

# (Vicky) Zhao Wang

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## HIGHLIGHT OF QUALIFICATIONS

- Highly experienced in Microsoft office (Excel, Word, PowerPoint) and online research
- Familiar with SIOP (Sheltered Instruction Observation Protocol) lesson plan and Visual FoxPro programming
- Thorough understanding in the courses of education: *Social/ Cultural Foundations*; *Education Linguistics*; *ESL(English as a Second Language) Methodologies*; *Second Language Assessment*; *Teaching Writing*
- Skillful in tutoring, class management, relationship building; solid teamwork skill, highly motivated with strong problem solving skill and communication skill

## EDUCATION

**Master of Education in TESOL (Teaching English to Speakers of Other Languages), Grand Valley State University**, Aug 2012 to April 2014; GPA=3.6/4

**Bachelor of Arts in English Language and Literature**, Xi'an International Studies University, Sept. 2008 to June 2012; GPA=81/100

**Certification of High School Diploma**, Caihong Middle School, June 2008

## EDUCATIONAL EXPERIENCES

**Practicum, English Teacher**, ELS (English Language Service Center), Allendale, MI, Sept 2013 to Nov 2013

- Taught beginner and advanced level classes of thirteen students each class for English vocabulary, sentence and structure practices concerning grammar aspects
- Taught intermediate level class of twelve students reading and writing courses
- Tutored students for learning English after class. For example: answered questions and suggested learning strategies
- Observed the other teachers' class and exchanged teaching experience

**Teaching Assistant**, Chinese Language School, Grand Rapids, MI, Aug 2012 to present

- Substitute instructed lectures and tutorial for American and Chinese kids from kindergarten to elementary school
- Tutored adult learners for reading and writing Chinese mandarin
- Prepared material and exam
- Arranged the volunteer activities like Chinese New Year; Mid-autumn Festival

**Teaching Assistant**, New Oriental School, Xi'an, China, May 2010 to July 2010

- Administered student information and grades: collected students information and assigned them into the appropriate classes
- Marked students tests and exams
- Instructed tutorials and hosted office hours
- Telephone communication with students' parents

## ACTIVITIES AND INTERESTS

**Volunteer**, Xi'an International Horticultural Exposition, May 2011

**Volunteer Translator**, World Chinese Elites Congress, Oct 2010

**Activity Planner**, Youth of Volunteer Association in Xi'an International Studies University, Sept 2008 to May 2009

**Hostess**, Primary Care Training for Health Rescue of Youth Volunteer Association, Nov 2008

**Magazine Editor**, *Gengyun magazine* office of school of English in Xi'an International Studies University; Sept 2008 to July 2009

## ACHIEVEMENTS

- Outstanding volunteer, Xi'an International Horticultural Expo, 2011
- Cultural and Sports Scholarship, Xi'an International Studies University, 2009
- Outstanding volunteer award, the University Sport Meet of Xi'an International Studies University, 2009