

Jiao Li

3491 Fan Palm Blvd, Melbourne, FL 32901 Phone: 321-986-7846 Lij2012@my.fit.edu

Executive Summary

An enthusiastic and self- directed person with a strong ambition to learn new skills and face challenges; able to work in a fast paced and multicultural environment. (CFA candidate)

Education

Master of Business Administration

GPA: 3.57/4.0

Florida Institute of Technology

Florida, U.S.

08/2012-05/2014

Expected OPT start date: June 1 2014

Specialization: general management

Bachelor of Business Administration

GPA: 3.97/4.5

Woosong University

Daejeon, South Korea

09/2008-01/2012

Specialization: International Finance

Foreign students Internship

Librarian assistant and English-Korean interpreter

Daeyoung Library-Daejeon, South Korea

07/2011-07/2011

Sorted and shelved donated collections, English instructor for kids aged 3-10 in reading and comprehension, Good communication skills

Related Experience

Treasurer of Chinese Scholar and Student Association (CSSA)

Florida Tech-Melbourne Florida

03/2013-03/2014

Prepare entries weekly and monthly end summary and report, making activity budget and manage the budget, bookkeeping

Cashier and Inventory Manager

Family Mart-Daejeon, South Korea

08/2011-09/2011

Sort and category inventories, Calculate sales revenue daily, Excellent communications, Continually provided exceptional service to customers by being friendly, knowledgeable, and accommodating, Effectively and calmly solved situations with intoxicated guests

Activities

A member of Toastmaster Internationals

Florida Tech-Melbourne Florida

01/2014-present

Practicing my English speaking skills and presentation skills and being professional, achieving excellent communication skills and presentation skills

A member of SolBridge International Marketing Club

SolBridge International School of Business-Daejeon, South Korea

09/2011-01/2012

Analysis market mission, vision and goals for the club, innovate products and implement proper marketing strategy for the club events, Make connections and build good relationships with local business organizations

Honors

Recipient of Florida Institute of Technology Scholarship

Aug 2012 to May 2014

Recipient of scholarship by Sol Bridge International School of Business, Daejeon, South Korea 2008-2012

Skills

- Multilingual in Chinese Mandarin, English, Korean,
 - Proficient in MS (word, power point & excel), and SPSS, Access,
 - Strong analysis skills, problem solving skills
-