

Features of Windows OS - Microsoft PowerPoint

Home Insert Design Animations Slide Show Review View MathType

Cut Copy Paste Format Painter Clipboard Slides Outline

Layout: Reset Delete New Slide

Font Paragraph Drawing

Text Direction Align Text Convert to SmartArt

Shape Fill Shape Outline Shape Effects

Arrange Quick Styles

Features of Windows Operating System

Windows 7

1. Speed
2. Compatibility
3. Lower Hardware Requirements
4. Safety and Security
5. Interface and Desktop
6. Taskbar/Start menu

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1. Speed

Even aside from incompatibilities and other issues that many people had with Vista, one of the most straightforward was speed – it just felt too sluggish compared to XP, even on pumped up hardware. **Windows 7** brings a more responsive and sprightly feel and Microsoft has spent a lot of time and effort getting the Start Menu response just right.

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2. Compatibility

In simple terms, compatibility on Windows 7 will be far better than it was with Vista. Many programs that individuals and companies used on Windows XP did not work immediately and required updates, but with **Windows 7** almost all applications that work on Vista should still run.

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3. Lower Hardware Requirements

Vista gained a reputation for making even the beefiest hardware look rather ordinary. Windows 7, however, will run well on lower end hardware, making the transition from Window XP less painful.

Microsoft is even pushing **Windows 7** for netbooks. This could provide a modern replacement for Windows XP, which has found a new lease of life as the OS of choice on netbooks, supplanting Linux. The downside is that Windows 7 Starter Edition, as it will be called, will be limited to only three applications running at the same time.

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4. Safety and Security

New security features in Windows include two new authentication methods tailored towards touchscreens (PINs and picture passwords), the addition of antivirus capabilities to Windows Defender (bringing it in parity with Microsoft Security Essentials) SmartScreen filtering integrated into Windows, and support for the "Secure Boot" functionality on UEFI systems to protect against malware infecting the boot process. Family Safety offers Parental controls, which allows parents to monitor and manage their children's activities on a device with activity reports and safety controls. Windows 8 also provides integrated system recovery through the new "Refresh" and "Reset" functions, including system recovery from USB drive. Windows 8's first security patches would be released on November 13, 2012; it would contain three fixes deemed "critical" by the company.

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Slides

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5. Interface and Desktop

Windows introduces significant changes to the operating system's user interface, many of which are aimed at improving its experience on tablet computers and other touchscreen devices. The new user interface is based on Microsoft's Metro design language, and uses a Start screen similar to that of Windows Phone as the primary means of launching applications. The Start screen displays a customizable array of tiles linking to various apps and desktop programs, some of which can display constantly updated information and content through "live tiles". As a form of multitasking, apps can be snapped to the side of a screen. Alongside the traditional Control Panel, a new simplified and touch-optimized settings app known as "PC Settings" is used for basic configuration and user settings. It does not include many of the advanced options still accessible from the normal Control Panel.

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6. Taskbar/Start menu

At first glance, the task bar looks like nothing has much has changed since Vista. In fact, that's not the case and it's a lot more powerful. Microsoft is now making best use of its aero technology. By default, taskbar icons are now larger and items are grouped together and are not labelled with clumsy text. If you have multiple Word documents or Windows Explorer windows open then you'll see a stack appear on the task bar. Hover the mouse over the app and each Window will be visible in a thumbnail. Hover over each thumbnail and it will become visible, while all other open windows temporarily disappear, save for their outlines. You can close each document or Window down from the thumbnail directly or click on it to bring it to the front. In the Start menu, a small arrow to the right of applications such as Word now expands to give a list of recent documents and any can be pinned so you can keep one permanently on the list.

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-: The End :-

Thank You

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Features of Windows Operating System

Section 3 Word Processing

Q3a Create multilevel month and week wise schedule for performing different academic tasks. Months should be numbered as A1... to A12. Each month should be further broken into week numbered as W1... W4. For each week, academic activities such as attending counselling sessions, watching video lectures, etc, should be in numerical order (1, 2, 3...)

Sol.

Months	Weeks	Academic Activities				
		1. Counselling	2. Video Lectures	3. Dance Practicing	4. Yoga Class	5. Singing Class
	W1	Attended	Attended	Attended	Not Attended	Attended

A1						
	W2	Attended	Attended	Attended	Attended	Attended
	W3	Not Attended	Attended	Attended	Not Attended	Attended
	W4	Attended	Not Attended	Attended	Attended	Attended
A2	W1	Attended	Attended	Not Attended	Attended	Attended
	W2	Not Attended	Attended	Attended	Attended	Attended
	W3	Attended	Attended	Attended	Not Attended	Attended
	W4	Attended	Attended	Not Attended	Attended	Not Attended
A3	W1	Not Attended	Attended	Attended	Attended	Attended
	W2	Attended	Attended	Attended	Not Attended	Attended
	W3	Attended	Not Attended	Not Attended	Not Attended	Attended
	W4	Attended	Attended	Attended	Attended	Attended
A4	W1	Attended	Attended	Attended	Attended	Not Attended

	W2	Not Attended	Attended	Not Attended	Attended	Attended
	W3	Attended	Not Attended	Attended	Attended	Not Attended
	W4	Attended	Attended	Attended	Not Attended	Attended
A5	W1	Attended	Attended	Attended	Attended	Attended
	W2	Not Attended	Not Attended	Not Attended	Attended	Attended
	W3	Attended	Not Attended	Attended	Attended	Attended
	W4	Not Attended	Attended	Not Attended	Attended	Not Attended
A6	W1	Attended	Attended	Attended	Not Attended	Attended
	W2	Attended	Not Attended	Attended	Attended	Attended
	W3	Not Attended	Attended	Not Attended	Attended	Attended
	W4	Attended	Attended	Attended	Not Attended	Attended
A7	W1	Attended	Attended	Attended	Not Attended	Attended
	W2	Attended	Attended	Attended	Attended	Attended

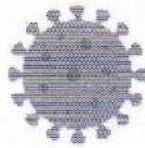
	W3	Not Attended	Attended	Attended	Not Attended	Attended
	W4	Attended	Not Attended	Attended	Attended	Attended
A8	W1	Attended	Attended	Not Attended	Attended	Attended
	W2	Not Attended	Attended	Attended	Attended	Attended
	W3	Attended	Attended	Attended	Not Attended	Attended
	W4	Attended	Attended	Not Attended	Attended	Not Attended
A9	W1	Not Attended	Attended	Attended	Attended	Attended
	W2	Attended	Attended	Attended	Not Attended	Attended
	W3	Attended	Not Attended	Not Attended	Not Attended	Attended
	W4	Attended	Attended	Attended	Attended	Attended
A10	W1	Attended	Attended	Attended	Attended	Not Attended
	W2	Not Attended	Attended	Not Attended	Attended	Attended
	W3	Attended	Not Attended	Attended	Attended	Not Attended

	W4	Attended	Attended	Attended	Not Attended	Attended
A11	W1	Attended	Attended	Attended	Attended	Attended
	W2	Not Attended	Not Attended	Not Attended	Attended	Attended
	W3	Attended	Not Attended	Attended	Attended	Attended
	W4	Not Attended	Attended	Not Attended	Attended	Not Attended
A12	W1	Attended	Attended	Attended	Not Attended	Attended
	W2	Attended	Not Attended	Attended	Attended	Attended
	W3	Not Attended	Attended	Not Attended	Attended	Attended
	W4	Attended	Attended	Attended	Not Attended	Attended

Q3 Design a flyer for a COVID 19 Vaccination
b Campaign. Use different Styles, Sizes,
Fonts, Colours and effect



COVID-19



Vaccination Campaign



1. Vaccine can protect from COVID-19.
2. Getting children and teens vaccinated against COVID-19 can help keep them from getting very sick if they do get COVID-19.

Contact Person

7946468728



We can design the flyer digitally with tools such as Photoshop, Microsoft Publisher. Here I am working on Microsoft Office Publisher 2007.

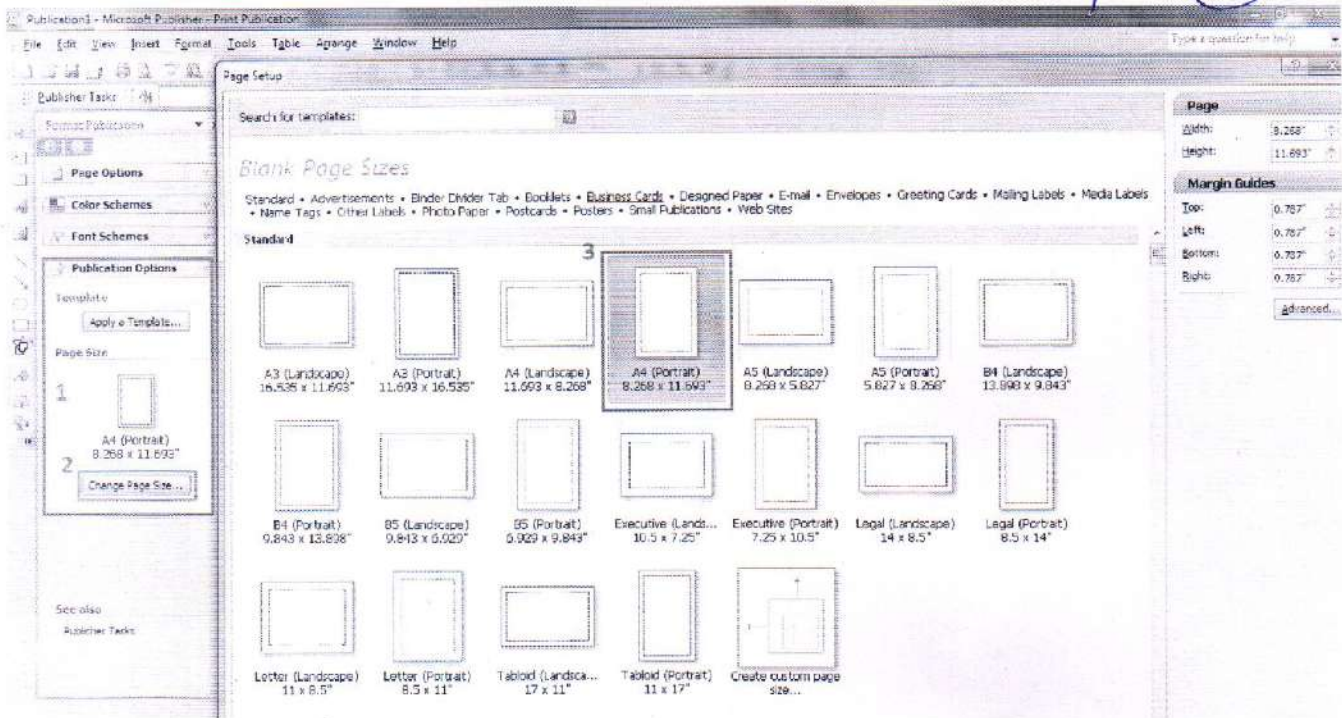
Step 1 Open Microsoft Office Publisher

To create flyer for a Covid 19 Vaccination Campaign, we have to open Microsoft Office Publisher. To open it, go to the Start menu and on the search bar type "Microsoft Office Publisher".

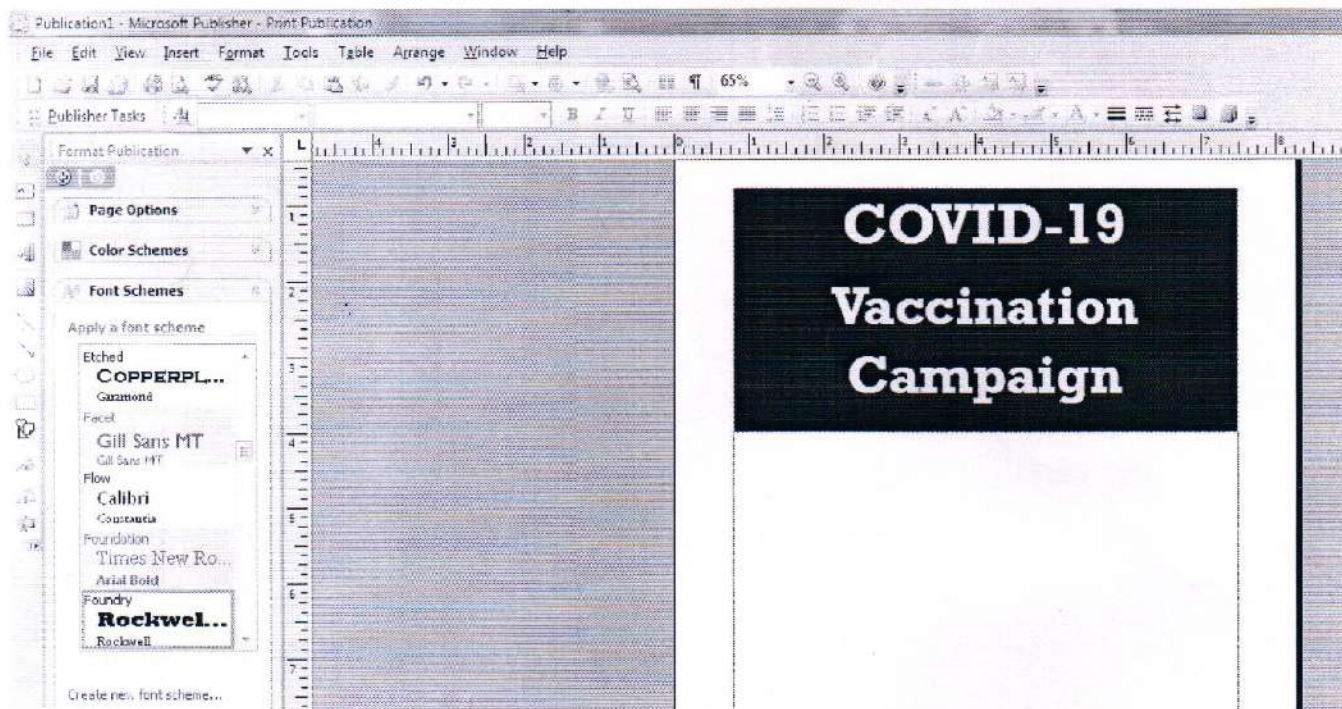
Small window will open to show search result, there you can see "Microsoft Office Publisher". Click on it to open.

Step-2 Page Style

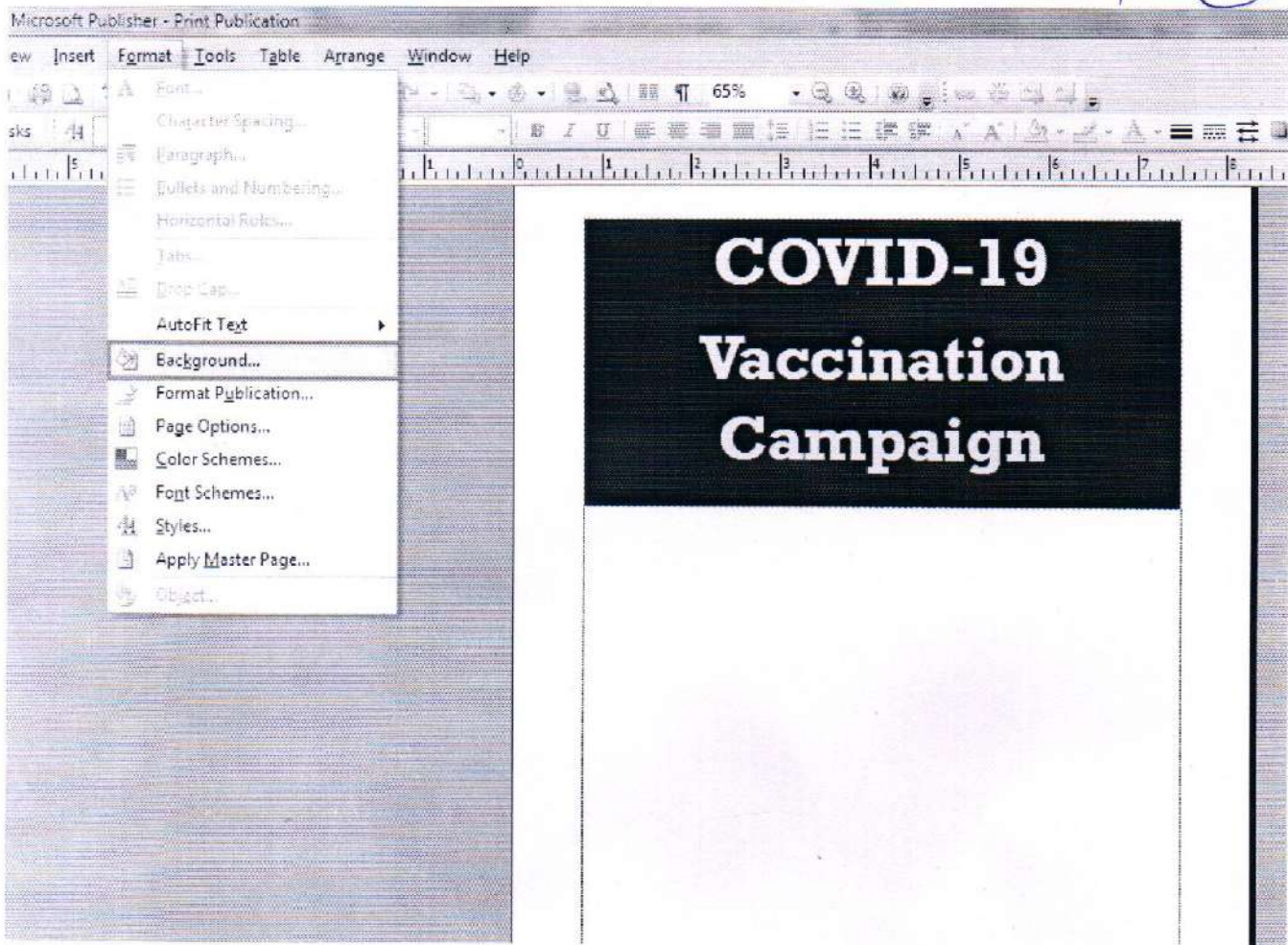
To select style of your page, go to "Publication Option" and then select "Change Page Size". After that, select your page style which you want. Click OK to finalise this style.



Step 3: Writing a Headlines

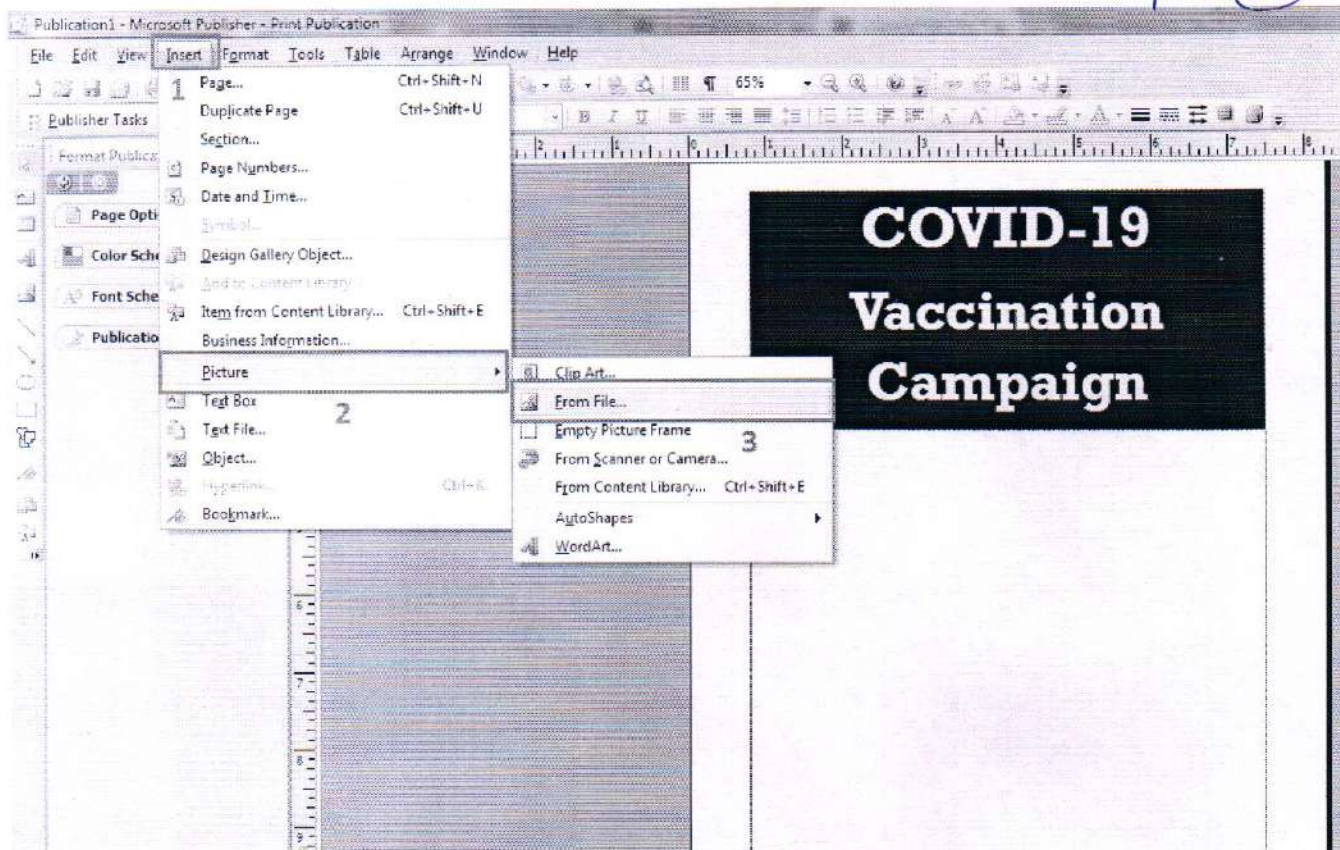


Step 4: Changing Style, Font, Colour scheme, Background etc. which will make it touchy.



Step 5: Add images

To add images, click on **Insert** button, then select **Pictures** and then select "**From file**". After that, you should select the location from where you want to add the images. Select your picture and click on "Insert" button to insert. After inserting the image, set the position and crop the image which fits your page.




You can add images and pictures in all the pages in your flyer template in this similar way.


Arrange Window Help

65%

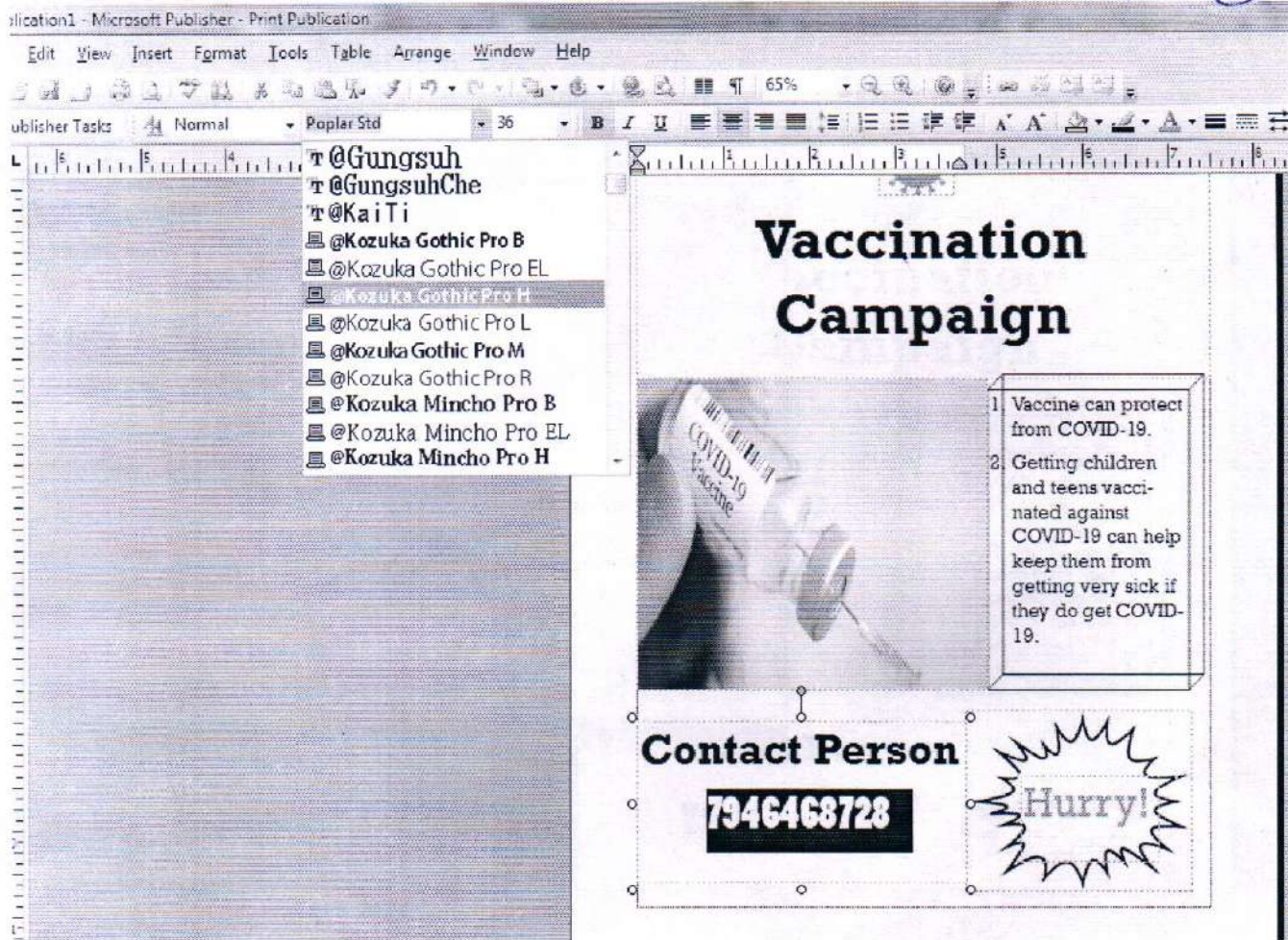
COVID-19



Vaccination Campaign



- 1 Vaccine can protect from COVID-19.
- 2 Getting children and teens vaccinated against COVID-19 can help keep them from getting very sick if they do get COVID-19.



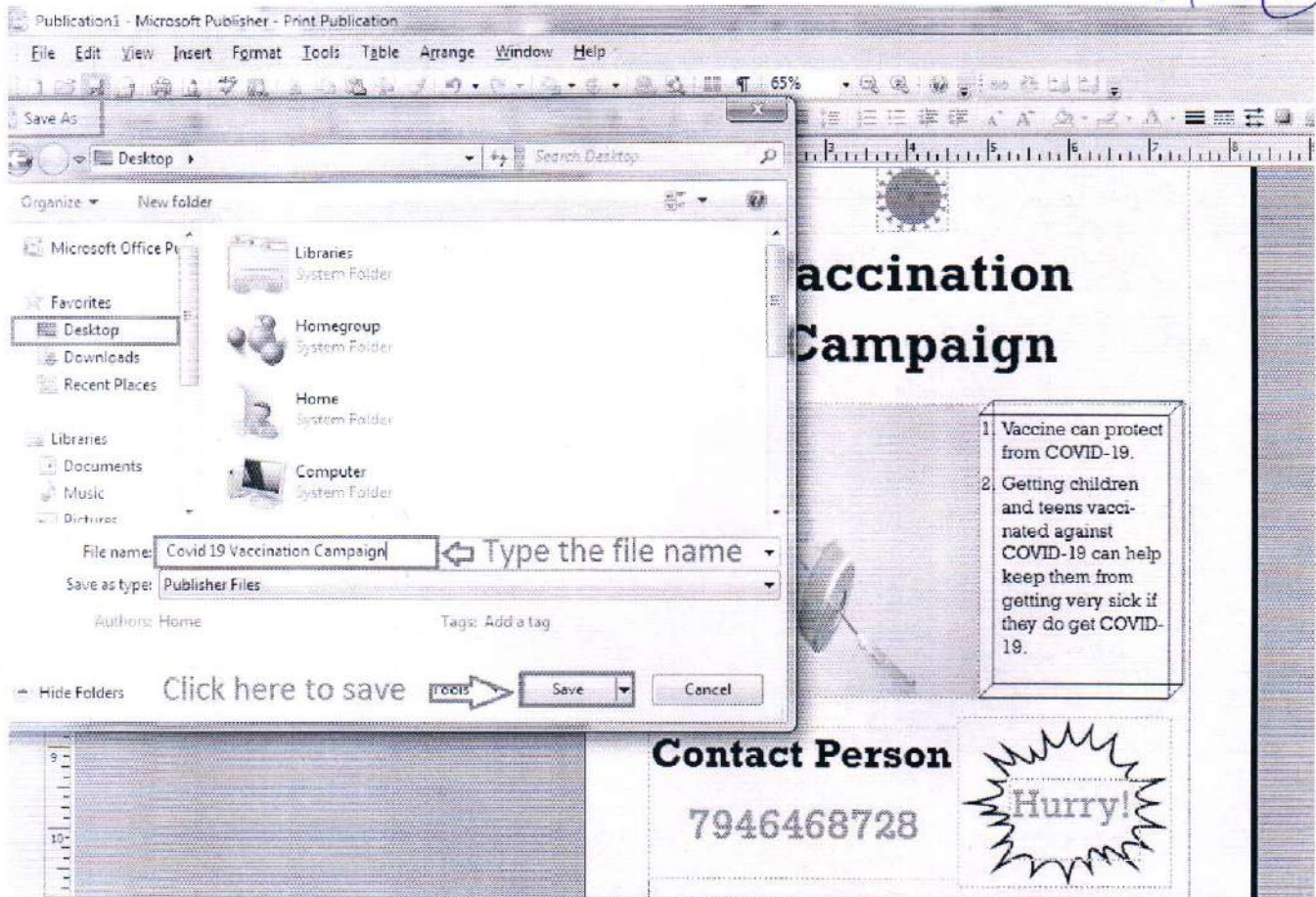
Step 6: Save the Publisher file (flyer for Covid 19 Vaccination Campaign)

To save the office publisher file, click on "**File**" button, then click on "**save as**" button. After that, set the location where we want to save it. Then type the name of our file and finally click on "**Save**" button.

Paresh Sharma

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All done

Thank you.