Timmins Narrative Description

# Careers Page (Careers.aspx)

## Job Postings v1.0

Public Page:

This page displays all the job postings current available in a list. The job postings can be categorized by department (doctor, nursing, HR, IT, support, research) stored in a dropdrownlist. There is also a quick search by job title. Beside the quick search bar is an advanced job search button which will redirect the user to an advanced job search page. When a user clicks on a job posting they will be redirected to the more detailed job posting page. The quick search and sort by department will be displayed using AJAX so the user will remain on the same page, only the listed results will change. The job postings will only list the position, department, and posting date until the user clicks on the link for more details.

**Use Case – Job posting by department:**

*User navigates to the job postings page*

*User selects the department “IT”*

*A list of job postings only inside the IT department is displayed*

**Use Case – Selecting a job posting:**

*User selects a job posting*

*User is redirected to the detailed job posting page*

**Use Case – Quick Search:**

*User enters the keyword “Web Developer” and clicks on search*

*A list of job postings containing the keywords is displayed*

**Use Case – Selecting Advanced Search:**

*User selects the advanced job search button*

*User is redirected to the advanced job search page*

**No confirmation messages.**

**Error messages:**

* No search results found: displayed if there are no results found in the search
* There are no job postings available in this department at this time: displayed if there are no results in the selected department

Admin Page:

When the admin is authenticated and on the CMS pages, they will be able to add, edit or delete job postings. The job postings page will display a list of current job postings along with options to edit or delete a selected posting. There will also be an insert button which allows the admin to add new job postings. If the admin selects a job posting it will display a detailed job posting page which includes:

* Date posted
* Hours per week
* Department
* Available
* Description
* Qualifications
* Salary
* Deadline
* Apply to job link

**Use Case – Viewing the job postings:**

*Admin logs into the CMS*

*Admin navigates to job postings page*

*List of job postings is displayed*

*Admin clicks on individual job posting*

*Admin is redirected to the detailed job posting page*

**Use Case – Adding a job posting:**

*Admin clicks on insert new posting*

*Admin inputs correct values inside the fields*

*New job posting is added and inserted into the database*

**Use Case – Updating a job posting:**

*Admin selects the recipe to update*

*Admin inputs correct values inside of the fields displayed*

*Job posting is updated inside of the database*

**Use Case – Deleting a job posting:**

*Admin selects the recipe to be deleted*

*A confirmation message is displayed*

*Admin selects Yes*

*The selected job posting is deleted and removed from the database*

**Confirmation messages:**

* Are you sure you want to delete this job posting? (Yes/No): occurs when deleting a posting

**Error messages:**

* Validation error messages: if the admin inputs the incorrect value for a field or leaves it blank

## Job Postings Advanced Search v1.0

Public Page:

Users are redirected to this page after clicking on advanced search in the job postings page. Users can advance search by keywords, job type, department, deadline. Job type will be a dropdownlist of either full-time or part-time. Department can be a list where the user can select more than one department. Deadline will use the AJAX calendar control and will search any deadline before the date selected.

**Use Case – Advanced Search:**

*User enters keyword developer*

*User selects full-time job*

*User selects IT department*

*User selects of 27/03/2013*

*User will be redirected to the job postings page with a list of postings according to the search*

Use Case – Advanced Search no results:

*User enters keyword developer*

*User selects full-time job*

*User selects IT department*

*User selects deadline of 27/03/2013*

*Error message displayed*

*Career alert feature suggested*

**No confirmation messages.**

**Error messages:**

* No job postings have been found: if no postings are found
* Try the career alert page if you are having trouble looking for a job posting

No admin page

## Detailed Job Posting v1.0

Public Page:   
This page contains the detailed job posting. The user is redirected to this page after they have selected a job posting. This page will display:

* Date posted
* Job Type (Full-Time, Part-Time)
* Department
* Available
* Description
* Qualifications
* Salary
* Deadline
* Apply to job link

**Use Case – Clicking on the apply to job link:**

User navigates to the detailed job posting from the job postings page

User clicks on the apply to job link

User is redirected to the application form

Admin Page:

Same as public page with less design.

## Apply to Job Form v1.0

Public Page

This page contains the form to apply for the selected job posting. The user is redirected to this page after selecting the apply to job link from a detailed job posting page.

This page will have the following fields (\* = Required) :

* Name\*
* Email\*
* Address\*
* City\*
* Postal Code\*
* Phone number\*
* Cover letter
* Resume\*
* Referral information
  + Name
  + Email
  + Phone
  + Notes

**Use Case – Apply to job form:**

*User fills in form correctly*

*Confirmation message is displayed*

*User’s application is stored inside of the database*

Confirmation messages:

* Thank you for applying. Your application has been sent.

Error messages:

* Validation error messages

Admin Page

This page allows admins to view the job applications and also delete them.

**Use Case – Delete application:**

*Admin selects delete from the selected application*

*Confirmation message is displayed*

*Admin selects yes*

*Selected application is deleted from the database*

**Confirmation messages:**

* Are you sure you want to delete this application? (Yes/No)

**No error messages.**

## Career Alert v1.0

Public Page:

Users can enter their email and the department (dropdownlist) they are interested in for email alerts. The user will be notified by email when opportunities matching the department become available.

**Use Case – Career Alert:**

*User navigates to the career alert page from the careers page*

*User inputs their email*

*User selects the department they are interested in*

*User clicks on submit button*

*Redirected to a confirmation page*

**Confirmation messages:**

* Your email is now inside of our database and you will be notified for future opportunities: after the user has submitted their information

**Error messages:**

* Invalid email, please try again: when user inputs an invalid email

Admin Pages:

The admin can view the list of emails and department that users have signed up for. There is also a status column that can either be set to notified or pending. If the user has already been notified of an opportunity then the status will be notified, if not it will say pending. In addition, there will be a notify button which sends the user an email about an available opportunity. Doing this will automatically change their status to notified.

There will be a delete button beside each user so that the admin can delete users.

**Use Case – Notify User:**

*Admin selects notify button on selected user*

*An email is sent to the user*

*User status is changed from pending to notified*

**Use Case – Delete User:**

*Admin clicks on delete button on selected user*

*Confirmation message appears*

*Admin clicks yes*

*User is deleted from the database*

**Confirmation messages:**

* Are you sure you want to delete this user from the careers alert? (Yes/No): appears after hitting the delete button

**No error messages.**

# Location (Location.aspx)

## Plan a Visit v1.0

Public Page:

This page contains a form that a user can fill out in order to plan a visit to the hospital so that the patient is available/notified at the time. They can also fill out the duration of the visit to get a calculated parking fee.

The page will have the following text fields (\* = required):

* Name\*
* Patient name\*
* Phone number\*
* Number of visitors\*
* Date of visit\*
* Duration of visit

After the user fills out the form there will be a confirmation message along with a calculated parking fee.

**Use Case – Plan a visit:**

*User fills out the form*

*User clicks on submit*

*Confirmation message is displayed to the user*

**Confirmation messages:**

* Thank you for filling out the form. The patient will be notified as soon as possible.
* Approximate Parking Fee: $0.00

**Error messages:**

* Validation error messages

Admin Page

The admin can view the list of visits. There is also a status column that can either be set to notified or pending. If the patient has already been notified of a planned visit then the status will be notified, if not it will say pending. In addition, there will be a notified button which changes the status to notified.

**Use Case – Notified:**

*Admin selects notified button on selected visit*

*Visit status is changed from pending to notified*

**Use Case – Delete visit:**

*Admin clicks on delete button on selected visit*

*Confirmation message appears*

*Admin clicks yes*

*Planned visit is deleted from the database*

**Confirmation messages:**

* Are you sure you want to delete this visit? (Yes/No): appears after hitting the delete button

**No error messages.**