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<h1><i>Respondus Lockdown Browser Online Exam Instructions</i></h1> <hr/> <h2>Student</h2>		
eLearn Support IITS, Li Ka Shing Library, Level 5 Singapore Management University Phone: 65-6828 0123 Email: ellearn@smu.edu.sg		Please visit eLearn Support website for more information: http://ellearnsupport.smu.edu.sg

General Guidelines

- 1) Respondus Lockdown Browser is only for exams and not for the general browsing of course materials or activities within eLearn.
- 2) Ensure that the Wireless Connection is working before going for the exam. For support on Wireless connection, please go to IITS Help Centre at the basement of School of Accountancy.
- 3) Students are reminded to bring the following items on the day of the exam.
 - a. Laptop with power adapter
 - b. Student matriculation card
 - c. Books, printed notes, or cheat sheet (if applicable)
 - d. Writing materials (if applicable)
 - e. Calculator (if applicable)
 - f. No additional laptops, smartphones, mobile devices or tablets can be used concurrently during the midterm/final.
- 4) For any browser-related queries, contact eLearn support at ellearn@smu.edu.sg.
- 5) eLearn support office is located at **Li Ka Shing Library Level 5** (IITS & Centre for Teaching Excellence).

Operating hours:

9.00am – 12pm

1.30pm – 6.00pm

(From Monday – Friday, excluding Public Holiday)

Respondus Lockdown Browser

Students can download the Respondus LockDown Browser from this URL:
<http://www.respondus.com/lockdown/download.php?id=336334170>.

Respondus Lockdown Browser Installation Guide is available at this URL:
<https://smu.sharepoint.com/sites/iits/elearnsupport/Documents/student/userguides/118RespondusLockdownBrowser.pdf>.

Notes:

- 1) Respondus Lockdown Browser does not have a **Restore** function.
 - a. Students may revisit any question to change the answer at any point of time during the exam, before exam submission.
 - b. **For any accidental deletion of answers or technical issues, students are required to seek assistance immediately and do not click on anything on the screen.**
- 2) Upon installation, please log in to eLearn and navigate to the 'Student Orientation to eLearn' course. Under 'Quizzes', there is a Mock Test. Please click on the Mock Test to launch and try out the Lockdown Browser.

Take a Quiz with Respondus Lockdown Browser

- 1) Log in to eLearn with a **normal** browser – a browser you usually use (Chrome, Firefox, etc), and navigate to the course.
- 2) Click on 'Quizzes'.
- 3) Locate the quiz you are supposed to take and click on the quiz.
- 4) Scroll down and you will see the option to launch Respondus Lockdown Browser.

Quiz Requirements

You must use the Respondus LockDown Browser to take this quiz.

[Download and install the latest version of LockDown Browser](#) 

[Launch LockDown Browser](#)

- 5) Launch Lockdown Browser. Depending on the browser and operating system you are using, Lockdown Browser may request for permission to run. Grant it permission accordingly and Lockdown Browser will launch for you to attempt the quiz.