**Master Digital Design   
Coaching agencies  
Agreement**

**For agencies**

Agencies agree to coach student teams in Playground projects for one hour every other week (once every two weeks), with the understanding that this must fit within the agencies’ schedule. It is understood that coaches have busy lives, and the coaches can negotiate with student teams to find appropriate times.  
  
Additionally, we appreciate it if coaches can attend the Feedback Feast; the presentation towards the end of a project, designed to collect feedback for further iteration in the After Life (the iterative period at the end of a project cycle).  
  
Coaches will be notified of the Playground briefs before the start of the project and can express a preference for coaching on a certain brief.  
  
  
**For students**  
Student teams will get assigned an agency coach, with contact details, at the start of a project, by the Playground teachers. Agencies agree to coach student teams in Playground projects for one hour every other week (once every two weeks), with the understanding that this must fit within the agencies’ schedule.   
  
It is the responsibility of the student team to reach out to the coaches and set appointments.  
  
 **Please note**  
Things change! Sometimes coaches are unexpectedly not available because they are busy, sick, having babies, are on holiday, working on a deadline, and so on. These things we can’t plan for and we have to find flexible work-arounds. Student teams can try and resolve this by themselves, but can always ask for help from their playground tutor.