

LU XIE

PROFILE

- Detail-oriented individual with strong finance and computer information Technology skills seeking a full-time job opportunity
- Leadership experience and community involvement Effective communication skills
- Experienced in data mining tool (WASP Mobile Asset, Rapidminer)
- Experienced in Microsoft Office (Word, Excel, PowerPoint, Access and Visio)
- A hardworking professional; thriving when working with challenges and difficult problems; highly motivated

EDUCATION

KANSAS STATE UNIVERSITY - MBA-FINANCE

GPA: 3.5

SOUTHWEST UNIVERSITY - ECOMMERCE

GPA:3.47

HANDONG GLOBAL UNIVERSITY – COMPUTER SCIENCE

Completed 1-year of exchange program in South Korea

EXPERIENCE

GRADUATE ASSISTANT, KANSAS STATE UNIVERSITY

09/2013-present

- Leads a team of 11 people serving KSU students in the international program
- Responsible for database management (WASP Mobile Asset)
- Monitor data collection and system utilization statistics
- Staff supervision including daily work assignments to individual team members
- Prepare regular and special reports for the program management
- Provide teaching support during classes
- Provide after-class learning support to students
- Satisfy requests from management wherever required

ACCOUNTING/FINANCE ROTATION INTERN, CHONGQING ENERGY INVESTMENT GROUP

11/2011-05/2012

- Worked on a wide range of tasks from data entry and data analyses to building database to replace spreadsheets for increased efficiency.
- Participated in, and performed vital tasks for, the process of companywide resource allocation and budget planning
- Performed basic accounts reconciliation (journal entry versus A/P)
- Performed critical data collection work that was instrumental to quarterly reports required by regulatory agency.
- Gave high-stake presentations with consistent successes
- Streamlined SWOT analyses to enhance enterprise competitiveness
- My outstanding performance as an intern received the highest managerial reviews and commendations. As a result, I was invited to participate in organizational fiscal year-end review, and I made unique contributions to this review process

CAMPUS SALE/FINANCE ASSOCIATE, L'OREAL

10/2007-03/2008

- Took a systematic approach to sales starting with rigorous and comprehensive campus customer surveys and followed by focus group discussions
- Purchased relevant products from suppliers based on customer survey results
- Executed different promotional and sales events depending on different dormitory areas
- Sustained over \$3,000 sales revenue every month
- Worked to promote team sales goal fulfillment by sharing my sales performance and specific approaches among members in the same finance team
- Participated in sales data analyses for the team and preparing final report for the corporate headquarter

PROJECTS

A DATA MINING PROJECT ON BOOK PRICING, SOUTHWEST UNIVERSITY

- This was an analysis that compared prices of online versus brick-and-mortar book stores
- Started with analyses that determined the books to be included in the data mining project
- Carried out surveys of traditional book sellers and targeted book websites
- Developed datasets using ETL
- Analyzed collected data to ascertain price trend for books included in the data mining project
- Correlated current events, major news, and national politics with variation of book pricing
- Developed statistical models to forecast book stores sales
- Developed e-commerce solutions for online book sales

A RURAL AND URBAN ECONOMIC POLICY PLANNING INVESTIGATION, CHONGQING UNIVERSITY

- Discussed with team members about opportunities rural areas were facing under new policy
- Communicated with government officials and received data
- Analyzed data to determine how sustainable development policy has been perceived in the rural
- Conducted data analyses to determine characteristics of demand side of local economy
- Communicated with focal group of farmers and gathered their views on sustainable economic development
- Presented findings to team members and submitted proposals on improved dissemination strategy for sustainable economic development policy initiatives to maximize their acceptance by the intended audience

LANGUAGE

Fluent English skills in writing and verbal communications
Native Chinese Speaker
Entry Level Korean

CERTIFICATIONS

SAS Base Programming
Bloomberg Assessment Test
National Computer Rank Examination Grade 2