Xuting Zhai

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OBJECTIVE

I'm looking for Import Logistic Coordinator position.

EDUCATION

Worcester Polytechnic Institute, School of Business   Worcester, MA   01/2014-present

Master of Science in Operation Management & Supervision (concentrate in SCM)

University of Texas at Dallas, Jindal School of Management   Dallas, TX   08/2013-01/2014

Master of Science in Supply Chain Management

Transferred to Worcester Polytechnic Institute at spring 2014

Jimei University, School of Political Science and Law   Xiamen, China   08/2008-07/2012

Bachelor of Law, Social Work

COURSES

- Spreadsheet Modeling and Analytics
- Project Management in Engineering and Operations
- SIX-SIGMA
- Productivity Management(Data Envelopment Analysis)
- Operations Risk Management

EXPERIENCE

Membership of Institute for Supply Management (ISM-Dallas) and APICS

Worcester Polytechnic Institute   05/2014-present

Independent Study & Research Assistant

- strategic sourcing (global sourcing in particular) in pharmaceutical industry
- Reverse Supply Chain
- Reverse Logistics for medical drugs

Xiamen Huaxin Culture & Communication Company (Start-up)   07/2012-08/2013

Project manager of foreign project

- Planed and conducted the commercial exhibitions, news products conference and enterprise activities
- Performed workforce training
- Clients' relationship management

Kunming No. 1 Sewage Disposal Plant, Kunming Dianchi Investment Co., Ltd   08/2009-09/2010

Enterprise Assistant Intern, General Manager Office

- Made a well understanding of water treatment and environment protection industry
- Assisted the 2010 Kunming municipal sewage pipe network renovation project

COURSE PROJECT

Chinese Franchise Start-up Research   01/2014-05/2014

Determine the optimal location to open a Chinese Franchise Restaurant in the Worcester, MA area.

- Collected data from candidates locations, including costs, customers, competition and environment situations
- Used Even SWAP, AHP, Monte Carlo Simulation to do risk analysis
- Recommended the best location to open a Chinese Franchise Restaurant

SKILLS

Microsoft Office Excel spreadsheet modeling and analytics, MS Office Project, ERM, Data Envelopment Analysis (DEA), SIX- SIGMA, Fluent Chinese and English