

Fangjia (Sophie) Chen
7597 Charmant Drive. Apt 907
San Diego, CA 92122
858-999-4471
iamsophiechen@hotmail.com

Education

UC San Diego - B.A. Degree, March 2014
International Studies-History/Sociology Major
Visual Art Minor

National Taiwan University - Exchange Student, Fall 2012
Political Science Department, Taipei, Taiwan

Skills & Qualifications

- Fluent in Mandarin Chinese
- Proficient in Microsoft office series, Adobe Illustrator, Photoshop, Lightroom, Premiere.
- Versatile in photography, graphic design, painting, piano
- Effective Liaison skills, interpersonal and intercultural communication skills
- Ability to learn quickly and adaptive to new environment
- Ability to prioritize and handle multiple tasks with a high level of detail and accuracy

Experience

Student Web/Marketing Assistant, Green River Community College, Auburn, WA - Fall, 2009

- Wrote a handbook for incoming International students, introducing Green River Community College and international student life in the United States
- Recruited and organized student volunteers for video shooting.
- Liaison between incoming International student and current alumni.

Chinese Tutor, Green River Community College, Auburn, WA - Spring, 2010

- Tutored Chinese for college students.

Research Assistant, Luoyang Evening News, Luoyang, China - Spring, 2011

- Assisted in researches on the Ding Culture of Luoyang
- Conducted literature reviews and assisted in data collections
- Assisted in photography and video recording
- Attended cultural conferences, prepared presentation PowerPoint, provided meeting summaries and gathered feedbacks from attendees

Administrative/Media Assistant, Luoyang Yingpai Industry & Trade Co., Ltd , Luoyang, China - Summer 2012

- Photographed staffs/products for publicity on brochures and internet.
- Maintaining and organizing storage rooms
- Provided administrative assistances including managing calendars, filling, faxing, answering phone calls, etc