

Vinnie Lin

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OBJECTIVE

Seeking a Associate in HSBC where outstanding communication skills, relevant work experience, and education can be utilized.

EDUCATION

The University of Georgia, Athens, GA
Marketing/ Risk Management
GPA: 3.92

HONORS AND AWARDS

The University of Georgia, Athens, GA

- Hope Scholarship Recipient, 2012-2013 Academic Year
- Presidential Scholar, 2012-2013 Academic Year
- Dean's List, 2012-2013 Academic Year

LEADERSHIP EXPERIENCE

The University of Georgia, Athens, GA

- Candidate, PWC Case Competition October 2013 – December 2013
- Member, World Ambassador August 2013 – Present
- Treasurer, Taiwanese American Student Association August 2013– Present
- Sectary, Asian American Student Association August 2013 – December 2013
- Orientation Leader, World Leader Program July 2013 – Present
- Candidate, Deloitte Speech Competition July 2013 – August 2013

WORK EXPERIENCE

Atlanta All Good Realty, Atlanta, GA

March 2014 --Present

Sale Representative

- Took part in store marketing activities
- Solicited property sales listings from potential vendors•
- Assisted vendors in selling property by establishing asking price, advertising the property
- Listed the property with listing services and conducted open houses for potential buyers
- Provided advice to clients on market conditions, prices, mortgages, legal requirements and relevant matters

Mega inn & Suite, Dickson, TN

Assistance Manager

October 2013 – February 2014

- Handling the tasks of providing superior guest satisfaction
- Being responsible for attending guest needs like check-in/check-outs, reservations, and answering guest questions and requirements
- Notifying housekeeping of all special requests, late checkout, room changes and day use rooms

Asian Buffet, Chattanooga, TN

Supervisor

January 2011 – June 2012

- Helping set up banquet room including service ware, linen, and glassware.
- Being responsible for assisting restaurant manager in the supervision of whole food
- Providing excellent guest satisfaction and increased productivity standards by utilizing available resource
- Informing about daily events, conducted pre-shift meetings of employees
- Greeting customers, taking reservations, and maintain the reservation book if necessary.

Kobe Japanese Steakhouse, Fort Oglethorpe, GA

Waitress, Hostess, and Cashier

December 2009 – December 2010

- Training all the new servers in the restaurant
- Serving all the tables that have been assigned and filling in for absent servers
- Successful upselling dessert, appetizer, beers, and special promotions
- Maintain a friendly relationship with the customers by greeting them and assisting them with every issue.
- Handling financial transactions totaling \$1000+; issued receipts, refunds, and credits due to customers.