

Yixin Chen

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11 Wentworth ST, Malden, MA, 02148(free to relocate)

Education

Northeastern University, Boston, MA

Master of Science in Engineering

09 / 2012 - 05 / 2014

Minor in Engineering Management

GPA:3.75/4.00

Relevant Courses: Engineering Project Management, Economic Decision Making, Accounting and Budgetary System for engineers, Deterministic Operation Research, Financial Management, Lean Concepts and Applications, Business Analysis and Information Engineering

Central University of Finance and Economics, Beijing, China

Bachelor of Management in Project Management

09 / 2008 - 06 / 2012

GPA:3.33/4.00

Relevant Courses: Project Management, Asset Appraisal, Project Finance, Project Planning and Control, Engineering Drawing, Project Appraisal, Outline of Construction Engineering, Construction Cost, Statistics, Project Risk Management, Procurement Management

Professional Experience

China water conservancy and hydropower Engineering Consulting Company, Beijing, China

07 / 2011 – 08 / 2011

- Served as an intern at Project Regulatory Department
 - Visit building site with project manager
 - Collect related supervision data of project being constructed
 - Collate supervision diary and relevant supervision record
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Projects

Financial analysis of New Motor Compressor Production Line Project(INFO7225)

04 / 2014

- Served as group leader and responsible for debt-paying ability and sensitivity analysis
- Analyzed the financial status of the project and predict pay back period and other financial index

Proposal for a twenty-storeyed residential apartment Construction Project (EMGT5220)

02 / 2013

- Wrote a hypothetical proposal for an residential apartment construction project individually
- Gained experience by analyzing and evaluating the construction project with different project management techniques and tools

Cost estimate of constructing a student apartment (course project)

01 / 2011

- Familiar with construction drawing of the apartment
 - Calculated construction cost, equipment procurement cost, HVAC cost, installation cost, furnishing cost and other expenses based on construction drawing and project related documents
 - Generated the cost estimate report of total project cost and detailed subproject costs
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Skills

- **Computer Skills:** Microsoft Office(Excel, Word, PowerPoint, Project, Access), Quickbook, AutoCAD
- **Language Skills:** Mandarin(Native language)
- Able to work at several projects simultaneously
- Fast learning capability and good attention to detail