

**Yueqi “Amanda” Zhou**

OPT Student

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**Education**

**American University**, School of Communication, Washington, DC U.S.

Master of Arts in Strategic Communication, Aug 2013-Aug 2014

**Beijing Language and Culture University**, School of Translation and Interpreting, Beijing, China

Bachelor of Arts in English Translation and Interpretation, Sept 2009-July 2013

**Experience**

*Graduate Assistant*, **American University**, Washington, U.S. Aug 2013-May 2014

- Took charge of the official account of American University School of Communication on Sina Weibo, a Chinese social media platform
- Created content and update social media (Weibo) to promote school to Chinese students and parents

*Information Collector*, **Jiangxi Xinhe Property Company Ltd**, Nanchang, Jiangxi, China Aug 2012

- Collected information for company's internal newspaper Property Industry
- Helped design work of the newspaper

*Teaching Assistant*, **Beijing New Oriental School**, Beijing, China Aug 2010

- Assisted teachers in improving the courses with suggestions of students
- Helped students with their homework and reported to the director about the courses

**Project:**

**The Green Dot Awareness Campaign of American University Wellness Center**, Oct-Dec 2013

- Created a marketing plan for the campaign

**Volunteer Work:**

- *Translator*, **South Africa-China Expo 2012**, Beijing, China Oct 2012
- *Website Editor*, **School of Translation and Interpreting** of BLCU, April 2011

**Skills**

Computer: Proficient with Microsoft Office; familiar with Photoshop, Dreamweaver and HTML

Language: Medium-level teaching proficiency of teaching Chinese as a second language

**Honors, Scholarships and Academic Awards**

- Second-class Scholarship of BLCU, October 2012
- Excellent Achievement Prize, First Translation Competition of BLCU
  - (Chinese to English), March 2012 & (English to Chinese), March 2012