

PRIVATE & CONFIDENTIAL
内部保密

APPLICATION FOR EMPLOYMENT 申请表



Citizenship

国籍 ☐ Native 美国本地人 ☐ Naturalized 入美国籍 ☐ Naturalized Permanent Resident (Green Card Holder for US) 美国永久居留权(绿卡持有者)

US Social Security #
美国社保号码

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FICA Status
是否需要缴纳美国社保

☐

Subject
是

☐

Exempt
否

Father's Full Name 父亲姓名

First Name 名	H	A	O																
Middle Name																			
Last Name 姓	T	A	N	G															

Name in Chinese 姓名(中文)

唐浩

Mother's Maiden Name 母亲姓名

First Name 名	H	O	N	G	E														
Middle Name																			
Last Name 姓	X	I	E																

Name in Chinese 姓名(中文)

谢红娥

Home 家庭	Country Code 国家代码	8	6	Area Code 地区代码				Phone Number 电话号码	1	3	5	7	0	2	6	0	8	1	5
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RESIDENTIAL ADDRESS 联系地址

Residential Address 联系地址 T, 15 Cui Hu Street, Whampoa Avenue, Tian he District, Canton

City 城市 Canton Postal Code 邮编 510000

Residential Address in Chinese 联系地址(中文) 广东省广州市天河区翠湖街15号力迅T

Domicile City 户籍城市 广州 Canton Domicile City in Chinese 户籍城市(中文) 广州

Domicile Address 户籍地址(中文) 广东省广州市天河区翠湖街15号力迅T

Domicile Province(Mainland China) 户籍省份(大陆地区)

<input type="checkbox"/> ANHUI 安徽省	<input type="checkbox"/> BEIJIN 北京市	<input type="checkbox"/> CHONGQ 重庆市	<input type="checkbox"/> FUJIAN 福建省	<input type="checkbox"/> GANSU 甘肃省
<input checked="" type="checkbox"/> GUANGD 广东省	<input type="checkbox"/> GUANGX 广西壮族自治区	<input type="checkbox"/> GUIZHO 贵州省	<input type="checkbox"/> HAINAN 海南省	<input type="checkbox"/> HEBEI 河北省
<input type="checkbox"/> HEILON 黑龙江省	<input type="checkbox"/> HENAN 河南省	<input type="checkbox"/> HUBEI 湖北省	<input type="checkbox"/> HUNAN 湖南省	<input type="checkbox"/> INNERM 内蒙古自治区
<input type="checkbox"/> JIAGSU 江苏省	<input type="checkbox"/> JIAGXI 江西省	<input type="checkbox"/> JILIN 吉林省	<input type="checkbox"/> LIAONI 辽宁省	<input type="checkbox"/> NINGXI 宁夏回族自治区
<input type="checkbox"/> QIGHAI 青海省	<input type="checkbox"/> SHAANX 陕西省	<input type="checkbox"/> SHANDO 山东省	<input type="checkbox"/> SHANGH 上海市	<input type="checkbox"/> SHANXI 山西省

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<input type="checkbox"/> SICHUA 四川省	<input type="checkbox"/> TIANJI 天津市	<input type="checkbox"/> TIBET 西藏自治区	<input type="checkbox"/> YUNNAN 云南省	<input type="checkbox"/> ZHEJIA 浙江省
<input type="checkbox"/> XINJIA 新疆维吾尔自治区				

Starting with your current address and in descending date order, please list down all your previous addresses within the last 10 years.
(请填写您最近 10 年内所有的居住地址,从当前居住地址开始按照时间倒序填写。)

Address (地址)

上海市浦东新区锦绣路大华锦绣华城126号901
广东省广州市天河区翠湖街15号力迅T
湖北省武汉市新堤六合路粮食局宿舍二单元501

SKILLS 技能 (Please indicate the level for each item : B for Basic, I for Intermediate & A for Advanced for IT 请用字母标明各项技能水平: B-初级, I-中级, A-高级)

Languages

语言能力

English : AAA
英语 : AAA
Mandarin : AAA
中文 : AAA
Cantonese : BBB
粤语 : BBB
Others :
其他 :

Speak 说			Read 读			Write 写			Listening 听		
B	I	A	B	I	A	B	I	A	B	I	A
B	I	A	B	I	A	B	I	A	B	I	A
B	I	A	B	I	A	B	I	A	B	I	A
B	I	A	B	I	A	B	I	A	B	I	A

PC Skills

电脑技能

Microsoft Word : AAA
Microsoft Excel : AAA
Microsoft PowerPoint : AAA
Others :
其他 :

Ability
技能水平

B	I	A
B	I	A
B	I	A
B	I	A

REFERENCE INFORMATION 证明材料

Where did you find out about the job openings?

您在何处得知此应聘需要?

E-recruit / Agency / Write In / Advertisement / Employee Referral / Others (Please specify)

花旗电子招聘管理系统 / 代理机构 / 广告 / 花旗员工推荐 / 其他 (请注明)

Have you worked for Citi before?

以前您是否就职过花旗

☐ Yes 是 ☒ No 否

If yes, please state

如果是, 请注明

Previous Employee ID

曾用员工号码

Position

部门/职位

Location

地点/国家

Employment Period

就职时间

Reason For Leaving

离职原因

From
自

M M D D Y Y

To
至

M M D D Y Y

Have you ever applied to work in Citi before?

以前您是否求职于花旗

☐ Yes 是 ☐ No 否

If yes, when

如果是, 何时申请过

Application Date

申请日期

M M D D Y Y

Position Applied For

应聘职位

Outcome of Application

应聘结果

08/07/2017

CITI CHINA

3/8

RELATIVE INFORMATION 亲属信息

If you are from overseas (including Hong Kong, Macao and Taiwan), is your spouse relocating with you?

如果您是外籍或港澳台人士，您的配偶是否随您搬迁到您工作所在城市？

☐ Yes 是 ☐ No 否

If you are from overseas (including Hong Kong, Macao & Taiwan), are all your children relocating with you?

如果您是外籍或港澳台人士，您的子女是否随您搬迁到您工作所在城市？

☐ Yes 是 ☐ No 否

PERSONAL DECLARATIONS 个人声明

1) Have you ever been arrested/detained/involved in any lawsuits or are you suspected to be the subject of a criminal or other illegal case or regulatory breach, and are subject to on-going investigation by any judicial authority, administrative department or regulatory authority?

您是否曾经被捕/拘留或涉及任何法律诉讼案件，或涉嫌犯罪或其他违法违规案件，正在接受司法机关或者行政部门、监管机构依法审查并尚未结案？

☐ Yes 是 ☒ No 否

If yes, state particulars

如果是，请详述日期、地点及具体事项

2) Have you ever taken any prohibited drugs?

您是否曾经服用过违禁药品

☐ Yes 是 ☒ No 否

If yes, please explain

如果是，请详述日期和药品名称

3) Do you have dishonesty records on failing to follow the provisions of the State, court orders or the contract/agreement to pay breach penalty/compensation or to perform other obligations? Or do you have any delinquency in your credit history?

您是否有不按照国家规定、司法判决或合同/协议约定支付违约金、赔偿金或其他未履约的失信记录？或是有过不良信用记录？

☐ Yes 是 ☒ No 否

If yes, state details

如果是，请详述日期及具体事项

4) Have you ever been penalized by the regulatory authority or are prohibited by the financial regulatory institution from engaging in the banking business, and the prohibition period has not yet expired?

您是否受到监管机关监管处罚，或被金融监管机构禁止从事银行业务，禁入期未届满的？

☐ Yes 是 ☒ No 否

If yes, state particulars

如果是，请详述日期及具体事项

5) Have you ever worked as a civil servant in China in the last 3 years?

您是否在近三年内曾在中国担任公务员？¹

☐ Yes 是 ☒ No 否

If yes, state particulars

如果是，请详述地址、日期及具体部门、职级和职位

6) Do you have any the job-departure audit requirement according to relevant provisions while still haven't been finished?

您是否需按有关规定进行离任审计但尚未完成？

☐ Yes 是 ☒ No 否

If yes, state particulars

如果是，请详述单位名称，所任职位及离任生效日

7) Do you have any banking-related licenses?

您是否拥有与银行业相关的证书或执照？

☐ Yes 是 ☒ No 否

If yes, please explain

如果是，请详述证书/执照名

1 “各级机关中原系领导班子成员中的公务员以及其他担任县处级以上职务的公务员，辞去公职后 3 年内，不得接受原任职务管辖地区和业务范围内的企业、中介机构或其他营利性组织的聘任，个人不得从事与原任职务管辖业务直接相关的营利性活动；其他公务员辞去公职后 2 年内，不得接受与原工作业务直接相关的企业、中介机构或其他营利性组织的聘任，个人不得从事与原工作业务直接相关的营利性活动。” - 摘自《关于规范公务员辞去公职后从业行为的意见》



8) Have you ever been asked to resign or has your labor contract ever been terminated by or rescinded by your former employer due to gross negligence of duty, violation of any law or discipline or due to other cause? Or did you depart from your job unilaterally without lawfully rescinding or terminating the labor contract with the former entity?

您是否曾被要求辞职或因严重失职、违法违纪等原因被原单位开除或解除劳动合同的？您是否未与原单位依法解除或终止劳动合同而擅自离职？

☐ Yes 是 ☒ No 否

If yes, state particulars

如果是，请详述日期，单位名称及具体事项

9) Have you ever been given an internal sanction or penalty by the former entity? Please state in details.

您是否受到任何一原工作单位内部处分、处罚或行为整改？

☐ Yes 是 ☒ No 否

If yes, please explain

如果是，请详述单位名称、处罚时间及被处罚原因

10) Are you still in on-going proceedings of labor arbitration or labor dispute lawsuit with your former employer?

您是否与原单位存在尚未结束的劳动仲裁或劳动争议诉讼？

☐ Yes 是 ☒ No 否

If yes, state details

如果是，请详述单位名称及具体事项

11) Do you plan to engage in other work while employed by Citi?

受聘于花旗时，您是否计划同时从事其他工作？

☐ Yes 是 ☒ No 否

If yes, please explain

如果是，请详述单位名称及职位名称

12) Have you been found personally responsible for a risk liability event at any of your former employers, and are still in the liability determination period or punishment period or the subsequent punishment opinions have not yet been rendered?

您是否在原单位发生风险责任事项，处于责任认定期、处理期或后续处理意见仍未落实？

☐ Yes 是 ☒ No 否

If yes, please explain

如果是，请详述单位名称以及具体事项

13) Are you still in the non-competition period? Or are you still bonded with an employer (including agreed post-employment contract obligation)?

您是否处于竞业限制期限内？是否与原单位有未解除的除劳动关系以外的其他约定或协议（包括劳动合同中约定的解除之后仍应履行的义务）？

☐ Yes 是 ☒ No 否

If yes, please explain

如果是，请详述单位名称及协议内容和有效期限

14) Have you ever worked for accounting firms and ever conducted Citi audits?

您是否曾经就职于会计师事务所并对花旗进行过审计？

☐ Yes 是 ☒ No 否

If yes, please state details

如果是，请详述单位名称，职位名称及具体时间

15) Do you have any relatives employed by Citi Subsidiaries & Affiliates? Are you related to any member of the Citi Board of Directors or any member of the Citi Operating Committee?

您是否有亲属受雇于花旗集团子公司及关联公司？您是否有亲属是花旗集团董事会的成员，或是花旗集团操作风险委员会的成员？

☐ Yes 是 ☒ No 否

If yes, state details

如果是，请详述亲属名字，单位名称及所任职位

If your answer to Question 15 is "Yes", please provide information in details below. Concealing or failing to disclose the relationship may result in withdrawal of the offer letter or revocation or disciplinary actions including termination of employment contract. 如果您第 15 题回答为“是”，请在下面详细列明。隐瞒或不如实申报亲属关系将导致撤销录用要约函或按照规章制度予以处理，包括解除或终止劳动合同。

1. Relative's Name

亲属姓名

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Relative's Business Unit

亲属业务单位

Relative's Department

亲属部门

Relative's Title (Functional, Officer, C-Level if available)

亲属职位

Nature of Relationship

亲属关系

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Relative's GEID
亲属员工号

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2. Relative's Name
亲属姓名

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Relative's Business Unit

Relative's Department

亲属业务单位

亲属部门

Relative's Title (Functional, Officer, C-Level if available)

Nature of Relationship

亲属职位

亲属关系

Relative's GEID
亲属员工号

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Employment includes regular or temporary full- or part-time employment with Citi. It also includes summer, seasonal or other internships, whether paid or unpaid.

Employee includes any individual employed by Citi under such Employment arrangements.

雇用关系包括与花旗存在正式或临时的全职或兼职雇用关系。它还包括夏季、季节性或其他形式的实习，不论支付薪资与否。

员工包括花旗在此类雇用关系下雇用的所有人员。

Immediate Family Members are spouses, domestic partners, civil union partners, parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, siblings, wards, or equivalent relationships, and any person (other than a tenant or domestic help or other domestic employee) who shares the person's household. Immediate Family Members also includes in-laws and step-relatives in these same relationships.

Relatives are Immediate Family Members as well as aunts, uncles, nieces, nephews, cousins, and in-laws, and step-relatives in these same relationships, even if they don't share the person's household.

直系亲属包括配偶、同居伴侣、同性伴侣、父母、祖父母、曾祖父母、子女、孙子女、重孙子女、兄弟姐妹、监护人或同等关系以及和该人住在一起的所有人员（不包括承租人、佣人或其他家庭雇佣人员）。直系亲属还包括处于以上同等关系中的姻亲和继亲。

亲属是指除了直系亲属以外，还有姨母、姑母、伯母、叔母、舅母、姨父、姑父、伯父、叔父、舅父、侄女、外甥女、侄子、外甥、堂兄弟姐妹、表兄弟姐妹以及处于以上同等关系中的姻亲和继亲，即使他们不与该人同住。

ACKNOWLEDGEMENT 确认

I hereby apply for employment in Citi. I certify that all statements made in this application and other information provided in relation to this application, to the best of my knowledge, are true. I have not knowingly withheld any fact or circumstances, which would, if disclosed, affect my application unfavorably. I understand that relevant disclosures are required to be made in writing. I understand that any false information or material on this application will be sufficient cause for termination at any time if employed or withdrawal of the offer letter. I also authorize Citi, and its officers, employees and authorized representatives to check/verify any information contained in this application. "Citi" where the context permits includes not only the specific employer legal entity (eg, Citibank (China) Co., Ltd. or Citigroup Services and Technology Limited) but also all its and Citigroup Inc's affiliates. I acknowledge that these records may be subject to audit or regulatory enquiry (by authorities and related parties) from time to time including after I cease to be an employee or a prospective candidate for employment.

CREDIT CHECK

I hereby agree to provide my credit report or other credit certificate according to Citi's request and authorize Citi to conduct a background review of my credit information as required, such as credit history of past and pending loans, credit card accounts and other asset accounts and payment history as a condition of my being offered employment. I fully understand that it will be a sufficient cause for not being recruited or termination if I fail to provide individual credit report and certificate to Citi or my credit conditions do not satisfy the requirements of Citi. I hereby hold Citi and its officers, employees and authorized representatives, free and harmless against any loss, damage or liability arising from or as a result of the execution of this authority.

BACKGROUND CHECK

I further authorize Citi and its officers, employees and authorized representatives to verify and investigate from whatever sources it may consider appropriate for all information given by me on my curriculum vitae, application form, and other documents I submit in support of my application for employment with Citi.

PERSONAL DATA AUTHORIZATION

I fully understand and accept that in the evaluation of my application and, if hired, for the duration of my employment and after I have ceased to be Citi's employee, information regarding me, my application, my personal circumstances, background, credit experience, service record and other employment data (collectively, "Personal Data") may (i) be shared between and among the branches, subsidiaries and affiliates of Citi or their agents and authorized third parties, whatever domestic or overseas; and/or (ii) be disclosed to any authority (in China or abroad, including any court or regulator with jurisdiction over any Citi affiliate). I further understand and accept that Citi maintains computer systems in data centers and at other locations in the United States of America and in various countries throughout the world and that Citi and its affiliated companies may collect, store, process, disseminate or use my

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(To be completed in BLOCK LETTERS)



Personal Data in a manner that causes it to be transferred or accessed from computer systems owned or operated by or on behalf of Citi or its affiliated companies throughout its global computer network. By signing this form, I expressly manifest my consent that Citi and its affiliated companies whatever domestic or overseas, are entitled to the collection, storage, processing, dissemination or use of my Personal Data for all purposes relating to Citi's or its affiliated companies' administration of its human resources policies and programs or in order to lawfully comply with any applicable regulatory or judicial enquiry or request. ("Applicable" means as it may apply to any Citi affiliate.) This paragraph shall survive and be in addition to, any subsequent authorizations I give in respect of my Personal Data in any contract of employment or other agreement with Citi.

I accept that failure of consent to the credit check and background check will render me ineligible for employment.

本人特此申请花旗的职位并谨此确认本人在本申请表中提供的所有信息以及其他本人所提供的与本次职位申请相关的信息, 据本人所知, 是真实及准确的; 且未蓄意隐瞒任何可能对本人的申请不利的事实或情况。本人了解相应的披露须用书面形式。本人已被告知并且确认, 若任何上述信息或材料在作出时或视为作出时在任何方面且无论在任何时间被证实是不正确的, 花旗有权随时解除、终止与本人的劳动合同或撤销录用要约函。本人在此也授权花旗及其员工、代表对本申请书上填报的信息进行验证和核查。在上下文允许的情况下, 在本申请表中使用之“花旗”不仅包括具体的聘用机构(如花旗银行(中国)有限公司或花旗金融信息服务(中国)有限公司), 还包括所有其或花旗集团的关联机构。本人知晓这些记录可能会时不时接受审计或监管调查(当局和关联方), 即便本人已经不再是雇员或潜在的雇佣候选人。

信用查证

作为花旗考虑是否聘用本人的条件之一, 本人同意根据花旗的要求提供本人的个人信用报告或其他信用证明, 并同意花旗根据需要对本人的信用状况进行必要的查证, 包括以往的信用记录、未偿还欠债、信用卡帐户记录、资产记录及还款记录。本人理解, 若未按要求提供个人信用报告和证明, 或本人个人信用状况不符合花旗的要求, 花旗有权不予录用或解聘。对于花旗员工及其代表在根据本人授权进行信用查证过程中引起的任何损失、损害或责任, 本人确认花旗及其员工、代表对此无需承担任何责任。

背景查证

本人进一步授权花旗及其员工、代表可通过任何渠道核实并调查由本人提供的与本次申请花旗的职位相关的所有信息, 包括履历、申请表和其他相关文件。

个人信息授权

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唐昕宇

唐昕宇

Y	Y	Y	Y	M	M	D	D
2	0	1	8	0	6	1	2

Applicant's Name 姓名

Applicant's Signature 应聘者签字

Date 日期

AUTHORIZATION To FADV

I hereby authorize First Advantage (FADV) to verify information provided on this personal information form, and to conduct reference checks and other enquiries regarding my background, character and personal reputation. I authorize all persons who may have information relevant to Vendor enquiries to disclose it to Vendor. I release all such persons from liability on account of such disclosure to Vendor. I agree that a photocopy of this authorization be accepted with the same authority as the original.

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Signature (签名):	唐昕宇																
Name (姓名的拼音): *Please match official name in your Identity Card /Passport 请与您身份证件上的名字保持一致	Tang XinYu																
Date of Birth (出生年月日) (YYYY/MM/DD):	<table><tr><td>Y</td><td>1</td><td>Y</td><td>9</td><td>Y</td><td>9</td><td>Y</td><td>3</td><td>M</td><td>0</td><td>M</td><td>8</td><td>D</td><td>0</td><td>D</td><td>5</td></tr></table>	Y	1	Y	9	Y	9	Y	3	M	0	M	8	D	0	D	5
Y	1	Y	9	Y	9	Y	3	M	0	M	8	D	0	D	5		
Type of Identity Card and Identity Card Number (身份证件名称及号码):	42 10 83 199308050030																
Sign off Date (签字日期): Please fill in today's date (请填写今天日期) (YYYY/MM/DD)	<table><tr><td>Y</td><td>2</td><td>Y</td><td>0</td><td>Y</td><td>1</td><td>Y</td><td>8</td><td>M</td><td>0</td><td>M</td><td>6</td><td>D</td><td>1</td><td>D</td><td>2</td></tr></table>	Y	2	Y	0	Y	1	Y	8	M	0	M	6	D	1	D	2
Y	2	Y	0	Y	1	Y	8	M	0	M	6	D	1	D	2		