SIGNificant
Signature Capture

xyzmo brings signatures into the modern age. You no longer need to scan, fax, or mail important documents that you need to have signed. Just e-sign them with xyzmo. It could not be easier or more secure. **SIGNificant for iPad** allows you to e-sign any PDF document on your iPad. After signing, you can e-mail the document to another person or save it on your iPad.

Click here to access our video tutorial

Internet Access

Please note that an internet connection is required to prepare a document for e-signing with SIGNificant because your documents are processed online on our servers. Once a document has been prepared and is available in the app, you no longer need an internet connection and you can use all the functionality offline. You can even load multiple documents into the app. They get stored on the tablet and you can switch between documents offline and finish them on the go. When you are done with capturing signatures, however, you will need an internet connection again to return the document or send it to any app that supports PDFs, such as Dropbox, Evernote, or Box(.net).
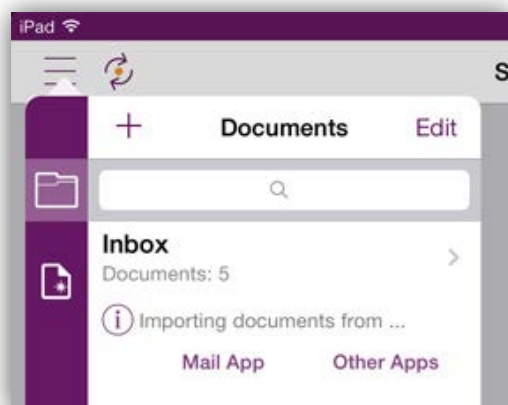
User Guide

Open a Document

To OPEN a document stored in SIGNificant on your iPad

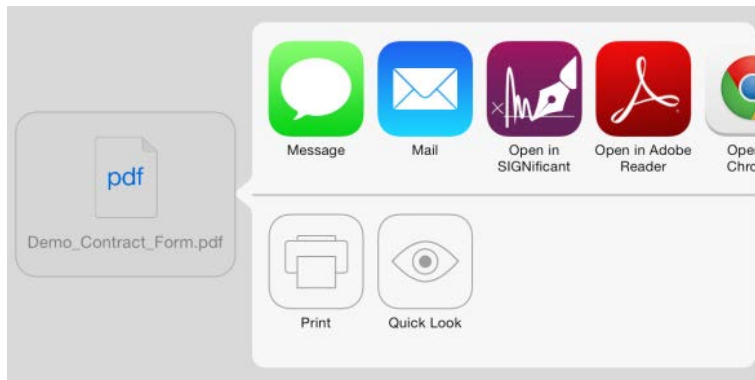Tap on the symbol in the upper left corner and select a document.

This list shows all documents stored on your iPad. You can remove documents directly in the app.

To OPEN a PDF document from your inbox, Dropbox, Evernote, Box, etc.

SIGNificant utilizes the iOS "Open In" functionality to allow you to open a document from most other applications that have documents and contracts in them—including your inbox, Dropbox, Evernote, Box(.net) and others—and sign them via SIGNificant on the go.

How? Hold your finger down on any PDF document for a few seconds. A pop-up appears. Touch "Open In SIGNificant". Touching it will cause the selected PDF to open automatically in SIGNificant. When you are finished with capturing signatures, you can use the same mechanism again to send your signed PDF from SIGNificant to any app that supports PDFs, such as Dropbox, Evernote, Box(.net), and others. It's that easy!
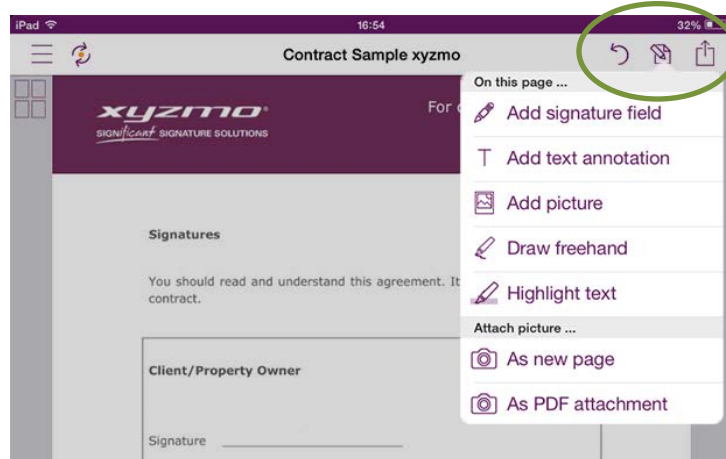

To OPEN a document from Safari

How? Open any PDF document in Safari. Tap the document, and the "Open In SIGNificant" icon.

Toolbar

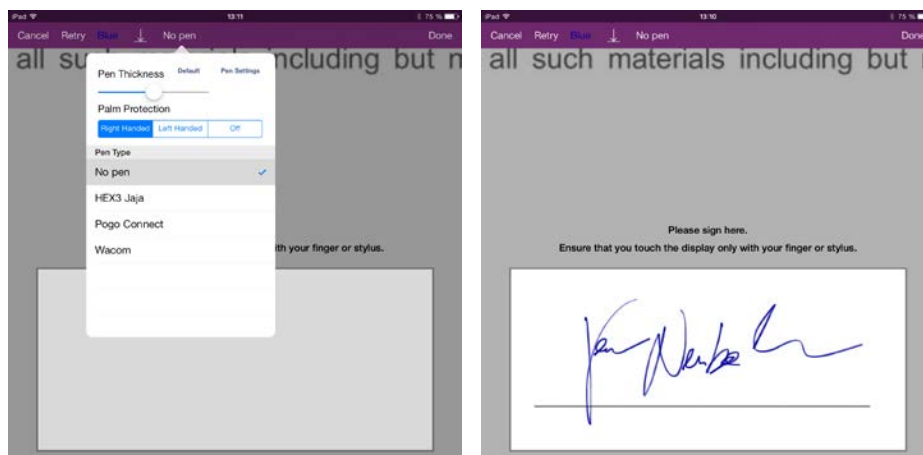After tapping on the tool icon, a list of options appears.

e-Sign a Document

1) Tap on the "Sign button".

2) Tap on screen to place the signature field.

3) You can now move the field to any other position and resize it via the symbol at the lower right corner.

4) Tap the signature field to start signing.

5) Sign with your finger or a stylus, either of which you can choose above.

Create a Text Field

1) Tap on the "text field" button.
2) Tap on the screen to place an annotation.

1) Type the text annotation and tap the "done-button" to close and save it.

Cancel Done
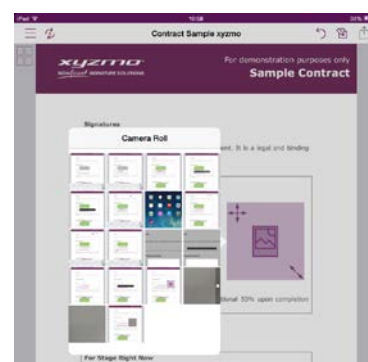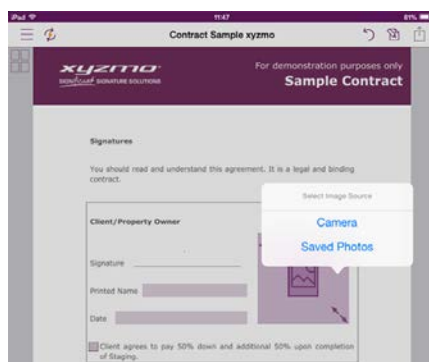
Add a Picture

Through this function you are able to position a picture or a logo anywhere in the text.

1) Tap on the picture symbol.
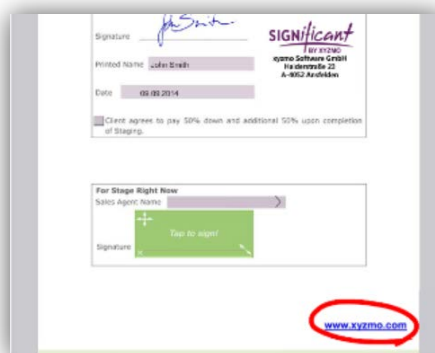2) Touch the screen to place your picture field anywhere.

3) Now you are able to move the field and resize it.
4) Tap on the picture field and choose any picture of your gallery or take a current photo with your camera.

Draw Freehand

This is a practical function which can be used to highlight any details of a text or photo. It is comparable to a digital pencil, enabling you to set the color, width and opacity.

Highlight a Text

This feature works in a similar way to the "Draw Freehand" function. Generally, you can compare it with a text marker, enabling you to mark any parts of the text.

Attach a Photo

Add scans of driver's licenses, passports, or any other photo from your photo gallery as a new page or as a PDF file.

Attach picture ...
- As new page
- As PDF attachment

If your iPad has a camera, you are able to attach any current photo.
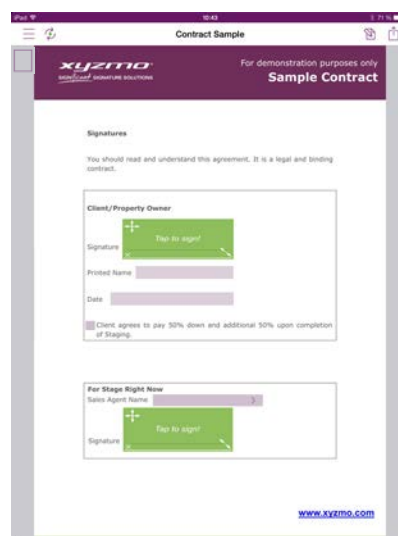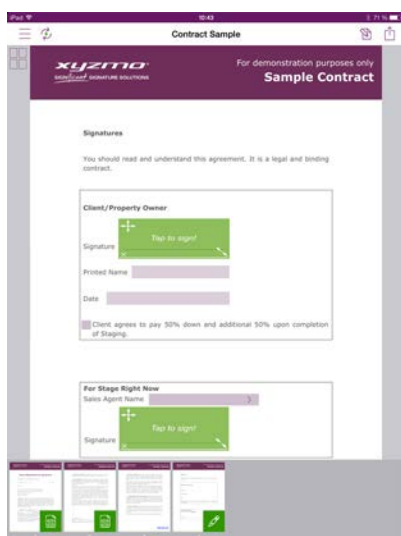
Page overview

Use this icon to switch between an overview of all pages and a single page view.
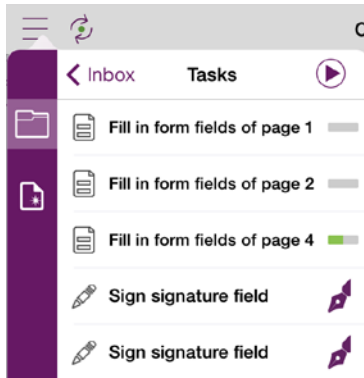
all pages

single page

Zoom

Double tapping will enable you to zoom in and out.

Long Tap

Tap and hold on the position where you want to insert a signature or a text annotation. A pop-up field appears in which you can choose among the following tools:
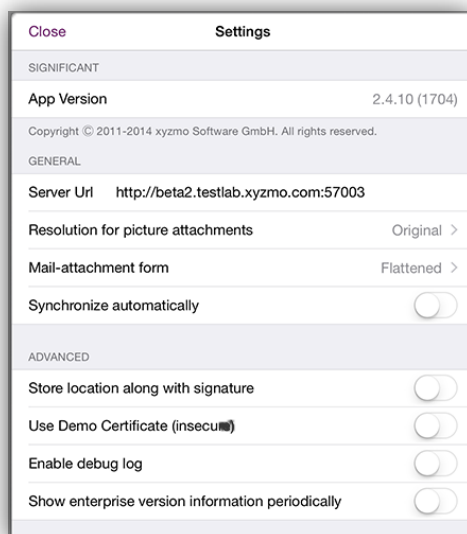

Complete Your Tasks

When you upload a PDF document, all form fields on each page are grouped into one task and displayed in the task section, allowing for easy navigation through multi-page documents. Just click on the task or directly into a form field to start filling out the form fields of the current page. Additionally, all signature tasks of the document are shown in the task list. Select one to switch to the corresponding page, or tap the pen to start signing immediately.

Settings

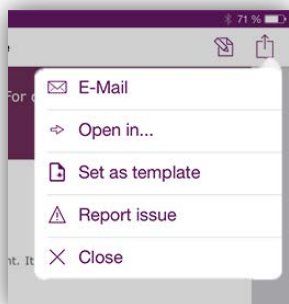The settings are located next to the documents and samples sections.

Sync

The "Sync" symbol shows the current state of one or more documents on the backend server. If you make a change in the document, the "Sync" symbol switches to orange, showing that the document has unsynchronized changes. You can later manually synchronize the document or activate the "Auto-sync" functionality in the settings. Additionally, possible server errors are shown in red.

Further Processing

Tap the button to finish your document. Here, you can send it by email, open it in another app (such as Dropbox or Evernote), or save it as a sample.

Full PDF Conformance and True Digital Signatures—The document is Adobe Acrobat compatible, so it can be viewed by any standard PDF viewer. All signatures and their cryptographic information are embedded in the signed PDF. You don't need to be a xyzmo customer or visit our website to check the validity of documents.

About xyzmo SIGNificant

xyzmo's e-signature platform enables you to choose the best e-signing solution for every channel, business process, and department need, while still maintaining all the advantages of a homogeneous platform. For example, you can deploy native apps for your field agents, browser-based e-signing on signature pads for branch offices, and email documents for end customers to sign online on any web-enabled device. All solutions are built on the same core technology and can be easily integrated with each other. You will find the most important features across the platform. Many such features are available as either server-based or stand-alone products.