

Yining Chen

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EDUCATION

Teachers College, Columbia University, New York, NY

Master of Arts in *Economics and Education*, Expected May 2015

Huazhong University of Science and Technology (HUST), Wuhan, China

Bachelor of Management in *International Business* and Bachelor of Arts in *English*, June 2013

HONORS & AWARDS

Excellence Performance Award in Interpretation Contest for University Students in Hubei Province 03/2012

First-class Scholarship for Excellent Academic Performance, HUST 2010-2012

LANGUAGES

Native in Mandarin, Conversational French

RELATED EXPERIENCE

Bank of China, Ningbo Branch, Ningbo, China

Intern, June 2013-July 2013

- Promoted newly released form of payment called hospital-bound cards to make public aware of availability
- Studied basic knowledge of banking system, protocols and standards to perform effectively

Huazhong University Science and Technology Creative, Wuhan, China

Project Researcher, October 2011-October 2012

- Surveyed university students to evaluate their English Proficiency
- Designed innovative courses to improve spoken English of university undergraduates

Beijing Language and Culture Institute, Jakarta, Indonesia

Bilingual Teacher, July 2012-August 2012

- Taught Chinese and English through lectures and presentations to prepare students who are going to study in China
- Delivered lectures on Chinese university admission to help students choose schools
- Conducted Chinese placement test to determine the language level of students
- Oriented events and facilitated reception after students' arrival in China to ensure their smooth transition

EF Ningbo Branch, Ningbo, China

Teaching Assistant, February 2012-March 2012

- Assisted with translation and classroom management to help foreign teachers deliver their lectures
- Helped with publicity and organized English Corridor to attract more students
- Engaged in foreign teachers employment and students recruitment

Research on RMB Appreciation, Wuhan, China

Research Assistant, November 2010-January 2011

- Collected and sorted out materials to deepen the knowledge in this topic
- Made an Econometrics model to predict the trend

VOLUNTEER EXPERIENCE

11th Ministerial Conference, CAREC, Wuhan, China

Volunteer, October 2012

- Volunteered for Asian Development Bank to help its staff with materials management and distribution, interpretation, documents translation, registration, and other service work during the conference

Tutor Program for International Students, SICA, Wuhan, China

Organizer, March 2010-October 2011

- Arranged Chinese-teaching program for foreign students to assist them learning Chinese
- Organized parties and led them travel around Wuhan to help them make new friends
- Solved other everyday problems for international students to assist them with living situation

Language Volunteer Team, Wuhan, China

Team Leader, March 2010-March 2011

- Organized training for our volunteers, and Open Day Orientation to inform members with the procedure and basic knowledge of those activities
- Held receptions of foreign friends to assist them when they had questions

Social Practice Department of the Student Union, Wuhan, China

Member, September 2009-June 2010

- Sponsored charity sale on campus to raise funds
- Studied the feasibility of the manual and website designed for foreign students to decide whether to put them into practice

SKILLS

Computer: Proficient in MS Office Suite, SPSS etc.