VANSHIKA CHAUHAN

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PROFESSIONAL EXPERIENCE

Alight   **Gurgaon, India**
Financial Analyst   Jan 2024 - Present

- Collaborated with cross-functional teams to streamline communication channels between HR department and employees, resulting in a **30%** decrease in employee inquiries regarding leave of absence policies.
- Implemented strategic improvements to the leave absence management process, reducing processing time by 20% and increasing accuracy in tracking employee leaves by **15%.**
- Calibrated & executed scenarios to assess the present and future risks on Credit products.
- Analyzed scenario risk moves for business clusters explaining underlying risk dynamics, portfolio changes and drivers under stress scenario conditions.

Guardian India Operation Pvt. Ltd   **Gurgaon, India**
Financial Analyst   Oct 2023 - Dec 2023

- Managed a caseload of 100 US employees on leave, ensuring timely and accurate processing of all absence requests, resulting in a **95%** decrease in processing errors.
- Implemented new efficiency measures to streamline the leave absence management process, reducing average turnaround time for employee requests by 50%.
- Collaborated with HR & Finance team to conduct training sessions on leave policies and procedures, resulting in a 75% increase in employee understanding and compliance.
- Detected **$27000** worth flagged financial transactions to mitigate potential misuse of price-sensitive information by conducting Risk Audit, scrutinized personal banking data of Directors and Executives using advanced Excel.

Vaco Binary Semantics LLP (Onsite Google)   **Gurgaon, India**
Senior Analyst   May 2021 - Oct 2023

- Detected **$27000 worth flagged financial transactions** to mitigate potential misuse of price-sensitive information by conducting Risk Audit, analyzing personal banking data of Directors and Executives using advanced Excel.
- Led the redevelopment of a governance tool used by **300+ employees, resulting in 10 new features** and a reduction in operation time, via comprehensive requirement gathering, user stories, and project planning using Asana for the UX and engineering teams.
- Managed international stakeholders in Europe by hosting daily standups, coordinating weekly status reports and preparing MOMs.

Reliance Industries Limited   **Mumbai, India**
Product Associate   March 2020 – April 2021

- Set up Google Ads accounts for 10+ clients, providing technical information and support to increase client retention by 15% within the first quarter.
- Achieved **90%** productivity rate while maintaining a **95%** quality rating, consistently exceeding company targets and expectations.
- Mentored and trained 5 new hires, resulting in a **30%** decrease in onboarding time and an increase in team efficiency by **20%.**

EDUCATION

Indira Gandhi National Open University (IGNOU)   **Delhi, India**
Financial Management Graduate Diploma   March 2024 - April 2025 (Expecting)

Maharishi Dayanand University   **Haryana, India**
Bachelor's in business administration with major of **Finance**   August 2016 - July 2019

SKILLS & CERTIFICATIONS

Tools	: Microsoft Office, SharePoint, Advance Excel.
Risk Metrics Tool	: Confluence, JIRA

ACADEMIC PROJECTS

Decoding Facebook Interactions with Predictive Analytics   October 2023 – December 2023
Developed a predictive model using Linear Regression, SVM, and Random Forest to predict Facebook Market Interaction. Achieved an accuracy of 69% and predicted a return of 8.75% and 4.2 Sharpe ratio.

LEADERSHIP & ACCOMPLISHMENTS

- Organized over **15** events for students, alumni and faculty in partnership with the Maharishi Dayanand University.
- Participated in City cleanliness drive organized by Guardian India.
- Awarded Performer of the Month by **Vaco Binary Semantics** for the excellence delivery and performance.
- Won Interstate dance competition for Maharishi Dayanand University and secured first position.