



## Getting a Brilliant Job: Resumes, Interview Skills and Everything You Need to Know to Convince a Prospective Employer

By Jim Bright, Karen Bright

Allen and Unwin/Viva Books, 2006. Softcover. Book Condition: New. First edition. The prospect of leaving school, TAFE or Polytech and looking for a job can be daunting. Where do you begin - how do you actually get a job? The prospect of leaving school, TAFE or Polytech and looking for a job can be daunting. Where do you begin - how do you actually get a job? Getting a Brilliant Job is a straight forward guide to preparing a successful resume or job application for an entry level position. Careers experts Karen and Jim Bright take you through what employers are looking for in junior level jobs and guide you through the job application process. Along the way, they take a look at the type of experience you may have gained while studying and help you to present yourself and draw on your skills in a resume so that you sell yourself effectively to any future employer. With loads of example job ads and sample resumes throughout, no matter whether you are applying for full-time work, part-time work, government positions, apprenticeships/traineeships/cadetships or even scholarships, this book is for you! Contents Acknowledgements ? Introduction ? So how do I create a...



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