



For CMS Office Use Only:	
Date CMS Received: _____	DDA: _____
Date Change Made: _____	By: _____
Date Scanned: _____	Sent NCal: _____

Merchant Account Re-Open Request Form

Merchant Name: _____

Merchant Number: _____

Reason for Re-Open:

Note: Reason must be stated in order for account to be properly opened. Thank you.

Signature of Authorized Principal
(as specified on the Merchant Application/Agreement)

Date

Printed Name

Phone

Email Address

Please fax this request form to our customer service team at: 1-877-537-9485.

Please contact our customer service department at: 877-267-4324 or at customersupport@cmsonline.com with any questions.