

Please use Adobe Acrobat to complete this form and submit to Dropbox

Your Information

First Name:

Last Name:

CUNYFirst ID:

Email:

Semester:

Section:

Project Info

Agency, Firm, etc:

Supervisor Name:

Supervisor Email:

Relationship:

Project Title:

Brief Description:

Summary Log

Please complete the table with a summary of the total hours you spent on the project since the beginning of the semester.

- Select the most relevant category for grouping related activities.
- Use *base 10 decimal* format.
i.e., *1.5* represents *1 hr 30 mins*.
- Round to the nearest 15 minute increment.
- Submit a separate document that details your weekly accomplishments.

Activity Completed	Hours
Supervisor discussions, emails:	
Team discussions, emails:	
Design:	
Coding:	
Testing & Debugging:	
Research, training, learning:	
Presentation:	
Other:	
Total Hours Logged:	

Presentation Video Recording

Upload your video file to the Dropbox Link listed on the course calendar.

Filename

Peer Evaluation (*Only for groups to fill out*)

Do you feel that your entire team collaborated well on this project?

If no, please provide a brief explanation:

What percentage would you say of the **project** was contributed by each team member? (Out of a total of 100%)

name	(%)	comments

What percentage would you say of the **presentation** was contributed by each team member? (Out of a total of 100%)

name	(%)	comments

Incomplete Grade

If you are expecting an **incomplete (INC)** in the course, please provide a short explanation below.

Upload any work that is completed along with a log of your work until this point.