

Chen (Stacy) Liu

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EDUCATION

Pace University, Lubin School of Business
M.S. in Financial Management, GPA: 3.41

New York, NY
Dec. 2013

Northeast Forestry University, School of Wildlife Resource
Bachelor of Management, Major in Tourism Management, GPA: 3.43

Harbin, China
July 2011

EXPERIENCE

Cape Securities, Inc.
Finance Intern

New York, NY
July 2013-Nov. 2013

- Created phone call lists of 150-300 names daily for brokers to use for potential clients
- Researched stock information and wrote reports for brokers to buy/sell
- Compiled with important project to sell the company to a new customer
- Filled out the new account forms, option forms and IRA forms for new clients
- Assisted the manager with interviews for fall interns

Walt Disney World
Cast Member

Orlando, FL
Aug. 2010 – Nov. 2010

- Greeted guests and provided excellent customer service
- Handled cash and credit transactions of approximately \$500/day
- Received and delivered approximately 100 food orders per day
- Organized and maintained all equipment to ensure cleanliness and easy access

Mountain Qian
Tour Guide

Liao Ning, China
July 2009

- Introduced the scenic spots of Mountain Qian to travelers
- Created and delivered questionnaire survey given to travelers to elicit feedback
- Analyzed data collected from the questionnaire survey to communicate results to Mountain Qian
- Researched the various species of mammals and plants in the area in order to educate tourists

Northeast Forestry University
Broadcast Station Journalist

Harbin, China
Sept. 2007 - July 2009

- Conducted interviews of professors, students and organizations and wrote copy for broadcast on radio
- Wrote press releases and edited for Noon News

ACTIVITIES

Pace University Finance Club, *Member*

Sept. 2011-May 2013

Harbin No.1 Welfare House, *Volunteer*

Nov. 2007

- Organized a party for over 20 residents in a senior center

SKILLS

MS (Excel, Word, PowerPoint, Access), Bloomberg

HONORS

Recipient of Northeast Forestry University Scholarship from 2007 to 2010