

Budget advisory

This is the budget plan for implementing EFC reports reviewing project. Some of these items are already built into the project. Hours presented are approximately estimated and are meant to give a sense of what work needs to be done and how much time it needs to invest.

Project staff

PI salary:

- Supervisory time for DMP: 2 hours/month

Graduate Assistant Salary:

- Survey implementer x2
- Survey design and review: 15 hours/survey
- Survey send out and get feedback: 2 weeks
- Summarize feedback and analysis: 3 weeks
- Interview certain survey respondent: 2 weeks

Reports reviewer x1

- Review reports and generate simple evaluation: 1 month

Database designer x2

- Database design: 3 months
- Data input – weekly 5-10 hours/week
- Data storage and backup – weekly (can be automated) 2 hours/week
- Metadata description –monthly 8-10hours/month

Data analyst x1

- Data cleaning: 2 weeks
- Data analysis: 4 weeks
- Data visualization: 2 weeks
- Final report and validation: 3 weeks

Technology expenses

- Database tool: Filemaker Pro.: \$534/year

Link: <https://store.filemaker.com/>

- Hard drive to archive: \$200

Suggestion: Seagate - Wireless Plus 2TB Portable Hard Drive

Link: http://www.bestbuy.com/site/seagate-wireless-plus-2tb-portable-hard-drive-gray/7523005.p?skuId=7523005&extStoreId=&ref=212&loc=1&ksid=e739dd3a-bd64-4d72-9b1d-b5a5893342f6&ksprof_id=8&ksaffcode=pg199138&ksdevice=c&lsft=ref:212,loc:2

- Text analysis tools: \$0

MEAD: <http://www.summarization.com/mead/>

Storage fees

- Back up digitally in UMD box \$0
- Archive in hard drive \$0
- Physical printout reports and data: \$100