

Su Xu

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SUMMARY

MBA candidate in Financial Markets and Risk Management. Broad and intense coursework and internship experience in finance / economic / accounting fields. Strong skills in data analysis, risk assessment & management, accounting records preparation, examination and analysis.

EDUCATION

University of Illinois at Chicago <i>Master of Business Administration</i> GPA: 3.22/4.00	Chicago, IL August 2013
Northeast Forestry University <i>Bachelor of Economics and Management in International Economics and Trade</i>	Harbin, China July 2011
Harbin University of Science and Technology <i>Bachelor of Economics in Finance of Economics (minor)</i>	Harbin, China July 2011

EXPERIENCE

Marketing analyst in Marketing Department <i>Kalon Brothers, LLC.</i> <ul style="list-style-type: none">Market analysis;Investment analysis.	Aug 2014– Now 2015
Marketing Manager in Data Operation Department <i>Premier American Production Solutions Inc.</i> <ul style="list-style-type: none">Conducted concrete operations in data transforming affairs about some schools at New York State;Responsible for finance statements, and treasury reconciliation.	May 2014– Aug 2014
Administrative Assistant in Data Operation Department <i>Starlaser Electronics Co., Ltd.</i> <ul style="list-style-type: none">Combined with practical operation of international data transforming affairs;Took charge of medical policy proofreading at some hospitals of Kansas State.	Dec 2010 – Feb 2011
Manager Assistant in Investment Department <i>China Construction Bank Harbin Branch</i> <ul style="list-style-type: none">Took charge of routine consultation and explanation to customers;Provided summary report of customer demand for Marketing Department;Prepared data analysis report of monthly investment profit.	Jul 2010 – Aug 2010
Intern in Marketing Department <i>China Galaxy Securities Co., Ltd.</i> <ul style="list-style-type: none">Introduced the service contents and advantages of bank cards for new customers;Provided customer & market analysis report to the manager;Checked customers' personal information; signed and issued bank credit cards to customers.	Jan 2009 – Mar 2009
Educational Internship <i>Northeast Forestry University</i> <ul style="list-style-type: none">Targeted at computer application and practical operation of international trade affairs.	Jun 2008 – Feb 2009

VOLUNTEER

Volunteer in HUST in Harbin 24th Winter Universidad	Mar 2009
No. 190 Torch Bearer of Harbin Stop in Beijing 2008 Olympic Games Torch Relay	Jul 2008
Heilongjiang Association -Wenchuan 512 Earthquake Donation Association Supervisor	May 2008

SKILLS

- Software: Strong knowledge and experience in Microsoft Office Suite, Adobe Photoshop, Wordpress.
- Language: English, Mandarin Chinese.