



xyzmo brings signatures into the modern age. You no longer need to scan, fax, or mail important documents that you need to have signed. Just e-sign it with xyzmo. It could not be easier or more secure. **SIGNificant for iPad** allows you to e-sign any PDF document on your iPad. After signing, you can e-mail the document to another person or save it on your iPad.



[Click here to access our video tutorial](#)

## Internet access

Please note that an Internet connection is required to prepare a document for e-signing with SIGNificant because your documents are processed online on our servers. Once a document has been prepared and is available in the app, you NO longer need an Internet connection and you can use all the functionality offline. You can even load multiple documents into the app. They are stored on the iPad, and you can switch between documents offline and finish them on the go. When you are done with capturing signatures, you will need an Internet connection again to retrieve the document or send it to any app that supports PDFs, such as Dropbox, Evernote, Box(.net), etc.

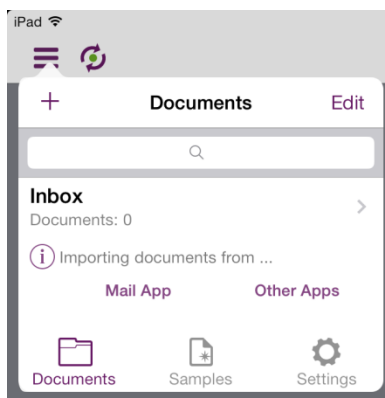
## User Guide

### Open document



#### To OPEN a document stored in SIGNificant on your iPad

Tap on the symbol in the upper left corner and select a document.

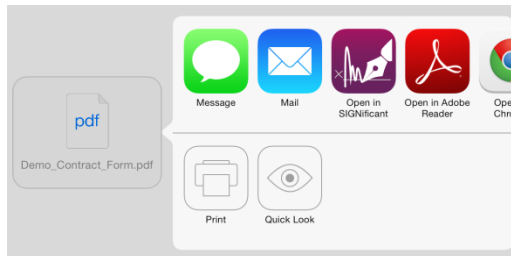


This list shows all documents stored on your iPad. You can remove documents directly in the app.

## To OPEN a PDF document from your Inbox, Dropbox, Evernote, Box, etc.

SIGNificant utilizes the iOS “Open In” functionality to allow you to open a document from most other applications that have documents and contracts in them – including your inbox, Dropbox, Evernote, Box(.net) and others – and sign them via SIGNificant on the go.

How? Hold your finger down on any PDF document for a few seconds. A pop-up appears. Touch “Open In SIGNificant”. Touching it will cause the selected PDF to open automatically in SIGNificant. When you are finished with capturing signatures, you can use the same mechanism again to send your signed PDF from SIGNificant to any app that supports PDFs, such as Dropbox, Evernote, Box(.net) and others. It’s that easy!



## To OPEN a document from Safari

How? Open any PDF document in Safari. Tap the document, and the “Open In SIGNificant” icon.



## Toolbar



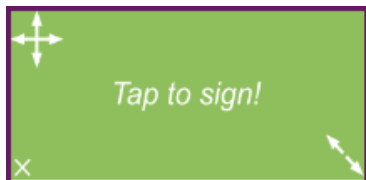
After tapping on the tool icon, a list of buttons appears.



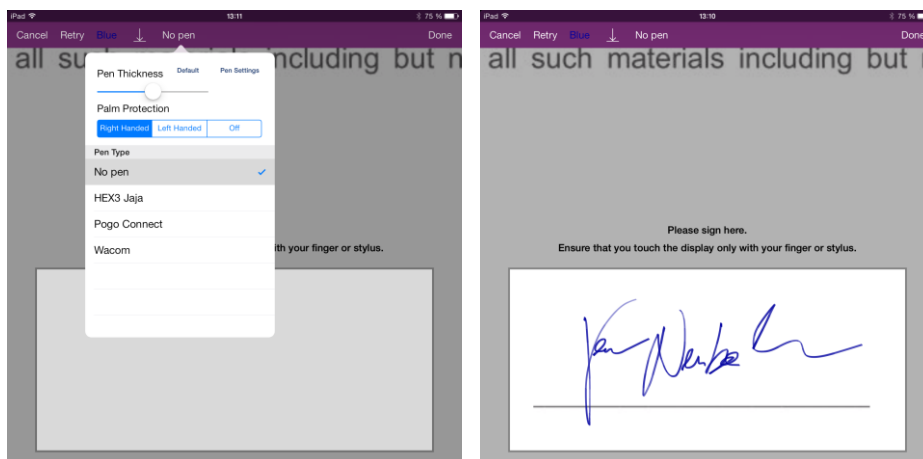


## e-Sign a Document

- 1) Tap on the Sign button.
- 2) Tap on screen to place the signature field.



- 3) You can now move the field to any other position and resize it via the symbol at the lower right corner.
- 4) Tap the signature field to start signing.
- 5) Sign with your finger or a stylus, either of which you can choose above.



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## Create a Text Field

- 1) Tap on the text field button.
- 2) Tap on the screen to place an annotation.



- 3) Type the text annotation and tap the "done-button" to close and save it.

## Attach a Photo

Add scans of driver's licenses, passports, or any other photo out of your photo gallery.

If your iPad has a camera, you are able to attach any current photo.

## Page overview



Use this icon to switch between an overview of all pages and a single page view.

## Zoom

Double tapping will enable you to zoom in and out.

## Long Tap

Tap and hold on the position where you want to insert a signature or a text annotation. A pop-up field appears in which you can choose among the following tools:



Signature...

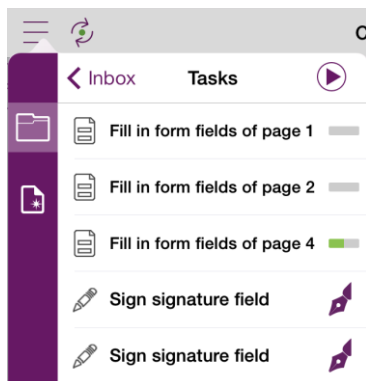


Direct-Sign...



Annotation...

## Complete your tasks



When you upload a PDF document, all form fields on each page are grouped into one task and displayed in the task section, allowing for easy navigation through multi-page documents. Just click on the task or directly into a form field to start filling out the form fields of the current page.

Additionally all signature tasks of the document are shown in the task list. Select one to switch to the corresponding page, or tap the pen to start signing immediately.

## Settings



The settings are located next to the documents and samples sections.

Close

Settings

### SIGNIFICANT

App Version 2.3.7 beta (1468)

Device ID iPad BE 0AC12468-2427-41DF-AEB0-199E7BC3E222

Licenses >

Info >

Copyright © 2011-2014 xyzmo Software GmbH. All rights reserved.

### GENERAL

Server Url <http://beta2.testlab.xyzmo.com:57003>

Signature Color Dark Blue >

Camera Resolution Original >

Mail-attachment form Flattened >

Advanced >

Synchronize automatically ☐

Enable debug log ☐

## Signature Color & Camera Resolution

< Settings

Signature Color

Dark Blue ✓

Red

Green

Orange

Gray

Black

White

< Settings

Camera Resolution

Small ✓

Medium

Original

## Flatten PDF

< Settings

Mail-attachment form

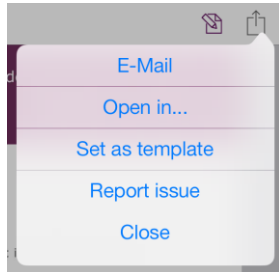
Both

Flattened ✓

Original

With this option, you remove any layers (annotations, digital signatures, etc.) that aren't visible by some PDF viewers (e.g. on the iPad or iPhone) and consolidate it into one layer, which is supported by all PDF viewers. Furthermore, it locks content in form fields and comments so you can be assured that information may no longer be changed.

## Further Processing



Tap the button to finish your document. Here, you can send it by e-mail, open it in another app (like Dropbox or Evernote), or save it as a sample.



**Full PDF compliance** – The document is Adobe Acrobat compatible, so it can be viewed by any standard PDF viewer. PDF documents are sealed with a digital signature compliant to the ISO standards for PDFs. Thus, the validity of the digital signature can be validated with Adobe Reader and many other PDF viewers.

## Additional features in the SIGNificant Signature Capture Enterprise Version



**Control all steps in the signing process** – Specify if a signature field is mandatory or optional, define the order of the signature fields, enable or forbid annotations, enforce the scanning of certain attachments, define the order in which forms have to be filled out, and much more. Additionally, it's possible to enable or disable certain functionalities for a particular document, such as saving, e-mailing, and printing the document or rejecting the workstep, undoing the last step; or adding additional signatures on the fly.



**Reject a signature or any other workstep** – If the policy allows any predefined signature field or other workstep can be rejected by stating a reason for the rejection.



**No need to transfer a PDF document** – The user receives a link to access the PDF on the server, and only image previews are transferred to the app. Thus, the signed original document is, for security reasons, only available on the server and not automatically copied and thus duplicated to the mobile device.



**Signature verification** — SIGNificant records the signature of a person using all available parameters, such as acceleration, speed, and rhythm. If there is a dispute about a captured signature, an expert tool is available to forensically analyze the biometric characteristics of the captured signature.



This capability can be taken one step further, with real-time verification of a captured signature against a signature profile stored in a database to ensure that only authorized people can actually sign a document.



**Watermarking** — Add watermarks like “Confidential” or “Draft” to your documents.



**Use alongside similarly-featured signature pads and tablet PCs** — Enterprises can, for example, use signature pads in their branches or shops and iPads or Android tablets for their sales force. Alternatively, they can capture customer signatures within their premises with signature pads, but at the same time allow customers who have an iPad or Android device to sign the same contracts on the go, on their own device. No matter how the solutions are combined, there are no obstacles, and the final result is always the same: a signed and sealed PDF.



**Customization** — Enterprises can utilize the xyzmo infrastructure and launch their own e-signature application, as well as integrate the functionality of SIGNificant into their own apps (SDK available).



**Extensive integration possibilities** — Integration with ERP, CRM, document management, workflow management, etc. is possible via web services.



**On-premises or cloud-based** — Available as an on-premises installation or provided as a cloud-based solution.

## About xyzmo SIGNificant

xyzmo's enterprise e-signature platform allows contracts, agreements, NDAs, forms, or any document that requires a signature to be signed electronically on signature pads, payment terminals, iPads, and Android devices, with digital certificates or online via click-to-sign. It could not be easier or more secure.

xyzmo is a private company based in Ansfelden, Austria with international offices in the United States and Romania. xyzmo and its predecessors have a combined history of more than 10 years of digital signature expertise. Our solutions have processed millions of electronic signatures to-date around the globe.

To learn more about xyzmo's - SIGNificant solutions, please visit: [www.xyzmo.com](http://www.xyzmo.com)