



Expense Report

费用报告

05.05.2019

Checklist for completion :

完成检查清单

- ☐ Uploaded scanned supporting documents
已上传支持性凭据扫描件
- ☐ Attached original receipts or invoices
已附原始收据或发票
- ☐ Marked item number on receipts or invoices
收据或发票已标注费用项目编号
- ☐ Checked that expense items have same approver
各项费用由同一批准人批准

Expense Claim No:

4761003153

费用报销编码

Total Amount:

13,518.00

金额合计

Approved / Rejected by:

He Rongke Jason

批准/拒绝人

To Finance 送交财务部

Name 姓名: Sun Ming Sean (86625374)

Cost Centre 部门: NJK KDI T3 DEL (24792811)

Date 日期: 31.03.2019 - 29.04.2019

Description 描述: Expenses for 29.04.2019 to 29.04.2019

Status 状态: Approved

Item	Date	Expense Type	GL Acct	GL Acct Desc	Source Curr	Amount	Local Curr	Amount	No.of Days
项目	日期	费用类别	总账科目	总账科目描述	原币种	金额	本位币	金额	天数
	From/To	Item description	Eng./IC	Eng./ IC Description	Responsible Person	Tax		Tax	
	自/至	项目描述	项目/内部代码	项目/内部代码描述	负责人	税额		税额	
001	29.04.2019	01 Per diem	71110020	Expense-Meal/PDeim	CNY	3,990.00	CNY	3,990.00	19
	31.03.2019	出差补贴	785257	IFRS 16 Service	He Rongke Jason	0.00		0.00	
	19.04.2019			Phase II_KDi sub					
002	29.04.2019	03 Hotel & accommodation	71110070	Expense-Lodging	CNY	7,799.00	CNY	7,799.00	
	31.03.2019	酒店住宿费用	785257	IFRS 16 Service	He Rongke Jason	0.00		0.00	
	29.04.2019			Phase II_KDi sub					
003	29.04.2019	04 Travel - non air fares	71111202	Exp-Tvl oth than air	CNY	49.00	CNY	49.00	
	31.03.2019	打车费用	785257	IFRS 16 Service	He Rongke Jason	0.00		0.00	
	19.04.2019			Phase II_KDi sub					
004	29.04.2019	01 Per diem	71110020	Expense-Meal/PDeim	CNY	1,680.00	CNY	1,680.00	8
	21.04.2019	出差补贴	785257	IFRS 16 Service	He Rongke Jason	0.00		0.00	
	29.04.2019			Phase II_KDi sub					
Total 总计								13,518.00	



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