



# Christian Pacle Borrromeo

Blk 8 Lot 13 David St., North Olympus Subd., Caloocan City  
Mobile: 09271923084 | xtianbora@gmail.com

## PERSONAL DATA

Age : 32  
Date of Birth : February 24, 1991  
Place of Birth : Quezon City  
Gender : Male  
Civil Status : Married  
Nationality : Filipino  
Religion : Catholic  
Father's Name : Crisanto W. Borrromeo  
Mother's Name : Ana Victoria P. Borrromeo  
Languages : Filipino

## EDUCATION

National College of Business and Arts  
Aurora Blvd., Project 4, Quezon City  
Bachelor of Science in Business Administration  
Major in Management  
2007-2011

National College of Business and Arts  
Aurora Blvd., Project 4, Quezon City  
High School  
2003 – 2007

KODEGO.ph  
Online Student (Batch WD77P)  
Full-Stack Web Development  
July 2023 - October 2023

## HIGHLIGHTS OF QUALIFICATION

- Rendering and presenting design mock-ups for revision and feedback.
- Illustrating concepts by designing examples of art arrangement, size, type size and style and submitting them for approval.
- Record-keeping (computerized) and purchase order experience.
- Actively builds relationship of trust with supplier, seeks feedback to improve service.
- Proficient in MS Office products – Excel intermediate, Word intermediate, Outlook intermediate.
- Creates websites and applications using web languages such as HTML, CSS, and JavaScript that allow users to access and interact with the site or app.

## SKILLS

- Business Application : Microsoft Word, Excel and PowerPoint, Publisher
- Database Management : Microsoft access and MySQL Workbench
- Other : Photo Editing - Adobe Photoshop  
Music and Sound Editing  
Video Editing  
Computer Hardware and Software Installation  
Computer Troubleshooting

# EXPERIENCES

**Twenty-Eight Prints Digital Printing Services**  
#279 Susano Rd., Camarin, Caloocan City  
2018 – 2023

## **Print Designer / Layout Artist / Graphic Designer / Online Seller**

- Rendering and presenting design mock-ups for revision and feedback.
- Implementing feedback revision and creating final designs for printing.
- Reviewing and proofreading designs to ensure that copy, layout, and dimensions are print-ready.
- Overseeing the printing process to ensure color quality and consistency.
- Managing the timelines and workflow of print design projects.
- Maintaining the brand's consistency across all designs and printed materials.
- Keeping up to date with the latest design trends, techniques, and printing standards.
- Arranging page elements for screens and printed media.
- Determining text and image size for each page.
- Manipulating image aspect ratio for optimum viewing.
- Modifying page graphics to work with the images and text.
- Examining page proofs for final approval.
- Reviewing successful campaigns and adjusting strategies accordingly.
- Planning concepts by studying relevant information and materials.
- Illustrating concepts by designing examples of art arrangement, size, type size and style and submitting them for approval.
- Preparing finished art by operating necessary equipment and software.
- Reviewing final layouts and suggesting improvements when necessary.

**Kimbel International**  
#59 Samonte Street, Brgy. Holy Spirit, Quezon City  
2015 – 2018

## **Head - Data Encoder – Pullout Department**

- Compile and maintain records of type, quantity, and value of material, sale, equipment, merchandise or supplies stocked in establishment.
- Compute figures from records, such as production records, sales orders or purchase invoices to obtain current inventory.
- Verify computer data with physical count of stock and adjusts errors in computation, then count or investigate and report reasons for discrepancies if there is any.
- Tracked inventory and maintained accounts to identify any discrepancies.
- Answered client and customer questions regarding accounts and any discrepancies.
- Resolve administrative problems by coordinating preparation of reports, analyzing data, and finding solutions.
- Excellent time management skills and ability to multi-task and prioritize work.

# VOCATIONAL SCHOOL

**KODEGO.ph**  
July 2023 - October 2023

- Im a Full-Stack Web Development Student and fresh graduate from kodego.ph.
- It offers full-time online IT courses with a study-now-pay-later setup, while providing end-to-end career assistance and suport for students after the bootcamp.