



## STANFORD UNIVERSITY

### Stanford Center for Professional Development

Please submit this form with the student's exam.

- A monitor is someone at the student's company who will ensure academic integrity by administering an exam for the student.
- Monitors may be a site manager, supervisor, coordinator, or HR representative.
- The monitor must verify the date, start and end times when timed exams are taken at company site.
- Company monitors do not need to be in the room during the exam.
- These procedures do not apply if the exam is specifically indicated to be taken at home.

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Student's full name (please print): \_\_\_\_\_

Course number: \_\_\_\_\_ Company name: \_\_\_\_\_

Monitor's full name (please print): \_\_\_\_\_

Email: \_\_\_\_\_ Company title: \_\_\_\_\_

Work phone: \_\_\_\_\_ Mobile phone: \_\_\_\_\_

Date exam was taken: \_\_\_\_\_ Start time: \_\_\_\_\_ End time: \_\_\_\_\_

What is your association with the student? \_\_\_\_\_

Monitor's signature: \_\_\_\_\_ Today's date: \_\_\_\_\_