

Nina Liu

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Education

University of California, San Diego

Bachelor of Arts, Economics
Graduation Date: March 2014

La Jolla, California
September 2011 – March 2014

Citrus College

IGETC (Intersegmental General Education Transfer Curriculum) Program

Glendora, California
June 2009 – May 2011

Cerritos College

General Classes

Norwalk, California
January 2008 – December 2008

Honor

The Dean's Honor List

Cerritos College – Norwalk, California
Spring semester 2008

- A mark of distinction and recognizes scholarly work (minimum of a 3.5 grade point average in 12 or more units of study during the semester)

Experience and Project

MGT 121A – Innovation to Market A Team Project

Group member

University of California, San Diego
Winter 2012

- Company Name: Future Tip – Bringing the Future, to your Finger Tips.
- Business Concept: TV Remote with Credit Card Slider.
- We came up with the innovative business idea first, and created the Business Concept Proposal.
- Did Market Research based on our business concept.
- Investigated our competitors in the market and built the Competitive Review
- According to all the resources we had, we wrote the Operations Summary and Finally gave the Presentation

Beijing Enterprises Green Technology Industry Company Limited

Manager Assistant, Intern

Beijing & Qinghai
Summer 2011

- Assisted the photovoltaic power plant project team to register the company.
- Prepared and collected all the information would be needed for our conferences.
- Finished all examinations and approval procedures before the construction of the photovoltaic power plant.

English Language Tutor

Beijing, China
Winter & Summer 2010, Winter 2011

- Taught English grammar and writing to middle school and high school student
- Help high school seniors to prepare their TOEFL tests.

Chinese Language Tutor

Norwalk and Cerritos Community, California
Summer 2008

- Taught Chinese Mandarin to high school student who was born in China, but grew up in America
- Introducing Classical Chinese literatures

Computer Skills

- Microsoft Windows
- Word, Excel, PowerPoint, Outlook
- Quickbooks
- Mac OSX
- Adobe Photoshop

Language

- Chinese Mandarin
- English

Working Status

- Optional Practical Training (OPT) has been approved. (Valid from 05/21/2014 to 05/20/2015)