



F U N C T I O N S



17 LONDON CCT. CANBERRA, ACT 2601

BALTHAZAAR CONFERENCE & FUNCTION CENTRE

Thank you for your interest in holding your function with us.

The Balthazaar Conference & Function Centre is situated inside the historic & iconic ANZ Building on London Circuit Civic. The centre offers flexible function solutions for corporate clients across the A.C.T.

We can cater and facilitate your next meeting, with seating configurations ranging from a 4 person signing appointment all the way through to a 40 seat all day seminar with morning tea, lunch, afternoon tea, and wrap up drinks all within the same room, licensed and staffed to your requirements.

With high speed wifi, integrated overhead video projection and audio systems, video conferencing capabilities and printing kiosk, we have everything you need on site to ensure your next meeting is a complete success.

All within 5 minutes of Parliament House. We look forward to helping you achieve excellence for you and your attendees..

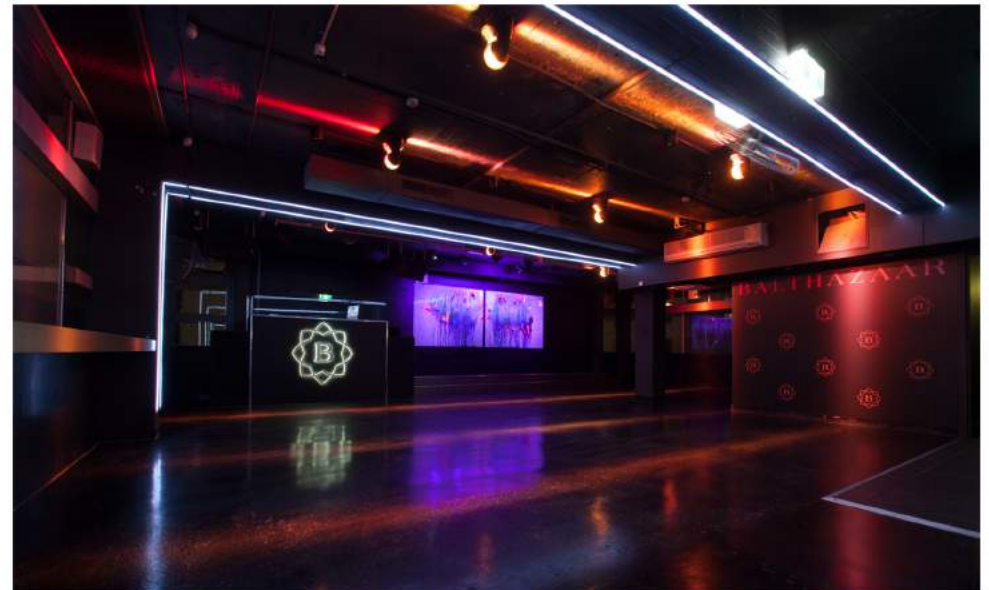




FUNCTION SPACES

Function room capacities & room hire charges.

| | ROOM HIRE | CAPACITY |
|------------------------------------|---------------------|-----------------------|
| <i>Zoo bar & Grill</i> | <i>\$150</i> | <i>Enquire</i> |
| <i>Function Space</i> | <i>\$500</i> | <i>80-200</i> |
| <i>Hustler</i> | <i>\$500</i> | <i>200</i> |
| <i>Balthazaar Events</i> | <i>\$500</i> | <i>50-200</i> |
| <i>Balthazaar Nightclub</i> | <i>\$500</i> | <i>80-220</i> |



CANAPES

Selection of 6 \$36.00 per person
Selection of 8 \$45.00 per person
Selection of 12 \$65.00 per person

HOT

Homemade beef gyoza
Homemade Peruvian chicken skewers
Homemade spiced beef skewers
Homemade porcini mushroom arancini balls
Homemade meatballs
Korean fried chicken bites
Pork belly bites
Szechuan chicken wings & drumettes
Salt & pepper squid
Homemade tempura prawns

Substantials

Chicken Sliders
Prawn tacos

COLD

Horseradish cream & rare beef crostini
Beetroot & fetta blinis with garicky mushrooms
Mini vegetable frittatas
Pea & prawn crostini
Smoked salmon & pea vol au vents
Mini caprese salad sticks
Bloody Mary oyster shots
Prosciutto, fig & goat cheese bombs

BEVERAGES PACKAGES

All beverage packages are based on 2 hours

BEVERAGE PACKAGE 1

\$40 per person

Selection of tap beer

House White Wine

House Red Wine

House Sparkling Wine

Soft Drink /Juice

Add basic spirits: +\$15 per person

BEVERAGE PACKAGE 2

\$55 per person

Selection of tap beer

821 South, Sauvignon Blanc

White Strips, Sangiovese

Chandon S

Soft Drink /Juice

Add basic spirits: +\$15 per person

St-Germain champagne carafe: \$30

Pimms Jug: \$25

Sangria Jug: \$25



SET MENU

Two course \$45 per guest
Three course \$55 per guest

Entrées (Select two dishes)

- Thai beef salad
- Beetroot, pumpkin, walnuts, honey mustard & crumble feta salad
- Peruvian chicken skewers & chili sauce
- Homemade porcini mushrooms arancini balls & mild spicy tomato relish

Mains (Select two dishes)

- Oven baked Chicken supreme, wrapped in prosciutto & sage, creamy potato puree, grilled asparagus & topped with burnt sage butter sauce
- 200g Atlantic salmon fillet served on sweet potato puree, grilled asparagus, topped with beetroot & feta relish
- Mix wild mushroom risotto, toasted walnuts, fresh grated pecorino cheese & drizzle of white truffle oil

Sweets (Select two dishes)

- Homemade tiramisu
- Passion fruit tart
- Red velvet brownie served with vanilla bean gelato

Stone Grill

Add \$15.00 per person

- 200g Angus eye fillet served on a sizzling plate, roasted vegetables, potato wedges & red wine jus

CHRISTMAS MENU

Entrees

*Pork Belly Bites
Sautéed spiced prawns
Homemade porcini mushrooms arancini balls*

Main Courses

Angus scotch fillet, roasted heirloom carrots & potatoes, red wine jus

Wrapped chicken supreme in prosciutto & sage, grilled asparagus, potato puree & burnt sage butter

Mixed wild mushroom risotto, fresh pecorino cheese, roasted pine nuts, baby rocket & white truffle oil

Desserts

*Trio of sorbet with fresh berries & coulis
Red velvet brownie served with vanilla bean gelato & chocolate fudge*

Christmas Carving Shared

Peppercorn & honey roasted ham

Mustard crusted roast beef

Stuffed rolled turkey breast with pistachio & sage

Meals served with roast vegetables, potatoes & cranberry jus



TERMS & CONDITIONS

TENTATIVE BOOKING: A deposit of 20% of the overall function cost in addition to a signed copy of the terms and conditions is required within 14 days of placing a tentative booking to confirm and secure the respective event date.

CANCELLATION: Minimum of 60 days is required for the cancellation of an event. Failure to notify the venue within the stated period will result in a loss of deposit. If the function is canceled within 30 days of the event, the room charge and 80% of the food and beverage costs initially booked will apply. Written confirmation of cancellations is required.

FINAL DETAILS: Menus must be finalised 21 days prior to the event.

FINAL NUMBERS: The guaranteed number of guests must be finalised at least 5 working days before the event.

PAYMENT: Payment must be made in full 14 days prior to the commencement of the event.

SERVICE STANDARDS: Responsible service of alcohol will be followed for all guest attending events. Management reserves the right to refuse service of alcohol to intoxicated patrons.

ENTERTAINMENT: Any form of entertainment being used in the Balthazaar Complex must have prior approval from the Functions Manager & Entertainment Manager.

COMMENCEMENT AND VACATING ROOMS: The client agrees to commence and conclude the function at the scheduled times.

SECURITY: Balthazaar reserves the right to hire security staff at the client's expense if deemed necessary, subject to providing written notice to the client.

CONSUMPTION: No food or liquor may be brought onto the premise.

PAYMENT TERMS:

20% of overall cost to secure your function

60% of overall cost, 30 days prior to event

20% of overall cost, 14 days prior to event

PAYMENT METHODS:

Deposit or final payments may be made by the following methods:

Cash: In person at Balthazaar

Credit card: (02) 6230 4356 during business hours

Cheque: Payable to Enterprise Management Corp. PTY Limited

Electronic Funds Transfer:

Account Name: Enterprise Management Corp. PTY Limited

Bank: ANZ

BSB 012-950

Account No: 414230754

Description: Booking Number

I have read and agree to comply with the above terms and conditions.

Client's Name: _____

Signed: _____

Date: _____

Function Name: _____

Function Date: _____

Booking Number: _____

