



GENERAL POLICY STATEMENT

JEM CIC, (JEM), is committed to establishing and maintaining safe working conditions for its staff. In accordance with the Health and Safety at Work Act, 1974, this policy also covers non-employees (e.g. service users, volunteers, learners, job applicants and visitors).

As an organisation with less than five employees there is no legal obligation to have a written policy, however recognising the importance of our obligation to protect the health and safety of staff and those who come into contact with our service, the organisation has decided to produce this policy.

It is JEM's policy to do all that is reasonable and practicable to prevent personal injury and damage to property, and to protect everyone from foreseeable work hazards, including the public insofar as they come into contact with its premises/services / training. Responsibilities for Health Safety fall to both the Organisation, employees and all who come into contact with our service.

RESPONSIBILITY OF JEM

JEM has a responsibility, insofar as is reasonably practicable:

- To provide and maintain safe and healthy working conditions, taking account of any statutory requirements.
- To assess the risks to the health, safety and welfare of employees, volunteers, earners and visitors whilst they are on any premises which the organisation may use from time to time to deliver services and to maintain a record of findings as required under the management of Health and Safety at Work Regulations 1999.
- To adopt a systematic approach to safety which identifies priorities and sets objectives whereby risks are eliminated or minimised by the correct selection and design of facilities, equipment and processes.
- To provide information, operational policies and procedures, training, instruction and supervision to enable staff to perform their work safely and efficiently.