

4. *A Sense of Good Citizenship* – Citizenship, as it applies to school life, means giving to others, helping in clubs and other organizations, being active in student activities, and setting a positive example in the classroom, the hallways and when attending assemblies and other school events.

5. *A Sense of Sportsmanship* – This sense is especially applicable to things like athletic games and/or various competitions. Students must show respect to all teachers or officials and consider their decisions as final. Competitors deserve spirited competition, but never hostility. Spectators must show positive spirit and enjoyment without annoying those around them.

HIGH SCHOOL CODE OF CONDUCT

Listing of Acronyms

Alternative Learning Lab -ALL
 Anger Management Program/Teen Center -AMP
 Administrative Warning -AW
 Complaint Signed -C
 Confiscated -CON
 Computer Privileges -CP
 Child Study Team -CST
 Drug/Alcohol Screening-DAS
 Driving Privileges -DP
 Intervention -I
 Intervention Flow Chart -IFC
 Mediation -MED
 Possible Board Action -PBA
 Parent Conference -PC
 Peer Mediation -PM
 Police Notification -PN
 Parent/Guardian Pick-Up -PPU
 Pass Restriction -PR
 Restitution -R
 Suspension -S
 Out of School Suspension -OSS
 Summer Attendance Make-Up -SAM
 Suspended Pending Parent Conference -SPPC
 Telephone Conference -TC
 Teen Choice Program -TCP
 Teacher Detention -TD
 Teacher Warning -TW
 Possible Superintendent Hearing-PSH

Attendance Infractions	1st Offense	2nd Offense	3rd Offense	4th Offense
Late to class	1 AD - TC	2 AD-TC	1 ALL-TC	2 ALL-TC
Excessive Late to Class (3+minutes late)	2 AD-TC	1 ALL-TC	2 ALL-TC	3 ALL-PC

Roaming halls (10+minutes out of class)	1 AD - TC	1 ALL – TC	2 ALL - TC	1OSS+PC
In an unauthorized area w/o a pass/permission	1 AD - TC	1 ALL – TC	2 ALL - TC	1OSS+PC
Cutting class (not reporting to assigned teacher)	1 ALL-TC	2 ALL-TC	3 ALL - TC	4 ALL-PC
Leaving class w/o permission	1 ALL-TC	2 ALL – TC	3 ALL - TC	4 ALL-PC
Outside the building w/o permission	1 ALL-TC	2 ALL – TC	3 ALL - TC	4 ALL-PC
Truant	1 ALL - TC	2 ALL – TC	3 ALL – TC	5 ALL-PC
Leaving campus w/o permission	2 ALL - TC	3 ALL – TC	4 ALL-PC	3 OSS + PC+PR
On school grounds – not in class	2 ALL - TC	3 ALL – TC	1 OSS+PC	2 OSS + PC
Cutting administrative detention/failure to remain in detention	2 AD - TC	1 ALL – TC	2 ALL - TC	3 ALL+PC
Forging/misuse/alteration of a pass	1 ALL-TC	2 ALL-TC	2 OSS-TC	4 OSS-PC
Harassment, Intimidation and Bullying (HIB) Infractions**	1st Offense	2nd Offense	3rd Offense	4th Offense
HIB – verbal, written, gesture, electronic device	1 ALL - TC	3 ALL-TC	3 OSS + PC	4 OSS – PC, PSH-PBA
Failure to report to HIB Counseling	1 ALL-TC	3 ALL-TC	3 ALL-TC	4 ALL-TC
Assault/Violence Infractions	1st Offense	2nd Offense	3rd Offense	4th Offense
Verbal altercation	AW-PM	1 AD-TC, PM	1 ALL-TC,MED	2 ALL-TC,MED
General threat – verbal, written, gesture, electronic device	2 ALL – TC	2 ALL – TC	3 OSS – PC	4 OSS – PC, PSH, PBA
Terroristic threat – verbal, written, gesture, electronic device	4 OSS, PC, PN, PSH, PBA	5 OSS, PC, PN, PSH, PBA	5 OSS, PC, PN, PSH, PBA	5 OSS, PC, PN, PSH, PBA
Threat toward teacher/staff member - verbal,	10 OSS – PC PN, PSH,PBA	10 OSS – PC PN, PSH,PBA	10 OSS – PC PN, PSH,PBA	10 OSS – PC PN, PSH,PBA

written, gesture, electronic device				
Aggressive physical contact	1 ALL – PM TC	2 ALL – TC MED	3 ALL – TC MED	1 OSS+PC
Physical assault	4 OSS – PC AMP, PN	5 OSS – PC AMP, PN, PSH, PBA	6 OSS – PC, PN, CST+PSH+PBA	10 OSS – PC, PN, PSH,PBA
Assault and battery and/or with a weapon	5 OSS – PC AMP PN	10 OSS – PC, PN, PSH, PBA	10 OSS – PC, PN, CST, PSH,PBA	10 OSS – PC , PN, PSH+PBA
Gang and/or group assault/fight; or Assault to a staff member	10 OSS – PC,PN, AMP,PSH,PBA	10 OSS – PC,PN, AMP,PSH,PBA	10 OSS – PC,PN, AMP,PSH,PBA	10 OSS – PC,PN, AMP,PSH,PBA
Inciting a fight – verbal, written, gesture, electronic device	3 OSS – PC AMP	4 OSS – PC AMP	5 OSS – PC, PSH, PBA	6 OSS – PC,CST, PSH, PBA
Fighting	4 OSS – PC AMP PN, PSH,PBA	6 OSS – PC AMP PN, PSH,PBA	8 OSS – PC AMP PN, CST, PSH,PBA	10 OSS – PC AMP PN, PSH,PBA
Robbery/extortion	3 OSS – PN	5 OSS – PC, PN, PSH, PBA	7 OSS – PC, PN, PSH, PBA	8 OSS – PC, PN, PSH, PBA
Minor sexual misconduct – verbal, written, gesture, electronic device	1 ALL, TC	3 ALL, TC	4 ALL, PC, PSH, PBA	4 OSS, PC, PSH, PBA
Sexual misconduct/Offense – verbal, written, gesture, electronic device	5 OSS – PC, PN, PSH, PBA	7 OSS – PC, PN, PSH, PBA	10 OSS – PC, PN, CST, PSH, PBA	10 OSS – PC, PN, PSH, PBA
Vandalism/ Damage to Property	1st Offense	2nd Offense	3rd Offense	4th Offense
Stealing/theft	2 ALL – TC,PN	3 ALL – TC,PN	3 OSS – PC, PN, CST, PSH, PBA	5 OSS – PC, PN, PSH, PBA
Minor defacing or destruction of school or individual property	1 AD, TC	1 ALL, TC	2 ALL, TC	3 ALL, TC
Defacing or destruction of individual or school property	2 ALL – TC, R, PSH	3 ALL – TC, R, PSH, PBA	3 OSS, PC, R, PSH, PBA	5 OSS,PC,R, CP,PSH,PBA
Defacing or destruction of computers (terminals, systems,	3 ALL- TC, R CP (one month)	3 OSS – PC, R CP (one month), PSH, PBA	5 OSS – PC, R, CP, PSH, PBA	8 OSS – PC, R, CP, PSH, PBA

or network)				
Setting off building alarms (fire, etc.)	10 OSS – PC,PN, PSH, PBA	10 OSS – PC,PN, PSH, PBA	10 OSS – PC,PN, PSH, PBA	10 OSS – PC,PN, PSH, PBA
Using another's password, trespassing into another's folder, work or files on computer	2 ALL – TC CP	3 ALL – TC CP	4 ALL-PC, CP, PSH, PBA	3 OSS – PC CP,PSH,PBA
Illegal Possessions	1st Offense	2nd Offense	3rd Offense	4th Offense
Possession or use of fireworks (firecrackers, etc.)	5 OSS – PC, PN, PSH,PBA	8 OSS – PC, PN, CST, PSH,PBA	10 OSS – PC, PN, PSH,PBA	10 OSS – PC, PN, PSH,PBA
Possession, use and/or distribution of, or conspiracy to distribute, and/or being under the influence of a controlled dangerous substance (CDS), includes prescription medicine and over the counter medication (police, parents, etc. notified as per board policy)	10 OSS, I,PC,PN PR, PSH, PBA	10 OSS, I,PC,PN PR, PSH, PBA	10 OSS, I,PC,PN PR, PSH, PBA	10 OSS, I,PC,PN PR, PSH, PBA
Possession, consumption and/or distribution of, or conspiracy to distribute, and/or being under the influence of alcohol (police, parents, etc. notified as per board policy)	10 OSS, I,PC,PN PR, PSH, PBA	10 OSS, I,PC,PN PR, PSH, PBA	10 OSS, I,PC,PN PR, PSH, PBA	10 OSS, I,PC,PN PR, PSH, PBA
Possession of a weapon (In school or on school grounds incl. bus), includes unauthorized tools, equipment, look-a-like items, etc. note – any object which could be	10 OSS, I,PC,PN PR, PSH, PBA, CON	10 OSS, I,PC,PN PR, PSH, PBA, CON	10 OSS, I,PC,PN PR, PSH, PBA, CON	10 OSS, I,PC,PN PR, PSH, PBA, CON

used to injure another person or is used with the intent to injure another person is viewed as a weapon, includes sprays (e.g. mace, pepper gas, etc.)				
Possession of CDS paraphernalia	3 OSS – PC, PR CON, DAS	4 OSS – PC/PN PR, CON, PSH, PBA, DAS	6 OSS – PC/PN PR, CON, PSH, PBA, DAS	10 OSS – PC/PN PR, CON, PSH, PBA, DAS
Possession/Use of Vaping products/ paraphernalia or devices	1 ALL- I, PC, CON, DAS	3 ALL- I, PC, CON, PR, DAS	3 OSS-PC, PR, CON, I, DAS	4 OSS-PC, PR, CON, I, DAS
Possession/use of tobacco/nicotine products, including lighters/matches	1 ALL – TC, I, CON	3 ALL – TC, I, CON	5 ALL – PC, I, CON	4 OSS, PC
Verbal/written reference to drugs, weapons, and/or gangs	2 AD, PSH	1 ALL, TC, PSH	2 ALL, TC, PSH, PBA	3 ALL, PC, PSH, PBA
Disruptive Conduct	1st Offense	2nd Offense	3rd Offense	4th Offense
Food/beverage infraction	AW	2 AD – TC	1 ALL – TC	2 ALL – TC
General disruptive conduct	IFC – AW	2 AD – TC	1 ALL – TC	2 ALL – TC
Dress code infraction	1 AD, TC	2 AD – TC	1 ALL – TC	2 ALL – TC
Failure to produce ID/name giving false name	1 ALL – TC	2 ALL – TC	3 ALL - TC	4 ALL, PC
Excessive act(s) of affection	AW TC	2 AD – TC	1 ALL – TC	2 ALL - TC
Gross disruptive conduct (conduct requiring removal from class/area)	1 ALL – TC	2 ALL – TC	3 ALL – TC	4 ALL – PC, PSH, PBA
Disruptive conduct during emergency drills	2 AD – TC	1 ALL – TC	3 ALL – TC	4 ALL, PC
Cell phone/media device (audible/ visible possession/use during normal school hours or	AW – CON PPU/TC	2 AD, TC, CON, PPU	1 ALL – TC CON – PPU, CR	2 ALL – TC, CON PPU, CR

school event except lunch periods)				
General profanity (written or verbal)	1 AD – TC	1 ALL – TC	2 ALL – TC	3 ALL - TC
Insubordination to administrator	4 OSS – PC	6 OSS – PC, PSH	10 OSS – PC, PSH, PBA	10 OSS – PC , PSH, PBA
Insubordination – failure to comply w/ teacher/staff member request	2 AD – TC	1 ALL – TC	3 ALL – PC	5 ALL – PC, CST, PSH, PBA
Insubordination – defiance/disrespect of teacher/staff member	2 AD – TC	1 ALL – TC	3 ALL – PC/CST	4 OSS, PC, CST, PSH, PBA
Unauthorized audio/video recording of a teacher/staff member	3 OSS, CON, PC	4 OSS, CON, PC	6 OSS, CON, PC	8 OSS, CON, PC, PSH
Unauthorized audio/video recording of a student/s	2 ALL/CON/ TC	5 ALL/ CON/TC	4 OSS, PC, CON, PSH	6 OSS, PC, CON, PSH, PBA
Gross insubordination – use of profanity with a teacher/staff member	3 OSS – PC	4 OSS – PC	6 OSS – PC, PSH	8 OSS, PC, CST, PSH, PBA
Failure to report to the front office, leaving the front office w/o permission, leaving all w/o permission	2 AD – TC	1 ALL – TC	3 ALL - TC	3 OSS – PC
Failure to report (w/o valid reason) or refusing to report to the alternative learning lab	1 OSS – PC	3 OSS – PC	4 OSS – PC	6 OSS – PC, PSH
Disruptive conduct in the alternative learning lab (A.L.L. time must be completed upon return)	1 ALL TC	2 ALL – TC	2 OSS – PC	3 OSS – PC, PSH
Dangerous conduct (e.g. tripping, throwing objects) and/or unhealthy actions (e.g. spitting, etc.)	2 OSS – PC, C	3 OSS – PC, C	4 OSS – PC, C, PSH	6 OSS – PC CST, C, PSH, PBA

Soliciting/Cheating	1st Offense	2nd Offense	3rd Offense	4th Offense
Selling of items, use of computer network (not due to school function) for personal gain	AW - TC - CON	1 AD - TC/CON	1 ALL – TC/CON PN	3 ALL – TC/CON PN, PSH, PBA
Gambling (all forms)	1 ALL, PC	2 OSS, PC, CON	3 OSS, PC, CON, PN	4 OSS, PC, CON, PN, PSH
Forgery	1 ALL – TC	2 ALL – TC	1 OSS, PC	2 OSS, PC
Plagiarism/cheating	1 ALL – TC	2 ALL – TC	3 ALL – TC	3 OSS, PC
Computer Misuse	1st Offense	2nd Offense	3rd Offense	4th Offense
General misuse of computers	1 ALL TC	2 ALL TC	3 All TC	1 OSS, PC
Severe misuse of computers	2 OSS PC	4 OSS PC	6 OSS PC	8 OSS PC
Parking	1st Offense	2nd Offense	3rd Offense	4th Offense
Parking Violation	1 ALL, TC	2 ALL, TC	3 ALL, TC	4 ALL, TC, DP

Please Note – *Student infractions not readily covered by the discipline code will be interpreted by the school administration. Complaints may be signed and/or board of education action may be added to any suspension for any offense if deemed necessary by the school administration.*

The administration reserves the right to remove a student from any privilege offered at the BRHS for students in continuous violation of the BRHS discipline code

****Additional disciplinary consequences may be applied to incidences of HIB in accordance with HIB Policy by the building and/or district administration.*

****Any student caught using, or found in possession of a vaping device/paraphernalia, will be physically examined by the school nurse, and sent for a drug/alcohol screening. The student may not return to school until documentation supporting the drug/alcohol screening and physically clearing the student to return to school is provided.*

BOE Policy includes Comprehensive Behavioral Supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the Board. These behavioral supports may include, but are not limited to, the following:

Positive Reinforcement for Good Conduct and Academic Success, Supportive Interventions and Referral Services, Remediation of Problem Behavior, and Parent Conferences.

When a student reaches fifteen total days of suspension, that student will remain suspended until a conference is held with the student, his or her parent(s)/guardian(s) and the High

School Principal. After this conference is held, any subsequent suspension will be out of school and may result in the student being referred to the Superintendent for further disciplinary action.

Note: If a conference is not held within five (5) school days, DCP&P will be notified and the issue will also be referred to the Superintendent for further disciplinary action.

Students who commit any combination of the following offenses may be recommended to the Superintendent for possible Board of Education action after the third incident:

- Assault of another student
- Fighting
- Threats and intimidation
- Continued willful disobedience*

*Continued disobedience is a student's consistent unwillingness to comply with school policy and procedures. This is a determination of the School Administration after a student has exceeded fifteen cumulative suspension days or three or more of these types of offenses.

Students who have a total of fifteen days of suspension will have a review of their disciplinary file which may result in possibly not being permitted to attend school sponsored field trips or belong to a school activity or athletic team.

Students found in violation of the Substance Abuse Policy are required to follow the recommendations of Student Assistance Coordinator.

PR/ Pass Restriction

Pass Restriction results from a major infraction of the discipline code or various continued violations of the discipline code. Pass Restriction means that for any departure from a classroom, security will be contacted through the Main Office for the purpose of escorting the student. It does not apply during normal hallway transition.

Pass restriction remains in effect until graduation or otherwise permanent departure from the BRHS. However, under special circumstances, a subsequent request for removal from Pass Restriction status may be petitioned to the Principal for consideration the following academic year.

New Jersey Code Of Criminal Justice

Definition of "Firearm"

N.J.S. 2C:39 – IF MP

"Firearm" means any handgun, rifle, shotgun, machine gun device or instrument in the nature of a weapon from which may be fired or ejected any solid projectable ball, slug, pellet, missile or bullet, or any gas, vapor or other noxious thing by means of a cartridge or shell or by the action of any explosive or the igniting of flammable or explosive substances, it shall also include, without limitation, any firearm which is in nature of an

air gun, spring gun or pistol or other weapon of a similar nature in which the propelling force is a spring, elastic band, carbon dioxide, compressed air and ejecting a bullet or missile smaller than three-eighths of an inch in diameter, with sufficient force to injure another person.

Policy For The Use Of Computers

Individual users of the district computer networks are responsible for their behavior and communications over those networks. Per BOE Policy 2361, no student shall be allowed to use the school districts' computer networks/computers and the Internet unless they have filed a consent form signed by the student and his/her parent(s) or legal guardian(s).

Computer networks/computer storage areas shall be treated in the same manner as other school storage facilities. School district personnel may review files and communications to maintain system integrity, confirm users are using the system responsibly, and ensure compliance with Federal and State laws that regulate Internet safety. Therefore, no person should expect files stored on district servers will be private or confidential.

The following prohibited behavior and/or conduct using the school district's networks/computers, includes but is not limited to, the following:

- Sending or displaying offensive messages or pictures;
- Using obscene language and/or accessing material or visual depictions that are obscene as defined in section 1460 of Title 18, United States Code;
- Using or accessing material or visual depictions that are child pornography, as defined in section 2256 of Title 18, United States Code;
- Using or accessing material or visual depictions that are harmful to minors including any pictures, images, graphic image files or other material or visual depictions that taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- Depicting, describing, or representing in a patently offensive way, with respect to what is suitable for minors, sexual acts or conduct; or taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors;
- Cyberbullying;
- Inappropriate online behavior, including inappropriate interaction with other individuals on social networking sites and in chat rooms;
- Harassing, insulting, or attacking others;
- Damaging computers, computer systems, or computer networks/computers;
- Violating copyright laws;
- Using another's password;
- Trespassing in another's folders, work or files;
- Intentionally wasting limited resources;
- Employing the computer networks/computers for commercial purposes;
- Engaging in other activities that do not advance the educational purposes for which computer networks/computers are provided.

Individuals violating this Policy shall be subject to the consequences as indicated in Regulation 2361 and other appropriate discipline, which includes but is not limited to:

1. Use of the network only under direct supervision;
2. Suspension of network privileges;
3. Revocation of network privileges;
4. Suspension of computer privileges;
5. Revocation of computer privileges;
6. Suspension from school;
7. Expulsion from school; and/or
8. Legal action and prosecution by the authorities.

Students found in violation of the policy above will receive the following disciplinary actions:

Infraction	1 st Offense	2 nd Offense	3 rd Offense	4 th Offense
General Misuse of Computers	1 ALL TC	2 ALL TC	3 All TC	SPPC
Severe Misuse of Computers	3 OSS PC	5 OSS PC	8 OSS PC	8 OSS PC

The full text of the Buena Regional School District's Acceptable Use Policy can be viewed online at www.buena.k12.nj.us.

STUDENT SERVICES – SCHOOL COUNSELING

The School Counseling office provides guidance and counseling services to students to promote the academic, career, and socio-emotional development of each student. Students wishing to confer with a counselor should submit an appointment request to the counseling secretary. All requests will be honored as quickly as possible.

Student Assistance Coordinator (SAC)

Available to students in room B214 is a Student Assistance Coordinator who provides both individual and school-wide services to address substance abuse issues, social and emotional concerns, and other matters upon request.

Mediation

Mediation is used to work out disagreements and conflicts between two or more students. If a teacher or an administrator notices a problem between two students they may refer those students to mediation. Students themselves may request a mediation if they feel they are having a problem with another students. Students are to see a school counselor in order to request mediation.

Intervention And Referral Services

Intervention And Referral Services provides the school with a systematic process for helping students who are having school-related or interpersonal difficulties. Student progress is monitored through direct intervention with Intervention and Referral Services. Referrals may be made through Student Personnel Services by faculty, students, or parents/guardians.