Meeting Minute #6

on 08/05/2023

1. **Attendees**

Name	Present (Y/_)
Raquel Sousa - INOVA+	Y
Hélder Oliveira - INOVA+	Y
Inês Vintém - INOVA+	Y
201907284 - Afonso Duarte de Carvalho Monteiro	_
201905337 - Francisco Gonçalves Cerqueira	_
202202489 - João André Vieira Freitas	_
202204188 - Luís Miguel Rodrigues Guimarães	Y
201907020 - Marta Cristina dos Santos Mariz	Y
201906712 - Pedro Miguel Sampaio Ferreira Machado	Y
201907835 - Ricardo Filipe da Costa Cabral Ferreira	_
201806849 - Ricardo Gonçalves Pinto	_
202200606 - Temaco Simão Mafumba	_

Modules		
M1. Access Management		
M2. Communication	**M2.1** *Automatic Mailing*	
	M2.2 *Newsletters*	
M3. Content Management		

2. Introduction

- In this meeting, the plan for Sprint 4 was discussed.

3. Discussed Items and Decisions

- Two different development pathways were presented to INOVA+:
  - Improve the platform by implementing/improve every feature based on the measurements collected during meeting #5.
  - Start the development of the WebTV Content functionality as initially planned.
- Their preferred pathway is the one that includes the development of the WebTV Content functionality.

4. Action Points

- Sprint 4 will include the development of WebTV Content with:
  - Video support;
  - Slideshow support;
  - Templates (only if time allows)