

Xiuyue Chen

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Education

DePaul University, Kellstadt Graduate School of Business, Chicago, IL

September 2013—present

Master of Science in Finance

- GPA: 4.0 GMAT: 700
- CFA Level 1
- Driehaus Dean's Scholarship

Nanjing Audit University, Nanjing, China

September 2009—June 2013

Bachelor of Economics Major: Finance

- GPA: 3.67
- Scholarship, Excellent Social Work Award

Experience

Shanghai Pudong Development Bank Nanjing Branch, Nanjing, China

Private Business assistant

July 2012—August 2012

- Communicating and coordinating with customers, organized the specific loan requirement files to assist with the loan business
- Managed later period relationship with 250 customers by returning phone calls every week
- Sold about \$50,000 of wealth management products to new customers
- Invited 200 customers by phone to the Exhibition of Gold and Jewelry and assisted with the presentation of the exhibition

Bank of China Liyang sub-branch, Liyang, China

International Business Manager's assistant

January 2011—February 2011

- Analyzed international investments and finished annual project reports to support my manager
- Created business analysis reports to present the credit degree of different international companies
- Organized, checked and transferred a variety of international settlement receipts between clients

Activities and skills

Student Science Association of Nanjing Audit University, Nanjing, China

Deputy Secretary General

October 2010—September 2011

- Was Responsible for the daily routines and administrative work as well as financial status
- Invited 50 universities to attend the “Economic Forum” which is the most famous event of our university
- Kept contact with other academies and organized both university and department general membership meetings for Student Science Association every month

Department Student Science Association of Nanjing Audit University, Nanjing, China

Public Relation and Strategy Section Staff

September 2009—September 2010

- Won the sponsorship of Jiangsu Telecom Company and do many PR events
- Organized internal and external activities with other university clubs
- Gained the right to host “China Everbright Bank Cup Banking Practice Competition” and organized it

Skills: Proficient in Word, Excel and PowerPoint, Eviews and SPSS, fluent in English and Mandarin