



## Report Writing

By Daisy Bogg

Open University Press. Paperback. Book Condition: new. BRAND NEW, Report Writing, Daisy Bogg, "This informative and easy to follow book will be useful in supporting Social Care professionals to develop this core social work skill in producing factual, structured, effective and well presented reports for various social needs and client groups. [It] guides the report writer to produce reports that are anti discriminatory, concise, open, honest and written in plain English facilitating better understanding of the report for both the person the report is about and the readers of the report." Veronica Clifton, Social Worker and Practice Teacher "This book is grounded in practice and provides clear guidance on a range of elements which need to be in place in order to produce effective reports .It provides a framework and aide - memoir which is developed and reinforced by the use of good practice points and check lists .It should meet the needs of a wide audience and can be used in a variety of settings." Joe Szymkowiak, Registered Social Worker "This pocket guide is brimming with good practice points and checklists, points of law, reminders, hints, report templates and much, much more to guide social workers in report writing....



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### Reviews

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-- **Prof. Evans Balistreri DDS**

*Completely essential go through book. This is for all who statte there had not been a worthy of reading through. It is extremely difficult to leave it before concluding, once you begin to read the book.*

-- **Lydia Legros**