractor to the Owner for any defective workmanship or material, which has been provided under this Contract at no cost to the Owner for a period of one year from the date of substantial completion of the System. The guarantee shall include lamps, for ninety days after date of Substantial Completion of the System. Explain the provisions of guarantee to the Owner at the "Demonstration of Completed System".

3.6 INSTRUCTIONS TO OWNER’S PERSONELL

A. Where indicated in the technical sections, furnish the services of competent instructors to give full instruction to Owner's personnel in the adjustment, operation, and maintenance of systems and

equipment, including pertinent safety requirements as required. Each instructor shall be thoroughly familiar with all parts of the installation and shall be trained in operating theory as well as practical operation and maintenance work. Instruction shall be given during the first regular work week after the equipment or system has been accepted and turned over to the Owner for regular operation. The number of man days (8 hours) of instruction furnished shall be as specified in each individual section.

3.7 FINAL OBSERVATION

A. General: Work shall be completed, and forms and other information shall be submitted for acceptance one week prior to the request for final observation of the installation.

3.8 SPECIAL CONSIDERATIONS

A. Comply with special requirements imposed at site by Owner. This may include badging of employees, prohibition of smoking, special working hours, or special working conditions.

- END OF SECTION -