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OBJECTIVE:

To secure a job in Houren Education

EDUCATION:

RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY — Expected Graduation: May 2015

Rutgers Business School - Newark — Major: Accounting

PROFESSIONAL EXPERIENCE --- Summer 2011

Shanghai Pudong Development Bank — Sales Representative Intern

Actively participated the discussion with marketing team to create and strengthen on marketing campaign to continue to grow business, and made marketing and sales recommendations for senior management to track sales of products. Moreover, I managed to learn about our 30 different products and services in two weeks, organized up information, and consulted with more than 200 bank customers. Among these customers, I successfully turned 30 of them into my customers.

MagicFire Learning Inc. — Co-Founder

I co-founded this online education company with my partner on September 2014, I took on the responsibility of putting together a team and market researching. I managed to fulfill my duty in both areas by putting together a team of talented people in 1 month, and composed a market analysis report in the same time period. With my contribution, the company is now ready to launch its first product in May 2015, which is two months earlier then planned.

SKILLS:

Proficient in Microsoft Office

Fluent in both writing and speaking English and Chinese

Strong Multi-Tasking Ability

Strong Summarizing and Organizing Skill

Good Communication Skill

Good Interpersonal Skill