

# Lin Gao

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## EDUCATION

**Loyola University Chicago**, Quinlan School of Business

**Chicago, IL**

- Master of Science in Finance
- Current GPA: 3.4

Expected May 2014

**Michigan State University**, Eli Board College of Business

**East Lansing, MI**

- Bachelor of Arts in Finance; **Minor in Mathematics**
- GPA: 3.8 -- Dean's List 7 consecutive semesters

May 2012

## EXPERIENCE

**7C Lingo Language Services and Cultural Intelligence, Lansing, MI**

Nov. 2011 – Mar. 2012

Cultural Consultant/ Office Manager

- Developed a detailed business strategy of “U.S Firms Entering Chinese Market”, which helped management team to make investment decisions in China.
- Provided Chinese consulting services to senior management and clients, and provide Chinese-English Interpretation and Translation.
- Organized and upgraded the social media of 7C Lingo on Hoot Suite.
- Managed database of interpreters and translators through Share Point, and negotiated between clients, interpreters and translators.

**HEBEI Information Industry Investment CO. LTD, Hebei, China**

May – Jun.2011

Project Manager

- Applied services and fund guarantee for the equipment imports of province key enterprises.
- Prepared primary internal reports of asset operation department.
- Researched Xiangyunguoji program of Federal Albert Real Estate Group in Shijiazhuang, Hebei.
- Provide compliance document support for the Winery Factory Project in Tonghua, Hebei.

**CINDA Asset Management Corporation, Hebei, China**

Jul. – Aug.2010

Assets Appraisal Assistant

- Participated in three-people team and created detailed report on the calculation process and analysis of the property's valuation.
- Reviewed the property and gathered specific information that will affect the value, such as local market conditions and special architectural features.
- Improved property appraisal by taking photographs, researching information and collecting data.

## HONORS and ORGANIZATIONS

**Beta Gamma Sigma**

International Business Honor Society, Lifetime membership

Mar.2011

**Pi Mu Epsilon**

Honorary Mathematics Society, Lifetime membership

Mar.2011

## SKILLS

**Computer:** Macintosh OSX & Windows XP, Microsoft Office Suite, Visual Basic for Applications (VBA), R Programing, QuickBooks

**Language:** English, Mandarin Chinese

**Others:** Financial Calculators, Excellent Communication Skills