

Attachment 21

BRIEFING AGENCY REQUIREMENTS

A21.1. Briefing Agency. This attachment outlines the information that the briefing agency is required to provide to the aircraft commander (or designated representative) according to paragraph 1.2.9.

A21.2. Informational Requirements. The briefing agency is required to advise the aircraft commander (or designated representative) of:

A21.2.1. The identification number, PSN, hazard class, and PG prescribed in this manual for each hazardous material aboard the aircraft.

A21.2.2. The total quantity in weight or volume.

A21.2.3. The location of the hazardous item in the aircraft.

A21.2.4. Net explosive weight (NEW) of Class 1.1, 1.2, and 1.3 explosives, or of Class 1.4, 1.5, and 1.6 explosives when required.

A21.2.5. The requirement for escorts, couriers, and protective equipment.

A21.2.6. The number of passengers permitted aboard the aircraft.

A21.2.7. The procedures to use in an emergency when identified in Key 19 of the Shipper's Declaration For Dangerous Goods.

A21.2.8. Use of DOT-SP 7573 and DOT-SP 9232 and provide copy of these special permits, as applicable to AMC contract air carriers.

A21.2.9. Transport of incompatible explosives and other hazmat approved according to paragraph 2.3.2. Provide an indication of the compatibility waiver and issuing authority to the aircrew commander (or designated representative).

A21.3. Notification Statements. The briefing agency includes a statement on the hazardous cargo manifest when transporting hazardous materials on aircraft. Apply these statements by programmed wording, rubber stamps, or typewriter. Examples are provided below.

A21.3.1. Air terminal inspection certification statement: "ALL HAZARDOUS MATERIALS COVERED BY THIS MANIFEST HAVE BEEN INSPECTED AND FOUND TO BE PACKAGED IN THE PROPER OUTSIDE CONTAINER, FREE OF VISIBLE DAMAGE AND LEAKS, AND IS PROPERLY CERTIFIED." (Air terminal representative signature).

A21.3.2. Aircrew briefing certification statement: "I HAVE BEEN BRIEFED ACCORDING TO AFMAN 24-204 IP, PARAGRAPH 1.2.9., ON HAZARDOUS CARGO COVERED BY THIS MANIFEST." (Aircraft crewmember signature)

A21.4. Post Briefing Responsibilities. After receiving the briefing, the aircraft commander (or designated representative):

A21.4.1. Signs the cargo manifest.

- A21.4.2. Returns the signed copy, with the attached Shipper's Declaration for Dangerous Goods to the terminal record-keeping activity for retention.
- A21.4.3. When crew changes occur, terminal personnel briefs the oncoming aircraft commander or designated representatives required by A21.2. The briefing covers all hazardous materials (onload and throughload).
- A21.4.4. For throughload hazardous cargo, the oncoming aircraft commander (or designated representative) signs a copy of the throughload manifest indicating that the briefing has been received.
- A21.4.5. Keeps the manifest, reflecting the certification for a hazardous cargo briefing, according to current files, maintenance, and disposition instructions.