

<b>Contract Data Requirements List (1 Data Item)</b>					Form Approved OMB NO. 0704-0188					
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data source, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.										
A. CONTRACT LINE ITEM NO. 0001/0002		B. EXHIBIT A		83. CATEGORY: TDP TM OTHER <u>IPSC</u>						
D. SYSTEM/ITEM AFATDS 7.0		84. CONTRACT/PR NO. TBD		F. CONTRACTOR TBD						
1. DATA ITEM NO. A036		2. TITLE OF DATA ITEM Software Test Report (STR)			85. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) DI-IPSC-81440A NOT 1		5. CONTRACT REFERENCE SOO Para 6.14		6. REQUIRING OFFICE SFAE-CCC-MC						
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY See BLK 16	12. DATE OF FIRST SUBMISSION See BLK 16	14. DISTRIBUTION						
8. APP CODE A	D	11. AS OF DATE See BLK 16	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16	b. COPIES						
<b>16. REMARKS</b> Block 4: Prepare the required document, in contractor format, in accordance with the cited DID.  Block 9: Distribution D: Distribution authorized to the Department of Defense and U.S. DoD contractors only; further distribution at the direction of Project Manager, Mission Command, SFAE-CCC-MC.  Block 10, 11, 12 & 13: The Contractor shall deliver 60 calendar days after completion of Test Completion Review (TCR).  The Government shall review and provide comments within 30 calendar days of receipt of the document. The final reproduced version is due back to the Government within 30 calendar days following the receipt of comments.  Block 14: Submissions for PM MC shall be posted to DI2E and IDE with email notification to the Contracting Officer's Representative.				a. ADDRESSEE	DRAFT	FINAL				
						Reg	Repro			
				PM MC	0	2	0			
				DITCO-Scott	0	1	0			
				15. TOTAL				0	3	0
				G. PREPARED BY		H. DATE		I. APPROVED BY		J. DATE

17. PRICE GRO

18. ESTIMATED

TOTAL PRIC

See Cover Page		See Cover Page	
----------------	--	----------------	--

Contract Data Requirements List (1 Data Item)					Form Approved OMB NO. 0704-0188		
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data source, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.							
A. CONTRACT LINE ITEM NO. 0001/0002		B. EXHIBIT A		86. CATEGORY: TDP TM OTHER <u>MGNT</u>			
D. SYSTEM/ITEM AFATDS 7.0		87. CONTRACT/PR NO. TBD		F. CONTRACTOR TBD			
1. DATA ITEM NO. A037		2. TITLE OF DATA ITEM Computer Software Product			88. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) DI-IPSC-81488/T		5. CONTRACT REFERENCE SOO Para 6.15		6. REQUIRING OFFICE SFAE-CCC-MC			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY See BLK 16	12. DATE OF FIRST SUBMISSION See BLK 16	14. DISTRIBUTION			
8. APP CODE A	D	11. AS OF DATE See BLK 16	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16	b. COPIES			
<b>16. REMARKS</b> Block 4: Prepare the required document, in contractor format, in accordance with the cited DID and the following:  The Contractor shall provide all materials necessary to build the source code into an executable and functioning application. This includes but is not limited to: (1) build scripts (2) build environment details (3) Patch installer creation instructions, (4) build logs, (5) build tools with associated configurations and (6) integrated development environment (IDE) details associated with loading, reading, modifying and building source code documents  Additional related items to be provided as part of this CDRL upon government request include: (1) DOORS database and database extracts, (2) JMUL updates (or equivalent for AFATDS 7.0) and (3) Non-Developmental Software (NDS) and associated documentation  Block 9: Distribution D: Distribution authorized to the Department of Defense and U.S. DoD contractors only; further distribution at the direction of Project Manager, Mission Command, SFAE-CCC-MC.  Block 10, 11, 12 & 13: Source code and associated build products will be delivered at a minimum of 120 calendar days after contract award and every 60 calendar days thereafter. However, the Government may periodically throughout the development process request additional submissions (not to exceed once per month). Executable versions of the software will be delivered in accordance with the delivery schedule specified in the SOO and resultant PWS.  The Government shall review and provide comments within 30 calendar days of receipt of the deliverable. The final reproduced version is due back to the Government within 30 calendar days following the receipt of comments.  Block 14: Submissions for PM MC shall be posted to DI2E and IDE with email notification to the Contracting Officer's Representative.				a. ADDRESSEE	DRAFT	FINAL	
						Reg	Repro
				PM MC	0	2	0
				DITCO-Scott	0	1	0
				15. TOTAL	0	3	0
G. PREPARED BY		H. DATE		I. APPROVED BY		J. DATE	

17. PRICE GRO

18. ESTIMATED

TOTAL PRIC

See Cover Page		See Cover Page	
----------------	--	----------------	--

Section K - Representations, Certifications and Other Statements of Offerors

CLAUSES INCORPORATED BY REFERENCE

52.209-7	Information Regarding Responsibility Matters	JUL 2013
52.230-7	Proposal Disclosure--Cost Accounting Practice Change	APR 2005

CLAUSES INCORPORATED BY FULL TEXT

52.204-7 SYSTEM FOR AWARD MANAGEMENT (JULY 2013)

(a) Definitions. As used in this provision--

Data Universal Numbering System (DUNS) number means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities.

Data Universal Numbering System +4 (DUNS+4) number means the DUNS number assigned by D&B plus a 4-character suffix that may be assigned by a business concern. (D&B has no affiliation with this 4-character suffix.) This 4-character suffix may be assigned at the discretion of the business concern to establish additional System for Award Management records for identifying alternative Electronic Funds Transfer (EFT) accounts (see the FAR at Subpart 32.11) for the same parent concern.

Registered in the System for Award Management SAM database means that--

(1) The offeror has entered all mandatory information, including the DUNS number or the DUNS+4 number, the Contractor and Government Entity (CAGE) code, as well as data required by the Federal Funding Accountability and Transparency Act of 2006 (see Subpart 4.14) into the SAM database;

(2) The offeror has completed the Core, Assertions, and Representations and Certifications, and Points of Contact sections of the registration in the SAM database;

(3) The Government has validated all mandatory data fields, to include validation of the Taxpayer Identification Number (TIN) with the Internal Revenue Service (IRS). The offeror will be required to provide consent for TIN validation to the Government as a part of the SAM registration process; and

(4) The Government has marked the record ``Active".

(b)(1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the SAM database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.

(2) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" or "DUNS +4" followed by the DUNS or DUNS +4 number that identifies the offeror's name and address exactly as stated in the offer. The DUNS number will be used by the Contracting Officer to verify that the offeror is registered in the SAM database.

(c) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.

(1) An offeror may obtain a DUNS number--

(i) Via the Internet at <http://fedgov.dnb.com/webform> or if the offeror does not have internet access, it may call Dun and Bradstreet at 1-866-705-5711 if located within the United States; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office. The offeror should indicate that it is an offeror for a U.S. Government contract when contacting the local Dun and Bradstreet office.

(2) The offeror should be prepared to provide the following information:

(i) Company legal business.

(ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(iii) Company Physical Street Address, City, State, and Zip Code.

(iv) Company Mailing Address, City, State and Zip Code (if separate from physical).

(v) Company Telephone Number.

(vi) Date the company was started.

(vii) Number of employees at your location.

(viii) Chief executive officer/key manager.

(ix) Line of business (industry).

(x) Company Headquarters name and address (reporting relationship within your entity).

(d) If the Offeror does not become registered in the SAM database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.

(e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.

(f) Offerors may obtain information on registration at <https://www.acquisition.gov>.

(End of clause)

## 52.230-1 COST ACCOUNTING STANDARDS NOTICES AND CERTIFICATION (OCT 2015)

Note: This notice does not apply to small businesses or foreign governments. This notice is in three parts, identified by Roman numerals I through III.

Offerors shall examine each part and provide the requested information in order to determine Cost Accounting Standards (CAS) requirements applicable to any resultant contract.

If the offeror is an educational institution, Part II does not apply unless the contemplated contract will be subject to full or modified CAS coverage pursuant to 48 CFR 9903.201-2(c)(5) or 9903.201-2(c)(6), respectively.

### I. Disclosure Statement -- Cost Accounting Practices and Certification

(a) Any contract in excess of \$750,000 resulting from this solicitation will be subject to the requirements of the Cost Accounting Standards Board (48 CFR Chapter 99), except for those contracts which are exempt as specified in 48 CFR 9903.201-1.

(b) Any offeror submitting a proposal which, if accepted, will result in a contract subject to the requirements of 48 CFR Chapter 99 must, as a condition of contracting, submit a Disclosure Statement as required by 48 CFR 9903.202. When required, the Disclosure Statement must be submitted as a part of the offeror's proposal under this solicitation unless the offeror has already submitted a Disclosure Statement disclosing the practices used in connection with the pricing of this proposal. If an applicable Disclosure Statement has already been submitted, the offeror may satisfy the requirement for submission by providing the information requested in paragraph (c) of Part I of this provision.

Caution: In the absence of specific regulations or agreement, a practice disclosed in a Disclosure Statement shall not, by virtue of such disclosure, be deemed to be a proper, approved, or agreed-to practice for pricing proposals or accumulating and reporting contract performance cost data.

(c) Check the appropriate box below:

\* (1) *Certificate of Concurrent Submission of Disclosure Statement.* The offeror hereby certifies that, as a part of the offer, copies of the Disclosure Statement have been submitted as follows:

(i) Original and one copy to the cognizant Administrative Contracting Officer (ACO) or cognizant Federal agency official authorized to act in that capacity (Federal official), as applicable; and

(ii) One copy to the cognizant Federal auditor.

(Disclosure must be on Form No. CASB DS-1 or CASB DS-2, as applicable. Forms may be obtained from the cognizant ACO or Federal official and/or from the loose-leaf version of the Federal Acquisition Regulation.)

Date of Disclosure Statement: \_\_\_\_ Name and Address of Cognizant ACO or Federal Official Where Filed: \_\_\_\_

The offeror further certifies that the practices used in estimating costs in pricing this proposal are consistent with the cost accounting practices disclosed in the Disclosure Statement.

\* (2) *Certificate of Previously Submitted Disclosure Statement.* The offeror hereby certifies that the required Disclosure Statement was filed as follows:

Date of Disclosure Statement: \_\_\_\_ Name and Address of Cognizant ACO or Federal Official Where Filed: \_\_\_\_

The offeror further certifies that the practices used in estimating costs in pricing this proposal are consistent with the cost accounting practices disclosed in the applicable Disclosure Statement.

\* (3) *Certificate of Monetary Exemption.* The offeror hereby certifies that the offeror, together with all divisions, subsidiaries, and affiliates under common control, did not receive net awards of negotiated prime contracts and subcontracts subject to CAS totaling \$50 million or more in the cost accounting period immediately preceding the period in which this proposal was submitted. The offeror further certifies that if such status changes before an award resulting from this proposal, the offeror will advise the Contracting Officer immediately.

\* (4) *Certificate of Interim Exemption.* The offeror hereby certifies that

(i) the offeror first exceeded the monetary exemption for disclosure, as defined in (3) of this subsection, in the cost accounting period immediately preceding the period in which this offer was submitted and

(ii) in accordance with 48 CFR 9903.202-1, the offeror is not yet required to submit a Disclosure Statement. The offeror further certifies that if an award resulting from this proposal has not been made within 90 days after the end of that period, the offeror will immediately submit a revised certificate to the Contracting Officer, in the form specified under subparagraph (c)(1) or (c)(2) of Part I of this provision, as appropriate, to verify submission of a completed Disclosure Statement.

Caution: Offerors currently required to disclose because they were awarded a CAS-covered prime contract or subcontract of \$50 million or more in the current cost accounting period may not claim this exemption (4). Further, the exemption applies only in connection with proposals submitted before expiration of the 90-day period following the cost accounting period in which the monetary exemption was exceeded.

## II. Cost Accounting Standards -- Eligibility for Modified Contract Coverage

If the offeror is eligible to use the modified provisions of 48 CFR 9903.201-2(b) and elects to do so, the offeror shall indicate by checking the box below. Checking the box below shall mean that the resultant contract is subject to the Disclosure and Consistency of Cost Accounting Practices clause in lieu of the Cost Accounting Standards clause.

\* The offeror hereby claims an exemption from the Cost Accounting Standards clause under the provisions of 48 CFR 9903.201-2(b) and certifies that the offeror is eligible for use of the Disclosure and Consistency of Cost Accounting Practices clause because during the cost accounting period immediately preceding the period in which this proposal was submitted, the offeror received less than \$50 million in awards of CAS-covered prime contracts and subcontracts. The offeror further certifies that if such status changes before an award resulting from this proposal, the offeror will advise the Contracting Officer immediately.

Caution: An offeror may not claim the above eligibility for modified contract coverage if this proposal is expected to result in the award of a CAS-covered contract of \$50 million or more or if, during its current cost accounting period, the offeror has been awarded a single CAS-covered prime contract or subcontract of \$50 million or more.

## III. Additional Cost Accounting Standards Applicable to Existing Contracts

The offeror shall indicate below whether award of the contemplated contract would, in accordance with subparagraph (a)(3) of the Cost Accounting Standards clause, require a change in established cost accounting practices affecting existing contracts and subcontracts.

( ☐ ) yes( ☐ ) no

(End of Provision)



## Section L - Instructions, Conditions and Notices to Bidders

SECTION L**SECTION L****INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS OR RESPONDENTS****L-I - INFORMATION TO OFFERORS AND INSTRUCTIONS FOR PROPOSAL PREPARATION**

**1.0 Program Title and Objectives:** Advanced Field Artillery Tactical Data System (AFATDS) 7.0 Modernization. The modernization of the AFATDS baseline will satisfy the technical requirements for a transition to net-centric military operations, take advantage of web-based networks to exploit fires capabilities, and support the execution of joint critical operations. In addition, a modernized AFATDS will provide the operator an easier, more intuitive capability and feature embedded training to reduce the training burden on the operator as well as the unit. Therefore, the proposed acquisition will specifically modernize the backend AFATDS architecture; incorporate the common services provided by Common Operating Environment v3; implement role duty based functionality; and provide embedded computer based training.

**2.0 General Instructions**

- (a) This section of the Information to Offerors provides general guidance for preparing proposals as well as specific instructions on the format and content of the proposal. The offeror's proposal must include all data and information requested by the RFP and must be submitted in accordance with these instructions. The offer shall be compliant with the requirements as stated in the SOO and Contract Data Requirements List (CDRL). **Non-conformance with the instructions provided in this Information to Offerors may result in removal of the proposal from further evaluation.**
- (b) The proposal shall be clear, concise, and shall include sufficient detail for effective evaluation and for substantiating the validity of stated claims. The proposal should not simply rephrase or restate the Government's requirements but rather shall provide convincing rationale to address how the offeror intends to meet these requirements. Offerors shall assume that the Government has no prior knowledge of their facilities and experience and will base its evaluation on the information presented in the offeror's proposal.
- (c) Elaborate brochures or documentation, binding, detailed art work, internet hyperlinks, or other embellishments are unnecessary and are not desired.
- (d) Proposals in response to this solicitation will be valid for 180 days (unless a longer period is proposed).

- (e) In accordance with Federal Acquisition Regulation (FAR) Subpart 4.8 (Government Contract Files), the Government will retain one copy of all unsuccessful proposals. Unless the offeror requests otherwise, the Government will destroy extra copies of such unsuccessful proposals.

## **2.1 General Information**

### **2.1.1. Point of Contact (POC)**

Defense Information Technology Contracting Organization (DITCO) is the sole POC for this procurement. Address any written questions or concerns you may have to the CS/Contracting Officer (KO) listed in the POC Clause, FAR 52.204-9000. Written requests for clarification must be sent to the contract specialist at the address located in POC clause of the contract/solicitation.

### **2.1.2. Debriefings**

The KO will notify offerors of any decision to exclude them from the competitive range; whereupon, they may request and receive a debriefing in accordance with FAR 15.505. Offerors excluded from the competitive range may request a pre-award debriefing or they may choose to wait until after the source selection decision to request a post-award debriefing. However, offerors excluded from the competitive range are entitled to no more than one debriefing for each proposal.

The KO will notify unsuccessful offerors in the competitive range of the source selection decision in accordance with FAR 15.506. Upon such notification, unsuccessful offerors may request and receive a debriefing. Offerors desiring a debriefing must make their request in accordance with the requirements of FAR 15.505 or 15.506, as applicable.

### **2.1.3. Discrepancies**

If an offeror believes that the requirements in these instructions contain an error, omission, or are otherwise unsound, the offeror shall immediately notify the CS/KO in writing. The offeror is reminded that the Government reserves the right to award this effort based on the initial proposal, as received, without discussions.

### **2.1.4. Electronic Reference Documents**

All referenced documents for this solicitation are available on the FedBizOpps website at <http://www.fedbizopps.gov>. Potential offerors are encouraged to subscribe for real-time e-mail notifications when information has been posted to the FedBizOpps website for this solicitation. For access to AFATDS Software Baseline, technical documentation and software requirements specifications, contractors must contact Dustie Thompson, CS, via email at [dustie.m.thompson.civ@mail.mil](mailto:dustie.m.thompson.civ@mail.mil), or phone at (618) 229-9127; and Karen Kinzel, KO, via email at [karen.m.kinzel2.civ@mail.mil](mailto:karen.m.kinzel2.civ@mail.mil), or phone at (618) 229-9243.

### **2.1.5 Communications**

Exchanges of source selection information between Government and offerors will be controlled by the KO. Email may be used to transmit such information to offerors only if the email can be

sent and received encrypted and includes “Source Selection Information – See FAR 2.101 & 3.104” in the Subject line.

## 2.2 Organization/Number of Copies/Page Limits

The offeror shall prepare the proposal as set forth in the Proposal Organization Table (Table 2.2 below). The titles and contents of the volumes shall be as defined in this table, all of which shall be within the required page limits and with the number of copies as specified in Table 2.2. The contents of each proposal volume are described in the information to offerors paragraph as noted in the table below.

**Table 2.2 - Proposal Organization**

Volume	RFP Paragraph Number	Volume Title	Copies	Page Limit	Electronic Copies (Compact Disc (CD/ Digital Versatile Disc (DVD)
I	3.0	Executive Summary	1 Electronic	No Page Limit	
Part A	3.1	Narrative Summary	1 Electronic	No Page Limit	
Part B	3.2	Table of Contents	1 Electronic	No Page Limit	
Part C	3.3	Glossary of Abbreviations and Acronyms	1 Electronic	No Page Limit	
II	4.0	Factor I- Technical/Management	1 Electronic	50	
Part A		Subfactor 1 - Contractor developed Performance Work Statement (PWS), Integrated Master Plan (IMP) and Contract Work Breakdown Structure (CWBS) (SOO 6.1) Glossary	1 Electronic	No Page Limit for PWS, IMP or CWBS	
Part B		Subfactor 2 -	1		

		Modernized/Conversion Approach SRS Appendix C - Command Post Computing Environment (CPCE) v3 Technical Guidance Section 3.2.6.1)	Electronic		
Part C		Subfactor 3 - Mission Command Smart Client, Web Client, and Common Services (SOO 6.2.4)	1 Electronic		
Part D		Subfactor 4 - Embedded Training Session Sample (SOO 6.2.11)			1 Copy
III	5.0	Factor II- Past Performance			
Part A	Past Performance Information Atch L-1	Summary of Relevant Past Performance Information	1 Electronic	3 Pages Per Reference and a maximum of 3 References. Page count does not include Past Performance Questionnaires	
Part B	Sample Letter Section L Atch L-4	Consent Letters	1 Electronic	1 page for each subcontractor, teaming partner, and/or joint venture partner	
Part C	Sample Letter Section L	Client Authorization Letter	1 Electronic	1 page for each commercial contract	

	Atch L-5			reference	
Part D	5.3.2	Organizational Structure Change History (if applicable)	1 Electronic	2 pages	
IV	6.0	Cost/Price	1 Electronic		
Part A		Introduction	1 Electronic	5 pages	
Part B		Microsoft Excel Spreadsheets- Cost/pricing information (Cost Template)	1 Electronic	No Page Limit	
Part C		Other Information (i.e., Basis of Estimate; Defense Contract Audit Agency (DCAA) Info)	1 Electronic	No Page Limit	
Part D		Final Proposal Revision, if needed			
V	7.0	Contract Documentation	1 Electronic		
Part A	7.1.1	Transmittal Letter and Standard Form (SF) 33	1 Electronic	3 pages	
Part B	7.1.5	Section K, Representations and Certifications	1 Electronic	No Page Limit	
Part C	7.2.3	Organizational Conflict of Interest Mitigation Plan, if applicable	1 Electronic	No Page Limit	
Part D	7.2.4.1	Small Business Participation Proposal ----- *Subcontracting Plan required from Large Business Concerns	1 Electronic	20 pages (total for both plans)	
Part E	7.2	Other Information (Company Information Specific to the resultant contract)	1 Electronic	3 pages	

### **2.2.1 Page Limitations**

Page limitations shall be treated as maximums. If exceeded, the excess pages will not be read or considered in the evaluation of the proposal. Page limitations may be placed on responses to Evaluation Notices (ENs). The specified page limits for EN responses will be identified in the letters forwarding the ENs to the offerors. Page limitations shall not be circumvented by including inserted text boxes/pop-ups or internet links to additional information; such inclusions are not acceptable and will not be considered part of the proposal. The Government reserves the right not to consider for award any proposal that does not adhere to the administrative requirements of this solicitation. Each page shall be counted except the following: Cover pages, tables of contents, glossaries, tabs, generic resumes, executive summaries, and organizational and consultant conflicts of interest mitigation plans.

### **2.2.2 Page Size and Format**

#### **2.2.2 .1**

A page is defined as each face of a sheet of paper containing information. When both sides of a sheet display printed material, it shall be counted as two pages. Page size shall be 8.5 x 11 inches. Pages shall be single spaced typed with 1.5 **blank** line spacing between paragraphs. Except for the reproduced sections of the solicitation document, the text size shall be no less than 10 point Ariel, Times New Roman, or Courier New font for all text. The technical volume of the proposal is to be submitted as a Microsoft Word 2007, Microsoft Word 2010 or PDF document. Tracking, kerning, and leading values shall not be changed from the default values of the word processing or page layout software. Use at least 1 inch margins on the top and bottom and 3/4-inch side margins. Pages shall be numbered sequentially by volume. These page format restrictions shall also apply to responses to ENs. All volumes of the proposal must be submitted as a Microsoft Word 2007, Microsoft Word 2010 or PDF document. Cost and pricing information shall be submitted in accordance with paragraph 6.2- Volume Organization.

#### **2.2.2 .2**

Legible tables, charts, graphs and figures shall be used wherever practical to depict organizations, systems and layout, implementation schedules, plans, etc. These displays shall be uncomplicated, legible, and shall not exceed 11 by 17 inches in size. For tables, charts, graphs and figures, the text shall be no smaller than 10 point Ariel, Times New Roman, or Courier New font for all text included in a table. **A page is defined as each face of a sheet of paper containing information. When both sides of a sheet display printed material, it shall be counted as two pages.**

#### **2.2.2.3 Page Numbering**

The offeror shall use a standard page numbering system to facilitate proposal references. Consecutive page numbering within volume parts is preferred, e.g., page I-2-5, indicates Volume I, Part 2, page 5. Charts, graphs and other insert materials shall be page-numbered as part of the page numbering system.

#### **2.2.2.4 Cover of the proposal must show:**

- (i) The solicitation number;
- (ii) The offerors name, address, telephone number and email address

**2.2.2.5 Title page of the proposal must show:**

(i) A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item; and

(ii) Offer expiration date; and

(iii) Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation; and

(iv) Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office; and

(v) Offerors shall submit proposals in response to this solicitation in English and in U.S. dollars; and

(vi) Restriction on disclosure and use of data.

**2.2.3 Cost or Pricing Information**

All cost or pricing information shall be addressed ONLY in the Cost/Price Proposal Volumes. Cost trade-off information, work-hour estimates, and material kinds and quantities may be used in other volumes only as appropriate for presenting rationale for alternatives or design and trade-off decisions.

**2.2.4 Cross-Referencing**

To the greatest extent possible, each volume shall be written on a stand-alone basis so that its contents may be evaluated with a minimum of cross referencing to other volumes of the proposal. Information required for proposal evaluation which is not found in its designated volume will be assumed to have been omitted from the proposal.

Cross-referencing within a proposal volume is permitted where its use would conserve space without impairing clarity.

**2.2.5 Indexing**

Each volume shall contain a more detailed table of contents to delineate the subparagraphs within that volume. Tab indexing shall be used to identify sections.

**2.2.6 Glossary of Abbreviations and Acronyms**

Each volume shall contain a glossary of all abbreviations and acronyms used, with an explanation for each. Glossaries do not count against the page limitations for their respective volumes.

**2.3 Electronic Offers**

In response to this solicitation, proposals shall be received electronically via email to the KO and CS. The maximum allowed submission is 20MB; submissions may be provided in multiple emails. **ARMDEC SAFE is also an approved method of proposal submittals.** In addition, the offeror shall submit an interactive and executable embedded training session for Government assessment in CD-ROM or DVD format. Reference Section M evaluation factors/subfactors. The training session must be shipped no later than the time and date specified in this solicitation to the address below:

Attention: Karen Kinzel  
2300 East Drive  
Scott Air Force Base, IL 62225

**The tracking number MUST be provided in the proposal submission.**

### **3.0 Volume I - Executive Summary**

In the executive summary volume, the offeror shall provide the following information:

#### **3.1 Narrative Summary**

The narrative summary of the entire proposal should be concise, to include addressing the significant risk, and highlighting any key or unique features, excluding cost/price. The salient features should tie in with Section M evaluation factors/subfactors. Define direct lines of control, responsibility, functional relationships, and authority among the organizational elements, including proposed teaming partners, joint ventures and/or significant subcontractors' arrangements. Any summary material presented here shall not be considered as meeting the requirements for any portions of other volumes of the proposal.

#### **3.2 Table of Contents**

Include a master table of contents of the entire proposal.

#### **3.3 Glossary of Abbreviations and Acronyms**

### **4.0 Volume II – Technical/Management Volume (Evaluation Factor 1)**

The technical/management proposal shall not include price information, classified information, or "For Official Use Only" information.

#### **4.1 General**

The Technical/Management Volume should be specific and complete. Your responses will be evaluated against the technical/management subfactors defined in Section M, Evaluation Factors for Award. Using the instructions provided below, provide as specifically as possible the actual methodology you would use for accomplishing/satisfying these subfactors. All the requirements specified in the solicitation are mandatory. Do not merely reiterate the objectives or reformulate the requirements specified in the solicitation.

#### **4.2 Format and Specific Content**



#### **4.2.1 Technical/Management**

In the Technical/Management volume, address your proposed approach to meeting or exceeding the minimum performance or capability requirements of each technical/management subfactor, as well as the risks in your proposed approach in terms of technical/performance, cost, and/or schedule.

A concise and comprehensive proposal is desired. Organization, clarity, accuracy of information, relevance, and completeness are of prime importance. Statements such as “will comply”, or “noted and understood” without supporting narrative to define compliance are not acceptable. cursory responses or responses which merely reiterate or reformulate solicitation language will not be considered as satisfying the requirements of the RFP or as demonstrating the ability to perform. Elaborate brochures or other presentations beyond that sufficient to present a complete and effective proposal are not desired. Elaborate artwork and expensive visual or other presentation aids are not necessary.

##### **4.2.1.1 Technical/Management Risk (Evaluation Factor 1)**

Address technical/management risk by identifying those aspects of the proposal you consider to have the potential for disruption of schedule, increased cost, poor performance, the need for increased Government oversight, and/or the likelihood of unsuccessful contract performance. Describe the impact of each identified risk in terms of its potential to interfere with or prevent the successful accomplishment of other contract requirements (e.g., PWS or specification requirements), whether or not those requirements are identified as subfactors. Propose a realistic "work around" or risk mitigators for identified risks that will eliminate or reduce risk to an acceptable level. Identify any new risks introduced by such risk mitigation.

#### **4.2.2 Volume Organization**

The Technical/Management volume shall be organized according to the following general outline:

Part A - Subfactor 1 - Contractor developed PWS, IMP and CWBS Glossary

Part B - Subfactor 2 - Modernized/Conversion Approach

Part C - Subfactor 3 - Mission Command Smart Client, Web Client, and Common Services

Part D - Subfactor 4 - Embedded Training Session Sample

### **5.0 Volume III - Past Performance (Evaluation Factor 2)**

#### **5.1 General**

Each offeror shall submit a past performance volume with its proposal, containing past performance information in accordance with the format contained in the Past and Present Performance Information. Offerors are cautioned that the Government will use data provided by each offeror in this volume and data obtained from other sources in the evaluation of past performance. Along with the information required in this paragraph, the offeror shall submit a consent letter executed by each subcontractor, teaming partner, and/or joint venture partner,

authorizing release of past performance information to the offeror so the offeror can respond to such information.

## **5.2 Volume III Organization**

The Past Performance volume shall be organized according to the following general outline:

Part A – Summary of Relevant Past Performance Contracts describing the role of the offeror and each teaming partner, joint venture partner, and/or significant subcontractor that the offeror is required to provide Past Performance Information Sheets (Ref: HC1028-16-R-0005, Section L, Attachment L-1).

Part B - Subcontractor/Teaming Partner Consent Letters executed by each teaming partner, joint venture partner and/or significant subcontractors authorizing the release of past performance information so the offeror can respond to such information. A sample consent letter is provided at HC1028-16-R-0005, Section L, Attachment L-4.

Part C - Client Authorization Letters for each identified effort for a commercial customer authorizing release to the Government of requested information on the offeror's performance. See HC1028-16-R-0005, Section L Attachment L-5 for Client Authorization Letters.

## **5.3 Relevant Contracts**

a. Submit information using the format contained in Attachment L-1, Past and Present Performance Information: Past Performance Information on no more than three recent (active within the past five years from the original issue date of this solicitation) contracts, this may include significant teaming partner's and/or significant subcontractor's past performance information submissions, that you consider most relevant in demonstrating you and your significant teaming partner's and/or significant subcontractor's ability to perform the proposed effort. The information submitted shall reference only the offeror's, significant teaming partner's, or significant subcontractor's past performance on the submitted effort, rather than the past performance of other contractors on the submitted effort.

b. In addition, the prime offeror shall include information on a minimum of one recent contract performed by the prime offeror that you consider most relevant in demonstrating your ability to perform the proposed effort. Please see the maximum limitations set forth in subparagraph d below.

c. Recent contracts are considered to be efforts that the prime offeror and its teaming partners, joint venture or significant subcontractors have performed within the past five years prior to original issuance of the solicitation, or for ongoing efforts the period of performance of which must have started at least nine months before the original proposal due date.

d. The total of Past and Present Performance Information references will not exceed three pages per reference. Total page count for this Past Performance volume is annotated above in Table 2-2. Include rationale supporting your assertion of relevance. The Government uses degrees of relevancy when assessing recent, relevant contracts in accordance with DoD Source Selection

Procedures, paragraph 3.1.3.1, Table 4, exerted in Section M as Table 3, Past Performance Relevancy Ratings. The past performance evaluation team will consider the performance quality of relevant recent efforts for the second aspect of the past performance evaluation using Section M Table 4, Past Performance Quality Assessment. Finally, the past performance evaluation team will review this past performance information and determine the quality as it applies to performance confidence assessment. Performance Confidence Assessment ratings are identified in Section M, Table 5.

### **5.3.1 Specific Content**

Offerors are required to explain what aspects of the submitted past performance efforts are deemed relevant to the proposed effort and to what aspects of the proposed effort they relate. This may include a discussion of efforts accomplished by the offeror to resolve problems encountered on prior contracts as well as past efforts to identify and manage program risk. Merely having problems does not automatically equate to a limited or no confidence rating because the problems encountered may have been on a more complex program, or an offeror may have subsequently demonstrated the ability to overcome the problems encountered. The offeror is required to clearly demonstrate management actions employed in overcoming problems and the effects of those actions in terms of improvements achieved or problems rectified. Categorize the relevant information into the specific technical/management subfactors used to evaluate the proposal.

### **5.3.2 Organizational Structure Change History**

Many companies have acquired, been acquired by, or otherwise merged with other companies, and/or reorganized their divisions, business groups, subsidiary companies, etc. In many cases, these changes have taken place during the time of performance of relevant past efforts or between conclusion of recent past efforts and this source selection. As a result, it is sometimes difficult to determine what past performance is relevant to this procurement. To facilitate this relevancy determination, include in this proposal volume a "roadmap" describing all such changes in the organization of your company. A pamphlet or other commercial document describing such reorganizations may suffice. As part of this explanation, show how these changes impact the relevance of any efforts you identify for past performance evaluation/confidence assessment. Since the Government intends to consider past performance information provided by other sources as well as that provided by the offerors, your "roadmap" should be both specifically applicable to the efforts you identify and general enough to apply to efforts on which the Government receives information from other sources.

### **5.4 Questionnaires**

The offeror shall provide the Sample Questionnaire Cover Letter and Past Performance Questionnaire, found at HC1028-16-R-0005, Section L, Attachments L-2 and L-3 respectively, to each of the customer POCs identified for each of the submitted past performance efforts. In order to expedite the assessment process, the offeror shall complete Sections I, II and III of the Past Performance Questionnaire for the convenience of the POC. The offeror shall not, however, complete any other section of the Past Performance Questionnaire. Once the questionnaires are completed by the POCs, the information contained therein shall be considered sensitive and shall not be released to the offeror. Early submission of questionnaires is encouraged. Questionnaires shall be sent directly to DITCO at [karen.m.kinzel2.civ@mail.mil](mailto:karen.m.kinzel2.civ@mail.mil) and [dustie.m.thompson.civ@mail.mil](mailto:dustie.m.thompson.civ@mail.mil), no later than the due date stated in the RFP.

## **6.0 Volume IV - Cost/Price (Evaluation Factor 5)**

The offeror's cost/price proposal will be evaluated, using one or more of the techniques defined in FAR 15.404, in order to determine if it is reasonable and complete; a color rating is not assigned to the cost/price factor. Normally, price reasonableness is established through cost and price analysis techniques as described in FAR 15.404. The Government will determine completeness of the offeror's proposal by verifying that all solicitation requirements have been priced, figures are correctly calculated, and costs are presented in a clear and useful format. The Government will evaluate offerors' proposed costs for reasonableness, completeness, affordability and realism.

### **6.1 General Instructions**

#### **6.1.1 Cost Reasonableness, Realism, and Completeness**

This section is to assist you in submitting cost or pricing data that is required to evaluate the reasonableness, completeness, realism, balance, and/or affordability of your proposed cost. The Government will verify that all solicitation requirements have been priced, figures are correctly calculated, and prices are presented in a clear and useful format. Note that unrealistically low or high proposed costs, initially or subsequently, may be grounds for eliminating a proposal from competition either on the basis that the offeror does not understand the requirement or has submitted an unrealistic proposal. Additionally, unbalanced costs pose an unacceptable risk to the Government and may be a reason to reject an offeror's proposal. Cost submissions should be sufficiently detailed to demonstrate their reasonableness and be adequate enough to support and sustain a DCAA audit.

#### **6.1.2 Cost/Price Information**

Information beyond that required by this instruction shall not be submitted, unless you consider it essential to document or support your cost/price position. All information relating to the proposed price, including all required supporting documentation must be included in the section of the proposal designated as the Cost/Price Volume. Under no circumstances shall this information and documentation be included elsewhere in the proposal.

Labor and overhead rates should include sufficient detail to sustain a DCAA audit (e.g., direct labor rates, overhead, fringe benefits, General and Administrative Expense (G&A), fee, etc.).

The offeror must provide the basis of estimate for all rates with detailed rationale to support the rates. For indirect rates, the preferred method for providing support detail is through the submission of a Forward Pricing Rate Agreement (FPRA) or Forward Pricing Rate Recommendation (FPRR). However, in the absence of a FPRA/FPRR, the Government will accept all rates and factors by year utilized in the development of the Forward Pricing Rate Proposal and the basis for these rates and factors (e.g., breakdowns, trends, and budgetary data). If the contractor is not required to maintain forward pricing rates then the Government will accept other methods of validation. These methods include approved provisional billing rates, other submitted/approved rates, or the submission of proposed rate calculations (including the pools & bases) and the basis of all calculations (e.g., breakdowns, trends, and budgetary data). The offeror shall state if rates have been provided to the cognizant Administrative Contracting

Officer /DCAA office for review or negotiation; if rates have not been submitted, explanation is required.

If a subcontractor relationship exists, subcontract costs must also be delineated in accordance with the requirements above. If needed, the subcontract may submit its unsanitized cost breakout directly to the Contract Specialist/Contracting Officer. The subcontractor shall also provide contact information for its cognizant DCAA office.

### **6.1.3 Cost or Pricing Information Requirements**

In accordance with [FAR 15.403-1\(b\)](#) and [15.403-3\(a\)](#), data other than certified cost or pricing data may be required to support cost reasonableness. Information shall be provided in accordance with [FAR 15.403-5](#). If, after receipt of proposals, the contracting officer determines the required conditions of adequate competition do not exist that there is insufficient information available to determine price reasonableness and none of the exceptions in [FAR 15.403-1](#) apply, the offeror may be required to certify its submitted cost or pricing data.

## **6.2 Volume Organization**

The Cost/Price volume shall consist of the following sections:

### **Part A-Introduction**

Table of Contents; summary descriptions of estimating, purchasing, and accounting systems; changes to estimating, accounting practices, or Cost Accounting Standards (CAS) disclosure statement.

### **Part B-Microsoft Excel Spreadsheets**

Cost or pricing information and supporting data, to include estimating methodology.

### **Part C- Other information**

Such as GFE, DCAA information, long lead costs, termination costs, development/production schedule, inflation rate summary and explanation, life cycle cost, and special tooling/test equipment. List each exception to the ground rules and assumptions provided in the solicitation and each qualification of the Cost/Price volume, if any. Provide complete rationale for any exceptions.

## **6.3 Part A-Introduction**

### **6.3.1 Glossary of Abbreviations and Acronyms.**

If necessary, provide a glossary of abbreviations and acronyms used with an explanation for each. Glossaries do not count against the page limitations for their respective volumes.

### **6.3.2 Estimating System**

Provide a summary description of your standard estimating system or methods. The summary description shall cover separately each major cost element (e.g., direct material, engineering labor, manufacturing labor, indirect costs, ODC, overhead, G&A, etc.). Also, identify any

deviations from your standard estimating procedures in preparing this proposal volume. Indicate whether you have Government approval of your system and if so, provide evidence of such approval.

### **6.3.3 Purchasing System**

Provide a summary description of your purchasing system or methods (e.g., how material requirements are determined, how sources are selected, when firm quotes are obtained, what provision is made to ensure quantity and other discounts). Also, identify any deviations from your standard procedures in preparing this proposal. Indicate whether you have Government approval of your system and if so, provide evidence of such approval.

### **6.3.4 Accounting System**

Indicate whether the DCAA has determined your accounting system to be adequate and if so, provide evidence of such determination. Also, identify any deviations from your standard procedures in preparing this proposal.

### **6.3.5 Explanation of Estimating Methods Used**

Explain the methodology used to estimate each cost element. As a minimum, provide the following information for each cost element (i.e., breakdown for hours by labor category, breakout of labor rates to include base rate, overhead rates, etc.). If a portion of the required information is not applicable for a particular cost element, so state.

### **6.3.6 Submission of Cost Models**

Submit an electronically encoded cost/price model in support of the proposed price. Any cost/price model submitted must be consistent with your approved estimating system and must duplicate the logic and mathematical formulas reflected in your proposal. Cost/price models submitted must comply with the following format requirements:

- (a) Data file should be .XLS file format (MS-Excel 2007 or earlier) compatible format.
- (b) Data file shall include all mathematical and operational formulas and shall NOT be "hard numbered."

### **6.3.7 Schedule of Rates**

In completing the required cost/price templates, the offeror shall provide labor rate schedules for the contractor site labor showing proposed fully burdened (inclusive of direct rate burdens) by year for both cost plus fixed fee and cost plus incentive fee contract line item numbers. The labor rate schedules shall include (but separately identify) prime contractor, subcontractor, and inter-divisional transfer rates.

Pricing for all cost-type contract actions (including, but not limited to individual technical direction letters and proposal and billing of future modifications) will be restricted to the labor categories established in the contractors proposed pricing templates. The labor rates proposed in the pricing template will be utilized as test of reasonableness in the evaluation and analysis process for all cost-type modifications.

**6.3.8 Additional Criteria**

All proposal amounts shall be proposed in U.S. currency.

**6.3.9 CAS Disclosure Statement.**

The offeror shall provide current status of its CAS Disclosure Statement and explain any inadequacies or non-compliances.

**7.0 Volume V –Contract Documentation****7.1 Representations and Certifications**

The purpose of this volume is to provide information to the Government for preparing the contract document and supporting file. The offeror's proposal must include a signed copy of the solicitation and completion of Sections A through K. This includes small business subcontracting plan information.

**7.1.1 Section A-Solicitation/Contract Form**

Completion of blocks 15A/ B and 16 and signature and date for blocks 17 and 18 of the SF33.

Signature by the offeror on the SF33 constitutes an offer, which the Government may accept. .

**7.1.2 Section B-Supplies or Services and Costs/Prices**

Complete pricing information will be filled in by the Government at contract award.

**7.1.3 Section H - Special Contract Requirements**

See Section H of the solicitation.

**7.1.4 Section I - Contract Clauses**

The offeror shall comply with the clauses provided in Section I. Please note that many clauses require the prime contractor to include the same or similar clause in contracts with subcontractors.

**7.1.5 Section K - Representations, Certifications, and other Statements of Offerors**

Offerors must comply with the clause in Section I – 52.204-7 entitled “System for Award Management.” The Contracting Officer will check the System for Award Management (SAM) for those offerors who have been determined to be within the competitive range. Offerors who are not registered in SAM will be advised of the need to register. An offeror may be determined ineligible for contract award if not registered within SAM at time of award. Offerors are also required to complete additional representations, certifications, acknowledgments and statements reflected in Section K of this solicitation.

**7.2 Other Information Required****7.2.1 Authorized Offeror Personnel**

Provide the name, title, and telephone number of the company/division POC regarding decisions made with respect to your proposal and who can obligate your company contractually. Also, identify those individuals authorized to negotiate with the Government.

**7.2.2 Company/Division Address, Identifying Codes, and Applicable Designations**

Provide company/division's street address, county and facility code; CAGE code; DUNS code; TIN; size of business (small or other than small); and labor surplus area designation. This same information must be provided if the work for this contract will be performed at any other locations. List all locations where work is to be performed and indicate whether such facility is a division, affiliate, or subcontractor, and the percentage of work to be performed at each location.

**7.2.3 Organizational Conflict of Interest (OCI) Mitigation Plan**

The offeror shall submit a Government-approved/acceptable OCI Mitigation Plan to the contracting officer which concisely describes all relevant facts concerning any past, present or current planned interest, (financial, contractual, organizational, or otherwise) relating to work to be performed under the AFATDS contract that will or may result in an actual or potential OCI. (See RFP Section H). The OCI Mitigation Plan shall explain how the OCI will be minimized to a level acceptable to the Government. The OCI Mitigation Plan will be evaluated as acceptable or unacceptable.

**7.2.3.1 Non-Government Advisors**

Offerors are advised that the following contractors will participate as non-Government advisors in the evaluation of proposals. These advisors will be authorized access to only those portions of the proposal data and discussion items that are necessary to enable them to provide their advice. Any objection to disclose information to these non-Government advisors shall be provided in writing before the date set for receipt of proposals and shall include a detailed statement for the basis of the objection.

**7.2.3.2 Company names and the non-Government advisors are:**

- G2 Software Systems Inc.  
4250 Pacific Hwy, Suite 125  
San Diego, CA 92110  
Elizabeth Keele
- Macaulay-Brown Inc. (MacB)  
6180 Guardian Gateway Suite 114  
Aberdeen Proving Ground, MD 21005  
Jose Vasquez
- MITRE  
1 Building  
7525 Colshire Drive  
McLean, VA 22102-7539  
Lawrence Dirienzo
- University of Texas  
Austin, TX 78712  
Justine Blackmore



## 7.2.4 Attachments to the Contract

The offeror shall provide the following as attachments to the contract:

### 7.2.4.1 Small Business Participation

#### 7.2.4.1.1 Participation of Small Disadvantaged Businesses (SDB)

Pursuant to the requirements of FAR 52.219-24, each offeror must provide, with its offer, targets, expressed as dollars and percentages of total contract value, for SDB participation in any of the North American Industry Classification System (NAICS) Industry Subsectors as determined by the Department of Commerce. NAICS codes and titles are posted at: <http://www.census.gov/epcd/naics02/naicod02.htm>. The targets may provide for participation by a prime contractor, joint venture partner, teaming arrangement member, or subcontractor; however, the targets for subcontractors must be listed separately.

#### 7.2.4.2 Small Business Participation and Commitment

The Government's assessment of small business participation and commitment as measured against the total contract value which is separate from the FAR requirement for contracting officer review and acceptance of an offeror's small business subcontracting plan. In accordance with FAR subpart 19.7, all other than small business offerors shall provide a small business subcontracting plan and a small business participation plan in response to the solicitation. The small business participation plan must show that at least 15% of the total contract amount and a minimum of 45% of the subcontracted dollars, for the life of the contract, will be for small business participation. Other than small business offerors shall also ensure that individual subcontracting plan submissions are consistent with proposal information.

All offerors shall provide the proposed participation dollars and percent of estimated contract value for the period of performance. Small business participation is small business contributions to contract performance at the prime contract through first tier subcontract levels. Offers shall include a narrative explanation regarding the basis for and efforts associated with establishing proposed participation dollars and percentages including a breakout of prime and first tier small business participation. For subcontracting purposes, the NAICS Code is 541511 - Custom Computer Programming Services with a size standard of \$27.5M.

Category

Offeror's Percent of Estimated Targets

Proposed Contract Value

Participation Dollars

DISA Subcontracting Goals:

Small Business: 15%

Small Disadvantaged Business: -%

Women-Owned Small Business: - %

Service Disabled Veteran-Owned Small Business: -%

HUBZone Small Business: -%

Note: The above small business participation targets represent the Government's assessment of appropriate minimums expressed as a percentage of total contract value.

**7.2.4.3** Offerors shall identify by name, type of business, product/service, dollar value, timeframe, and nature of commitment the small business participation planned for this acquisition. Offerors shall clearly describe the nature of commitment (e.g., fully executed teaming agreement, planned purchase order). Offerors shall describe new, contract specific initiatives and tools (e.g., mentor protégé agreements and developing second sources focused on improving readiness or reducing cost). Offerors shall describe the process they will use to ensure proper flow-down of requirements, process management, and performance assessments of small business utilization at lower tiers.

Subcontracting plans will be evaluated on an acceptable/unacceptable basis by the contracting officer, the small business specialist, and Small Business Administration for compliance with FAR 19.704 and DISA subcontracting goals.

#### **7.2.5 GFE**

The Government plans to provide the items listed in Attachment J-4 of the solicitation as GFE.

#### **7.2.6 CDRLs**

The Contractor shall prepare and deliver data items as specified in the DD Form 1423 attached to the contract.

##### **7.2.6.1 Matrix of Deliverables**

<b>SOO Ref#</b>	<b>Deliverable Title</b>	<b>Format</b>	<b>Frequency and Remarks</b>
<b>6.5</b>	<b>Integrated Program Management Report</b>	<b>A001 – Electronically via Integrated Data Environment (IDE)</b>	<b>Monthly</b>
<b>6.5</b>	<b>Contract Funds Status Report</b>	<b>A002 – Electronically via IDE</b>	<b>Quarterly</b>
<b>6.5</b>	<b>Report, Record of Meeting Minutes</b>	<b>A003 – Electronically via IDE</b>	<b>10 business days after meetings</b>
<b>6.5</b>	<b>Technical Report</b>	<b>A004 – Electronically via IDE</b>	<b>15 calendar days after the completion of travel</b>
<b>6.5</b>	<b>Contractor's Risk Management Plan</b>	<b>A005 – Electronically via</b>	<b>30 calendar days after</b>

		<b>IDE</b>	<b>contract award</b>
<b>6.5</b>	<b>Data Accession List</b>	<b>A006 – Electronically via IDE</b>	<b>90 calendar days after award; 90 calendar days after the exercise of each option; 30 calendar days prior to contract expiration.</b>
<b>6.6</b>	<b>Software Development Plan</b>	<b>A007 – Electronically via Defense Intelligence Information Enterprise (DI2E) and IDE</b>	<b>45 calendar days after contract award</b>
<b>6.6</b>	<b>System Subsystem Specification</b>	<b>A008 - Electronically via DI2E and IDE</b>	<b>20 calendar days prior to Test for Record (TFR).</b>
<b>6.6</b>	<b>Software Design Description</b>	<b>A009 – Electronically via DI2E and IDE</b>	<b>Draft version no later than 20 calendar days prior to TFR. Final version- 60 calendar days prior to Full Material Release OR 60 calendar days prior to contract expiration, whichever comes first.</b>
<b>6.6</b>	<b>System/Subsystem Design Document</b>	<b>A010 – Electronically via DI2E and IDE</b>	<b>Draft version no later than 20 calendar days prior to TFR. Final</b>