Weekly Brief for the Week #4

(20/03/2023 to 24/03/2023)

Meeting with the Client	Yes
Sprint	1 -> 2

1. Current Status

▪ This week we had a meeting with the client on 23/03/2023 to discuss and present the work developed through *Sprint 1*. We plan on sending them the *Minutes Minutes* and the list of purposed user stories for *Sprint 2* until the end of Friday.

▪ For *Sprint 1*, we initially purposed the implementation of 13 user stories, but due to delays and some problems, we could only deliver 7 of them. We explained this to the client and, in our sense, they understood our time limitations. We also made clear we would look forward to avoiding this from happening in the next sprints.

▪ We have already started working on the deliverable PMIR (Project Management Intermediate Report) for this week. As usual, we had a meeting with all team members during the week (Wednesday afternoon) where we decided who was going to be responsible for developing the deliverable. That way we split the team into technical development and the deliverable development to better manage our time and focus.

2. Plans for the coming weeks

▪ Next week we won't meet with the client, although we will continue the development of *Sprint 1*.

3. Potential Risks

▪ Not being able to learn Angular (a new technology for the team) fast enough can cause the project to suffer immensely.

▪ Good team and time management are difficult, but required for the project success. The course's deliverables only add complexity to this, which makes it a big challenge for the team (specially for the team leader).

▪ Another "unfulfilled" sprint could be catastrophic and ruin the client's confidence in the team.