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**BUSINESS ASSOCIATE
LETTER OF AGREEMENT FOR ELECTRONIC DATA EXCHANGE**

This Letter of Agreement ("LOA") by and between Van Lang IPA ("IPA/MG") and _____, Participating Provider ("Provider"), is made effective pursuant to Section 17 of the Health Insurance Portability and Accountability Act ("HIPAA") Business Associate Addendum of the provider services agreement ("Agreement") first entered between both parties.

Whereas, IPA/MG and Provider desire to send and receive confidential electronic data pertinent to the business of conducting health care and administrative services, specifically, but not limited to, on-line access to member eligibility, referral authorizations, encounter data and claims submission and receipt, Provider hereto agrees to the following:

- A) Provider shall make best efforts to adhere to HIPAA (Health Insurance Portability and Accountability Act of 1996) regulations promulgated and ensure that equipment, software and devices utilized by Provider or delegated Business Associate be safeguarded and secure against unauthorized use or access;
- B) Provider shall ensure that equipment, software and devices utilized be assessed periodically to mitigate possible breaches of security, up to and including, utilization of virus scans and protective firewalls;
- C) Provider shall ensure its staff and/or delegated business associate assigned to conduct such data interchange has executed a confidentiality agreement and has received appropriate training to safeguard elements of HIPAA, up to and including, the safeguarding of passwords;
- D) Any breach to the provisions of this LOA that is not curable within thirty (30) days of notification by IPA/MG to Provider shall null and void this agreement, and IPA/MG shall immediately rescind and terminate electronic utilization and access to Provider.

"IPA/MG"

"Provider"

Authorized Signature

Authorized Signature

Print Name/Title

Print Name/Title

Date

Authorized Email Address

Date

Office Use Only:

User ID: _____

Password: _____