



UNIVERSITETI I EVROPËS JUGLINDORE  
УНИВЕРЗИТЕТ НА ЈУГОИСТОЧНА ЕВРОПА  
SOUTH EAST EUROPEAN UNIVERSITY

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# CALL

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CALL  
FOR STUDENT ENROLMENT AT SOUTH EAST EUROPEAN UNIVERSITY  
IN THE ACADEMIC YEAR 2024/2025

SECOND ENROLMENT PERIOD

September, 2024

SOUTH EAST EUROPEAN UNIVERSITY

Blvd.Ilinden, n.335, 1200 Tetovo, Republic of North Macedonia

<https://www.seeu.edu.mk/>

Based on Article 149 of the Law on Higher Education (“Official Gazette of Republic of Macedonia”, number 82/2018 and “Official Gazette of Republic of North Macedonia” number 178/2021 and 58/2024), Article 31, paragraph 1, item 11 and Article 92 of the South East European University Statute (SEEU), SEEU on 29.04.2024 announces:

# CALL

FOR STUDENT ENROLMENT AT SOUTH EAST EUROPEAN UNIVERSITY IN THE ACADEMIC YEAR  
2024/2025

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# I FIRST CYCLE STUDIES OF ACADEMIC STUDIES (UNDERGRADUATE STUDIES)

## I.1 FULL-TIME STUDIES - THREE AND FOUR YEARS

The number of full-time students in the academic year 2024/2025 is as follows:

STUDY PROGRAMMES	ECTS	LOCATION	LANGUAGE				TUITION (PER SEMESTER)		
			SQI	MKD	ENG	DEU	FULL TUITION [100%]	MERIT-BASED SCHLARSHIP RECIPIENTS	
								APPLICANTS with Grade av. 4.5 - 4.99 [60%]	APPLICANTS with Grade av. 5.0 [40%]
FACULTY OF LAW									
Legal Studies									
Module: Legal Studies	240 ECTS	TE	50	15			650 €	390 €	260 €
		SK	50	15			650 €	390 €	260 €
		TE			10		1,000 €	/	/
Module: Criminalistics and Security	240 ECTS	TE	20	10			650 €	390 €	260 €
		SK	20	10			650 €	390 €	260 €
Module: Customs Law and Insurance	240 ECTS	TE	10	10			650 €	390 €	260 €
		SK	10	10			650 €	390 €	260 €
Module: Legal Informatics	240 ECTS	TE	10	10			650 €	390 €	260 €
		SK	10	10			650 €	390 €	260 €
FACULTY OF BUSINESS AND ECONOMICS									
Business and Economics									
Module: Finance, Banking and Accounting	240 ECTS	TE	50	15			900 €	540 €	360 €
Module: Marketing and Innovation Management		SK	50	15			900 €	540 €	360 €
Business and Economics									
Module: Finance, Banking and Accounting	240 ECTS	TE			15		1,000 €	600 €	400 €
Module: Marketing and Innovation Management		SK			15		1,000 €	600 €	400 €
Business and Economics									
Module: Applied Business	180 ECTS	TE/SK	15	15			900 €	540 €	360 €
		TE/SK			15		1,000 €	600 €	400 €
Module: Business Analytics	180 ECTS &	TE/SK	15	15			900 €	540 €	360 €
	240 ECTS	TE/SK			15		1,000 €	600 €	400 €
Energy, Economy and Environment	180 ECTS &	TE/SK	10	10			900 €	540 €	360 €
	240 ECTS	TE/SK			15		1,000 €	600 €	400 €
FACULTY OF CONTEMPORARY SOCIAL SCIENCES									
Public Management and Public Policy	240 ECTS	TE	20	15			650 €	390 €	260 €
		SK	20	15			650 €	390 €	260 €
Social Work and Social Policy	240 ECTS	TE	10	10			650 €	390 €	260 €
		SK	10	10			650 €	390 €	260 €
Psychology	240 ECTS	TE	25	15			650 €	390 €	260 €
		SK	25	15			650 €	390 €	260 €

(Continues)

FACULTY OF CONTEMPORARY SCIENCES AND TECHNOLOGIES									
Computer Sciences									
Module: Computer Sciences	180 ECTS & 240 ECTS	TE	75	30			900 €	540 €	360 €
		SK	75				900 €	540 €	360 €
		TE			75		1,000 €	600 €	400 €
Module: Software Engineering	240 ECTS	TE			25		1,000 €	600 €	400 €
Module: Data Science	240 ECTS	TE			25		1,000 €	600 €	400 €
Architecture and Design (1)	300 ECTS	TE	50	20			900 €	540 €	360 €
		SK	40				900 €	540 €	360 €
Digital Design	240 ECTS	TE	25				900 €	540 €	360 €
Interior Design	180 ECTS	TE	25	20			900 €	540 €	360 €
FACULTY OF LANGUAGES, CULTURES AND COMMUNICATION									
English Language and Literature	180 ECTS & 240 ECTS	TE			30		650 €	390 €	260 €
		SK			15		650 €	390 €	260 €
German Language and Literature	180 ECTS & 240 ECTS	TE				25	650 €	390 €	260 €
		SK				15	650 €	390 €	260 €
International Communication	180 ECTS & 240 ECTS	TE	15				650 €	390 €	260 €
		SK	15	10			650 €	390 €	260 €
FACULTY OF HEALTH SCIENCES									
Nursing Studies (General)	180 ECTS	TE	60	30			750 €	450 €	300 €
Physiotherapy Studies	180 ECTS	TE	60	30			650 €	390 €	260 €
FACULTY OF TECHNICAL SCIENCES									
Architecture and Design	180 ECTS	TE	30	15			900 €	540 €	360 €
		SK	25				900 €	540 €	360 €

(1) Integrated five-year first and second cycle studies (10 semesters).

## I.2 PART-TIME STUDIES - THREE AND FOUR YEARS

The number of part-time students in the academic year 2024/2025 is as follows:

STUDY PROGRAMMES	LOCATION	TUITION FEE PER SEMESTER
<b>FACULTY OF LAW</b>		
Legal Studies: Module: Legal Studies Module: Criminalistics and Security Module: Legal Informatics	TE/SK	650 €
<b>FACULTY OF BUSINESS AND ECONOMICS</b>		
Business and Economics		
Module: Finance, Banking and Accounting	TE/SK	900 €
Module: Marketing and Innovation Management	TE/SK	900 €
Module: Applied Business	TE/SK	900 €
Module: Business Analytics	TE/SK	900 €
<b>FACULTY OF CONTEMPORARY SOCIAL SCIENCES</b>		
Public Management and Public Policy	TE/SK	650 €
Psychology	TE/SK	650 €
Social Work and Social Policy	TE/SK	650 €
<b>FACULTY OF CONTEMPORARY SCIENCES AND TECHNOLOGIES</b>		
Computer Sciences		
Module: Computer Sciences	TE/SK	900 €
<b>FACULTY OF LANGUAGES, CULTURES AND COMMUNICATION</b>		
English Language and Literature	TE/SK	650 €
International Communication	TE/SK	650 €
German Language and Literature	TE/SK	650 €
<b>FACULTY OF HEALTH SCIENCES</b>		
Nursing Studies (General)	TE	750 €
Physiotherapy Studies	TE	650 €

In the academic year 2024/2025, the number of part-time students is a number up to 30% above the total number of students foreseen in the call for full-time studies, for the study programmes in part I.2.

Part-time studies imply independent studies according to the University's guidelines and standards. The regime of studies is as follows:

- in the beginning of the semester students have an introductory lecture with the professor of the respective course;
- by utilization of the electronic learning management system "Google Classroom", students will be guided for self-learning, with evaluative criteria, appropriate material, and the possibility of taking part in electronic forums and on-line lectures.

### I.3 TRANSFER TO FOUR-YEARS STUDIES (240 ECTS) FOR CANDIDATES WHO HAS GRADUATED IN THREE-YEARS STUDIES (180 ECTS) AT SEEU

STUDY PROGRAMMES	LOCATION	TUITION FEE PER SEMESTER
<b>FACULTY OF LAW</b>		
Legal Studies: Module: Legal Studies Module: Criminalistics and Security	TE/SK	650 €
<b>FACULTY OF BUSINESS AND ECONOMICS</b>		
Business and Economics		
Module: Finance, Banking and Accounting	TE/SK	900 €
Module: Marketing and Innovation Management	TE/SK	900 €
Module: Business Analytics	TE/SK	900 €
<b>FACULTY OF CONTEMPORARY SOCIAL SCIENCES</b>		
Public Management and Public Policy	TE/SK	650 €
Psychology	TE/SK	650 €
Social Work and Social Policy	TE/SK	650 €
<b>FACULTY OF CONTEMPORARY SCIENCES AND TECHNOLOGIES</b>		
Computer Sciences		
Module: Computer Sciences Module: Computer Engineering	TE/SK	900 €
<b>FACULTY OF LANGUAGES, CULTURES AND COMMUNICATION</b>		
English Language and Literature	TE/SK	650 €
International Communication	TE/SK	650 €
German Language and Literature	TE/SK	650 €

### I.4 NOTES

#### NOTE 1 (FOR SECTIONS I.1, I.2 AND I.3)

- In those cases where the number of applicants is higher than the number foreseen in the Call, and if those applicants fulfill the admission criteria and standards required by SEEU, the Rector's Directorate has the right to increase the number in the Call 20% above the number projected in the Call.
- The Rules on studies for all students are available on the University web page:  
<http://www.seeu.edu.mk/en/about/important-documents>.
- Applicants who have graduated in a three-year study programme (180 ECTS) at SEEU are eligible to apply as transfer students in the same or similar four-year accredited study programme (240 ECTS).
- The transfer requirements into the four-year study programs are the same as for the regular three-year and four-year studies shown in Table I.1.

## NOTE 2 (SCHOLARSHIPS SCHEME FOR SECTION I.1)

### 1) MERIT-BASED SCHOLARSHIP PROGRAM (MBS)

#### General requirements

SEEU through the Merit Based Scholarship Program [MBS] provides financial support for new students who will enroll in the academic year 2024/2025 in the first cycle of studies.

- (1) Candidates must meet the requirements for admission at SEEU, according to the Call for student enrolment in the first cycle of studies (academic year 2024/2025).
- (2) Eligible to apply are all candidates citizens of RNM who have achieved excellent success during high school and who are enrolled as full-time students, in one of the study programs (three or four years), in the faculties:
  - Business and Economics (BE)
  - Contemporary Sciences and Technologies (CST)
  - Law
  - Contemporary Social Sciences (CSS)
  - Languages, Cultures and Communication (LCC)
  - Technical Sciences (TS)
  - Health Sciences (HS)
- (3) Merit Based Scholarship (MBS) is awarded at the beginning of studies at SEEU, based on the success achieved during secondary education (grade point average 4.50 - 5.00).
- (4) Merit Based Scholarship (MBS) is renewal - it is renewed every academic year for the entire period of undergraduate studies (3 or 4 years of study), as long as the student manages to meet the academic requirements (high grade point average during studies).
- (5) Eligible to apply are also candidates who are transferred from other higher education institutions in the second year of undergraduate studies.

#### Annual amount of scholarship

Depending on the grade point average from high school, the scholarship amount in the first year of studies is determined. In the calculation of the general grade point average, the average grade is calculated for each year (year I, II, III and IV) without grades from the *state matura*. Candidates who have completed secondary education in other countries, their grades are equivalent according to the grading system of RNM.

Scholarship amount, by category:

→ Group A = 60% of tuition fee [GPA 5.00]

→ Group B = 40% of tuition fee [GPA 4.50 - 4.99]

Table 1: Annual scholarship amount, by faculty:

Faculty	Group A	Group B
	[60% of tuition fee]	[40% of tuition fee]
Business and Economics (BE) <sup>1</sup>	1080 EUR	720 EUR
Contemporary Sciences and Technologies (CST) <sup>1</sup>	1080 EUR	720 EUR
Law	780 EUR	520 EUR
Languages, Cultures and Communication (LCC)	780 EUR	520 EUR
Contemporary Social Sciences (CSS)	780 EUR	520 EUR
Technical Sciences (TS)	1080 EUR	720 EUR
Health Sciences (HS) <sup>2</sup>	780 EUR	520 EUR

Depending on the category of scholarship awarded, the scholarship holder pays the difference as a contribution to the annual tuition fee.

<sup>1</sup>In the study programs offered in English, the annual scholarship in Group A is **1200** EUR, while in Group B is **800** EUR.

<sup>2</sup> In the study program "Nursing Studies-General" the annual scholarship in Group A is **900** EUR, while in Group B is **600** EUR.

The candidate who is transferred from another higher education institution, in addition to the grade point average from secondary education (4.50 - 5.00), must have a grade point average of 9.0 during studies. The scholarship amount in the academic year transferred to SEEU is determined based on the grade point average from high school.

### Renewal (continuation) of scholarships

Merit Based Scholarship is renewed every academic year based on academic performance. With the annual renewal, the scholarship holder is enabled to move from group B to group A, and vice versa - the competitive element. Also the timely accumulation of 60 ECTS credits is another requirement for the scholarship holder that motivates him/her to graduate on time.

Requirements for continuation of scholarships (after the first, second or third year) are as follows:

- (1) 60 ECTS credits earned at the end of each academic year;
- (2) Grade point average (cumulative) at least 8.50 for scholarship category B and for scholarship category A grade point average (cumulative) at least 9.00.

Scholarship level and requirements for continuation are confirmed in the Scholarship Award Letter at the beginning of each academic year. The academic achievement of the scholarship holder is reviewed at the end of each academic year. Based on the grade point average (above mentioned requirements for continuation of scholarship), the Financial Aid Office confirms the renewal or termination of the scholarship for the next year. If the scholarship holder does not achieve a grade point average of at least 8.50 at the end of each academic year, he/she loses the right to continue the scholarship.

Table 2: Renewal of scholarships (grade point average and scholarship height)

Merit based scholarship category	Group A [60% of tuition fee]	Group B [40% of tuition fee]
Grade point average (cumulative) at SEEU	[9.00 - 10.00]	[8.50 - 8.99]
Faculties [BE / CST / TS] <sup>3</sup>	1.080 EUR	720 EUR
Faculties [LAW / LCC / CSS / HS] <sup>4</sup>	780 EUR	520 EUR

### Application (documentation)

Interested candidates should submit:

- *MBS Application Form AY 2024/2025*;
- Copies of certificates for the completion of the first, second, third and fourth year of studies in high school;
- Copy of ID card.

Transferred students also submit a transcript of grades from the higher education institution.

### Application deadline: 10.10.2024

The application documentation is submitted at the Financial Aid Office or the Admission Office in Tetovo or Skopje.

<sup>3</sup> In the study programs offered in English, the annual scholarship in Group A is **1200 EUR**, while in Group B is **800 EUR**.

<sup>4</sup> In the study program "Nursing Studies-General" the annual scholarship in Group A is **900 EUR**, while in Group B is **600 EUR**.



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**NOTE 3**

SEEU welcomes suitably qualified students who also have a disability or special need and aims to support them in reaching their academic potential and employability.

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**NOTE 4**

In those cases where the number of candidates is lower than 20 per study programme, SEEU reserves the right in all study programs offered in different campuses or different languages of study, to consolidated the teaching in order to be organized in the best possible way, including the possibility of "hybrid" and "online" lectures, in different campuses when needed.

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**ADMISSION TERMS AND CRITERIA**

1. In the first cycle of academic studies, candidates may be enrolled who have passed the state matura or international matura; or who have completed four years of secondary education according to the rules that were in force before the placement of state matura; and foreign citizen candidates who have completed appropriate secondary education outside the Republic of North Macedonia.
2. Candidates, who have finished four-year secondary high school or its equivalent before 2008, have the right to enroll on the basis of their high school success.
3. Candidates who have finished four-year secondary high school or its equivalent outside the Republic of North Macedonia have the right to enrol on the basis of their high school success alone. They must, however, verify their diploma during the first academic year in the Ministry of Education and Science of the Republic of North Macedonia.
4. The evaluation of the success of secondary education and the State matura is expressed in points: 80% of the success in the four years of secondary education, and 20% of the State matura exam. The ranking of the candidates will be carried out on the basis of these points.
5. Candidates are enrolled as full-time or part-time students with self-financing of studies.
6. Advantage during enrolment in part-time studies will be given to candidates who are employed and who have better results from high school. Employed candidates will have to certify their employment status.
7. Advantage for admission in the professional study programs "Nursing Studies (General)" and "Physiotherapy Studies" will be given to candidates who have completed secondary education in the areas of Natural Sciences and Mathematics, Medical and Health Sciences and Biotechnical Sciences.
8. Candidates who are actively employed in a health institution or health field of activity and have at least 5 years of experience in the relevant profession will have priority for enrolment at the part-time studies in the professional study programs in "Nursing Studies - General" and "Physiotherapy Studies".
9. The part-time studies in the professional study programs in "Nursing Studies - General" and "Physiotherapy Studies" during working days will be organized after 4:00 PM and on Saturdays until 2:00 PM, with lectures and mentoring in accordance with the study program.
10. The previous work experience of the candidates who will enroll in part-time studies in the professional study programs in "Nursing Studies - General" and "Physiotherapy Studies" will be calculated as part of the requirements of the curriculum that students have to complete depending

on the field in which they are or were employed, while the rest of the program will be mandatory according to the respective course programs.

11. Applicants who have graduated in a three-year study programme (180ECTS) at SEEU (Table I.3) are eligible to apply as transfer students to a four-year accredited study programme (240ECTS).
12. The transfer requirements into the four-year study programs are the same as for the regular three-year and four-year studies shown in Table I.1.
13. Transfer students from other higher Education Institutions should additionally provide the transcript of their grades from the previous Higher Education Institution.

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## LANGUAGE PROFICIENCY

1. All candidates will have to take English language testing. This testing does not have an eliminating character but is needed to determine the level of language proficiency in order to provide upgrading of the same. Candidates will be informed in a timely manner of the dates of testing.
2. For the study programmes offered in the English language, the minimum requirements for English proficiency are: level B1 (independent user) in accordance to the Common European Language Framework (CEFR) or an equivalent score from the English Language Institutional Test from the Language Centre, SEEU. Candidates will be informed in a timely manner of the dates of testing.
3. If the candidate has completed secondary education outside the Republic of North Macedonia in another language other than the language of the study programme to which he/she is applying for or enrolled in a study programme in Albanian or in Macedonian, he/she must present a language proficiency certificate.

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## APPLICATION DEADLINES

The application period for candidates is from **30 September 2024 until 10 October 2024**. Candidates who apply before the foreseen state Matura period, reserve the right for studying in the programme for which they have applied; study programmes have, however, a competitive character and there cannot be more students enrolled than the number foreseen in this call for enrolment. These candidates should submit the documents listed below in the “documents needed for submission” section, but submitting only items: 1, 2, 3, 4 (the transcripts/grades certificate for the three completed years) 6, and 7.

Enrolment of these candidates will be official upon completion of the required documentation.

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## APPLICATION OF THE CANDIDATES

The right to apply is open to all candidates who fulfill the conditions and criteria foreseen in the Call. Candidates should submit the documents listed below to Student Services (on the University Campus in Tetovo or Skopje), or by post, to the following address:

**Tetovo:** South East European University, Blvd.Ilinden, n.335, 1200 Tetovo, Republic of North Macedonia

**Skopje:** South East European University, Str. Arhiepiskop Angelarij, n. 1, 1000 Skopje, Republic of North Macedonia

For more detailed information, please contact the Admissions Office:

**Tetovo:** Phone: +389 44 356 188; +389 44 356 091; E-mail: admissions@seeu.edu.mk

**Skopje:** Phone: +389 44 356 396; +389 44 356 397; E-mail: admissions@seeu.edu.mk

## THE DOCUMENTATION NEEDED FOR SUBMISSION

All applicants must submit the following documentation for the academic year 2024/2025:

1. Online completed Application form: <https://apply.seeu.edu.mk/>
2. Application fee in the amount of 1500 MKD (25 Euro)

### **Payment details in Denar:**

Recipient: SEEU

Bank name: STOPANSKA BANKA

Account no: 200-0008775390-10

### **Payment details in Euro:**

Recipient: SEEU

Bank name: STOPANSKA BANKA

Bank address: Blvd. M.Tito nn, Tetovo 1200, Republic of North Macedonia

Account No: 0009009090

IBAN: MK07200000900914749

SWIFT: STOBMK2X

3. A short biography/motivation letter consisting of at least 500 words in which candidates should state their motivation for applying to SEEU.
4. Original transcripts or notarized copies for all years (if high school is completed according to 9+3 model, candidates are required to submit the 9<sup>th</sup> grade transcript as well).
5. Original high school diploma or notarized copy with the results from the state Matura.
6. Birth certificate.
7. Photocopy of ID or passport.

**NOTE:** Transfer students should additionally provide the transcript of their grades from the previous Higher Education Institution.

## II SECOND CYCLE OF ACADEMIC STUDIES (POSTGRADUATE STUDIES)

The second cycle of studies (postgraduate studies) in the academic year 2024/2025 will be organized in three forms: two years (according to the model 3+2, 120 ECTS), one year (according to the model 4+1, 60 ECTS) and professional studies (one year, 60 ECTS).

### II.1 TWO YEAR STUDIES - 120 ECTS (MODEL: 3 + 2)

STUDY PROGRAMMES	LOCATION	NUM	LANGUAGE	TUITION FEE PER SEMESTER*
<b>FACULTY OF LAW</b>				
Criminal Law	TE/SK	20	SQ/MK	650 €
Civil Law	TE/SK	20	SQ/MK	650 €
Criminalistics and Security	TE/SK	20	SQ/MK	650 €
Constitutional and Administrative Law	TE/SK	20	SQ/MK	650 €
International Law	TE/SK	30	EN	650 €
<b>FACULTY OF BUSINESS AND ECONOMICS</b>				
Finance	TE	15	SQ/MK	650 €
	SK	15	SQ/MK	650 €
Business Administration (MBA) (1)	TE/SK	20	EN	750 €
Green Economy and Sustainable Development	TE/SK	20	SQ/MK/EN	650 €
<b>FACULTY OF CONTEMPORARY SOCIAL SCIENCES</b>				
Public Administration	TE	10	SQ/MK	650 €
Political Sciences	TE	10	SQ/MK	650 €
International Relations and Diplomacy	TE/SK	15	SQ/MK/EN	650 €
Governance and Management in Public Sector	TE/SK	15	SQ/MK/EN	650 €
Social Work and Social Policy	TE/SK	10	SQ/MK	650 €
<b>FACULTY OF CONTEMPORARY SCIENCES AND TECHNOLOGIES</b>				
<b>Computer Sciences</b>				
Module: Computer Sciences Module: Data Science Module: Software Engineering	TE	20	EN	650 €
<b>FACULTY OF LANGUAGES, CULTURES AND COMMUNICATION</b>				
English Language Teaching	TE	15	EN	650 €
German Studies	TE	20	DU	650 €
Educational Leadership and Management	TE	15	SQ/MK	650 €
International Communication	SK	20	SQ/MK	650 €
Albanian Studies	TE	25	SQ	650 €

(1) International students who apply for the Business Administration Programme (MBA) and who are not from the countries from the region, pay an integrated tuition fee for their studies, 1000 € per semester (they are not requested to pay fees for semester registration, exams and master thesis defense).

(\*) In addition to semester tuition students are requested to pay fees for semester registration, exams and master thesis defense. For detailed information regarding fees please refer to the SEEU web site

<http://www.seeu.edu.mk/en/future-students/tuition-fees>.

## II.2 ONE YEAR STUDIES - 60 ECTS (MODEL: 4 + 1)

STUDY PROGRAMMES	LOCATION	NUM	LANGUAGE	TUITION FEE PER SEMESTER*
<b>FACULTY OF LAW</b>				
Criminal Law	TE/SK	30	SQ/MK	650 €
Civil Law	TE/SK	20	SQ/MK	650 €
Security Studies	TE/SK	10	SQ/MK	650 €
Constitutional and Administrative Law	TE/SK	20	SQ/MK	650 €
International Law	TE/SK	20	EN	650 €
<b>FACULTY OF BUSINESS AND ECONOMICS</b>				
Finance	TE/SK	25	SQ/MK	650 €
Marketing and Innovation Management	TE/SK	15	SQ/MK	650 €
Business Analytics	TE/SK	10	SQ/MK	650 €
Green Economy and Sustainable Development	TE/SK	20	SQ/MK/EN	650 €
<b>FACULTY OF CONTEMPORARY SOCIAL SCIENCES</b>				
Public Administration	TE/SK	15	SQ/MK	650 €
Political Sciences	TE/SK	15	SQ/MK	650 €
International Relations and Diplomacy	TE/SK	25	SQ/MK	650 €
Governance and Management in Public Sector	TE/SK	10	SQ/MK	650 €
Social Work and Social Policy	TE/SK	10	SQ/MK	650 €
<b>FACULTY OF CONTEMPORARY SCIENCES AND TECHNOLOGIES</b>				
<b>Computer Sciences</b>				
Module: Computer Sciences Module: Data Science Module: Software Engineering	TE	20	EN	650 €
<b>FACULTY OF LANGUAGES, CULTURES AND COMMUNICATION</b>				
English Language Teaching	TE	30	EN	650 €
German Studies	TE	15	DU	650 €
Educational Leadership and Management	TE	10	SQ	650 €
International Communication	SK	10	SQ/MK	650 €
Albanian Studies	TE	10	SQ	650 €

(\*) In addition to semester tuition students are requested to pay fees for semester registration, exams and master thesis defense. For detailed information regarding fees please refer to the SEEU web site <http://www.seeu.edu.mk/en/future-students/tuition-fees>.

## II.3 NOTES (PART II.1 AND II.2)

### NOTE 1

In those cases, where the number of candidates is lower than 15 per study programme, the University has the right not to activate that study programme; candidates will be offered the possibility to study in another active study programme.

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## NOTE 2

In those cases where the number of candidates is lower than 20 per study programme, the University reserves the right in all study programs offered in different campuses or different languages of study, to consolidated the teaching in order to be organized in the best possible way, including the possibility of "hybrid" and "online" lectures, in different campuses when needed.

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## ADMISSION TERMS AND CRITERIA

1. The right of enrolment in the second cycle of academic studies (postgraduate studies) according to the model 3+2 (four semesters, 120 ECTS) is open to candidates who have obtained their undergraduate (first cycle) university diploma (verified) or the equivalent to three years' undergraduate studies (180 ECTS credits) or four years (240 ECTS credits).
2. The right of enrolment in the second cycle of academic studies (postgraduate studies) according to the model 4+1 (two semesters, 60 ECTS) is open to candidates who have obtained their undergraduate (first cycle) university diploma (verified), the equivalent to four years (240 ECTS credits).
3. The right of enrolment in the professional studies (two semesters, 60 ECTS) is open to candidates who have obtained their undergraduate (first cycle) university diploma (verified), the equivalent to four years (240 ECTS credits).
4. Courses will be regular and modular according to the following model: 50% of the curriculum of the relevant Faculty will be offered in regular form, and the other half of the curriculum will be realized with self-study (led by instructors). Regular courses will be offered every second week, on Thursdays and Fridays after 16:00, and on Saturdays from 8:00 in order to accommodate the needs of candidates who work full time. In regard to the modular courses (delivered by foreign professors), the lectures will be intensive.
5. Advantage will be given to students who have achieved a cumulative GPA of 8.00 and above in their first cycle of studies.
6. In cases where the applicant has completed the first cycle in a field that is not appropriate to the second cycle programme for which s/he applies, a Commission from the relevant Faculty will determine additional criteria for enrolment in the new second cycle study programme.
7. According to the Law on Higher Education, candidates who have graduated from universities outside the Republic of North Macedonia are obliged to verify their diploma in the Ministry of Education and Sciences of RM, for which purpose they will receive administrative support from SEEU Student Services. The deadline for submission of the verification evidence is as follows: for the applicants in the 3+2 study programmes the deadline is one year, whereas for the applicants in the 4+1 and specialization professional study programmes it is six months.

**Important:** The Ministry of Education and Science of the Republic of North Macedonia only verifies (nostrifies) a diploma obtained from an accredited program.

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## LANGUAGE PROFICIENCY

1. All second cycle study programmes are offered in Albanian, Macedonian or English. Irrespective of the language of the programme, the University reserves the right to deliver parts of the lectures or

materials in English, so knowledge of at least Albanian and English, or Macedonian and English, is required.

2. For the study programmes offered in the English language, the minimum requirements for English proficiency are: level B1 (independent user) in accordance to Common European Language Framework (CEFR) or an equivalent score from the English Language Institutional Test from the Language Centre, SEEU. Candidates will be informed in a timely manner of the dates of testing.

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## APPLICATION DEADLINES

The application period for candidates is from **30 September 2024 until 10 October 2024**.

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## APPLICATION OF THE CANDIDATES

The right to apply is open to all candidates who fulfill the conditions and criteria foreseen in the Call. Candidates should submit the documents listed below to Student Services (on the University Campus in Tetovo or Skopje), or by post, to the following address:

**Tetovo:** South East European University, Blvd. Ilinden, n. 335, 1200 Tetovo, Republic of North Macedonia

**Skopje:** South East European University, Str. Arhiepiskop Angelarij, n. 1, 1000 Skopje, Republic of North Macedonia

For more detailed information, please contact the Admissions Office:

**Tetovo:** Phone: +389 44 356 188; +389 44 356 091; E-mail: [admissions@seeu.edu.mk](mailto:admissions@seeu.edu.mk)

**Skopje:** Phone: +389 44 356 396; +389 44 356 397; E-mail: [admissions@seeu.edu.mk](mailto:admissions@seeu.edu.mk)

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## THE DOCUMENTATION NEEDED FOR SUBMISSION

All applicants must submit the following documentation for the academic year 2024/2025:

1. Online completed Application form: <https://apply.seeu.edu.mk?type=sao02>
2. Application fee in the amount of 1500 MKD (25 Euro)

### Payment details in Denar:

Recipient: SEEU

Bank name: STOPANSKA BANKA

Account no: 200-0008775390-10

### Payment details in Euro:

Recipient: SEEU

Bank name: STOPANSKA BANKA

Bank address: Blvd. M.Tito nn, Tetovo 1200, Republic of North Macedonia

Account No: 0009009090

IBAN: MK07200000900914749

SWIFT: STOBMK2X

3. A short biography/motivation letter consisting of at least 500 words in which candidates should state the motivation for their application to SEEU.

4. Original university diploma (verified) and all original transcripts (diploma supplement, if any) of the first cycle of studies (or notarized copies).
5. Birth certificate.
6. Photocopy of ID or passport.

**NOTE:** Transfer students should additionally provide the transcript of their grades from the previous Higher Education institution.