

Jingwen Sun

Female

Status: Green Card

Mail address: 4500 CASS AVE DETROIT MI 48201

E-mail: **sjw_jing@yahoo.com**

Cell Phone: **1-313-815-8609**

Profile

- Organized, efficient and responsible
- Good at both English and Chinese Language
- Excellent mathematics and computer skills

Education

09/2002 – 07/2004: **B.S.**, in Computer Science and Technology.

School of Education, Sichuan Normal University, Chengdu, China

Training: Office Automation, Assemble Language, C Language, Data Structure, Database design, Image Design, Web Page Design, Electronic Courseware Design, Electronic Commerce. Application: Microsoft Word, Excel, and PowerPoint, FoxPro, Photoshop, Auto CAD and Dreamweaver.

07/2007 – 07/2009: Student of English as Second Language Class, University of Louisville, USA.

Employment

07/2004 – 12/2006: **Project investigator**, Department of Information Technology,

Shanghai Kent Intelligence Meter Co., Ltd., Shanghai, China.

03/2007 – 06/2009: **Receptionist**, Yaching Restaurant, Louisville, KY, USA.

01/2010 – 03/2011: **lab assistant**, laboratory of Dr. Denis F. Kinane,
School of Dental Medicine, University of Pennsylvania, USA.

08/2012 – 01/2015: **lab assistant**, laboratory of Pathology, School of Medicine,
Wayne State University, Detroit, USA.

01/2015 – Presently : **Teacher of Mandarin Chinese**, “Listen and Learn” Company, USA.