<b>PGSFM</b>	PGS FM LTD	POL-03 Revision-01 Issuance Date: 01-01-2022
Registered in England & Wales 13757656	Environmental Policy	Address: Challenge House, 616 Mitcham Road, Croydon, England, CR0 3AA Landline: 0800 0016 705 Web: www.pgssecurityfm.co.uk Email: info@pgssecurityfm.co.uk Company Registration No.:13757656

The top management of PGS FM LTD are aware of the impact its business operations have on the environment both on a local and global aspect We would implement the policy of re-cycling, reduction in the generation of waste and the promotion of environmental awareness It is therefore our policy to adopt procedures and practices that;

- Does not damage our environment.
- Does not restrict the enjoyment of the environment by others.
- Promote sustainable improvements (where we have an influence) that consider the effects to the environment.
- We will support this policy by implementing the following procedures:
- All wastepaper, junk mail, documentation etc. must be returned to the office via your Supervisor for re-cycling in the most appropriate way that does not compromise the integrity of our clients, employees or company.
- Arrange for all printer cartridges, toners etc. to be returned to the supplier or designated agent
  in the envelopes provided for re-cycling. Promote the use of recycling banks for bottles, cans,
  paper and other waste materials that employees may bring into their place of work.
- Ensure any packaging supplied with any equipment is disposed of in methods that support this
  policy Seek professional advice to adopt further practices that result in generating less paper
  and less waste.
- Adopt where possible the use of alternative non fossil fuels for company vehicles.

This policy is promoted throughout our company and communicated to all staff via effective training and leadership.

The Managing Director shall review this policy annually or following significant changes.

## Muhammad Aslam

**PGS FM LTD** 

This policy is reviewed on 15th 01 2022

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