DEPARTMENT OF ATTENTION MANAGEMENT (DAM)

Serving the Public with Procedural Integrity Since 1974

Document No.: FORM-A-1

Classification: PUBLIC DISCLOSURE – LEVEL 3

Effective Date: August 13, 2025

Revision: 1.0

PETITION FOR INITIAL ADMINISTRATIVE ATTENTION

Form A-1 (Rev. 2024)

LEGAL NOTICE: This document constitutes a formal legal petition under the Administrative Time Allocation Act of 2024. Submission of false information is subject to penalties including but not limited to permanent denial of services with prejudice.

I. PETITIONER INFORMATION

- 1.1 Full Legal Name:
- 1.2 Discord Identification:
- 1.3 Community/Server Affiliation:
- 1.4 Date of Petition:

II. NATURE OF REQUEST

- 2.1 Primary Category of Administrative Service Requested:
 - [] Information Request Services
- [] Task Assignment Services
- [] Scheduled Consultation Services
- [] Other (Requires Additional Justification)
- 2.2 Priority Classification:
 - [] Routine (Standard Processing: 5-7 Business Days)
 - [] Priority (Expedited Review: 3-5 Business Days)
 - [] Urgent (Emergency Processing: 1-2 Business Days)

III. DETAILED REQUEST SPECIFICATIONS

- 3.1 Brief Summary of Request:
- 3.2 Comprehensive Justification and Legal Basis:
- 3.3 Expected Benefit to Administrative Efficiency:

IV. PETITIONER ATTESTATIONS

4.1 [] I hereby certify that all information provided in this petition is true and accurate to the best of my knowledge.

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4.2 [] I acknowledge that submission of false information may result in denial with
prejudice and permanent prohibition from future petitions.
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4.3 [] I understand that this petition does not guarantee approval and that the Administrator reserves absolute discretion in all determinations.

4.4 [] I agree to comply with all subsequent procedural requirements should this petition be approved.

V. EXECUTION

Petitioner Sign	ature	<u>):</u>
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Print Name:

Date:

FOR ADMINISTRATIVE USE ONLY - DO NOT WRITE BELOW THIS LINE

Administrative Action	Date	Administrator Signature
Petition Received		
Initial Review Completed		
Final Determination		

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