

भारत गणराज्य / REPUBLIC OF INDIA

टाईप / Type
P

कोड / Code
IND

राष्ट्रीयता / Nationality
भारतीय / INDIAN

पासपोर्ट न. / Passport No.

Z7821410



उपनाम / Surname

दिया गया नाम / Given Name(s)

MALVIKA KAMARAJ

जन्मतिथि / Date of Birth

07/06/2003

लिंग / Sex

F

जन्म स्थान / Place of Birth

NALASOPARA, MAHARASHTRA

जारी करने का स्थान / Place of Issue

MUMBAI

जारी करने की तिथि / Date of Issue

06/05/2024

समाप्ति की तिथि / Date of Expiry

05/05/2034

[illegible]

Z7821410<2IND0306078F34050531079402062824<78

EMIGRATION CHECK REQUIRED

पिता / कानूनी अभिभावक का नाम / Name of Father / Legal Guardian

VEERAPPAN KAMARAJ

माता का नाम / Name of Mother

MALARVEELI KAMARAJ

पति या पत्नी का नाम / Name of Spouse

पता / Address

FLAT NO.14, ANKUR SOCIETY, GULAB BLDG, BEST NAGAR

GOREGAON WEST, MUMBAI

PIN: 400104, MAHARASHTRA, INDIA

पुराने पासपोर्ट का नं. और इसके जारी होने की तिथि एवं स्थान / Old Passport No. with Date and Place of Issue

P3348241 19/10/2016 MUMBAI

फाइल नं. / File No.

B01079402062824



Z7821410

Appointment Letter

31st May 2024

Malvika Kamaraj

Room No. 14,
Ankur Society,
Goregaon (W),
Mumbai – 400104.

Dear Malvika,

With reference to your application and the subsequent interview(s), on behalf of **Green Rootz**, we are pleased to offer you the position of **Graduate Trainee Recruitment**. The terms and conditions of your employment with the Company are set forth below in this Letter of Appointment.

As a part of the joining formalities kindly submit the following documents on your date of joining.

- Proof of date of birth and 3 passport sized photographs
- Certificate of Highest Qualification
- Copy of Pan Card

1. Terms of Employment

- a. Date of Joining: Your employment shall be effective from 3rd June 2024
- b. Probation Period: Your employment shall be subject to probationary period of **6 calendar months** ("Probation Period"). The Company reserves the right to extend the Probation Period at its sole and absolute discretion ("Extended Probation Period").
- c. Upon completion of your Probation Period or Extended Probation Period, you may be appointed as permanent employee of the Company.
- d. Your confirmation of being appointed as a permanent employee of the Company or any extension in the Probation Period, will be communicated to you in writing i.e. via email/letter, within 10 (Ten) working days from completion of Probation Period or Extended Probation Period.
- e. Rules: You will be required to abide by the rules and regulations of the office and are required to maintain the code of conduct, policies and disciplinary rules, which may be framed or modified from time to time. The Policy Document shall be shared with you at the time of your joining.
- f. Efficiency: During the course of your employment, you will employ yourself efficiently and diligently to the best of your ability and devote your whole time and attention to the interest of the company and generally carry out duties and work as assigned to you and shall obey and comply with all the lawful orders and directions given to you by the Management. You shall honestly, diligently, faithfully and obediently serve the organization and use your utmost

endeavor to promote the interest of the company.

- g. Termination: Your employment is subject to termination by Company. Company is not bound to give any reason thereof. The Company reserves the right to pay salary in lieu of the notice period. Further, the Company may at its discretion relieve you from such date as it may deem fit even before the expiry of the notice period with or without compensating for the un-expired period and is not bound to give any reason thereof. You may also terminate your employment with the Company by giving Sixty (60) days prior written notice to the Company. On acceptance of the separation notice, before you are relieved, you will hand over to the Company all the information and data of the Company including, but not limited to, correspondence, specifications, books, documents, market data, and you shall not use, reproduce or retain any copies of these items.

2. Non-Competition; Non-Solicitation

Due to significance of the work provided to you, you agree that you shall not directly or indirectly engage in HR related employment with any of Green Rootz's clients for a period of 2 years from your last working day. Also you shall not accept any kind of employment offer from any of Green Rootz's direct or indirect competitors without Green Rootz's written consent.

You shall not be engaged directly or indirectly in any business, profession or commercial activities similar or ancillary to Company's business activities for a period of two (2) calendar year after date of cessation of employment with the Company.

3. Remuneration

- a. You shall be eligible to receive Gross Annual compensation ("Remuneration") of INR 1,82,400/- (Indian Rupees One Lac Eighty Two Thousand Four Hundred) and shall be subject to applicable taxes. Break-up of the same has been mentioned in Annexure 1 of this letter.
- b. The remuneration payable to you by the Company is unique and personal and shall not be disclosed/ discussed to any person other than your immediate relative as defined under Companies Act, 2013, immediate manager or the undersigned in case of any clarification. Discussion of the remuneration with any other third party shall be a breach of this Letter of Appointment and you will be liable for the consequences of same. The terms of engagement upon breach can be void.

Annexure 1

Salary Component	Amount (In INR)
Basic Pay ¹	1,82,400
Total	1,82,400

1. Basic Pay: This is the Gross Annual compensation. There will only be a monthly deduction of 200 Rupees as Professional Tax, the rest shall be in-hand to you. The monthly professional tax deduction is liable to change as per Government Regulations.

In addition, you will be eligible for Performance Linked Incentive (PLI) which shall be based on your annual performance. Details of disbursal the same shall be shared at the time of joining.

Please confirm your acceptance by signing on the duplicate copy of this letter.

Yours sincerely,



Harish Jain
Green Rootz

702, 7th Floor, Atrium-2 Kanakia,
Andheri - Kurla Road, Behind Courtyard Marriott,
Hanuman Nagar, Andheri East,
Mumbai – 400059.



महाराष्ट्र राज्य माध्यमिक व उच्च माध्यमिक शिक्षण मंडळ, पुणे
Maharashtra State Board Of
Secondary and Higher Secondary Education, Pune

मुंबई विभागीय मंडळ / MUMBAI DIVISIONAL BOARD

उच्च माध्यमिक प्रमाणपत्र परीक्षा - गुणपत्रक

HIGHER SECONDARY CERTIFICATE EXAMINATION - STATEMENT OF MARKS

शाखा STREAM	आसन क्रमांक SEAT NO.	केंद्र क्रमांक CENTRE NO.	जिल्हा व उच्च.माध्य.शाला क्रमांक DIST.& HR.SEC.SCHOOL NO.	परीक्षेचे वर्ष (मुख्य) YEAR OF EXAM (MAIN)	गुणपत्रिकेचा अनुक्रमांक SR.NO. OF STATEMENT
COMMERCE	M226337	3508	32.01.007	2021	198058

उमेदवाराचे संपूर्ण नाव (आडनाव प्रथम) / CANDIDATE'S FULL NAME (SURNAME FIRST)

Malvika Kamaraj

उमेदवाराच्या आईचे नाव / CANDIDATE'S MOTHER'S NAME

Malarveeli

विषयाचा सांकेतिक क्रमांक व विषयाचे नाव Subject Code No. and Subject Name		*माध्यम Medium	कमाल गुण Max. Marks	प्राप्त गुण किंवा श्रेणी / Marks or Grade Obtained	
				अंकात In Figures	अक्षरात / In Words
01 ENGLISH		ENG	100	088	EIGHTYEIGHT
04 HINDI		HIN	100	086	EIGHTYSIX
49 ECONOMICS		ENG	100	086	EIGHTYSIX
50 BOOK KEEPING & ACCOUNTANCY		ENG	100	079	SEVENTYNINE
51 ORGANISATION OF COMM & MGMT		ENG	100	090	NINETY
52 SECRETARIAL PRACTICE		ENG	100	089	EIGHTYNINE
31 ENV. EDU. & WATER SECURITY		ENG	-	A	
30 HEALTH & PHYSICAL EDUCATION		ENG	-	A	
टक्केवारी / Percentage		एकूण गुण / Total Marks	600	\$518+05	FIVE HUNDRED AND TWENTYTHREE

निकाल / Result

PASS



H214198058

5213377774366



(Signature)

महत्वाचे, टीप, श्रेणी विषयांतील श्रेणी आणि चिन्हांची माहिती यांचा तपशील मागील पृष्ठावर पहावा.
See overleaf for Important, Notes, Grades in Grade Subjects and meaning of special characters.

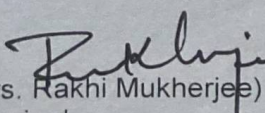
विभागीय सचिव / Divisional Secretary

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **MALVIKA KAMARAJ** has cleared the IGCSE Examination conducted in **March 2019**. The details of the result are as mentioned below.

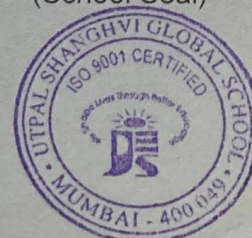
Name: MALVIKA KAMARAJ		Centre No./Cand No. IN462/4138
<u>Grade to Marks Conversion Certificate</u>		
Subjects	Grade	Marks obtained*
BIOLOGY	C	66
CHEMISTRY	B	74
ENGLISH	C	67
ENVIRONMENTAL MANAGEMENT	B	74
MATHEMATICS	C	65
PHYSICS	C	68
TOTAL	600	414
PERCENTAGE		69

* This information is true as per the original documents issued by University of Cambridge International Examinations – U.K.


 (Mrs. Rakhi Mukherjee)
 Principal

Principal
UTPAL SHANGHVI GLOBAL SCHOOL
 E.W. Road No.3
 JVPD Scheme
 Mumbai-400 049

(School Seal)



CERTIFICATE

OF COMPLETION



INSTITUTE OF SPORTS
MANAGEMENT

SPORTS MANAGEMENT
101

NAME: Malvika Kamaraj

has successfully completed an
online course in
Sports Event Management

03/04/2021

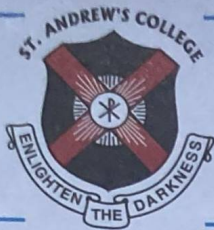
DATE

A handwritten signature in black ink, appearing to read 'Prem V', written over a horizontal line.

SIGNATURE

A handwritten signature in black ink, appearing to read 'Prem V', written over a horizontal line.

SIGNATURE



ST. ANDREW'S COLLEGE OF ARTS, SCIENCE & COMMERCE

4TH CYCLE ACCREDITED A+ GRADE BY NAAC

Best College Award (2015-2016) University Of Mumbai

St. Dominic Road, Bandra (W), Mumbai - 400 050. Tel.: 7400084934 / 7400086764

E-mail : principal@standrewscollege.ac.in / info@standrewscollege.ac.in • Web.: www.standrewscollege.ac.in

03 December 2024

Letter of Recommendation

It is my great pleasure to recommend Malvika Kamaraj, who is applying at your esteemed University. Having had the privilege of teaching and advising her for three years, during that time I have seen Malvika grow into an outstanding individual who excels in both her academic and personal pursuits especially sports. Her curiosity and dedication to excellence make her an exceptional candidate.

As her teacher and advisor, I witnessed her ability to grasp advanced concepts quickly and apply them adeptly to real-world situations. Her senior-year HR project stands out as a testament to her abilities; she designed engaging presentations and demonstrated her remarkable tenacity.

Beyond her academic strengths, Malvika's compassion and charisma are truly inspiring. She is admired by her peers and well-regarded by faculty, consistently showing kindness and support to those around her. Whether cheering up a classmate or providing encouragement during challenging times, her empathy and positivity have a profound impact on the college community.

I am confident that Malvika will be an invaluable addition to your university.

If you require any further information or have any questions, please do not hesitate to contact me.

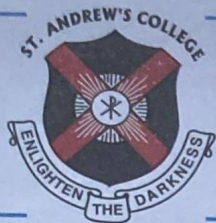
Sincerely,

Mr. Jordin Carvalho

Assistant Professor, Department of B.M.S.

Email ID: j.carvalho@standrewscollege.ac.in

ST. ANDREW'S COLLEGE
MUMBAI-400050.



ST. ANDREW'S COLLEGE OF ARTS, SCIENCE & COMMERCE

4TH CYCLE ACCREDITED A+ GRADE BY NAAC

Best College Award (2015-2016) University Of Mumbai

St. Dominic Road, Bandra (W), Mumbai - 400 050. Tel.: 7400084934 / 7400086764

E-mail : principal@standrewscollege.ac.in / info@standrewscollege.ac.in • Web.: www.standrewscollege.ac.in

12 December 2024

Letter of Recommendation

I am writing to provide my recommendation for Malvika for admission in your esteemed University. As Malvika's professor and research guide at St. Andrew's College, I have had the privilege of closely observing her academic performance, research capabilities, and personal character over the past year.

Malvika has consistently demonstrated exceptional academic prowess throughout their undergraduate studies. Her academic achievements reflect a deep intellectual curiosity and systematic approach to learning that sets them apart from their peers.

Beyond academic excellence, Malvika possesses outstanding interpersonal and professional qualities and also takes part in extracurricular activities. She is collaborative, articulate, and consistent. Malvika's ability to communicate complex scientific concepts clearly and engage constructively with peers and faculty makes them an invaluable team member.

I am confident that Malvika will not only excel in your graduate program but also contribute significantly to your academic community. Their combination of intellectual rigor, research skills, and personal maturity makes them an ideal candidate for advanced academic pursuits.

I recommend Malvika with the highest possible endorsement. They represent the caliber of student who will undoubtedly make meaningful contributions to your academic program and, ultimately, to their field of study.

Please do not hesitate to contact me if you require any further information.

Yours Sincerely

Mr. Mark Menezes
Visiting Faculty – Bachelor of Management Studies
Contact No: +91 9702551632
Email Id: mark@markrich.in

ST. ANDREW'S COLLEGE
MUMBAI-400050.