

Gillian Xu

To seek experience in programing and software development.

5 Lady Fern Drive
Markham, L3S4K5
(647) 528-1092
gillianxu09@gmail.com

EXPERIENCE

Unison Piano Academy of Music, Scarborough, Ontario — *Customer Service Representative*

SEPTEMBER 2016 - SEPTEMBER 2020

- Liaison between teachers and students
- Inform parents and teachers of changes in their schedule and answer inquiries
- Manage tuition fees and purchased items

Model City Hall, Toronto, Ontario — *Ambassador*

JANUARY 2019 - PRESENT

- Work in a team to accomplish a common goal
- Active in sharing voices and opinions of others
- Shares about hosted events on social media platforms

School Ultimate Frisbee Team, Scarborough, Ontario — *Coach and Manager*

SEPTEMBER 2018 - MARCH 2020

- Manage budget - organizing fundraisers for the team
- Coordinator of practices
- Intercommunication with various corporations

Elites Ultimate, Scarborough, Ontario — *Captain*

MAY 2018 - AUGUST 2019

- Provide Leadership on and off field
- Foster a Sense of Commitment and Responsibility
- Plan team functions for team bonding

Bayview Natural Health Clinic, Scarborough, Ontario — *Physiotherapist*

JULY 2019 - AUGUST 2019

- Shadowed treatment sessions with different practitioners
- Research different treatment plans
- Organized patient files

EDUCATION

University of Waterloo, Waterloo, Ontario
SEPTEMBER 2020 - PRESENT

Agincourt Collegiate Institute, Toronto, Ontario
SEPTEMBER 2016 - PRESENT

SKILLS

Interpersonal Skills

Problem Solving and
Critical Thinking Skills

Proficient Organization and
Management Skills

AWARDS

**Agincourt Collegiate
Institute Principal's
Scholar-** academic
excellence in school

Junior Letter - excellence
in athletics

Triple A Award -
excellence in Athletics,
Academics, and Arts

LANGUAGES

English, French, Mandarin,
Cantonese