

## **BADM 567 Process Management – Exam 1 (Timed Quiz 1) Details**

- Timed quiz 1, based on content from modules 1-4, will be available from 11:59 PM US Central Time Friday, 02/03, and due at 11:59 PM US Central Time, Tuesday, 02/07.
- You are allowed one attempt for this quiz.
- You will have 2 hours, i.e., 120 minutes, for this quiz. Budget your time accordingly as the quiz will auto-submit when time (120 minutes) is up OR when the due date deadline of 11:59 PM US Central Time, Tuesday, 02/07 arrives, whichever is earlier.
- This is an open notes quiz, so you may refer to materials from the course and your documents and notes for taking this quiz.
  - This is an individual quiz, so you are not allowed to collaborate with other individuals or external Internet website sources while taking this quiz. (Please be aware that the course administration team at Gies monitors external assistance websites such as Course Hero and Chegg for violations of academic integrity by Gies-enrolled learners).
  - After you have submitted your quiz, do not discuss any questions on the quiz with other learners in the course or post comments and questions on any forum before the scores and correct answers are released on Canvas. (Some learners will not have taken the quiz).
- The quiz is worth 200 points and will consist of 40 multiple-choice questions or true/false statements, worth 5 points each.
  - 37 of the questions/statements will be on course content.
  - 3 of the questions/statements will be about academic integrity.
- The multiple-choice questions or true/false statements will appear in random order, and the options for the multiple-choice questions will be shuffled.
- All the questions/statements for your quiz will be accessible to you together once you start taking your quiz. You will be able to scroll to the next question or go back to a previous question and/or change your response while you are taking the quiz.
- The questions/statements will consist of concepts and calculations and will be based on the material in the Coursera modules and the live sessions and assignments and quizzes. There will be no specific questions on the cases and readings although I may refer to cases or readings to help you by directing your attention to concepts and calculations covered in our analysis of those cases and discussions of those readings.
- You may start this quiz any time after Friday, February 3<sup>rd</sup> at 11:59pm US Central Time.
- The quiz is due Tuesday, February 7, at 11:59PM US Central Time. Only responses submitted by that time will count. If you start the quiz too close to this due date-and-time (less than 120 minutes before due date-and-time), you will not have the entire 120 minutes for the quiz, and you will only have until the due date-and-time.
- Once you click the "Take this Quiz" button to start the quiz, a 120-minute timer will start counting. That timer does not stop until the time expires from your start time (or the due date-and-time, if that is earlier).
- If you must leave the quiz temporarily before your timer expires, you can just step away or minimize the quiz window without clicking the "Submit" button for the quiz. Canvas quiz saves answers every 7 seconds. As long as your internet works properly, your progress will

be automatically saved. When you are back, you can continue or click on "Resume Quiz" to continue. However, the timer will continue ticking based on your start time while you are away.

- Click the "Submit" button when you are done (and only when you are done). Once you click the "Submit" button, you will not be able to add or change any of your responses or continue with any unanswered questions.
- Your score on this quiz as well as the correct responses to the questions will not be revealed to you instantly after you submit your quiz. Your score and the correct responses will be released after the quiz has been graded, so after the due date-and-time.
- As noted earlier, do not discuss any questions on the quiz with other learners in the course or post comments and questions on any forum before the scores and correct responses are released on Canvas.

### **Technology Recommendations**

- Take this quiz on a desktop or laptop computer instead of a mobile device and with a reliable Internet connection. Test your Internet connection and make sure the speed and bandwidth are high quality and stable.
- Use the latest version of Chrome or Firefox to take this quiz.
- Open the quiz in only one tab/window in your browser. Opening the quiz in multiple tabs/windows could lead to technical problems up to and including shutdown.
- Have your own clock (e.g., a cellphone or watch with an alarm) to keep track of the time in case the system's timer and warnings are not sufficiently visible when you are taking the quiz.
- Before taking the quiz, restart your computer and clear the browser cookies and cache.
- If you experience technical difficulties, try a different web browser.
- If your quiz ends inappropriately, please screenshot any error messages and share them through [i-support@illinois.edu](mailto:i-support@illinois.edu) immediately to report your issues.