Computer operations and applications (second edition) (Chinese Edition)



Filesize: 4.91 MB

Reviews

This written book is excellent. It typically is not going to price a lot of. I found out this book from my dad and i encouraged this book to discover.

(Darrin Abbott)

COMPUTER OPERATIONS AND APPLICATIONS (SECOND EDITION) (CHINESE EDITION)



paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Pages Number: 206 Publisher: Posts & Telecom Press Pub. Date: 2010-4-1. Book is written using project-based approach. a total of 15 projects. Project to project III presents a Chinese version of windows xp operating system's basic concepts and the use of windows xp professional version. including windows xp in basic keyboard and mouse. file management. and operating system settings. Item four Item 6 introduced word 2003 word processing software. including interface components. the establishment of word documents. save word documents. enter text. characters. insert a variety of graphics. tables. typesetting operation, print out documents. Item 7 to item 9 introduces excel 2003 spreadsheet software, including workbook and worksheet concept. filling methods and techniques, editing tables, modified form, for spreadsheet calculations. tabular data produced according to analysis charts. data and statistics. Project ten to twelve items described powerpoint 2003 presentation software. including powerpoint 2003 interface. method of making slides. animation settings. presentation of the show setting. presentation package and so on. Thirteen to fifteen items introduced internet-based project and network infrastructure. including internet access. browse. download information from the Internet. e-mail usage. LAN-based knowledge. Training materials with the book computer operation and application of practical training (2nd edition). to supplement the teaching of practical training courses. Also features a rich resource of teaching aids, teachers can log on People Post Press services and teaching resources website (http:www.ptpedu.com.cn) to download. This book is suitable as a secondary vocational school Computer Application course materials. but also as a basis for a variety of computer applications training courses and computer book for beginners with a primer. Contents: project an understanding of the task a windows xp operating system the basic operation of mouse...

- Read Computer operations and applications (second edition)(Chinese Edition)
 Online
- Download PDF Computer operations and applications (second edition)(Chinese Edition)

See Also



My Big Book of Bible Heroes for Kids: Stories of 50 Weird, Wild, Wonderful People from God's Word

Shiloh Kidz. PAPERBACK. Book Condition: New. 1634093151 BRAND NEW!! MULTIPLE COPIES AVAILABLE. NEW CONDITION!! 100% MONEY BACK GUARANTEE!! BUY WITH CONFIDENCE! WE SHIP DAILY!!EXPEDITED SHIPPING AVAILABLE.

Download Book »



Shadows Bright as Glass: The Remarkable Story of One Man's Journey from Brain Trauma to Artistic Triumph

Free Press. Hardcover. Book Condition: New. 1439143102 SHIPS WITHIN 24 HOURS!! (SAME BUSINESS DAY) GREAT BOOK!!.

Download Book »



Edge] the collection stacks of children's literature: Chunhyang Qiuyun 1.2 --- Children's Literature 2004(Chinese Edition)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Paperback. Pub Date: 2005 Pages: 815 Publisher: the Chinese teenager Shop Books all book....

Download Book »



Access 2003 Chinese version of the basic tutorial (secondary vocational schools teaching computer series)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 192 Publisher: People's Post Pub. Date: 2011-10-01 version 1. Access 2003 Tutorial...

Download Book »



Hitler's Exiles: Personal Stories of the Flight from Nazi Germany to America

New Press. Hardcover. Book Condition: New. 1565843940 Never Read-12+ year old Hardcover book with dust jacket-may have light shelf or handling wear-has a price sticker or price written inside front or back cover-publishers mark-Good Copy-...

Download Book »