

- tell you what arrangements will be made for your child's education during the period of exclusion.
- inform the governing body and the local authority of their decision if the exclusion is permanent, or for more than five school days, or if it would mean your child missing national exams or tests.

What can you do if your child has been excluded permanently

If a decision is made to permanently exclude your child:

- Ask the head teacher to reconsider the decision before informing the governors and council and consider alternatives to exclusion
- You can make representations either in writing or in person to the governors when they review the decision, usually known as the Governing Body Disciplinary Committee (GBDC) meeting.
- Ensure the school is providing education for the first five days from the date of the exclusion
- Contact the local authority to find out what arrangements will be made for your child's education from day 6 of the exclusion
- Make a request to an Independent Review Panel to review the GBDC's decision if they agree with (i.e. uphold) the headteacher's /principal's decision

What should you expect from the governing body

The school's governing body must:

- review the decision to exclude and consider reinstatement if your child has been:
 - excluded permanently
 - excluded for a fixed term which would bring the total number of exclusions to more than 15 days in a term
 - excluded at a time which would mean they would miss a national test or exam
- Arrange the meeting to review the decision to exclude and invite you, the head teacher/principal and local authority, if it is a maintained school.
- consider the your child's interests and circumstances and those of others in the school when reviewing the decision
- consider any representations made by you and the headteacher/principal