# Header

## User input

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| **Field name in template** | **TEI-XML Tag** |
| Document ID | <TEI xml:id="" xmlns="http://www.tei-c.org/ns/1.0"> |
| Main title of document | <title type="main"></title> |
| Author/issuer of document | <author role="issuer"></author> |
| Name of editor(s) | <name type=""></name> |
| Name of collaborator(s) | <name type="collaborator"></name> |
| Place of deposit / current location of document | <settlement></settlement> |
| Holding institution | <repository></repository> |
| Inventory number assigned by holding institution | <idno></idno> |
| Alternative manifestation/inventory  Type of manifestation | <altIdentifier type=""> |
| Location | <settlement> </settlement> |
| Holding institution | <collection> </collection> |
| Inventory number | <idno></idno> |
| Main language of document | <textLang mainLang="" otherLangs=""/> |
| Other languages | <textLang mainLang="" otherLangs=""/> |
| Link to catalogue entry | <ref target=" ">entry in database</ref> |
| Date of origin of document | <origDate></origDate> |
| Place of origin of document | <origPlace></origPlace> |
| Name of image file | <surface xml:id="surface1" facs="PICTURE\_NAME" ulx="0" uly="0" lrx="0" lry="0"> |

## Automatic Input

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| **TEI-XML Tag** | **Source of Information** |
| <title type="sub"></title> | xml:id="" |
| <resp>main editor and translator</resp>  <name type="main\_editor"></name> | If: <div xml:id="et" type="english\_translation" corresp="#ed" xml:lang="eng"> |
| <resp>main editor</resp>  <name type="synopsis\_editor"></name> | If: <div xml:id="syn" type="synopsis" corresp="#ed" xml:lang="eng"> |
| <creation><date></date> | Date when xml file is created from docx |
| <listChange>  <change type="internal" when="" who=""> </change> | When=date of file conversion (yyyy-mm-dd)  Who=#XX  Content: “Automatically converted from docx to TEI-XML” |
| <editorialDecl></editorialDecl> | Text in Template\_v2\_2.xml |
| <zone xml: id=""> | <ab type="" corresp="#"> under <div xml:id="ed" type="edition" xml:lang=""> |