**MENTOR CONTRACT FALL 2022**

Last Name:

First Name:

Student ID Number:

IUPUI Email:

By accepting the role of a mentor for the SEIRI Seed grant-funded “Developing Culturally Relevant Pedagogy to Improve the Enrollment and Retention of Underrepresented Students in Computing Programs” project, I understand that I must meet a certain set of standards.  These standards have been established to ensure the best possible experience for students. I understand the participation in the role of mentor for the project is at-will and subject to all applicable policies and procedures of Indiana University in addition to the following:

**Conduct:**

* I understand that my conduct is bound by the IUPUI Student Code of Conduct, which can be found at http://studentcode.iu.edu/.
* I affirm I will always represent the Mentor Initiatives in a professional manner in behavior and language.
* I agree to maintain a high level of professionalism during my mentor term.
* I understand Indiana University has adopted a Discrimination, Harassment, and Sexual Misconduct policy that is available at <https://policies.iu.edu/policies/ua-03-discrimination-harassment-and-sexual-misconduct/index.html>. I confirm I have read the policy and understand my scholarship may be subject to immediate termination should I violate the policy.
* I recognize as a member of the project I am a role model.  I agree to set a positive example for all students by showing respect and consideration for others.

**Professional Expectations:**

* I agree to be available to answer mentees’ inquiries within an appropriate amount of time and make appropriate referrals when necessary.
* I will portray both in language and behavior a positive and inclusive attitude toward the University, faculty, or staff.
* I agree to be sensitive to the uniqueness of each situation and the individual(s) involved.  I understand I am to respect the opinions, values, and cultural backgrounds of all mentees.
* I agree to act as a team member of the project by helping, supporting, providing feedback, and collaboratively resolving any situation that may arise for the duration of my mentoring.
* I understand who I am and what my role is as a mentor.
* I understand it is a service and I will be committed to it (it will require a time commitment and emotional space).
* I understand mentees may share information with me about themselves, their experiences, or their academic performance. I acknowledge and agree to respect the privacy of all student information and records I may have access to while in this position.

**Policies**

* If I am unable to attend a session or am running late, I understand I must contact the instructor and I understand it is my responsibility to make sure that communication between myself and the faculty member has been established.
* I understand the University may require me to complete certain training including but not limited to, Campus Security Authority, FERPA, HRMS, and Acceptable Use Agreement training.

**Mentorship Information**

* I understand that my mentoring term is from (*start date and end date*).
* I will receive a gift of 100 USD.
* I understand I am serving in this position at-will and that I may be removed for any reason at the University’s sole discretion.

I accept the position of mentor of the “Developing Culturally Relevant Pedagogy to Improve the Enrollment and Retention of Underrepresented Students in Computing Programs” project and I expressly agree to abide by all University policies and the terms stated herein.

Mentor Signature:

Date: