Xin Wang

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Permanent Address 4-3-1105 Huangsi Road BeiJing China, 100027

May 2015

EDUCATION Marquette University, Milwaukee, WI

Bachelor of Science in Business Administration

Majors: Human Resource Management

International Business

RELATED EXPERIENCE

May 2012- July 2012

Energy Magazine, China, Beijing General intern in HR department

Working as assistants in HR department.

Responsible for helping training new employees

Improved interpersonal skills

July 2012 – August 2012

New Oral English School, China, Beijing

Teacher Assistant

Improved the skills of communication. Helped the student in learning and their life Improved the professional skills of my major Learned how to use professional tools

June 2014- August 2014

Air Products, China, Shanghai

Marketing assistant

Working as assistants in marketing department.

Responsible for calling potential customers

Gather customer information Improved communication skills

HONORS College of Business Administration Scholarship Recipient

Marquette University, Milwaukee, WI

Claremont Secondary School Scholarship Recipient

Claremont School, Victoria BC

SKILLS Software: Photoshop, Microsoft Office Access

CORE Compensation management, employment laws

COURSE Talent acquisition, development and retention

Performance management