



**OAKCREST
FALCONS**



**ABSEGAMI
BRAVES**



**CEDAR CREEK
PIRATES**

STUDENT/PARENT HANDBOOK

2022-2023

GEHRHSD MISSION STATEMENT:

In collaboration with our diverse communities, the Greater Egg Harbor Regional High School District empowers our students by providing a broad range of opportunities to develop their intellect, embrace community, and build their emotional resilience in an inclusive learning environment that prepares all students for success after high school.

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GEHRHSD 2022/23 BELL SCHEDULE

<u>TIME</u>	<u>A DAY</u>	<u>B DAY</u>	<u>C DAY</u>	<u>D DAY</u>
7:35	Warning Bell	Warning Bell	Warning Bell	Warning Bell
7:40 - 8:35	Zero Period S1 = 7:40-8:05 S2 = 8:10-8:35	Zero Period S1 = 7:40-8:05 S2 = 8:10-8:35	Zero Period S1 = 7:40-8:05 S2 = 8:10-8:35	Zero Period S1 = 7:40-8:05 S2 = 8:10-8:35
8:40 - 8:48	Homeroom	Homeroom	Homeroom	Homeroom
8:52 - 9:40	Period 1	Period 2	Period 3	Period 4
9:44 - 10:32	Period 2	Period 3	Period 4	Period 1
10:36 - 11:24	Period 3	Period 4	Period 1	Period 2
11:28 - 12:16	Period 5A	Period 6A	Period 7A	Period 8A
12:16 - 12:40	Second Lunch	Second Lunch	Second Lunch	Second Lunch
11:24 - 11:48	First Lunch	First Lunch	First Lunch	First Lunch
11:52 - 12:40	Period 5B	Period 6B	Period 7B	Period 8B
12:44 - 1:32	Period 6	Period 7	Period 8	Period 5
1:36 - 2:24	Period 7	Period 8	Period 5	Period 6

In collaboration with our diverse communities, the Greater Egg Harbor Regional High School District empowers our students by providing a broad range of opportunities to develop their intellect, embrace community, and build their emotional resilience in an inclusive learning environment that prepares all students for success after high school.



EXTENDED HR DROP SCHEDULE
32 MIN. HR/44 MIN. CLASSES

ZERO PERIOD	
7:40-8:05	SESSION 1
8:10-8:35	SESSION 2

TIME	A DAY	B DAY	C DAY	D DAY
8:35	WARNING BELL	WARNING BELL	WARNING BELL	WARNING BELL
8:40-9:12	HOMEROOM	HOMEROOM	HOMEROOM	HOMEROOM
9:16-10:00	PERIOD 1	PERIOD 2	PERIOD 3	PERIOD 4
10:04-10:48	PERIOD 2	PERIOD 3	PERIOD 4	PERIOD 1
10:52-11:36	PERIOD 3	PERIOD 4	PERIOD 1	PERIOD 2
11:40-12:24	PERIOD 5A	PERIOD 6A	PERIOD 7A	PERIOD 8A
12:24-12:48	2ND LUNCH	2ND LUNCH	2ND LUNCH	2ND LUNCH
11:36-12:00	1ST LUNCH	1ST LUNCH	1ST LUNCH	1ST LUNCH
12:04-12:48	PERIOD 5B	PERIOD 6B	PERIOD 7B	PERIOD 8B
12:52-1:36	PERIOD 6	PERIOD 7	PERIOD 8	PERIOD 5
1:40-2:24	PERIOD 7	PERIOD 8	PERIOD 5	PERIOD 6



PEP RALLY SCHEDULE
35 MIN. CLASSES

ZERO PERIOD	
7:40-8:05	SESSION 1
8:10-8:35	SESSION 2

TIME	A DAY	B DAY	C DAY	D DAY
8:35	WARNING BELL	WARNING BELL	WARNING BELL	WARNING BELL
8:40-8:48	HOMEROOM	HOMEROOM	HOMEROOM	HOMEROOM
8:52-9:27	PERIOD 1	PERIOD 2	PERIOD 3	PERIOD 4
9:31-10:06	PERIOD 2	PERIOD 3	PERIOD 4	PERIOD 1
10:10-10:45	PERIOD 3	PERIOD 4	PERIOD 1	PERIOD 2
10:49-11:24	PERIOD 5A	PERIOD 6A	PERIOD 7A	PERIOD 8A
11:24-11:48	2ND LUNCH	2ND LUNCH	2ND LUNCH	2ND LUNCH
10:45-11:09	1ST LUNCH	1ST LUNCH	1ST LUNCH	1ST LUNCH
11:13-11:48	PERIOD 5B	PERIOD 6B	PERIOD 7B	PERIOD 8B
11:52-12:27	PERIOD 6	PERIOD 7	PERIOD 8	PERIOD 5
12:31-1:06	PERIOD 7	PERIOD 8	PERIOD 5	PERIOD 6
Students will be called down for the Pep Rally via hallways. Students should leave belongings in class and will return to class prior to end of the day dismissal.				



8 PERIOD SPECIAL SCHEDULE

ZERO PERIOD	
7:40-8:05	SESSION 1
8:10-8:35	SESSION 2

TIME	PERIODS (35 min. classes)
8:35	WARNING BELL
8:40-8:48	HOMEROOM
8:52-9:27	PERIOD 1
9:31-10:06	PERIOD 2
10:10-10:45	PERIOD 3
10:49-11:24	PERIOD 4
11:28-12:03	PERIOD 5A
12:03-12:27	2ND LUNCH
11:24-11:48	1ST LUNCH
11:52-12:27	PERIOD 5B
12:31-1:06	PERIOD 6
1:10-1:45	PERIOD 7



8 PERIOD EXT. HR SCHEDULE

NO ZERO PERIOD

TIME	PERIODS 27 Min. Ext. HR/40 Min. Classes
7:35	WARNING BELL
7:40-8:07	HOMEROOM
8:11-8:51	PERIOD 1
8:55-9:35	PERIOD 2
9:39-10:19	PERIOD 3
10:23-11:03	PERIOD 4
11:07-11:47	PERIOD 5A
11:47-12:11	2ND LUNCH
11:03-11:27	1ST LUNCH
11:31-12:11	PERIOD 5B
12:15-12:55	PERIOD 6
12:59-1:39	PERIOD 7
1:43-2:24	PERIOD 8



TWO HOUR DELAYED OPENING SCHEDULE
37 MIN. CLASSES

NO ZERO PERIOD

TIME	A DAY	B DAY	C DAY	D DAY
9:40	WARNING BELL	WARNING BELL	WARNING BELL	WARNING BELL
9:45-9:53	HOMEROOM	HOMEROOM	HOMEROOM	HOMEROOM
9:57-10:35	PERIOD 1	PERIOD 2	PERIOD 3	PERIOD 4
10:38-11:15	PERIOD 2	PERIOD 3	PERIOD 4	PERIOD 1
11:19-11:56	PERIOD 3	PERIOD 4	PERIOD 1	PERIOD 2
12:00-12:37	PERIOD 5A	PERIOD 6A	PERIOD 7A	PERIOD 8A
12:37-1:01	2ND LUNCH	2ND LUNCH	2ND LUNCH	2ND LUNCH
11:56-12:20	1ST LUNCH	1ST LUNCH	1ST LUNCH	1ST LUNCH
12:24-1:01	PERIOD 5B	PERIOD 6B	PERIOD 7B	PERIOD 8B
1:05-1:42	PERIOD 6	PERIOD 7	PERIOD 8	PERIOD 5
1:46-2:23	PERIOD 7	PERIOD 8	PERIOD 5	PERIOD 6



Zero Period Student Expectations

The purpose of Zero Period is to deepen the connections among our students and between our students and our staff. The time is meant to provide a clear opportunity for students to seek assistance from and work with our staff outside of their scheduled class period. Students are expected to utilize the time in a positive manner and adhere to the following expectations regarding behavior and responsibility:

- ❖ Students who arrive late to the morning session must report to the cafeteria for the remainder of the session.
- ❖ Students are to be at their assigned or chosen activity for the entire 25 minute session; there is no movement within a session.
- ❖ There is a 5 minute passing-time between sessions. Students must report to their next session immediately. Wandering the hallways/building will not be tolerated and is considered an unauthorized area of the building.
- ❖ Students needing assistance in classes are strongly encouraged to take advantage of the tutoring time offered by their teachers. All teachers will have the days (2 days every A-B-C-D rotation) clearly identified in their classroom and on their webpage.
- ❖ Students on social restriction will be given the opportunity to complete their owed time through the utilization of tutoring, school service, or by serving time in the Conduct Area. Students on social restriction must complete their obligation prior to participating in sports, clubs, and school activities.
- ❖ All school rules are in effect during Zero Period.

Failure to adhere to these expectations will result in restrictions and additional school consequences.



Attendance: Information and Procedures for Parents

Regular attendance at school is essential to the total educational success of students. All students are expected and required to attend school every day unless some compelling reason makes it necessary to be absent. The set number of days a student may be absent before being denied course credit should not be perceived as a license to be absent for inappropriate reasons. Absences from school and being late to school are part of the permanent record and are indicated, along with grades on transcripts sent to colleges and employers.

- The parent/guardian should use the Parent Portal of Genesis or call their school attendance office on the morning of the student absence.
- A student returning from an absence who has a medical note or other documentation should deliver their documentation TO THE MAIN OFFICE as soon as possible on their first day back to school.
- A student who is absent may not participate in any extracurricular activities on the day of their absence without permission of the assistant principal or athletic director.

Loss of Course Credit – Pupils who miss over 16 classes in any given class (unexcused absences) will not have completed the course of study as prescribed and, as such, will not qualify to receive the assigned credit for the course. In order to regain credit, an appeal must be submitted and granted. If the student chooses to complete an appeal, they will do so after meeting with their guidance counselor who will explain the appeal process to them.

Consecutive Absences – Any pupil who misses 10 consecutive school days and who does not appear on home assignment, home instruction, and/or who is not medically verified as incapacitated will be issued a written notification to report to school within 5 school days. Failure to do so may result in truancy charges, fines, and/or the student being dropped from roll.

ONE DISTRICT – THREE SCHOOLS – ENDLESS OPPORTUNITIES
 1824 Dr. Dennis Foreman Drive, Mays Landing, NJ 08330-2206
 609-625-1456 • Fax 609-625-0045 • www.gehrhsd.net

Attendance: Common Terms & Definitions

TERM	DEFINITION	CLARIFICATION
Daily Attendance	The frequency of days that a student attended school	Students are recorded as absent, present or excused for purposes of daily attendance to satisfy state reporting requirements
Period Attendance	How often your student attended each class for more than ½ of the class period	Students must be in class for more than ½ of the class period to have their class attendance recorded as present
Absence	When a student is not present at school and the parent or guardian is aware	School is in session and the student is NOT present
Consecutive Absence	When a student is not present at school for continuous days	Student is absent for days, one after the other Examples: <ul style="list-style-type: none"> Monday, Tuesday, Wednesday Thursday, Friday, Monday
Truancy	Truancy is defined as 10 or more cumulative unexcused absences	When a student is not in attendance at school and the parent or guardian is unaware
Truancy Charges	State regulations define truants as any children between the ages of 6 and 16 who have a total of 10 or more unexcused absences from school	Parents who don't make their children go to school may be referred to municipal court for "disorderly" conduct
Excused Absence	Excused absences recognized by the state of New Jersey: <ul style="list-style-type: none"> Religious observance (N.J.A.C. 6A:32-8.3(h)) A college visit (up to 3 days per school year for students in grades 11 and 12) "Take Our Children to Work Day" or other rule issued by the Commissioner Participation in observance of Veterans' Day (N.J.S.A. 18A: 36-13.2) or district board of election membership activities (N.J.S.A. 18A: 36-33) Closure of a busing district that prevents a student from having transportation to the receiving school 	Absences that do not count against the 16 toward course failure in the GEHRHSD: <ul style="list-style-type: none"> Religious holidays College Visits Mandatory Court Appearance Driver's Test Funeral Illness Take your child to work <p>*All of the above require documentation to be recognized as an "excused" absence</p> <p>All school sponsored events are excused absences (ex: field trips, athletic competitions, arts performances, etc)</p>
Loss of Course Credit	Course credit will be withheld if the student does not satisfy the attendance rules and regulations or fails to fulfill the specified course proficiencies.	If a student misses more than 16 days in a specific course, they will not receive credit for the course. These 16 days are cumulative for the entire school year. There is an appeal process.
Class Attendance	See Period Attendance	See Period Attendance
Compulsory Education Law	N.J.S.A. 18A:38-28 through 31	Requires all children between the ages of 6-16 to attend school

DCPP or DCF Department of Children & Families	Division of Child Protection and Permanency: ensure the safety, permanency, and well-being of children and support families	Any person having reasonable cause to believe that a child has been abused or neglected has a legal responsibility to report it to the Division of Child Protection and Permanency (formerly DYFS). Calls can be made anonymously.
Chronic Absenteeism	If a student's absentee rate is equal to or greater than 10 percent, the student is considered chronically absent.	If the student is absent for 16 days, they are chronically absent.
School Day	A school day in session is a day in which the school is open and students are under the guidance and direction of a teacher(s); and the day must be 4 hours or more to be considered a full day.	School day is 7:45 am - 2:30 pm *if a student leaves early, they must be present until 11:45 to be considered present in daily attendance *if a student is late, they must arrive by 10:30 to be considered present in daily attendance

Attendance: Daily Consecutive Absence Protocols

Attendance Letter	Action
Consecutive Absences 3-4	<ul style="list-style-type: none"> School personnel will attempt phone contact with parents/guardians. School personnel will contact Guidance Counselor to determine the cause of the absences if possible and work with Guidance to offer appropriate assistance to ensure attendance. Document all actions in Genesis in Notes.
Consecutive Absences 5-9	<ul style="list-style-type: none"> School personnel will attempt phone contact with parents/guardians. School personnel will contact Guidance Counselor to determine the cause of the absences if possible and work with Guidance to offer appropriate assistance to ensure attendance. School personnel will send a warning letter for 5+ consecutive days will be generated in Parent Portal/USPS Mail If no phone contact is made the SRO will make a home visit to check the welfare of the student. If no contact is made or if there is another reason to believe that the student is in danger then the local PD as well as DCPD will be notified. Develop an action plan that specifies the interventions for supporting the students return to school and regular attendance. Principal, AP, and Guidance will be updated on the situation. Document all actions in Genesis in Notes.
Consecutive Absences 10+	<ul style="list-style-type: none"> School personnel will periodically continue to attempt phone contact with parents/guardians. Determine the cause of the absences if possible and work with Guidance to offer appropriate assistance to ensure attendance. If PD and/or DCPD are involved, appropriate school personnel will maintain contact with those agencies to determine the status of the student. 10 day consecutive absence letter mailed to parent/guardian. Principal, AP, and Guidance will be updated on the situation. School personnel will meet with the Principal for determination on truancy charges if the student is below age 16. If charges are filed, the Principal, AP, and Guidance will be updated on the status of the court proceedings. If a student is over 16, Guidance will discuss alternative educational options with the parents/guardians. School personnel will periodically continue to attempt phone contact with parents/guardians. Determine the cause of the absences if possible and work with Guidance to offer appropriate assistance to ensure attendance. If PD and/or DCPD are involved the school personnel will maintain contact with those agencies to determine the status of the student. Document all actions in Genesis in Notes.

Attendance: Period/Class Attendance Cumulative Protocols

Class Attendance	Action
Class Absences (4)	<ul style="list-style-type: none">• Letter generated in Parent Portal sent to the parent/guardian• Email/text sent to parent/guardian informing them to check portal
Class Absences (8)	<ul style="list-style-type: none">• Letter generated in Parent Portal sent to the parent/guardian• Email/text sent to parent/guardian informing them to check portal• Hard copy of letter mailed home• Email to teacher requesting information regarding academic progress• Parent/student conference with teacher and guidance
Class Absences (12)	<ul style="list-style-type: none">• Letter generated in Parent Portal sent to the parent/guardian• Email/text sent to parent/guardian informing them to check portal• Hard copy of letter mailed home• Email to teacher requesting information regarding academic progress• Parent/student conference with teacher, guidance, assistant principal
Class Absences (16)	<ul style="list-style-type: none">• Loss of Credit Letter generated in Parent Portal sent to parent/guardian• Hard copy of letter mailed home• Parent/guardian informed of appeal process

- Loss of Course Credit – Pupils who miss over 16 classes in any given class (non-exempt absences) will not have completed the course of study as prescribed and, as such, will not qualify to receive the assigned credit for the course. In order to regain credit, an appeal must be submitted and granted. If the student chooses to complete an appeal, they will do so after meeting with their guidance counselor who will explain the appeal process to them.
- School related activities such as in-school field trips, assemblies, athletic events, or any other school related absences will not count towards a student's cumulative class absences.

HARRASSMENT, INTIMIDATION, & BULLYING

A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment, intimidation, hazing, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate students in a safe environment.

State of New Jersey Harassment & Bullying prevention Act (Title 18A: Ch. 37) **(A copy of our district policy can be found at the end of this guide).**

Bullying is physical or psychological intimidation, which occurs repeatedly over time to create an ongoing pattern of harassment and abuse. Bullying is comprised of direct and indirect behaviors initiated by one or more students against a victim or group of victims.

Bullying behaviors include, but are not limited to: teasing, taunting, threatening, hitting, stealing, enforcing social isolation, spreading rumors, talking about someone behind his/her back, belittling someone's opinion to others, insulting, yelling and shouting, verbal/sexual harassment, hazing, staring, dirty looks or other negative eye contact.

The GEHRHSD shall not tolerate any bullying on district grounds or at any school activity on or off campus. The district expects students, parents, and staff who become aware of an act of bullying to report it to the school administration for further investigation.

GREATER EGG HARBOR REGIONAL HIGH SCHOOL ANTI-BULLYING TEAM

District Anti-Bullying Coordinator	Anti-Bullying Specialist Absegami High School	Anti-Bullying Specialist Cedar Creek High School	Anti-Bullying Specialist Oakcrest High School
Mrs. Brenda Callaghan <i>Dist. Supervisor of Special Projects</i> (609) 625-0028	Ms. Katie Taylor <i>School Psychologist</i> (609) 625-1372 ext. 3220	Ms. Jean Gwathney <i>School Psychologist</i> (609) 593-3560 ext. 4041	Mr. Doug Koury <i>School Psychologist</i> (609) 909-2600 ext. 2653

SEXUAL HARASSMENT

Sexual harassment may consist of a variety of conducts, including verbal, non-verbal and/or physical conduct. Touching, pinching, grabbing, making inappropriate remarks, displaying pornographic or obscene pictures and sexual assault are examples of sexual harassment.

Students have the right to be free of sexual harassment and innuendo and shall report any incident of sexual harassment to a staff member. Disciplinary interventions and sanctions, which may include a police complaint, will be applied to students who display this behavior.

DATING VIOLENCE

The Board of Education believes a safe and civil environment in school is necessary to children to learn. Acts or incidents of dating violence at school whether they are verbal, sexual, physical, or emotional will not be tolerated and will be dealt with in accordance with the school's student code of

conduct. If a student feels they have been a victim of dating violence, he/she should contact his/her guidance counselor or assistant principal immediately.

BEHAVIOR & DISCIPLINE POLICY

All students should commit themselves to learning and to the development of their unique potential. Students should know that their attitudes and acts affect both their own and their classmates' learning and should accept responsibility for helping to create a positive school environment; respecting the health, safety, and welfare of every student. With the support and assistance of school staff and parents, all students can contribute to the effectiveness of the school and the value of their education.

The Board expects all students in the district, commensurate with their age and ability, to:

1. Prepare themselves mentally and physically for the process of learning;
2. Respect the person, property, and intellectual and creative products of others;
3. Take responsibility for their own behavior and learning;
4. Use time and other resources responsibly;
5. Share responsibilities when working with others;
6. Meet the requirements of each course of study;
7. Monitor their own progress toward school objectives;
8. Communicate with parents and appropriate school staff members about school matters;
9. Attend school regularly and punctually in accordance with the district attendance policy;
10. Remain on the school campus during the school day. Permission to leave must be given by an administrator or school nurse;
11. Be self-controlled and reasonably quiet and non-disruptive in the classrooms, hallways, study areas, school buses, on school property, and at school activities;
12. Be clean and dress in compliance with school rules of sanitation and safety and in a fashion that will not disrupt classroom procedures;
13. Be reasonable, modest, self-controlled, and considerate;
14. Strive for mutually respectful relationships with teachers;
15. Keep language and gestures respectful and free of profanity and obscenities;
16. Obey the school rule against use or possession of tobacco, alcohol, and controlled dangerous substances by students on school property or while attending school sponsored activities;
17. Be informed regarding student rights and responsibilities.

The objective of the GEHRHSD discipline policy is twofold. First, it is to maintain an orderly school environment that is conducive to student learning. Second, it is to teach students to be proactive and to take responsibility in all types of situations. All policies, rules, and regulations established by the GEHRHSD shall remain in effect. The GEHRHSD discipline code maintains due process at each step in the disciplinary process.

The authority of any professional staff member shall extend over each student, in every part of the school property, at any time, and at all school functions, regardless of location, whether or not school is in session and whether or not the function is on school property.

Students who disrupt the education of others will be subject to disciplinary sanctions.

STANDARD DISCIPLINARY GUIDELINES

School authorities have the right to impose a consequence on a student for conduct away from school grounds, including on a school bus or at a school-sponsored function, that is consistent with the district board of education's code of student conduct, pursuant to N.J.A.C.6A:16-7.1.

TIER 1

All violations will be escalated based on the frequency, nature and/or severity of the offense(s).

Violation	Remediation / Action
Cutting Class	<p>Based on the nature and severity, as determined by administration:</p> <ul style="list-style-type: none">• Parent Contact and/or Conference• Remediation Conference• Restorative Discipline Practices• Lunch or Central Detention• Bus Suspension• Change of Clothes Required• Keys Confiscated and Returned to Parent/Guardian• Vehicle Towed• Social Probation• Web-Based Behavior Modification Program
Disrespect	
Disruptive Behavior	
Disruptive Behavior on Bus	
Dress Code Violation	
False Information	
Late to Class	
Leaving Class w/o Permission	
Misuse of Class Time	
Misuse of Pass	
Profanity	
Unauthorized Driving to School	
Unserved Detention	
Unauthorized Part of Building	
Violation of Electronic Use Policy	

TIER 2

All violations will be escalated based on the frequency, nature and/or severity of the offense(s).

Violation	Remediation / Action					
Computer Violation	<p>Based on the nature and severity, as determined by administration:</p> <ul style="list-style-type: none">• Parent Contact and/or Conference• Remediation Conference• Restorative Discipline Practices• Lunch, Central, Saturday Detention• Social Probation• Restriction and/or Loss of Computer Privileges• In-School Suspension• Out of School Suspension (not to exceed 2 days) *• Police Action• Restitution• Cease and Desist• Behavior Contract• Avoid Contact Directive• Web-Based Behavior Modification Program <p>*Repeated offenses may result in additional days of suspension.</p>					
Disorderly Conduct						
Failure to Obey ISS Rules						
Insubordination						
Leaving School w/o Permission						
Tampering w/School Equipment						
Unauthorized Sales						
Vandalism						
Verbal Altercation						
Violation of Cease/Desist						
Dangerous/Unsafe Behavior	<p>In addition to the above, these infractions may also include:</p> <ul style="list-style-type: none">• Additional Out of School Suspension• Additional In-School Suspension for Re-Entry					
Theft/Possession of Property						
Physical Altercation						
Fighting	<p>Based on the nature and severity, as determined by administration:</p> <table><tr><td><ul style="list-style-type: none">• 3 Day Out of School Suspension• 1 Day In-School Suspension</td><td><ul style="list-style-type: none">• 5 Day Out of School Suspension• 1 Day In-School Suspension</td><td><ul style="list-style-type: none">• 7 Day Out of School Suspension• 1 Day In-School Suspension</td></tr></table> <ul style="list-style-type: none">• Parent Contact and/or Conference			<ul style="list-style-type: none">• 3 Day Out of School Suspension• 1 Day In-School Suspension	<ul style="list-style-type: none">• 5 Day Out of School Suspension• 1 Day In-School Suspension	<ul style="list-style-type: none">• 7 Day Out of School Suspension• 1 Day In-School Suspension
<ul style="list-style-type: none">• 3 Day Out of School Suspension• 1 Day In-School Suspension	<ul style="list-style-type: none">• 5 Day Out of School Suspension• 1 Day In-School Suspension	<ul style="list-style-type: none">• 7 Day Out of School Suspension• 1 Day In-School Suspension				

	<ul style="list-style-type: none"> • Remediation Conference • Police Action • Restitution • Cease and Desist • Behavior Contract • Avoid Contact Directive • Peer Mediation <p>*Repeated offenses may result in additional days of suspension and/or an alternative placement.</p>
<p>Using/Smoking/Possession of tobacco products, such as cigarettes, cigars, Vapes, Juuls, Dab Pens and all other non-traditional smoking paraphernalia</p>	<ul style="list-style-type: none"> • 2 Day In-School Suspension • Parent Contact and/or Conference • Web-Based Behavior Modification Program • Confiscated Items Discarded or Returned to Parent/Guardian <p>*If controlled substances are suspected:</p> <ul style="list-style-type: none"> • Mandatory substance screening and wellness check <ul style="list-style-type: none"> ◦ Positive results on substance screening will result in: <ul style="list-style-type: none"> ▪ Out of School Suspension ▪ Police Notification ▪ Student Support Coordinator Counseling <p>New Jersey Law states: A person who sells or offers a tobacco product to a person under 21 years of age shall pay a penalty of up to \$1,000 and may be subject to a license suspension or revocation. Proof of age may be required for purchase (N.J. Stat. 54:40A-4.1).</p> <ul style="list-style-type: none"> • For the purpose of school board policy, the appearance that the student may be under the influence will result in a mandatory medical examination and a drug and alcohol screening in compliance with all provisions of N.J.A.C. GA:16-4.3 and Policy and Regulation 5530-Substance Abuse. • For the purpose of this policy, "Smoking means the burning of, inhaling, exhaling the smoke from, or the possession of a lighted cigar, cigarette, pipe, or any other matter or substance which contains tobacco or any other matter that can be smoked, or inhaling or exhaling of smoke or vapor from an electronic smoking device pursuant to N.J.S.A. 26:3D-57. For the purpose of the

	<p>policy “smoking” also includes the use of smokeless tobacco and snuff.</p> <ul style="list-style-type: none"> For the purpose of this policy, “electronic smoking device” means an electronic device that can be used to deliver nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, cigarillo, pipe, or any cartridge or other component of the device or related product pursuant to N.J.S.A. 2A:170-51.4.
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TIER 3

All violations will be escalated based on the frequency, nature and/or severity of the offense(s).

Violation	Remediation / Action
Arson	<p>Based on the nature and severity, as determined by administration:</p> <ul style="list-style-type: none"> Out of School Suspension Banned from School Grounds Social Probation Referral to Student Support Coordinator Administrative Review Conference Cease and Desist Behavioral Contract Avoid Contact Directive Police Action Restitution Alternative Placement Initiation of Expulsion Proceedings <p>*The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, sexting, emailing, etc.) may constitute a crime under state and/or federal law. Any person taking, disseminating, transferring, or sharing obscene, pornographic, lewd or otherwise illegal images or photographs will be subject to the disciplinary procedures of the school district; and reported to law</p>
Assault	
Bomb Threats	
Burglary	
Criminal Trespass	
Extortion/Robbery	
Making False Police or Fire Report	
Sexual Assault	
Sexual Contact	
Sounding False Alarms	
Terroristic Threats	
Possession of Imitation Firearms or Facsimile Weapon	

Possession of Weapons: Knives, Firearms, Pepper Spray, or any other object that could be used to cause bodily harm	enforcement and/or other appropriate state and federal agencies, which may result in arrest, and criminal prosecution.
*Violation of Electronic Use Policy: Sexting, Unauthorized Videotaping/Picture Taking, etc.	
Possession/Distribution of Controlled Substance and/or Paraphernalia	<p>Based on the nature and severity, as determined by administration:</p> <ul style="list-style-type: none"> • Mandatory Substance Screening and Wellness Check • Police Notification • Up to 9 days Out-of-School Suspension • Referral to Student Support Coordinator • Initiation of Expulsion Proceedings • Social Probation
Harassment/Intimidation/ Bullying/Hazing	<p>In considering whether a response beyond the individual is appropriate the administration shall consider the nature and circumstances of the act, the degree of harm, nature and severity of the behavior, past incidences or patterns of behavior, and context in which the alleged incidents occurred.</p> <p>Possible remedial actions and consequences include, but are not limited to:</p> <p>Remedial Actions</p> <ul style="list-style-type: none"> • Restitution • Peer Group Support • Student Support Interventions (corrective instructions, behavioral assessment, student counseling, etc.) • Behavior Management Plan • Parent Conferences • Cease and Desist • Behavioral Contract • Avoid Contact Directive • Student Treatment/Therapy • Referral to Intervention Referral Services <p>Consequences</p> <ul style="list-style-type: none"> • Temporary Removal from Classroom • Loss of Privileges • Lunch, Central, Saturday Detention(s) • In-School Suspension

	<ul style="list-style-type: none"> • Out-of-School Suspension • Social Probation • Police Action • Legal Action • Expulsion <p>Note: The Board of Education Policy and Regulation on harassment, intimidation, bullying, or hazing does NOT preclude the building principal or designee from taking immediate disciplinary action in order to maintain the health, safety, and welfare of staff and students.</p>
False Accusations of Harassment/Intimidation/ Bullying/Hazing/Reprisal/ Retaliation	<p>Consequences and appropriate remedial action for a pupil found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A.18A:37-1 et seq., Discipline of Pupils and as set forth in N.J.A.C.6A:16-7.2, Short-term suspensions, N.J.A.C.6A:16-7, Long-term suspension and N.J.A.C.6A:16-7.5, Expulsions and those listed and described in the Consequences and Appropriate Remedial Actions section of this policy.</p>

LATE TO SCHOOL - Consequences per Trimester

4	8	12	16+
Parent Communication and Conference w/Counselor (virtual or in-person)	One Lunch Detention and Parent Conference w/Administrator (virtual or in-person)	Two Lunch Detentions and Parent Conference w/Administrator (must be in-person)	Administrative Conference (must be in-person) and Social Probation *Loss of Driving Privilege for the year

RESTORATIVE DISCIPLINE PRACTICES

Restorative discipline practices empower students to resolve conflicts and repair relationships. Resolution allows for students to recognize behavior, make amends and reintegrate into the school community. Students are encouraged to take responsibility for their actions and discipline becomes an opportunity for reflection and personal growth.

Restorative discipline practices may include, but are not limited to the following examples:

Behavior Plans & Monitoring	<p>A behavior management contract is an agreement between the student, school staff, and others that identifies specific problem behaviors, clearly outlines the expectations, and describes the consequences for violating the contract while in school.</p> <ul style="list-style-type: none"> Contract will be effective for a predetermined number of days and/or classes Sample checklist areas: on-time; participation; respectful language; positive peer interaction; on task behavior; assignment completion Behavior Management Course
Community Service & Restitution	<p>Community service and restitution may include predetermined tasks or community volunteerism that allows for a reduction in discipline consequences.</p> <ul style="list-style-type: none"> Work task that reflects restitution for the incident or violation Volunteer in community such as a community partnership that allows for student volunteers Volunteer in school such as participation in school events or work with school programs.
Social Probation	<p>Temporary loss of privilege until disciplinary actions are satisfied. Students will not be able to attend any school sponsored event, participate in athletics, clubs or activities or attend field trips.</p>

Web-Based Behavior Modification Program	Students may be given the opportunity to complete web-based modules at the discretion of the assistant principal. Modules address specific behaviors and provide students with the opportunity to learn from their behavior.
Tutoring Sessions	Students may be given the opportunity to attend tutoring sessions at the discretion of the assistant principal.

Conduct in class:

In addition to the general expectations for behavior, teachers normally issue specific requirements for their classes. Students are required to adhere to these directions. Furthermore, important safety procedures are distributed in science, applied technology, family and consumer sciences, and PE classes that must be followed. ***Failure to abide by any teacher or school-initiated guidelines may result in disciplinary actions.***

Conduct in the cafeteria:

All students should be able to eat in a sanitary environment. In order to provide locations that foster the health, safety, and emotional well-being of students, it is asked that students maintain an appropriate atmosphere in the cafeteria during lunch periods. This includes cleaning off one's table prior to leaving the cafeteria, placing all trash and recycling in the proper containers, and pushing in one's chair prior to exiting. In addition, all students are required to follow instructions given by personnel supervising the cafeteria (including cafeteria staff workers). **Students should NEVER cut in line, sit on tables, throw food and other items in the cafeteria, or leave garbage on the tables or floor. Any student who participates in any of the actions above may face disciplinary actions. Lastly, students are NOT permitted to place lunch orders to be delivered to the school by outside vendors.**

ELECTRONIC DEVICES

Although electronic devices can be positively utilized in the academic environment, they should, at no time, be used for photography. Furthermore, the use of electronic equipment that in any way interferes with the educational process or school environment is prohibited. Students are allowed to utilize one earbud while walking in the hallway or at lunch. Students may NOT take photographs or video without the specific permission of a teacher or administrator. Students may NOT use two earbuds during any time other than in study hall with the consent of the teacher. Students may NOT make phone calls at any time during the school day. Failure to adhere to this policy may result in school discipline and, in some cases, the involvement of local law enforcement.

FOOD & DRINK

Students are not permitted to have food or drink in classrooms unless given prior teacher permission. Students who leave trash behind will be subject to disciplinary action.

GAMES

Dice, cards, and other gambling paraphernalia are not permitted on school grounds. Hacky sacks, Frisbees, balls, etc. are not allowed. Immediate confiscation will result.

LATE TO CLASS

Teachers have the prerogative to give verbal warnings or assign detentions for lateness to class. Chronic offenders will be referred to the administration for more serious consequences.

LOITERING

Students are not permitted to loiter in or around school property (including halls, bathrooms, locker rooms, cafeteria, commons, or other areas of the school). The school campus remains open at the end of the regular school day for those students who choose to participate in activities, athletics, and/or stay for extra help. Therefore, those students who choose to leave school at the end of the regular school day will not be permitted to return to school grounds or ride the activity buses. Violators may be considered trespassers. Any student who remains in the school building after dismissal at the end of the school day must be under supervision of a staff member at all times.

ALCOHOL, DRUGS & UNSAFE BEHAVIORS

All students and employees should know that Greater Egg Harbor Regional High School District prohibits unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as part of any activities. This document is designed to comply with the requirements of the Drug-Free Schools and Communities Act Amendments of 1989 (CFR 34 Part 86) for drug-free schools and campuses.

Identification Evaluation:

In instances involving alcoholic beverages, controlled dangerous substances (including anabolic steroids), or any chemical compound, the following policies and procedures are in accordance with NJAC 6:29 6.1-6.5 and shall apply as follows:

1. Any staff member to whom it appears that a pupil may be under the influence of alcoholic beverages or other drugs on school property or at a school function shall report the matter as soon as possible to the principal or his/her designee. The nurse shall be notified by the principal/designee.
2. The student shall be escorted to the nurse for an examination of any dangerous vital signs.
3. The principal/designee shall immediately notify a parent/guardian and the superintendent and arrange for an immediate medical examination and drug/alcohol test of the student. The examination may be performed by the physician selected by the parents/guardians. If vital signs are at a dangerous level, the student should immediately be accompanied to the emergency room by a member of the school staff designated by the principal/designee.

4. The physical examination shall be conducted at the expense of the parent and not the school district.
5. A written report of the medical examination shall be furnished to the principal/designee prior to the students return to school. The results of the exam will be shared with the nurse and principal/designee only. Other counselors or significant helpers may be notified.
6. Refusal or failure by a parent or guardian to comply with the provisions of NJSA 18A:40A-12 shall be deemed a violation of the compulsory education (NJSA 18A:38-25) and/or child neglect (NJSA 9:6-1 et seq.) laws. Further steps may be taken to insure the child's protection under these laws.
7. Any staff member who reports a student to the principal/designee in compliance with the provisions of the subsection shall not be liable for civil damages as a result of making such a report as specified in NJSA 18A:40A-13 and NJSA 18A:40A-14.

ALTERNATIVE HIGH SCHOOL PLACEMENT (R.L.A.)

Students placed at the GEHRHSD Alternative, homebound instruction, or out of district for discipline related issues will forfeit all participation in school sports, activities, proms and dances, class trips, field trips, senior week, graduation, and any other school functions or related activities. Those students should not be present on main school grounds unless prior permission is received from an administrator of that building.

STUDY HALLS

Students are expected to bring schoolwork to study hall. Unauthorized absence from study hall will be considered a CUT. Study hall is an academic setting appropriate for reading, small study groups, and homework.

- All school policies apply.
- School hall pass policies apply (which includes a silent study hall if the teacher chooses.)

CUTTING CLASSES OR SCHOOL

All students registered in the State of New Jersey and at GEHRHSD are required to attend school all days and all hours that school is in session (18A:38-26). Therefore, selective absence (cutting) from individual classes by students is not permitted.

- Students who are found to be illegally absent from class will be subject to disciplinary penalties.
- **Students must get permission from their scheduled teacher to visit the nurse, library, office, guidance, etc. Failure to obtain permission will result in disciplinary action.**
- Students are expected to swipe their ID badge at all locations when entering and exiting. If not, this is considered a CUT and will result in disciplinary action.

TYPES OF DISCIPLINARY ACTIONS

Lunch Detentions – will be served during the student's assigned lunch period. Students must report on the day assigned. Failure to do so will result in additional disciplinary sanctions. Misbehavior during a detention will result in a loss of credit for the detention and additional disciplinary actions.

After School Detentions – Central detentions (2:40 to 3:55) will be served after school and students will be provided bus transportation home. Students must report on the day assigned. Failure to do so will result in additional disciplinary sanctions. Misbehavior during a detention will result in a loss of credit for the detention and additional disciplinary actions.

- *If absent on the day of an assigned detention, students must report to the next scheduled detention day.*
- *Any teacher may also assign a teacher detention. If this is assigned, the student will NOT be kept past the 4pm buses and will be subject to a referral to the assistant principal if they do not serve the detention.*

Missed Detentions will result in the student being placed on Social Probation.

In-School Suspension (ISS) – Students may be placed in either A.M. or P.M. ISS for a variety of disciplinary infractions. Please see the Student Disciplinary Guide for further information.

Saturday Detention – Saturday detentions can be assigned by the assistant principal or principal.

School Service – At the discretion of building administration, students may be given the choice of a school service project in lieu of more traditional disciplinary consequences.

Out-of-School Suspension (OSS) – OSS/expulsion are serious disciplinary sanctions which may be imposed upon students when the student has materially and substantially interfered with the maintenance of good order in the school. **While serving out-of-school suspension, the student is not permitted on the grounds of any of the three district high schools at any time or for any reason.**

Loss of Privileges/Social Probation – Students who continually violate school behavior codes may lose school privileges such as attendance at proms, participation in senior week activities, sport, dances, use of electronics, the ability to stay after school for anything other than detention.

Administrative Review/Superintendent's Hearing/Board of Education Hearings – A student's entire record of discipline, attendance, and academic performance is reviewed by the principal, superintendent, and/or Board of Education with the student and his/her parents. Strict probation, continued suspension, placement in the district's alternative program, or expulsion may result.

If, in the judgment of the Superintendent of Schools, a student has had every opportunity and yet continues to materially and substantially interfere with maintenance of good order in the school, he/she should be expelled from school. Expulsion is permanent removal from school rolls.

- Any student who disrupts the educational process and endangers the health, safety, and welfare of students or staff, may be immediately suspended and placed before an Administrative Review meeting for further adjudication.
- Students who accumulate multiple discipline offenses are subject to an Administrative Review and/or Placement at the Alternative Program.
- Students who continually violate school behavior codes may lose school privileges such as attendance at proms, participation in senior week, graduation exercises, field trips, etc.

SOCIAL PROBATION

A student may be placed on Social Probation if one or more of the following criteria have been met during the preceding marking period:

- A student has a financial obligation which remains outstanding.
- A student has failed to fulfill a disciplinary obligation: i.e. did not serve a teacher, lunch, central, or Saturday detention, and/or did not serve an assigned day of in-school suspension.
- A student has been involved in a disciplinary matter which includes: possession/use/sale of drugs or alcohol, possession/use/sale of weapons, engages in an act of violence or aggression, and/or is involved in an act of theft or damage to school property (involvement in these conduct matters will result in immediate placement on Social Probation).
- Student placement is an Alternative Placement.

Social Probation, in addition to sanctions imposed during the school day, will prohibit a student's ability to participate in extra-curricular school activities which include, but are not limited to:

- Club/Organizational activities or performances
- Club/Organizational sponsored trips, etc.
- Sports
- Non-Curricular field trips, etc.
- Dances requiring the purchase of a ticket: i.e. Semi-Formal or Prom
- Intramural Activities
- Use of electronics during the school day

Upon the resolution of all applicable condition(s) above, social probation may be removed.

ELECTRONICS RESTRICTION

Electronics restriction may be imposed for students who violate the electronics device policy. Please refer to page 13 for further information.

DANCES / PROMS

Dances at Absegami, Cedar Creek, and Oakcrest High Schools are for those students only. We do not have open dances. All school rules apply to school dances both on and off campus. In addition:

- If a student leaves the dance, he/she will not be readmitted.
- No student will be admitted 1 hour after the start of the dance unless the advisor of the organization sponsoring the dance has given prior permission. However, school officials reserve the right to deny entry at any time.
- Special guests may be permitted to attend the Sophomore Semi-Formal, and the Junior/Senior Prom.
- Prior to the dance, the guest must be approved by the school's administration. A student may bring only one guest. No middle school students are permitted to attend.
- No student will be admitted who has been absent from school the day of the dance, or if absent the last day of school before a dance.
- No student will be admitted if currently on Social Probation.

PASSES

- Students must have an authorized hall pass and their student ID to be in the halls during class periods.
- Any school staff member has the authority to question students and ask to see passes.
- Passes are a privilege and are issued at the teacher's discretion. This privilege may be revoked by the administration.
- Students must get permission from their scheduled teacher to visit the nurse, library, office, guidance, etc. If not, this is considered a CUT and will result in disciplinary action.
- Students must not ask a teacher to excuse them from a scheduled class. A staff member desiring to excuse a student from a scheduled class must get prior approval from that teacher.
- If a student is sent a pass from any teacher, they are expected to report to the assigned area on time.

Any student found in an unauthorized part of the school will be subject to disciplinary action. This includes any student who is not in class and does not have a legitimate pass from a teacher to be elsewhere.

DRESS CODE (PLEASE SEE BOARD POLICY UPDATED JANUARY 2022)

- Any attire or grooming which is unreasonable, immodest, and sloppy, which affects the school climate adversely, or which creates a behavior problem, will be considered unacceptable and may result in disciplinary sanctions.
- Any clothing that displays and/or infers gang related material or shows racial, ethnic, sexual or religious intolerance is prohibited.
- Undergarments should not be seen.
- Coats, jackets, hoods, headbands, or articles of clothing that cover the head (with the exception of hats) or facial area are not permitted to be worn or carried in the building during the official school day. Head covering for religious reasons must be documented and approved by the student's assistant principal.
- Skirts and shorts should be an appropriate length (mid-thigh). If, in the opinion of administration, shorts/skirts are too short, the student will be given an opportunity to change. If they choose not to change, disciplinary action will follow.
- In addition, the following items are also NOT PERMITTED:
 - Spiked jewelry, wallet chains, and sunglasses
 - Pajamas, slippers, nightwear, pillows, and blankets
 - Any top that excessively reveals the shoulders or midriff, including beach wear.

IDENTIFICATION BADGES

Students are issued identification badges at the beginning of each school year. For security and safety reasons, students will be required to carry their ID badges while in the school building and attending school activities both on and off campus. Students must present their ID upon request of any staff member.

Replacement of Lost ID Badges

- The cost of a replacement ID is \$5.00. CASH ONLY must be paid in order to receive a replacement ID.
- Students are required to use their ID badges to swipe into school locations, entering and exiting the building other than standard times, and paying for lunch. Students must use their ID badge to obtain a pass out of a classroom. Students without ID badges will not be given a pass out of class.

LOCKERS & PERSONAL PROPERTY

To safeguard property, the student should use only his/her assigned locker. He/she should keep the locker properly locked at all times. The school cannot assume responsibility for the theft or loss of belongings from lockers.

GEHRHSD RESERVES THE RIGHT TO INSPECT ANY LOCKER WITHOUT NOTICE. INSPECTION MAY BE COMPLETED AT ANY TIME BY PERSONNEL AUTHORIZED BY THE SCHOOL ADMINISTRATION.

It is strongly recommended that the student identify all items of personal equipment, such as gym shoes, athletic equipment, and notebooks. Identification cards should be carried. It is suggested that the student carry only enough money to meet daily needs.

- The school assumes no responsibility for the theft/loss of student's personal property, materials issued to students for instructional use, or to investigate the loss of items that are prohibited by school policy.
- All students must supply their own padlocks for their gym lockers.

PARENT/TEACHER COMMUNICATION

We encourage the lines of communication to remain open. Phone extensions for all teachers, counselors, supervisors, and administrators can be found on your school's website. The following points are organized for clarity and consistency for effective and efficient communication.

- ✓ It is expected that student and parents will direct questions and concerns to individual teachers.
- ✓ Department supervisors should be considered a resource to assist students and parents with any problems or concerns regarding communication.
- ✓ Interim reports and report cards will be issued four times per year and can be accessed via your parent access account.
- ✓ Teachers will contact parents when a student fails to hand in three or more homework assignments during one marking period, does not complete a major project/assignment, or fails to make up a test.
- ✓ If a student is in danger of failing at any point during a marking period, teachers will notify the student's parent/guardian. If a student continues to struggle, on-going communication is expected between the parent, teacher, and guidance counselor.
- ✓ Parent phone calls and emails will be returned as soon as possible but always within 48 hours (except on weekends or during a teacher absence)

RATED R MOVIE PROCEDURE

Film plays an important role in the classroom. Events, conditions and social issues can be powerfully depicted through the film-maker's lens. Audiences can be sensitized to issues, informed, entertained and engaged by the real or fictional narratives they view. To that end, we may supplement a course with full length films at various points throughout the year. The films we feel are appropriate for classroom use may contain mature themes and/or language. As a result of their content, there could be full length movies that have received a rating of "R" from the Motion Picture Association of America. A teacher will provide the name of any "R" rated film they are viewing on their web page prior to viewing it in class. If a student or parent/guardian objects, they should contact the teacher for an alternate assignment.

EQUAL EDUCATION AND EMPLOYMENT OPPORTUNITY RESOLUTION

In compliance with the New Jersey Administrative Code (6:4-1 to 6:4-10) "Equality in Educational Programs," the Regional Board of Education has adopted the following resolution: The Greater Egg Harbor Regional High School District Board of Education affirms its responsibility to ensure all students in the public schools of Oakcrest, Absegami, and Cedar Creek High School an equal educational opportunity and all employees equal employment opportunity regardless of race, color, creed, religion, sex, ancestry, national origin, and social or economic status. To fulfill this responsibility, the Board shall establish a program to review and modify, as may be necessary, its present school and classroom programs and employment/contract practices.

Any persons who may wish to review or render questions regarding the above resolution may do so by contacting the District Offices at 609-625-1456.

AMERICANS WITH DISABILITIES SECTION 504 OF THE REHABILITATION ACT OF 1973: INDIVIDUALS WITH DISABILITIES EDUCATION ACT

It is the policy of the Board of Education that no otherwise qualified person shall, on the basis of handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination in employment or under any program or activity sponsored by this Board. The Board shall comply with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the Individuals with Disabilities Education Act. Any person who may wish to review or render questions regarding the above resolution may do so by contacting the appropriate guidance counselor.

AFFIRMATIVE ACTION GRIEVANCE PROCEDURE

In keeping with federal/state anti-discrimination legislation, the GEHRHSD Board of Education has adopted a grievance procedure and appointed district/school Affirmative Action Officers. These procedures and officers are in place to provide students, employees, and parents with clear direction when seeking to remedy alleged violations related to discrimination on the basis of race, color, creed, religion, sex, ancestry, national origin, or social/economic status.

Any student, employee, or parent, if affected by a decision or condition falling under the guidelines of federal and/or state anti-discrimination laws, should present his/her complaint in written form to the designated Affirmative Action Officer in the building or school district.

AFFIRMATIVE ACTION OFFICERS:

ABSEGAMI HIGH SCHOOL	CEDAR CREEK HIGH SCHOOL	OAKCREST HIGH SCHOOL
Mrs. Leslie Madison	Mr. James Erney	Ms. Angela Williams
Assistant Principal	Assistant Principal/Athletic Dir.	Guidance Supervisor
201 South Wrangleboro Road Galloway, NJ 08205	1701 New York Avenue Egg Harbor City, NJ 08215	1824 Dr. Dennis Foreman Dr. Mays Landing, NJ 08330
609-652-1372	609-593-3560	609-909-2600

Affirmative Action Appeal Process

When a student and/or parent encounter problems, discrimination, complaints, or grievances in matters of disciplinary action, academic areas, or school operational practices - the following procedures should be followed to ensure an equitable resolution:

Step 1	Discuss the complaint with the staff member who is closest to the source of the problem.
Step 2	Parent or guardian appeals to the appropriate supervisor.
Step 3	Parent or guardian appeals to the Assistant Principal.
Step 4	Parent or guardian appeals to the Principal.
Step 5	Parent or guardian appeals to the district level.
Step 6	If that decision is unacceptable, appeal in writing to the GEHRHSD Board of Education. A written decision will be rendered following a board hearing
Step 7	the Commissioner of Education and the New Jersey State BOE. At each step in the appeal process, the student(s) and or parents has/have the right to a hearing and to be represented by a third party.

CHILD FIND

The Federal Government enacted §300.125 Child Find. The General requirement is that the State must have in effect policies and procedures to ensure that all children with disabilities residing in the State, including children with disabilities attending private schools, regardless of the severity of their disability, and who are in need of special education and related services, are identified, located, and evaluated and a practical method is developed and implemented to determine if children are currently receiving needed special education and related services.

The Greater Egg Harbor Regional High School District coordinates Child Find activities to locate, identify and evaluate school-age children residing within the district who may be in need of special education services. If you have a child with a disability who is not receiving educational services, or if you suspect your child may have a disability, please contact the District Supervisor of Special Services at 609-625-0028.

Hijo Encontrado

El Distrito Regional De Greater Egg Harbor coordina el programa Child Find para ubicar, identificar y evaluar los niños de edad escolar que residan dentro del distrito que se necesitan servicios de la educación especial. Si Usted tiene un hijo con una discapacidad que todavía no ha recibido servicios de educación, o si usted sospecha que su hijo tenga una discapacidad, favor de ponerse en contacto con la supervisora de distrito de servicios especiales en 609-625-0028.

INTERVENTION & REFERRAL SERVICES

Intervention and Referral Team was created to be the initial screening committee and serves to channel students in need of the appropriate direction for services. Students may be referred to this program by any member of the staff or by the student's parent. Students are recommended for an I & RS review at the principal's discretion. The I&RS team will review the referral, the student's grades, attendance and discipline records, and seek additional information from the student's teachers. After a meeting with members of the school's I&RS Team, this committee will decide whether to refer the student to the Child Study Team for further evaluation, to the Section 504 Team to develop accommodations, or to the appropriate counselor for services. In some cases, the I & RS Team will develop an accommodation plan for the student. All plans are reviewed at the end of the school year to make recommendations for the following year.

The I & RS team includes: Assistant principal, guidance counselor, teacher, nurse, & member of the child study team.

STUDENT ENROLLMENT/TRANSFER

The following is the procedure for registration of resident students entering school from outside the constituencies:

- The parent/guardian should contact the school's registration office at registration@gehrhsd.net to set up an appointment or call 609-909-2600 ext. 2716.
- The following must be provided once an appointment has been scheduled:
 - A form of personal identification
 - One of the following: Deed to property, mortgage in lieu of deed, tax bill, lease or tenant agreement, sworn statement of a landlord if residing as a tenant without a lease.
 - One of the following: Two utility bills.
 - Transfer card from the last school attended including, academic records, last report card, health records, verification of date of birth, and custody/foster agreement if applicable.

WITHDRAWAL FROM SCHOOL

Please contact the registration office at registration@gehrhsd.net to begin the withdrawal process.

STUDENT INFORMATION

The Student Information Directory includes a student's name, address, grade level, date and place of birth, dates of attendance, participation in District activities recognized by the Board of Education, weight and height relating to athletic team membership, degrees, awards, and the education agency

most recently attended. The Family Educational Rights and Privacy Act (FERPA) affords parents and adult students (18 yrs. or older) the right to opt out of the release of information. With the exception of a parent or adult student requesting in writing that information about a student not be released, information may be:

- Released to recognized representatives of the Press for use in published reports on District activities, and
- Used in District publications and records, such as the newsletter, website, handbook, school newspaper, yearbook, honor roll or other recognition lists, graduation program, Board minutes, and administrative reports to the Board.

The Student Information Directory will be made available to educational, occupational, and military recruiters on an equal basis in accordance with FERPA and the GEHRHSD Policy 8830. Opt-out forms for the release of information are distributed to students and families and are available throughout the school year on the district (www.gehrhsd.net) and school websites. Completed and signed opt-out forms should be submitted to the student's homeroom teacher. Additional information regarding FERPA can be found on the district and school websites as well as the USDOE website at: www.ed.gov/policy/gen/guid/fpco. All questions about this should be addressed to the student's guidance counselor.

STUDENT RECORDS POLICY

The Family Educational Rights and Privacy Act (FERPA) affords parents and adult students (18 yrs. or older) rights with respect to the student's education records. A central file is maintained on each student in the Guidance Office. Additional information might be maintained in several other areas of the school. Records containing information relevant to the student's education is available to parents or adult students. A member of the school staff responsible for the maintenance of the records (guidance and/or administration) will be present to provide interpretation of the records should the student or their parent choose to review them. A parent or adult student may request to amend a record that the parent or adult student believes is inaccurate, misleading or otherwise in violation of the student's privacy rights under FERPA. All such requests should be submitted in writing to the Principal. Please contact a guidance counselor or administrator for additional information.

ELECTRONIC/VIDEO SURVEILLANCE

The Board of Education authorizes the use of electronic surveillance systems in school buildings and on school grounds to enhance the safety and security for school district staff, students, community members and other building occupants and to protect the school district's buildings and grounds.

The content produced by the surveillance system under certain circumstances may be considered a student record, and if so, it will be subject to the Board of Education policy and regulations regarding confidential student records. If the content of the surveillance system becomes the subject of a disciplinary proceeding, it shall be treated like other evidence in the proceeding.

GENESIS PARENT ACCESS

We are pleased to provide Genesis Parent Access to all homes via an easy-to-use website. Parent Access is a convenient collaboration tool that allows parents/guardians to enhance their involvement in their student's academic progress online. Parents can view their child's attendance, class assignments, grades (report cards and interim reports), discipline records, and schedule by going to the school website. To register, click on Genesis Parent Access under "Quick links" and complete the registration form.

PHYSICAL EXAMINATION

It is strongly recommended that a physical be completed at least one time during adolescence. According to state law, each student medical examination shall be conducted at the medical home of the student and a full report sent to the school. A form for the private doctor's examination can be obtained from the school nurse.

Students who wish to try out for an athletic squad or team must return a completed district Physical Examination Report. Those who fail to do so will not be permitted to attend the first practice of the sport. Only one sport exam is required each year. It is strongly advised that the family physician perform the in-depth physical that is required for sports.

BREAKFAST AND LUNCH PROGRAM

A balanced, nutritious breakfast and lunch will be available to students daily at a reasonable cost. Breakfast is available from 7:20 to 7:40 AM. The cafeteria is open after school for lite fare and snacks.

Free/Reduced and Paid Meal Tickets

- Applications can be found and completed on-line on the school or district website.
- Students who qualified for free or reduced-price meals in the previous school year will continue to qualify in September until the new applications have been evaluated by October 1
- If qualified, a student's ID is also his/her lunch ticket.
- Information on free, reduced price and paid meal tickets is available on-line.
- Contact the Assistant Principal for information regarding the lunch program.

Pre-Payment

Families now have the ability to prepay their child's lunch expenses. Payment can be made on-line by visiting myschoolbucks.com or checks can be made payable to Maschio Food Service. If writing a check, include your child's full name and ID number as it appears on his/her ID card. Checks can be handed to café staff during lunch periods. The student will then only need to swipe his/her ID card to purchase food. Questions may be directed to the Food Service Director at 609-909-2600 ext. 2620 or ext. 2623.

GRADING

Numerical grades are earned during the marking period and may be converted to letter grades in accordance with the following chart:

GRADE	NUM	GPA	GRADE	NUM	GPA	GRADE	NUM	GPA
A+	97-100	4.3	A	93-96	4.0	A-	90-92	3.7
B+	87-89	3.3	B	83-86	3.0	B-	80-82	2.7
C+	77-79	2.3	C	73-76	2.0	C-	70-72	1.7
D+	67-69	1.3	D	63-66	1.0	D-	60-62	0.7
F	59-0	0.00						
WP	Withdraw Pass		WF	Withdraw Fail		M	Medically excused	

- A 60 average is required to pass.
- An Incomplete is recorded as a 50 on the report card for 1st or 2nd trimester and a 0 for 3rd trimester. Incomplete grades should be made up within 2 weeks of the report card issue date.
- Some colleges use a 4.0 grading/GPA scale to report average grades of accepted incoming college freshmen. The GPA reported in the tables above will assist you in estimating what your high school GPA might be on a 4.0 GPA scale.
- Advanced Placement courses will be weighted by adding 20% to the earned grade. Honors courses will be weighted by adding 10% to the earned grade for the class. Weighted grades will be calculated and reported. Class rank is not reported.

STUDENT PROGRESS

Interim/progress reports:

Will be offered to parents electronically halfway through each trimester via Parent Access. These reports are an indication of progress, not grades. Please contact your guidance counselor if there are any questions about Interims.

Report cards:

Report Cards will be available electronically within one week of the end of each trimester. Parents/Guardians will be able to access report cards in Parent Access.

GRADES & CREDIT

1. At the end of the school year, the final average will determine eligibility for the first trimester of the following school year.
2. A grade of WF will be indicated on a transcript for a student that withdraws from a course after the first trimester.
3. Students entering grade 9 in the first trimester have no academic requirement. They are encouraged to join the activities/athletics that interest them.
4. For the first trimester, students in grades 10, 11, and 12 must have earned 30 credits in the preceding school year.

5. Cumulative GPA calculated after the 1st trimester will be used to determine eligibility for National Honor Society induction.
6. Cumulative GPA calculated after the 1st trimester will be used to complete mid-year secondary school reports for colleges.
7. Cumulative GPA calculated after the 2nd trimester will be used to determine Valedictorian, Salutatorian, and Senior Top 10 ranking for yearbook and newspaper publication.

Incomplete Grades – Students may regain eligibility by presenting to the Supervisor of Athletics and/or Assistant Principal, as appropriate, a written statement from the teacher involved, no later than the end of the 1st school day following the issuance of report cards.

- A student ending the year on no-credit status is ineligible for participation in athletics or activities for the following school year.

Summer Make-ups – Summer school and summer tutoring may be used to gain eligibility for the 1st semester of the following year. The maximum number of credits that may be earned during the summer for eligibility purposes is 10 credits.

Tutoring – Tutoring during the school year will be considered in determining eligibility for the following year.

PROMOTION & RETENTION

Students are promoted to the next grade level based on the number of completed credits (see chart below). Students can also be retained due to class attendance (see attendance policy).

FRESHMAN (9)	SOPHOMORE (10)	JUNIOR (11)	SENIOR (12)
0-24 credits	25-59 credits	60-84 credits	85 + credits

ACADEMIC RECOGNITION

The Greater Egg Harbor Regional High School District does not numerically rank students in relation to his or her classmates. However, the Greater Egg Harbor Regional High School District does recognize students for academic achievement using cumulative weighted GPA as follows:

Summa Cum Laude: 99+, Magna Cum Laude: 95-98.99, Cum Laude: 93-94.99

The recognition will appear on transcripts beginning at the end of junior year and will be recalculated at the end of each subsequent trimester. In order to be eligible for these honors, the student must have been enrolled in the high schools in this District by September 1st of the students' senior year.

HONOR ROLLS

Honor rolls will be posted following each report period.

- High Honor Roll – Students with a 93 average or above
- Honor Roll – Students with an 83 to 92.99 average

YEARLY HONORS RECOGNITION

- Distinguished Scholar – Any pupil who earns a cumulative average of 93 or above at the end of each year will be recognized as a Distinguished Scholar.
- Varsity Scholar – A varsity scholar program will be offered at each school. Any pupil who earns a cumulative average of 87 to 92.99 at the end of each year will be recognized as a varsity scholar.

NATIONAL HONOR SOCIETY

Membership in the National Honor Society is limited to juniors and seniors. This honor is conferred upon students by the faculty in recognition of outstanding accomplishments in scholarship, service, leadership, and character. The selection committee is composed of faculty members selected by the principal as prescribed by the National Association of Secondary School Principals (NASSP).

Criteria for selection into NHS:

- Scholarship: The juniors and seniors with a minimum weighted 90 grade point average will be eligible for selection. Juniors and seniors will be considered for selection at the end of the first trimester of their junior and senior years.
- Service: The candidate will show willingness to help others in the group that are less gifted, volunteer his/her talents toward the attainment of group goals, and perform work without regard to reward.
- Leadership: The candidate will demonstrate the ability to motivate others, set the appropriate examples, and establish consistency in leading a group.
- Character: The candidate will be honest, trustworthy, respectful and tolerant of others, and be a pleasant and positive individual.

SAT SCORE CHOICE

Students can select which SAT scores are sent to colleges by selecting a specific date for the SAT and by individual test for the SAT Subject Tests.

- Score Choice is an optional feature, but students should be aware of each college's individual score reporting policies before using it.
- For students who choose NOT to use the Score Choice feature, ALL SAT scores will automatically be sent.
- To take advantage of the new Score Choice feature, register at www.collegeboard.com, or call 1-800- SAT-HELP.
- A new Score Choice web page with information, FAQs, and a Score Choice tutorial is also available at the College Board website.

In addition, the Guidance Department includes students' SAT scores on their high school transcripts. Students taking advantage of Score Choice:

- MUST notify their counselor in writing as to which SAT scores, by sitting date, they would like to have removed from their transcript. Without this notification, all of a student's SAT scores that we receive will continue to be recorded on his/her high school transcript.
- Students who wish to have any of their SAT scores omitted from their high school transcript should submit a "Request to remove SAT/ACT Test Scores from the Transcript" form. The form is available on the Guidance page of the school's website.
- This is a TWO-STEP PROCESS. If a score is removed on the SAT Score Choice website, but NOT removed through the Guidance Department, the SAT score will still show up on transcripts sent to colleges, and vice-versa.



Academic Integrity Policy

The Greater Egg Harbor Regional High School District believes that academic integrity is a necessary part of student success. The Academic Integrity Policy seeks to establish the development of a school culture that supports intellectual growth and creates a fair and positive learning environment for all. GEHRHSD believes in the intrinsic value of learning for learning's sake, and that all assignments are important and should, therefore, be completed correctly. It is the expectation that personal integrity and intellectual honesty in all academic work is the shared responsibility of the administration, faculty, parents, and students, and that all will work toward that goal at all times.

GEHRHSD Responsibilities: The Greater Egg Harbor Regional High School District will ensure that all students receive a lesson in cheating, fabrication, deception, and/or plagiarism in each of their classes during the first full week of school. Time will be allocated for teachers to collaborate on lessons, and we will facilitate that collaboration as needed.

Teacher Responsibilities: It is the responsibility of the faculty to educate students about academic integrity, and to make it clear what the assessment expectations and collaborative guidelines are for each assignment, particularly where it pertains to the use of electronic devices. The teachers will make contact with, and be the first point of contact for, students, parents, and administrators in matters of academic integrity.

Student Responsibilities: It is the responsibility of each student to complete their work to the best of their ability. Students are responsible for following the Academic Integrity policy, for understanding the academic expectations of their teachers on each assignment, and to fulfill those expectations accordingly. Writing or initialing the academic integrity statement on major assignments is a student's acknowledgement of those expectations.

Academic Integrity Statement:

I affirm that the work in this assignment is my own and no other's. I have operated under the expected assessment guidelines as established by (name of teacher) and by the district's Academic Integrity Policy, and have not shared this work with any other student.

Academic Integrity Violations – include any attempt by the student to gain academic advantage through dishonest means, or to assist another student with gaining an unfair advantage. The following are examples of the violation:

Plagiarism: The use of another's work, words, or ideas without formal due acknowledgement in any academic endeavor. Examples:

- Copying a source without using citations.
- Changing only minor words in a work without crediting the source.
- Inappropriate paraphrasing

Cheating: Any attempt, whether successful or not, to obtain, or to assist with the obtainment of, unauthorized assistance in any formal academic endeavor. Examples:

- Actively seeking the answers for a test, quiz, or other assignment and using those answers in order to obtain a better grade.
- Showing someone a homework assignment, paper, or a quiz that could assist them without consent from a teacher.

Fabrication: The falsification of data, information, or citations in any formal academic endeavor. Example:

- Making up data on a homework assignment or lab report. Altering data or citations in a paper.

Deception: Failing to provide accurate information to a teacher or school administrator in any formal academic endeavor. Example:

- Actively deceiving a teacher or school administrator about the authenticity or origin of an assignment.

Academic Integrity Consequences:

- A violation of the Academic Integrity policy will result in an immediate zero on the assignment and an immediate call home from the teacher to inform the parent of the violation.
- After conferencing with the teacher, the student will have the opportunity to re-do the assignment (or a similar assignment). The grading for that assignment will begin at 60%.
- A record of the violation will be kept in the building and could serve to preclude the student from being a candidate for the National Honor Society, their respective World Language Honor Society, or receiving academic awards in the future.
- A repeat offense at any level will disqualify a student from any academic award or membership in any Honor Society. The student will NOT be able to re-do the assignment for any credit.

Senior Student Parking Driving Policies

Rules and Regulations

EACH SCHOOL HAS A SPECIFIC NUMBER OF SPACES AVAILABLE

STUDENT PARKING PERMITS WILL BE ISSUED BASED ON A LOTTERY

1. Students and a parent/guardian must attend one of the three Share the Keys presentations by the district. The Share the Keys presentations will be held at each of the 3 high schools during the summer. Check each school's website for times and dates.
2. Each student driving and parking on school campus must hold a valid NJ driver's license and must be a licensed driver by October 15th of the current school year.
3. Students must follow laws/restrictions associated with their graduated driver's license including all motor vehicle laws including, but limited to, the number of passengers per vehicle.
4. The owner/operator of the motor vehicle must show evidence of maintaining the minimum state requirements for motor vehicle insurance and have a valid vehicle registration.
5. Students found in possession of, or under the influence of drugs/alcohol will have their driving privilege revoked immediately and permanently.
6. Students found in possession of a weapon will have their driving privilege revoked immediately and permanently.
7. Student vehicles are subject to search by administration; refusal to submit will result in driving privileges being revoked immediately and permanently.
8. Tampering with any other vehicle will result in driving privileges being revoked immediately and permanently.
9. Forging a permit or parking in an unassigned slot will result in the immediate and permanent loss of driving privileges and the removal of the vehicle at the owner's expense.
10. Arriving to school late, unexcused, more than 16 times during the school year will result in the immediate and permanent loss of driving privileges.
11. Absent from school, unexcused, more than 16 times during the school year will result in the immediate and permanent loss of driving privileges.
12. Eligible students will be provided with a parking decal with their slot number on it. This decal must be affixed to the bottom left corner of the passenger window on the driver's side of the vehicle and visible at all times.
13. Student may NOT access their vehicle during the school day for any reason; any student found doing so will have their driving privileges revoked.
14. A registered vehicle parked in a slot without a parking decal:

- a. 1st offense: A sticker will be placed on the offending vehicle's window and parent/guardian will be notified.
 - b. 2nd offense: Vehicle will be towed at owner's expense, driving privileges revoked immediately, and parent/guardian notification.
15. Student end of the day departure will be determined by school building administration.
- a. Absegami: Students will exit via Dolton Drive and turn on Wrangleboro Road.
 - b. Cedar Creek: Students will enter via Moss Mill Road and New York Avenue and exit on road via Irving Street.
 - c. Oakcrest: Students will exit making a right onto the main driveway, turning right or left onto Cologne Avenue.
16. Pedestrians ALWAYS have the right of way while on campus.
17. School buses ALWAYS have the right of way while on campus. Students who pass, cut off, or in any way drive in a dangerous manner will have their privilege immediately and permanently revoked.
18. Students must adhere to campus speed limits as posted.

WORKING PAPERS

New Jersey State Law requires every person under 18 who is employed full or part-time to obtain working papers. The necessary forms may be downloaded from each school's website or picked up from and returned to the Main Office.

- The physical section of the working papers must be filled out by your physician.

COMPUTER USE POLICY

GEHRHSD provides computer equipment, computer services, and Internet access to its students and staff for educational purposes only. The purpose of providing technology resources is to improve learning and teaching through research, teacher training, collaboration, dissemination, and the use of global communication resources. The "system administrators" referred to herein are employees of GEHRHSD. They are the administrators of the computer system and, as such, reserve the right to monitor all activity on network facilities.

The use of electronic resources is available provided that abuses do not occur. Access is a privilege that will be denied if used inappropriately. In addition, disciplinary and/or legal action may be taken.

The following are not permitted:

- Sending or displaying offensive messages or pictures
- Using obscene language
- Harassing, insulting, or attacking others
- Damaging computers, computer systems or computer networks
- Violating copyright laws
- Using another's password
- Trespassing in another's folders, work, or files
- Intentionally wasting limited resources
- Employing the network for commercial purposes

Violations may result in a loss of access as well as other disciplinary or legal action. Additional disciplinary action may be determined at the building level in line with existing practice regarding inappropriate language or behavior.

On-Line Conduct

Any action by a student or other user of the computer network that is determined by a system administrator to constitute an inappropriate use of the network resources or to improperly restrict or inhibit other members from using and enjoying those resources is strictly prohibited. Any of these actions may result in termination of an offending member's account and other action in compliance with the District's discipline code.

- The user specifically agrees not to submit, publish, or display any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or otherwise illegal

material, information, or software in violation of any local, state, or federal law. It is prohibited and is a breach of the Terms and Conditions.

- Users and their parents/guardians specifically agree to indemnify GEHRHSD and the system administrators for any losses, costs, or damages, including reasonable attorney's fees incurred by the District relating to, or arising out of any breach of the ON-LINE CONDUCT by the user.



GREATER EGG HARBOR REGIONAL HIGH SCHOOL DISTRICT School-Provided Chromebook Program Guide

2022-2023 Student and Parent Device Chromebook Contract

The Greater Egg Regional High School District (GEHR) is providing a Chromebook to students with the goals of

- Increased opportunities for collaboration, communication, and creativity
- Increased student engagement in a personalized learning environment
- Improved access to both teacher content and robust internet resources to foster the acquisition of knowledge and skills
- [2022-2023 Chromebook Contract - Click the link to view](#)

All incoming grade 9 students (class of 2026) are required to accept and use a Chromebook from the Greater Egg Harbor Regional High School District. All GEHR Chromebooks will have educational tools preloaded for daily classroom instruction.

- The class of 2026 will receive their laptops during freshman orientation; all forms must be completed two days prior to your orientation.
 - Oakcrest High School - Tuesday, August 23rd
 - Cedar Creek High School - Wednesday, August 24th
 - Absegami High School - Thursday, August 25th

All parents/students in all grades need to complete the required online forms in the Genesis parent and student portals before receiving a Chromebook. The forms will be made available on August 8, 2022.

- 2022-2023 Parent Device Chromebook Contract - <https://parents.gehrhsd.net>
- 2022-2023 Student Device Chromebook Contract - <https://students.gehrhsd.net>

Educational Resources on the Chromebook

The Chromebook is managed by Google Apps for Education. Along with a login for the device, Google Apps provides online tools for writing, calculating, presenting, drawing, and many other applications. Your child may use these tools for a variety of purposes for course assignments. Google Apps can also be accessed with other devices or computers with an Internet connection. In addition to Google Apps, many teachers will use other online learning management systems that improve learning through better communication, collaboration, and increased access to curriculum resources. The Chromebook is a web-based device. While some documents may be edited offline, Internet access is important for full functionality.



Chromebook Expectations and Guidelines

Greater Egg Harbor Regional High School District students will be allowed to take Chromebook computers home for school-related use. **Students will be issued a Chromebook to keep until graduation or withdrawal from the school district (for example, if a student receives the Chromebook as an incoming 9th grader, the Chromebook will be returned at the end of 12th grade.)** Students will receive a loaner Chromebook to use while their Chromebook is out for repair. The Chromebook equipment is, and at all times remains, the property of Greater Egg Harbor Regional High School District and is being lent to the student for educational purposes during the school year. Chromebooks are to be returned as received, except for normal wear and tear as determined by the district when requested by the school if the student withdraws from the school or as circumstances dictate. The Greater Egg Harbor Regional High School District Board Policy No. 2361: Acceptable Use of the Computer Networks/Computers and Resources and School Board Policy No. 9260: School Property applies to all students using Chromebooks, regardless of location. Chromebook computers are a privilege. Inappropriate use or neglect of a Chromebook, charger, the internet, and/or any installed software could result in the loss of Chromebook privileges. Loss of privileges will not change classroom expectations and/or assignment completion.

Chromebook Technology Fee

There is a yearly technology fee of \$25.00 (with a \$100 family cap) to cover the cost of insurance and management of the Chromebook computer. **New for the 2022-2023 school year, families will be able to opt out of the technology fee. By opting out, families will be 100% responsible for any and all damages that occur to the Chromebook. The repair cost chart is below.** Families that are approved for the Free/Reduced Meal Program through the Federal Government will have the Technology Fee of \$25.00 waived for that school year. If the device is lost or damaged beyond accidental wear, all families regardless of the Free/Reduced Meal Program will be responsible for a full replacement cost of the Chromebook computer.

Chromebook Repair/Replacement Chart for Lost Items and Excessive Damages

Replacement Charger	\$35
Screen, Motherboard, or Keypad (Flat Fee)	\$50
Case	\$35
Total Replacement - Chromebook, charger, case	\$350

Intentional or Repetitive Damage or Abuse



All parents/guardians are responsible for full payment for loss, intentional damages and/or excessive abuses to the Chromebook. The technology fee does not cover loss, intentional damages, and/or excessive abuses of the device. Those respective charges to repair and/or replace can total as much as than or equal to the full replacement cost of the device and accessories.

Examples of Intentional and/or Excessive Damages: Leaving your Chromebook in front of a space heater, placing your Chromebook on top of your stove at home with it on, leaving your Chromebook in a hot vehicle, causing severe damage to a Chromebook via food or drink, or any type of repeated damage that indicates a lack of diligence in keeping your Chromebook safe.

Expectations for the Use of Student Chromebook Computers

Every student is responsible for the appropriate use of his or her Chromebook. The Chromebook is to be used for educational purposes only.

- Students are required to bring their Chromebook to school every day with a fully charged battery.
- Students are responsible for keeping track of the Chromebook and taking precautions to keep it safe.
- Make certain the Chromebook is stored in a safe and secure location while not in use.
- The top four repair requests for Chromebooks are: cracked casing, cracked screens; frayed charger cables; and beverage spills on keyboards. To avoid these issues:
 - Do not place anything on the keyboard before closing the lid (i.e., pen, pencil, headphone cables).
 - Wrap the power cord properly.
 - Do not eat or drink while using your Chromebook.
 - When using USB storage devices or connecting the power cord to the Chromebook, carefully remove and attach these devices.
- Chromebooks may not be disassembled, repaired, hacked, jail-broken, or subverted in any way.
- It is expected that all Chromebooks will be fully charged for the start of the school day. Failure to charge the Chromebook is equivalent to not being prepared for class.
- Cords, cables, and removable storage devices should be inserted carefully into the Chromebook.
- Students should not carry Chromebooks while the screen is open.
- Chromebooks must remain free of any writing, drawing, stickers, or labels that are not the property of the District.
- Chromebook skins and covers are acceptable and encouraged and can be useful to distinguish Chromebooks from each other.
- Students must follow all copyright laws. Familiarize yourself with Greater Egg Harbor Regional High School District Board Policy No. 2531 – Use of Copyrighted Materials.
- Downloading unauthorized games, applications, or software by students is NOT permitted.
- Downloading purchased music or loading music from a purchased CD and/or personal photos onto the Chromebook is permitted. However, any personal information or material on the Chromebook is the sole responsibility of the student and should not interfere with Chromebook



usage or schoolwork. The student is responsible for backing up any personal information, data, music, and photos.

- All software on District Chromebooks will be licensed, approved, and installed by a District Computer Technician. Students should not loan the Chromebook to anyone (including family members) and should not share login or password information for any website or services.
- Do not lean on the top of the Chromebook when it is closed.
- Do not poke the screen.
- Clean dirty screens with an anti-static cloth. Do not use tissues, paper towels, or any other kinds of material that will scratch the Chromebook screen.
- Always place the Chromebook in the District-provided sleeve or similar protective case.
- Be careful not to drop or throw backpacks or Chromebook sleeves. The Chromebook will get damaged.
- When closing and storing the Chromebook in the sleeve/case, put the computer in sleep mode or turn it off to prevent overheating..
- Inappropriate language and materials used as screensavers and/or desktop images are not permitted.

Expectation of Parent/Guardian Responsibility

Your child has been issued a Chromebook to improve and personalize his/her education this year. ***Talk to your child about how to use this device. If your child abuses the use of this Chromebook, his or her use may be abridged or abbreviated, e.g., he or she may not be allowed to take the device home at night.*** It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this device.

In order to ensure the proper use and maintenance of the equipment, you agree as the student's parent or guardian as follows:

- I will supervise my child's use of the school-issued Chromebook at home.
- I will discuss the district's expectations and rules regarding appropriate use of the Internet and e-mail and will supervise my child's use of the Internet and e-mail.
- I will not attempt to repair the Chromebook or to clean it with anything other than a soft, dry cloth.
- I will report within 24 hours any lost, stolen, or damaged Chromebook to the school's Technology department.
- I understand that I will bear responsibility for the theft or loss of the device – a \$350 replacement cost.
- I understand that I will bear responsibility for the district to repair any physical damage deemed repairable by the district (excluding normal wear and tear). I understand that I bear full responsibility for the replacement of the Chromebook at a cost of \$350 on the third incident of physical damage.
- I understand that I bear full responsibility for physical damage to the Chromebook deemed to be unrepairable by the district as follows: damage caused by abuse or neglect, installation of unauthorized software, or unauthorized modifications.



- I am aware that power cords and power chargers will not be replaced unless there is an issue due to faulty manufacturing. If they are damaged or lost, I will be responsible for the replacement cost.
- I will make sure my child has a fully charged Chromebook every day for classroom instruction.
- I agree to make sure that the Chromebook is returned to the school when requested and upon my son's/daughter's withdrawal from the Greater Egg Harbor Regional High School District.
- I understand that until I submit this form, my child will NOT be issued a Chromebook.

Although the District routinely monitors District Internet use for violations of school rules or District policies, there are limitations on the District's ability to monitor all Chromebook use, especially off-campus. If students have reason to believe another student is using the Chromebook in a manner that violates Greater Egg Harbor Regional High School District Board Policy No. 2361: Acceptable Use of the Computer Networks/Computers and Resources or is using their Chromebook to bully or harass another student, the issue should be brought to the attention of the school administration.

Device Guidelines

All incoming grade 9 students (class of 2026) are required to obtain a Chromebook from Greater Egg Harbor Regional High School District. Students must bring their Chromebook/Laptop to class every day. The Greater Egg Harbor Regional High School District is not responsible for damage, loss, theft, or IT issues of student-owned Chromebooks/Laptops. Students in grades 10 through 12 who choose to bring their own personal Chromebook/Laptop do not rescind the district's right to inspect the device at any time while on school property. Please be aware that once a personal Chromebook/Laptop is connected to the district's SSID, the student and the device will be governed by the district's Policy No. 2361: Acceptable Use of the Computer Networks/Computers and Resources and School Board Policy No. 9260 School Property.

GREATER EGG HARBOR REGIONAL HIGH SCHOOL DISTRICT



School-Provided Chromebook Statement of Understanding and Acknowledgment of Responsibilities

Please return this page to your school upon pickup of the Chromebook Computer

Student Name: _____

Grade: _____ Student ID# _____

Student Signature: _____ Date: _____

Parent Name: _____

Parent Signature: _____ Date: _____

Technology Fee

Please check one of the boxes below:

- ☐ Yes, my payment of \$25.00 for the Technology Fee will be made by September 30, 2022 to cover accidental damage and the management of the Chromebook computer.

OR, my child participates in the [Free/Reduced Lunch Program](#), and the Technology Fee of \$25.00 to cover accidental damage and the management of the Chromebook computer will be waived. If my Free/Reduced Lunch Program application is not completed and approved by September 30, 2022, I will be responsible for the fee of \$25.00.

To pay your \$25.00 fee now, please go to [MySchoolBucks.com](https://myschoolbucks.com).

- ☐ I DENY acceptance of the technology fee. I understand that I will be 100% responsible for any damages that occur to the district-owned Chromebook.

Signatures of both parent and student are an acknowledgment of reading, understanding, and accepting the *Greater Egg Harbor Regional High School District School-Provided Chromebook Guide* and assuming all of the responsibilities for the school-provided Chromebook detailed therein.

Software Libraries

- Software is provided to students as a curricular resource. No student may install, upload, or download software without the expressed consent of the system administrator. Any software having the purpose of damaging other members' accounts or the District network (e.g. computer viruses) is strictly prohibited.
- The system administrators, at their sole discretion, reserve the right to immediately terminate the account or take other action, consistent with the District's discipline code, of a member who misuses the software libraries.

Electronic Mail

Electronic mail ("Mail" or "e-mail") is an electronic message sent by or to a member in correspondence with another person having Internet mail access.

- The system administrators may inspect the contents of mail sent by one member to an identified addressee, and disclose such content to a third party, without the consent of the sender or intended recipient, in order to comply with the law and/or policies of GEHRHSD, or to investigate complaints regarding mail which is alleged to contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or otherwise illegal material.
- GEHRHSD reserves the right to cooperate fully with local, state, or federal officials in any investigation concerning or relating to any mail transmitted on the GEHRHSD's network.

Security

Security on any computer system is a high priority, especially when the system involves many users.

- If a user feels that he/she can identify a security problem on the system, the user must notify a system administrator. The issue should be kept confidential.
- Any user identified as a security risk will have his/her account terminated and be subjected to other disciplinary action.

Vandalism

Vandalism is defined as any malicious attempt to harm or destroy works that are connected to the internet backbone or of doing intentional damage to hardware or software resident on the system.

- Vandalism includes, but is not limited to, the uploading or creation of computer viruses. Vandalism will result in cancellation of system privileges and other disciplinary measures in compliance with the District discipline code

STUDENT PICK-UP/SIGN-OUT

Students may be picked up upon dismissal by a parent, guardian, or authorized adult only. Students are not allowed to be picked up by unauthorized persons unless parent or guardian permission has been obtained and an administrator is informed prior to the pickup.

- During the school day, parents, guardians, or authorized adults must sign students out with the Greeter.
After the dismissal bell, it is the student/parents responsibility to assure their student is being transported by an authorized adult.
- A written note and parent/guardian phone call are required for a student to be picked up by an adult not listed as parent/guardian.
- Pick up and drop off in the front of each building.

VISITORS

All visitors must report to the greeter's desk (located at the main entrance) and provide a valid Driver's License upon entering the building. No visitors are permitted to see students in school unless emergency factors exist and then only with approval of the administration. Trespassers will be prosecuted.

- Authorized visitors must provide appropriate identification, be screened through Lobby Guard, and be escorted by security to the desired building location.

DELIVERIES

Any item brought to school for a student must be delivered to the main office by their parent or guardian. Deliveries may not be made to any other area of the school. Students are not permitted any food deliveries during the school day.

PERFORMING ARTS CENTER

Audience members are expected to behave in a respectful manner. The administration reserves the right to remove disorderly audience members. No food or drink is permitted in the Auditorium.

EMERGENCY NOTIFICATIONS

Closing of school due to inclement weather:

In the event of inclement weather or some other urgent reason, which could necessitate the closing of school, families will be notified of the closing of school via the automated phone system. In addition, this information will be posted on the school and district website.

Emergency dismissal during the school day:

The Superintendent will determine the advisability of an early dismissal because of inclement weather or an emergency. If a decision is made to send students home before the regular dismissal time, an automated phone call will be made. In addition, an email and a text message will be sent. As always, additional information will be posted on our website.

Text message notification for emergencies:

If parents/guardians choose to provide their cell phone numbers, your school will have the ability to text message in the case of an early closing or a TRUE emergency. Text messaging will be used sparingly and only in emergency situations or an emergency early closing. You will receive one test text message at the start of each school year.

BUS TRANSPORTATION

The GEHRHSD has contracted a complete system of bus transportation to and from each high school. It is expected that the same rules of conduct enforced during the school day are followed while students ride the bus. Failure to abide by the rules (listed below) will result in disciplinary actions and in some cases, can include a student being suspended from the bus. Failure to abide by these rules puts the safety of all the students on the bus in jeopardy and will not be tolerated.

1. The bus driver has complete jurisdiction over the passengers at all times.
2. The bus driver and bus property must be respected at all times. Arguments, complaints, etc. should not be voiced while the bus is in route. They may be made to the Director of Transportation or to a member of the School Administration.
3. The bus driver will only stop at those points designated by the Board of Education.
4. Students must remain in their seats at all times.
5. There will be no smoking or fighting at any time.
6. No items will be thrown within the bus or out of the bus.
7. No body parts will be extended out of the windows.
8. Students are required to enter and exit the bus in an orderly fashion.
9. No student shall be in possession of, use, or be under the influence of alcoholic beverages or drugs at any time.
10. Students should talk in soft, moderate tones so the driver does not become distracted. **Loud, abusive, or profane language is prohibited.**
11. New Jersey State Law requires schools to organize and conduct emergency exit drills for all students who ride school buses. Drills are to be conducted on school property and be supervised by the principal or person assigned to act in a supervisory capacity.
12. Changes in bus assignments may only be considered by submitting a written request signed by the parent to the district transportation office.
13. Any disruptive and/or dangerous behavior may result in the loss of bus privileges.
14. Electronic surveillance cameras are installed on buses.

Bus Passes – Passes to ride a different bus are issued by the main office of each school and are only done so on a one-day basis with parent permission and administrative approval.

Activity Buses – Activity buses are available to students on a “pass only” basis. Passes are available from activity advisors, coaches, and teachers.

PRIOR TO BUS LOADING

- Report to assigned bus stop at least 10 minutes earlier than assigned time. Missing the bus is not a valid excuse for absence from school.
- Bus drivers may only accept and discharge students at the stop indicated on the Bus Permit.

ATHLETIC & ACTIVITY ELIGIBILITY

- The eligibility policy will apply equally to students in activities and/or athletics that require participation beyond the contractual school day.
- Students will gain/lose eligibility for athletics and activities on a bi-annual basis. The date of the issuance of the 2nd & 3rd report card will be the date which students gain/lose eligibility for the following trimester. In accordance with NJSIAA rules and Board of Education policy, an athlete who becomes ineligible may finish the sport season in progress. A student who has commenced preparation in a public performance of a concert, recital, drama, or debate may continue to participate until the performance is completed.
- A student may not join an athletic program following the opening date (playing the first regularly scheduled game) without the approval of the athletic director or head coach.
- The grades for determining eligibility for the spring season will be calculated following the 2nd trimester. The grades for determining eligibility at the end of the school year will be the final average.

To be eligible:

Fall or Winter (August to February)	Spring (February to June)
<ul style="list-style-type: none">• All incoming 9th grade students are eligible for the 1st and 2nd trimester.• 10th, 11th, & 12th grade students must have earned 30 credits in the preceding school year.	<ul style="list-style-type: none">• To be eligible for Spring activities and athletics, students must have a passing first and second trimester average in at least six classes.

- A student with an incomplete grade may regain eligibility by presenting to the Supervisor of Athletics and/or Assistant Principal, as appropriate, a written statement from the teacher involved, no later than the end of the first school day following the issuance of report cards, that the incomplete grade has been made up or is an “incomplete passing” and that the student has been given additional time to complete make-up work.
- Trips over one day: Students must be eligible on the last day that refunds are possible (as stated on the trip approval form).
- Summer school and tutoring may be used to gain eligibility for the first semester of the following year. The maximum number of credits that may be earned during the summer for eligibility purposes is 10 credits. Tutoring during the school year will be considered in determining eligibility for the succeeding school year.
- Eligibility for senior week activities will be determined on the day that senior failures are reported.

ATHLETIC PARTICIPATION

EVERY ATHLETE IS EXPECTED TO ATTEND SCHOOL EACH DAY. ANY STUDENT WHO IS ABSENT FROM SCHOOL OR WHO IS NOT PRESENT FOR FOUR HOURS OF THE SCHOOL DAY (UNEXCUSED) MAY NOT PRACTICE OR PARTICIPATE IN ANY ATHLETIC ACTIVITY THAT DAY. IF A STUDENT IS ABSENT (UNEXCUSED) FROM PRACTICE THE DAY BEFORE A CONTEST, THEY MAY NOT PLAY IN THAT GAME. THE COACH IN CONJUNCTION WITH THE SUPERVISOR OF ATHLETICS WILL HANDLE EMERGENCY SITUATIONS.

Physical Examinations:

Students who wish to try out for an athletic squad or team must return a completed district Physical Examination Report. Those who fail to do so will not be permitted to attend the first practice of the sport or other practice sessions until the physical is complete and approved.

- Physicals are good for one calendar year.
- If a physical expires mid-season, a new physical must be obtained prior to the start of the next season.
- A new permission form must be completely filled out and turned in for each sport the student-athlete participates in.

NCAA Eligibility:

“A student-athlete in grades 9, 10, 11 or 12 transferring from one secondary school to another, without a bona fide change of residence by that student’s parent or guardian will be ineligible to participate for a period of 30 calendar days which will commence with the first inter-scholastic game played by the involved school if that student had participated in that particular sport at the varsity level. A grade 9, 10, 11 or 12 student who has not participated in a sport at the varsity level at his/her previous school will be eligible to participate immediately in the sport at the new school. For further details, please check online at www.njsiaa.org or contact your school’s Athletic Director.”

Modification of NJSIAA Transfer Rule:

Eligibility of transfer students on or after September 1 on any given year, any incoming 10th, 11th, or 12th grade transfer student who did not have a bona fide change of address and has participated in any level of a sport will be ineligible for 30 days in that specific sport. For further details, please check online at www.njsiaa.org or contact the Athletic Director.

CO-CURRICULAR/ EXTRACURRICULAR/ ATHLETIC ACTIVITIES

Each school offers numerous opportunities outside the classroom for experiences in living and working with others. Students are urged to join the school clubs and participate in extra-curricular activities and athletics. Students must meet all eligibility requirements in order to participate in extra-curricular activities and athletics. A list of offerings and schedules can be found on each schools website.

OBLIGATIONS

Students who do not satisfy outstanding obligations by the dates established by the administration will be subject to disciplinary sanctions including loss of privileges and exclusion from athletic and other school events. Seniors who do not satisfy their obligations will not be permitted to participate in prom activities, senior week activities, or the graduation ceremony.

Students must satisfy all obligations five days prior to the issuing of Homecoming, Sophomore Semi, and Prom tickets.

Deadlines for student financial obligations will be communicated throughout the school year.

- All checks must have the following information written on the front of the check:
 - Name of school, name of student, and purpose
- Personal checks will be accepted for activities in the district with two exceptions:
 - Senior obligations collected after May 15th must take the form of cash, certified check, or money order.
 - Transfer student obligations at all times during the school year must take the form of cash, certified check, or money order.

STUDENT INSURANCE

The school provides insurance coverage for students who sustain injury in school or while in school activities. All students are covered under a master policy provided by Bollinger, Inc. Coverage is automatic when a student is enrolled in Absegami, Oakcrest, or Cedar Creek High School. This is a full excess policy. A full excess policy requires parents, who have other insurance, to submit all bills to their insurance carrier first. The amount not paid will be submitted to Bollinger. If the parents do not have insurance, Bollinger, Inc. becomes the first carrier.

- ***What to do if your student is injured and requires medical treatment?***
 - All injuries must be reported immediately to the student's teacher/coach. The teacher/coach will file an accident report with the school nurse. In some instances, the seriousness of an injury is not apparent at the time it occurs. Therefore, the teacher/coach is unaware of the injury or the need to file an accident report. It is very important that the teacher/coach be notified the very next day so that an accident report can be filed. This is most important if it was necessary to have the student treated by a physician or at the emergency room.
 - If you have other medical insurance, submit bills to your insurance carrier first. A bill showing the amount not paid by your insurance carrier should be submitted to Bollinger, Inc. If parents have HMO or similar coverage, the HMO must be utilized first or a claim will not be paid by Bollinger, Inc. Parents cannot choose to NOT use HMO first (Example: If a hospital or physician is not participating with any form of HMO, the parents with this coverage who choose to use a non-participating facility must pay for the care themselves). In an emergency, the HMO will generally cover certain expenses.
 - If you do not have other medical insurance, the bill should be submitted to Bollinger.
- ***What should you do if your physician or the emergency room requires payment when services are rendered?***
 - Submit your medical insurance identification card.
 - If this is not acceptable, you should:
 - Pay the fee required.
 - Obtain a receipt which lists: The student's name, date of treatment, nature of injury, treatment, name of physician who treated student, and the amount charged.
 - Obtain an insurance form from the school nurse and submit the form and receipt to Bollinger as soon as possible.
- ***How do you submit a claim to the insurance company?***
 - Call the school nurse or have your student see her about the injury.
 - The nurse will mail you the claim form with the basic information completed.
 - Complete the claim form and send it with your bill to:

<p>BMI BENEFITS, LLC PO Box 511 Matawan, NJ 07747</p>
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What should you do if you have a question about this insurance?

- Call 1-866-267-0092 for prompt assistance with any claim. Please, DO NOT CALL THE SCHOOL.

May additional coverage be purchased by a parent for the student?

- Special Round-the-Clock coverage is available by request only and at a charge to parents. Application forms are available in the main office.

Health Office Screenings (not considered physicals)

- All students will be screened for height, weight, and blood pressure.
- All 10th grade and new students will be screened for vision and hearing.
- All 10th and 12th grade students will be screened for scoliosis.

Family Health Emergency Phone Numbers

- Youth Crisis Hotline 800-442-HOPE (800-442-4673)
- Family Helpline for stressed parents 800-THE-KIDS (800-843-5437)
- Child Abuse Hotline 800-792-8610
- Child Protection & Permanency (formally DYFS) 1-877-NJ ABUSE (652-2873)

For additional family resources in Atlantic County, visit your guidance office.

IMPORTANT NUMBER RELATED TO INSURANCE/INJURIES

ABSEGAMI HIGH SCHOOL NURSE: 609-652-1372 ext. 3310
CEDAR CREEK HIGH SCHOOL NURSE: 609-593-3560 ext. 4050
OAKCREST HIGH SCHOOL NURSE: 609-909-2600 ext. 2636
BMI Benefits, LLC 1-800-445-3126

ACCIDENT INSURANCE PROTECTION FOR STUDENTS

Parents and Guardians:

Do you have adequate insurance coverage for your child in the event of an unforeseen accident?

Bob McCloskey Insurance has got you covered!

Depending on which program your child's school offers, you may be able to purchase one or more of the following insurance products on a voluntary basis:

- ✓ \$500,000 At School Student Accident Coverage
- ✓ \$500,000 Around the Clock – 24 Hour Accident Coverage
- ✓ \$50,000 Student Accident Dental Coverage

This can be done with relative ease from any computer or ipad via the following online address:

www.bobmcloskey.com

Just follow the instructions and you can accomplish the process in minutes. And, should you have any questions, you can call:

1-800-445-3126

A representative will be happy to assist you with the process or any questions.

**Bob McCloskey Insurance
P.O. Box 511 Matawan, NJ 07747
www.bobmcloskey.com**

IMMUNIZATION

The state of New Jersey requires every student to have:

1. Four doses of Diphtheria, Pertussis, and Tetanus
2. Three doses of Polio vaccine
3. Two doses of Measles, Mumps, Rubella vaccine.
4. A Mantoux Intradermal Tuberculin test is required of selected students.
5. Hepatitis B- series of three shots.
6. One dose Tdap & Menacra if born after 1/1/1997
7. One dose of Varicella if born after 1/1/1998

MEDICATIONS/PRESCRIPTIONS

Medication will only be administered with completed *Permission to Administer Medication* form which can be obtained from the nurse's office. The medication must be in the original container with the doctor's prescription label attached. Any controlled substance must be brought in by the parent.

EMERGENCY MEDICAL INFORMATION

Parents are requested to complete with accuracy the emergency medical information at the beginning of the school year. Please provide at least one additional telephone number in addition to your primary number.

HEALTH RISKS

Health risks detailed below are a brief summary, compliments of Rutgers University Health Services publication, *Alcohol & Other Drugs, What You Need to Know*.

Alcohol is a depressant drug that slows down the activity of the central nervous system (which controls the functions of the brain), impairing coordination, speech, body temperature, pulse, and breathing.

- Consumed in small amounts, alcohol reduces inhibitions, and provides the false sense of acting as a stimulant.
- Excessive drinking is consuming 4 or more drinks within two hours on any occasion.
- Continued and excessive drinking over a short period of time will raise the blood alcohol concentration (BAC) to and above the .08% level, which is considered legally drunk in the state of New Jersey.
- Dangerous drinking-related risks include (but are not limited to) accidents, violence, vandalism, personal injury, aggressive behavior, blackouts, hangovers, vomiting, and sexual assault.

Health risks vary from drug to drug. Below is a list of some commonly used drugs and their effects:

Tobacco products kill more than 430,000 U.S. citizens each year, more than alcohol, cocaine, heroin, homicide, suicide, car accidents, and fire combined. Tobacco use is the leading preventable cause of death in the U.S. Tobacco use can cause heart disease, stroke, heart attack, vascular disease and aneurysm.

Marijuana can distort perception, lead to loss of coordination, increase heart rate, cause anxiety/panic attacks, and impair memory/learning. Long term effects include daily cough, symptoms of chronic bronchitis, difficulty sustaining attention, problems in registering, processing, and using information and dependence.

Cocaine can cause heart rhythm disturbances, heart attacks, chest pains, respiratory failure, strokes, seizures, headaches, abdominal pain, and nausea.

LSD can cause dilate pupils, increased body temperature/heart rate, sweating, and loss of appetite, sleeplessness, dry mouth, tremors, and long lasting psychosis.

Ecstasy (MDMA) can cause confusion, depression, sleep problems, drug craving, severe anxiety, paranoia, muscle tension, involuntary teeth clenching, nausea, blurred vision, rapid eye movement, fainting spells, chills/sweating, increased heart rate, and death. Inhalants can cause severe damage to the brain and central nervous system. This can lead to impaired perception and reasoning, memory loss, defective muscular coordination and dementia.

Heroin is considered highly addictive and can cause liver disease, kidney failure, neurochemical changes in the brain, and heart valve damage.

Methamphetamine can cause increased heart rate, irregular heartbeat, irreversible damage to blood vessels in brain (producing stroke), respiratory problems, anorexia, cardiovascular collapse, and death. It can also affect your central nervous system by causing irritability, confusion, paranoia, convulsion, hypothermia, insomnia, tremors, aggressiveness, anxiety and convulsions.

COMMON CRIMES

The Greater Egg Harbor Regional High School District will work with Local and State law enforcement. Charges may be filed for the following crimes:

Possession or Consumption of Alcohol in Public Places by the under aged (N.J.S.A. 2C:33-15)

Purchase of Alcohol by/for the under aged (N.J.S.A. 33:1-81)

Underage Driver who has Consumed Alcohol (N.J.S.A. 39:4-50.14)

Open Alcoholic Beverage Containers (N.J.S.A. 39:4-51)

Transfer of ID (N.J.S.A. 33:1-87.7)

False Identification (N.J.S.A. 2C:21-2)

Serving an Alcoholic Beverage to a Minor (N.J.S.A. 2C:33-17)

Driving while intoxicated (N.J.S.A. 39:4-50)

Driving While Suspended Due to DWI (N.J.S.A. 39:3-40)

Refusal to Undergo Breathalyzer Test (N.J.S.A. 39:4-50.2)

Possession of Drug Paraphernalia (N.J.S.A. 2C:36-2)

Possession of a Controlled Dangerous Substance (N.J.S.A. 2C:35-10)

POSSESSION WITH INTENT TO DISTRIBUTE (N.J.S.A. 2C:35-5)

Designer Drugs:

Smoking in public (N.J.S.A. 2C:33-13)

Theft (N.J.S.A. 2C:20-3)

Receiving stolen property (N.J.S.A. 2C:20-7)

Disorderly conduct (N.J.S.A. 2C:33-2)

False public alarms (N.J.S.A. 2C:33-3)

Terroristic threats (N.J.S.A. 2C:12-3)

Harassment (N.J.S.A. 2C:33-4)

Assault (N.J.S.A. 2C:12-1)

- **Simple Assault**
- **Aggravated Assault**

Annual Integrated Pest Management Notice For School Year 2022-2023



Dear Parent, Guardian, or Staff Member:

This notice is being distributed to comply with the New Jersey School Integrated Pest Management Act. Greater Egg Harbor Regional High School District has adopted an Integrated Pest Management (IPM) Policy and has implemented an IPM Plan to comply with this law. IPM is a holistic, preventive approach to managing pests that is explained further in the school's IPM Policy included with this notice.

All schools in New Jersey are required to have an Integrated Pest Management Coordinator (IPM Coordinator) to oversee all activities related to IPM and pesticide use at the school.

Name of IPM Coordinator: Thomas P. Grossi

Business Phone number: (609) 625-1399

Business Address: 1824 Dr. Dennis Foreman Drive, Mays Landing, NJ 08330

The IPM Coordinator maintains the pesticide product label, and the Material Safety Data Sheet (MSDS) (when one is available), of each pesticide product that may be used on school property. The label and the MSDS are available for review by a parent, guardian, staff member, or student attending the school. Also, the IPM Coordinator is available to parents, guardians, and staff members for information and to discuss comments about IPM activities and pesticide use at the school.

As part of a school pest management plan Greater Egg Harbor Regional High School District may use pesticides to control pests. The United States Environmental Protection Agency (EPA) and the New Jersey Department of Environmental Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on the label does not pose an unreasonable risk to human health and the environment. Nevertheless, the EPA and the DEP cannot guarantee that registered pesticides do not pose any risk to human health, thus unnecessary exposure to pesticides should be avoided. The EPA has issued the statement that where possible, persons who are potentially sensitive, such as pregnant women, infants and children, should avoid unnecessary pesticide exposure.

A.H.E.R.A.
NOTICE

Greater Egg Harbor Regional High School District has completed the necessary inspection and management plans as required by A.H.E.R.A, (Asbestos Hazard Emergency Response Act) legislation. The District is also in compliance with the Federal Asbestos in School Rule of 1982. The Management Plans and Inspection reports for Oakcrest, Absegami and Cedar Creek High Schools are available at their respective Main Offices. Reports are available for review during regular business hours Monday through Friday.

Sincerely,

Thomas P. Grossi
School Business Administrator
IPM Coordinator

HOT LINES FOR FAMILY ASSISTANCE

Alcoholics Anonymous	800-604-4357
AtlantiCare Behavior Health	609-646-9159
Atlantic County Women's Center	609-646-6767
Cape Assist	609-522-5960
Child Abuse Hotline	877-652-2873
Covenant House	609-348-4070
Domestic Violence	609-601-9925
Jewish Family Service	609-822-1108
Atlantic County Juvenile/Family Crisis Center	609-645-5862
Kinship (raising relatives' children) Navigator Program	609-569-0239
National Runaway Hotline	800-621-4000
National Sexually Transmitted Disease (STD) Hotline	800-CDCINFO
NJ AIDS Hotline	1-800-624-2377
NJ Drug Hotline	1-844-276-2777
NJ Eating Disorder Helpline	1-800442-4673
NJ Poison Control Center	800-222-1222
Psychiatric Intervention Program (PIP)	609-344-1118

GREATER EGG HARBOR REGIONAL HIGH SCHOOL DISTRICT MEDIA RELEASE

PARENT/LEGAL GUARDIAN CONSENT FORM FOR PRESS RELEASES & WEBSITE POSTINGS

Our students are involved in so many sports and activities. We request permission for your child's photo/image without any other personal identifiers to be either released to the press or published on the district/and or school's website.

As you are aware, there are potential dangers associated with the posting of personally identifiable information on a website since global access to the Internet does not allow us to control who may access such information. These dangers have always existed; however, we do want to celebrate your child and his/her work. The law requires that we ask for your permission to use information about your child.

Pursuant to the law, we will not release any personally identifiable information without parent or guardian knowledge. Personally identifiable information includes; student name, photo or image, video, residential address, e-mail address, phone number, and locations and times of class trips. We seek permission for general press releases only.

If you, as the parent or guardian, wish to rescind this agreement, you may do so at any time in writing by sending a letter to the principal of your child's school, and such rescission will take effect upon receipt by the school.

Your signature acknowledging receipt of this school handbook will allow the school to follow the items checked below. If more permission is necessary-this form will be sent home with more detailed information.

Schools Internet Site and Social Media Sites

You will be required to pick one (1) of the choices located in parent forms for the following:

- ☒ I/we grant permission for a photo/image that includes this student without any other personal identifiers to be published on the school and/or district's public internet site.
- ☐ I/we grant permission for a photo/image that includes the student with personal identifiers to be published on the school and/or district's public internet site.
- ☐ I/we DO NOT GRANT permission for this student's photo/image to be published on the school and/or district's public internet site.

Local Newspapers; other publications

You will be required to pick one (1) of the choices located in parent forms for the following:

- ☒ I/we grant permission for a photo/image that includes this student without any other personal identifiers to be published in local newspapers, school yearbook, and/or other publications.
- ☐ I/we grant permission for a photo/image that includes the student with personal identifiers to be published in local newspapers, school yearbook, and/or other publications.
- ☐ I/we DO NOT GRANT permission for this student's photo/image to be published in local newspapers, school yearbook, and/or other publications.

POLICY

Greater Egg Harbor Regional Board of Education

Section: Pupils

5331. MANAGEMENT OF LIFE-THREATENING ALLERGIES IN SCHOOL

Date Created: March, 2009

Date Edited: March, 2009

5331- MANAGEMENT OF LIFE-THREATENING ALLERGIES IN SCHOOL

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The Board of Education recognizes pupils may have allergies to certain foods and other substances and may be at risk for anaphylaxis. Anaphylaxis is a sudden, severe, serious, systemic allergic reaction that can involve various areas of the body (such as the skin, respiratory tract, gastrointestinal tract, and cardiovascular system). Anaphylaxis is a serious allergic reaction that may be rapid in onset and may cause death. Policy 5331 has been developed in accordance with the Guidelines for the Management of Life Threatening Food Allergies in Schools developed by the New Jersey Department of Education.

An Individualized Healthcare Plan (IHP) and an Individualized Emergency Healthcare Plan (IEHP) will be developed for each pupil at risk for a life-threatening allergic reaction. Self-administration of medication, the placement and the accessibility of epinephrine, and the recruitment and training of designees who volunteer to administer epinephrine during school and at school-sponsored functions when the school nurse or designee is not available shall be in accordance with N.J.S.A. ISAA0-12 and Board Policy and Regulation 5330. School staff will be appropriately trained by the school nurse or designee to understand the school's general emergency procedures and steps to take should a life-threatening allergic reaction occur.

The school district will develop and implement appropriate strategies and prevention measures for the reduction of risk of exposure to food allergens throughout the school day, during before and after-school programs, at all school-sponsored activities, in the cafeteria, or wherever food is present.

A description of the roles and responsibilities of parent(s) or legal guardian(s), staff, and pupils to prevent allergic reactions and during allergic reactions are outlined in Regulation 5331.

Every incident involving a life-threatening allergic reaction and/or whenever epinephrine is administered throughout the school day, during before- and after-school programs, and/or at all school-sponsored activities shall be reported to the school nurse or designee. The school nurse or designee shall be responsible to notify emergency responders, the Principal or designee, the school physician, and the Superintendent of Schools. The Superintendent shall inform the Board of Education after every incident including a life-threatening allergic reaction or whenever epinephrine is administered by the school nurse or designee. In addition, in accordance with the

provisions of N.J.S.A. 18A:40-12.5.e.(3) The school nurse or designee shall arrange for the transportation of a pupil to the hospital emergency room by emergency services personnel after the administration of epinephrine, even if the pupil's symptoms appear to have resolved.

There will be occasions where food and/or beverages will be served as part of a classroom experience, field trip, and/or celebration. Because the ingredients of these food and beverage products may be unknown to the food preparation person and/or server, a pupil with anaphylaxis to food should not consume any food products that he/she is unsure of the ingredients. The teacher will provide, whenever possible, advance notice of the classroom experience, field trip, or celebration in order for the pupil to bring a food or beverage product from their home so they may participate in the activity.

When a parent(s) or legal guardian(s) informs the Building Principal and the school nurse the pupil may have an anaphylactic reaction to a substance other than food, the Building Principal will work with school staff to determine if these substances are on school grounds. The Building Principal will inform and work with the parent(s) or legal guardian(s) and the pupil to avoid the pupil's exposure to these substances if present on school grounds.

School staff will be appropriately trained by the school nurse or designee to understand the school's general emergency procedures and steps to take should a life-threatening allergic reaction occur. The school nurse or designee will provide appropriate training to school staff to understand allergies to food and other substances, to recognize symptoms of an allergic reaction, and to know the school's general emergency procedures and steps to take should a life-threatening allergic reaction occur. The school nurse will work with appropriate school staff to eliminate or substitute the use of allergens in the allergic pupil's meals, educational/instructional tools and materials, arts and crafts projects, or incentives.

Policy and Regulation 5331 should be annually reviewed, evaluated, and updated where needed. Policy and Regulation 5331 will be disseminated and communicated to all parent(s) or legal guardian(s) of pupils in the school in the beginning of each school year and when a pupil enters the school after the beginning of the school year.

N.J.S.A. ISAA0-12.3 through ISAA0-12.6

New Jersey Department of Education – Guidelines for the Management of Life-Threatening Food Allergies in Schools – September 2008

Adopted: March 2009

POLICY

Greater Egg Harbor Regional Board of Education

Section: Program

2361. ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES (M)

Date Created: September, 1998

Date Edited: November, 2012

2361 – ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES (M)

M

The Board of Education recognizes as new technologies shift the manner in which information is accessed, communicated, and transferred; these changes will alter the nature of teaching and learning. Access to technology will allow pupils/staff to explore databases, libraries, Internet sites, and bulletin boards while exchanging information with individuals throughout the world. The Board supports access by pupils/staff to these information sources but reserves the right to limit in-school use to materials appropriate for educational purposes. The Board directs the Superintendent to effect training of teaching staff members in skills appropriate to analyzing and evaluating such resources as to appropriateness for educational purposes.

The Board also recognizes technology allows pupils/staff access to information sources that have not been pre-screened by educators using Board approved standards. The Board therefore adopts the following standards of conduct for the use of computer networks and declares unethical, unacceptable, or illegal behavior as just cause for taking disciplinary action, limiting or revoking network access privileges, and/or instituting legal action.

The Board provides access to computer networks/computers for educational purposes only. The Board retains the right to restrict or terminate pupil/staff access to computer networks/computers at any time, for any reason. School district personnel will monitor networks and online activity to maintain the integrity of the networks, ensure their proper use, and ensure compliance with Federal and State laws that regulate Internet safety.

Standards for Use of Computer Networks

Any individual engaging in the following actions when using computer networks/computers shall be subject to discipline or legal action:

- A. Using the computer network(s)/computers for illegal, inappropriate or obscene purposes, or in support of such activities. Illegal activities are defined as activities that violate Federal, State, local laws and regulations. Inappropriate activities are defined as those that violate the

intended use of the networks. Obscene activities shall be defined as a violation of generally accepted social standards for use of publicly owned and operated communication vehicles.

B. Using the computer network(s)/computers to violate copyrights, institutional or third party copyrights, license agreements or other contracts.

C. Using the computer network(s) in a manner that:

1. Intentionally disrupts network traffic or crashes the network;
2. Degrades or disrupts equipment or system performance;
3. Uses the computing resources of the school district for commercial purposes, financial gain, or fraud;
4. Steals data or other intellectual property;
5. Gains or seeks unauthorized access to the files of others or vandalizes the data of another person;
6. Gains or seeks unauthorized access to resources or entities;
7. Forges electronic mail messages or uses an account owned by others;
8. Invades privacy of others;
9. Posts anonymous messages;
10. Possesses any data which is a violation of this Policy; and/or
11. Engages in other activities that do not advance the educational purposes for which computer networks/computers are provided.

Internet Safety Protection

As a condition for receipt of certain Federal funding, the school district shall be in compliance with the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and has installed technology protection measures for all computers in the school district, including computers in media centers/libraries. The technology protection must block and/or filter material and visual depictions that are obscene as defined in Section 1460 of Title 18, United States Code; child pornography, as defined in Section 2256 of Title 18, United States Code; are harmful to minors including any pictures, images, graphic image file or other material or visual depiction that taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or depicts, describes, or represents in a patently offensive way, with respect to what is suitable for minors, sexual acts or conduct; or taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

This Policy also establishes Internet safety policy and procedures in the district as required in the Neighborhood Children's Internet Protection Act. Policy 2361 addresses access by minors to inappropriate matter on the Internet and World Wide Web; the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; unauthorized access, including "hacking" and other unlawful activities by minors online; unauthorized disclosures, use, and dissemination of personal identification information regarding minors; and measures designed to restrict minors' access to materials harmful to minors.

Notwithstanding blocking and/or filtering the material and visual depictions prohibited in the Children's Internet Protection Act and the Neighborhood Children's Internet Protection Act, the Board shall determine other Internet material that is inappropriate for minors.

In accordance with the provisions of the Children's Internet Protection Act, the Superintendent of Schools or designee will develop and ensure education is provided to every pupil regarding appropriate online behavior, including pupils interacting with other individuals on social networking sites and/or chat rooms, and cyberbullying awareness and response.

The Board will provide reasonable public notice and will hold one annual public hearing during a regular monthly Board meeting or during a designated special Board meeting to address and receive public community input on the Internet safety policy – Policy and Regulation 2361. Any changes in Policy and Regulation 2361 since the previous year's annual public hearing will also be discussed at a meeting following the annual public hearing.

The school district will certify on an annual basis, that the schools, including media centers/libraries in the district, are in compliance with the Children's Internet Protection Act and the Neighborhood Children's Internet Protection Act and the school district enforces the requirements of these Acts and this Policy.

Consent Requirement

No pupil shall be allowed to use the school districts' computer networks/computers and the Internet unless they have filed with the Principal's office a consent form signed by the pupil and his/her parent(s) or legal guardian(s).

Violations

Individuals violating this Policy shall be subject to the consequences as indicated in Regulation 2361 and other appropriate discipline, which includes but are not limited to:

1. Use of the network only under direct supervision;
2. Suspension of network privileges;
3. Revocation of network privileges;
4. Suspension of computer privileges;
5. Revocation of computer privileges;
6. Suspension from school;
7. Expulsion from school; and/or
8. Legal action and prosecution by the authorities.

N.J.S.A. 2A:38A-3

Federal Communications Commission: Children's Internet Protection Act.

Federal Communications Commission: Neighborhood Children's Internet Protection Act

Adopted: September 1998

Revised: November 2012

POLICY

Greater Egg Harbor Regional Board of Education

Section: Pupils

5519. DATING VIOLENCE AT SCHOOL (M)

Date Created: January, 2012

Date Edited: January, 2012

5519 – DATING VIOLENCE AT SCHOOL (M)

M

The Board of Education believes a safe and civil environment in school is necessary for children to learn. A pupil who is a victim of dating violence suffers academically and the pupil's safety at school is jeopardized. Acts or incidents of dating violence at school whether they are verbal, sexual, physical, or emotional will not be tolerated and will be dealt with in accordance with the school's pupil code of conduct.

All school staff members (administrative staff, instructional staff, support staff, and volunteers) shall take all reasonable measures to prevent acts or incidents of dating violence at school involving a pupil. All acts or incidents of dating violence at school shall be reported to the Principal or designee in accordance with the provisions outlined in Regulation 5519. A verbal report shall be made to the Principal or designee as soon as possible, but no later than the end of the pupil's school day when the staff member witnesses or learns of an act or incident of dating violence at school. A written report regarding the act or incident shall be submitted to the Principal or designee by the reporting staff member no later than one day after the act or incident occurred.

School staff members are required to report all acts or incidents of dating violence at school they witness or upon receiving reliable information concerning acts or incidents of dating violence at school. Acts or incidents may include, but are not limited to: those characterized by physical, emotional, verbal, or sexual abuse; digital or electronic acts or incidents of dating violence; and/or patterns of behavior which are threatening or controlling.

The Board of Education, upon the recommendation of the Superintendent of Schools, shall adopt the guidelines and procedures outlined in Regulation 5519 for responding to acts or incidents of dating violence at school. The protocols outlined in Regulation 5519 have been established for any school staff member who witnesses or learns of an act or incident of dating violence at school and for school administrators to work with the victim and the aggressor of an act or incident of dating violence.

Dating violence statements and investigations shall be kept in files separate from pupil academic and discipline records to prevent the inadvertent disclosure of confidential information. Every act or incident of dating violence at school that is reported shall be documented in an appropriate manner. This should include statements, planning actions, and disciplinary measures as well as counseling and other support resources that are offered and prescribed to the victim or aggressor.

School administrators shall implement discipline and remedial procedures to address acts or incidents of dating violence at school consistent with the school's pupil code of conduct. The policies and procedures specific to acts or incidents of dating violence at school shall be used to address the act or incident as well as serve as remediation, intervention, education, and prevention for all individuals involved. The responses shall be tiered with consideration given to the seriousness and the number of previous occurrences of acts or incidents in which both the victim and alleged aggressor have been involved.

Consequences may include, but are not limited to: admonishment, temporary removal from the classroom, classroom or administrative detention, in-school suspension, out-of-school suspension, reports to law enforcement, and/or expulsion. Retaliation towards the victim of any act or incident of dating violence shall be considered when administering consequences to the alleged aggressor based on the severity of the act or incident.

Remediation/intervention may include, but is not limited to: parent conferences, pupil counseling (all pupils involved in the act or incident), peer support groups, corrective instruction or other relevant learning or service experiences, supportive pupil interventions (Intervention and Referral Services – I&RS), behavioral management plans, and/or alternative placements.

A pattern of behaviors may be an important sign a pupil is involved in an unhealthy or abusive dating relationship. The warning signs listed in Regulation 5519 shall educate the school community on the characteristics that a pupil in an unhealthy or abusive relationship may exhibit. Many of these warning signs make a connection to one pupil in the relationship asserting control and power over the other. Recognizing one or more signs of teen dating violence plays an important role in preventing, educating, and intervening in acts or incidents of dating violence.

The Board of Education shall make available to pupils and their families information on safe, appropriate school, family, peer, and community resources available to address dating violence.

The Board of Education shall incorporate age-appropriate dating violence education in grades nine through twelve through the health education curriculum in alignment with the New Jersey Core Curriculum Content Standards for Comprehensive Health and Physical Education. The educational program shall include, but is not limited to, a definition of dating violence, recognizing the warning signs of dating violence, and the characteristics of healthy relationships.

Upon written request to the school Principal, a parent/legal guardian of a pupil less than eighteen years of age shall be permitted, within a reasonable period of time after the request is made, to examine the dating violence education instruction materials developed by the school district.

Notice of Policy and Regulation 5519 shall appear in all district publications that set forth the comprehensive rules, procedures, and standards of conduct for pupils within the district and in any handbook.

N.J.S.A. 18A:35-4.23a.; 18A:37-33; 18A:37-34; 18A:37-35; 18A:37-37

Adopted: January 2012

FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the School receives a request for access.
Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students may ask the School to amend a record that they believe is inaccurate. They should write the School principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it is inaccurate. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to privacy of personally identifiable information in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the School may disclose education records without consent to officials of another school district in which a student seeks or intends to enroll or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer [NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.]
4. In an emergency, FERPA permits school officials to disclose, without consent, education records, including personally identifiable information from those records, to protect the health or safety of student or other individuals. At such times, records and information may be released to appropriate parties such as law enforcement officials, public health officials, and trained medical personnel. This exception is limited to the period of the emergency and does not allow for a blanket release of personal information.
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the *School District* to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

POLICY

Greater Egg Harbor Regional Board of Education

Section: Pupils

5308. STUDENT HEALTH RECORDS (M)

Date Created: September, 2007

Date Edited: November, 2014

5308 – STUDENT HEALTH RECORDS (M)

M

The school district shall maintain mandated student health records for each student pursuant to N.J.A.C. 6A:16-2.4. The district will document student health records using a form approved by the Commissioner of Education.

The maintenance and security of student health records shall be in accordance with N.J.A.C. 6A:32-7.4 and 6A:16-2.4. Student health records may be stored electronically or in paper format and shall be maintained separately from other student records in a secure location accessible to authorized personnel while school is in session. The health history and immunization record shall be removed from the student's health record and placed in the student's mandated record upon graduation or termination and kept according to the schedule set forth in N.J.A.C. 6A:32-7.8.

The transfer of student health records when a student transfers to or from a school district shall be in accordance with N.J.A.C. 6A:16-7.1 et seq.

Any Board of Education employee with knowledge of, or access to, information that identifies a student as having HIV infection or AIDS; information obtained by the school's alcohol or drug program which would identify the student as an alcohol or drug user; or information provided by a secondary school student while participating in a school-based alcohol or drug counseling program that indicates a parent, guardian, or other person residing in the student's household is dependent upon or illegally using a substance shall comply with restrictions for sharing such information in accordance with N.J.A.C. 6A:16-2.4(b) through (e) and as required by Federal and State statutes and regulations.

Access to and disclosure of information in a student's health record shall meet the requirements of the Family Education Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, and 34 CFR Part 99, incorporated herein by reference, as amended and supplemented, and N.J.A.C. 6A:32-7, Student Records.

The school district shall provide access to the student's health record to licensed medical personnel not holding educational certification who are working under contract with or as employees of the school district only to the extent necessary to enable the licensed medical personnel to perform their duties. Secretarial or clerical personnel under the supervision of the certified school nurse shall be permitted

access to those portions of the student health record necessary for entry and recording of data and for conducting routine clerical tasks as outlined in N.J.S.A. 18A:40-3.4 and N.J.A.C. 6A:32-7.5.

Nothing in N.J.A.C. 6A:16-2.4 or in Policy and Regulation 5308 shall be construed to prohibit school personnel from disclosing to students or adults in connection with an emergency the information contained in the student health record if the release is necessary to protect the immediate health or safety of the student or other persons pursuant to N.J.A.C. 6A:32-7.5.

N.J.A.C. 6A:16-2.4 et seq.; 6A:32-7.4 et seq.;
6A:32-7.5 et seq.

POLICY

Greater Egg Harbor Regional

Board of Education

Section: Pupils

5512. HARASSMENT, INTIMIDATION, AND BULLYING (M)

Date Created: July, 2003

Date Edited: January, 2014

5512 – HARASSMENT, INTIMIDATION, AND BULLYING (M)

M

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A. Policy Statement

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Since students learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s) or adoptive parent(s), legal guardian(s), foster parent(s), or parent surrogate(s) of a student. Where parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided such parental rights have not been terminated by a court of appropriate jurisdiction.

B. Harassment, Intimidation, and Bullying Definition

“Harassment, intimidation, or bullying” means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:

1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that
 - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student’s property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or
 - b. Has the effect of insulting or demeaning any student or group of students; or
 - c. Creates a hostile educational environment for the student by interfering with a student’s education or by severely or pervasively causing physical or emotional harm to the student.

Schools are required to address harassment, intimidation, and bullying occurring off school grounds, when there is a nexus between the harassment, intimidation, and bullying and the school (e.g., the harassment, intimidation, or bullying substantially disrupts or interferes with the orderly operation of the school or the rights of other students).

“Electronic communication” means a communication transmitted by means of an electronic device, including, but not limited to: a telephone, cellular phone, computer, or pager.

C. Student Expectations

The Board expects students to conduct themselves in keeping with their levels of development, maturity and demonstrated capabilities with proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment consistent with the Code of Student Conduct.

The Board believes that standards for student behavior must be set cooperatively through interaction among the students, parents, school employees, school administrators, school volunteers, and community representatives, producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and it is the responsibility of staff to use instances of violations of the Code of Student Conduct as opportunities to help students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent student conduct problems and foster students' abilities to grow in self-discipline.

The Board expects that students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, and bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property and rights of others; obey constituted authority; and respond to those who hold that authority);
2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;
3. Student rights; and
4. Sanctions and due process for violations of the Code of Student Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, students, instructional staff, student support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement, in the development of this Policy. Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2, the Board must develop guidelines for student conduct pursuant to N.J.A.C. 6A:16-7.1. These guidelines for student conduct will take into consideration the developmental ages of students, the severity of the offenses and students' histories of inappropriate behaviors, and the mission and physical facilities of the individual school(s) in the district. This Policy requires all students in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent must annually provide to students and their parents the rules of the district regarding student conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. Students are encouraged to support other students who:

1. Walk away from acts of harassment, intimidation, and bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and
4. Report acts of harassment, intimidation, and bullying to the designated school staff member.

D. Consequences and Appropriate Remedial Actions

Consequences and Appropriate Remedial Actions – Students

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students. Appropriate consequences and remedial actions are those that are graded according to the severity of the offense(s), consider the developmental ages of the student offenders and students' histories of inappropriate behaviors, per the Code of Student Conduct and N.J.A.C. 6A:16-7.

Factors for Determining Consequences – Student Considerations

1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;
2. Degrees of harm;
3. Surrounding circumstances;
4. Nature and severity of the behavior(s);
5. Incidences of past or continuing patterns of behavior;
6. Relationships between the parties involved; and
7. Context in which the alleged incidents occurred.

Factors for Determining Consequences – School Considerations

1. School culture, climate, and general staff management of the learning environment;
2. Social, emotional, and behavioral supports;
3. Student-staff relationships and staff behavior toward the student;
4. Family, community, and neighborhood situation; and
5. Alignment with Board policy and regulations/procedures.

Factors for Determining Remedial Measures

Personal

1. Life skill deficiencies;

2. Social relationships;
3. Strengths;
4. Talents;
5. Interests;
6. Hobbies;
7. Extra-curricular activities;
8. Classroom participation;
9. Academic performance; and
10. Relationship to students and the school district.

Environmental

1. School culture;
2. School climate;
3. Student- staff relationships and staff behavior toward the student;
4. General staff management of classrooms or other educational environments;
5. Staff ability to prevent and manage difficult or inflammatory situations;
6. Social-emotional and behavioral supports;
7. Social relationships;
8. Community activities;
9. Neighborhood situation; and
10. Family situation.

Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are graded according to the severity of the offenses, consider the developmental age of the student offenders and the students' histories of inappropriate behaviors consistent with the Board's approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.

Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, or bullying. The consequences and remedial measures may include, but are not limited to, the examples listed below:

Examples of Consequences

1. Admonishment;
2. Temporary removal from the classroom;
3. Deprivation of privileges;
4. Classroom or administrative detention;

5. Referral to disciplinarian;
6. In-school suspension;
7. Out-of-school suspension (short-term or long-term);
8. Reports to law enforcement or other legal action; or
9. Expulsion

Examples of Remedial Measures

Personal – Student Exhibiting Bullying Behavior

1. Develop a behavioral contract with the student. Ensure the student has a voice in the outcome and can identify ways he or she can solve the problem and change behaviors;
2. Meet with parents to develop a family agreement to ensure the parent and the student understand school rules and expectations;
3. Explain the long-term negative consequences of harassment, intimidation, and bullying on all involved;
4. Ensure understanding of consequences, if harassment, intimidation, and bullying behavior continues;
5. Meet with school counselor, school social worker, or school psychologist to decipher mental health issues (e.g., what is happening and why?);
6. Develop a learning plan that includes consequences and skill building;
7. Consider wrap-around support services or after-school programs or services;
8. Provide social skill training, such as impulse control, anger management, developing empathy, and problem solving;
9. Arrange for an apology, preferably written;
10. Require a reflective essay to ensure the student understands the impact of his or her actions on others;
11. Have the student research and teach a lesson to the class about bullying, empathy, or a similar topic;
12. Arrange for restitution (i.e., compensation, reimbursement, amends, repayment), particularly when personal items were damaged or stolen;
13. Explore age-appropriate restorative (i.e., healing, curative, recuperative) practices; and
14. Schedule a follow-up conference with the student.

Personal – Target/Victim

1. Meet with a trusted staff member to explore the student's feelings about the incident;
2. Develop a plan to ensure the student's emotional and physical safety at school;
3. Have the student meet with the school counselor or school social worker to ensure he or she does not feel responsible for the bullying behavior;
4. Ask students to log behaviors in the future;
5. Help the student develop skills and strategies for resisting bullying; and
6. Schedule a follow-up conference with the student.

Parents, Family, and Community

1. Develop a family agreement;
2. Refer the family for family counseling; and
3. Offer parent education workshops related to bullying and social-emotional learning.

Examples of Remedial Measures – Environmental (Classroom, School Building, or School District)

1. Analysis of existing data to identify bullying issues and concerns;
2. Use of findings from school surveys (e.g., school climate surveys);
3. Focus groups;
4. Mailings – postal and email;
5. Cable access television;
6. School culture change;
7. School climate improvement;
8. Increased supervision in “hot spots” (e.g. locker rooms, hallways, playgrounds, cafeterias, school perimeters, buses);
9. Adoption of evidence-based systemic bullying prevention practices and programs;
10. Training for all certificated and non-certificated staff to teach effective prevention and intervention skills and strategies;
11. Professional development plans for involved staff;
12. Participation of parents and other community members and organizations (e.g., Parent Teacher Associations, Parent Teacher Organizations) in the educational program and in problem-solving bullying issues;
13. Formation of professional learning communities to address bullying problems;
14. Small or large group presentations for fully addressing the actions and the school’s response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions;
15. School policy and procedure revisions;
16. Modifications of schedules;
17. Adjustments in hallway traffic;
18. Examination and adoption of educational practices for actively engaging students in the learning process and in bonding students to pro-social institutions and people;
19. Modifications in student routes or patterns traveling to and from school;
20. Supervision of student victims before and after school, including school transportation;
21. Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
22. Targeted use of teacher aides;
23. Disciplinary action, including dismissal, for school staff who contributed to the problem;
24. Supportive institutional interventions, including participation in the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
25. Parent conferences;
26. Family counseling;
27. Development of a general harassment, intimidation, and bullying response plan;

28. Behavioral expectations communicated to students and parents;
29. Participation of the entire student body in problem-solving harassment, intimidation, and bullying issues;
30. Recommendations of a student behavior or ethics council;
31. Participation in peer support groups;
32. School transfers; and
33. Involvement of law enforcement officers, including school resource officers and juvenile officers or other appropriate legal action.

Consequences and Appropriate Remedial Actions – Adults

The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Target/Victim Support

Districts should identify a range of strategies and resources that will be available to individual victims of harassment, intimidation, and bullying, and respond in a manner that provides relief to victims and does not stigmatize victims or further their sense of persecution. The type, diversity, location, and degree of support are directly related to the student's perception of safety.

Sufficient safety measures should be undertaken to ensure the victims' physical and social-emotional well-being and their ability to learn in a safe, supportive, and civil educational environment.

Examples of support for student victims of harassment, intimidation, and bullying include:

1. Teacher aides;
2. Hallway and playground monitors;
3. Partnering with a school leader;
4. Provision of an adult mentor;
5. Assignment of an adult "shadow" to help protect the student;
6. Seating changes;
7. Schedule changes;
8. School transfers;
9. Before- and after-school supervision;
10. School transportation supervision;
11. Counseling; and
12. Treatment or therapy.

E. Harassment, Intimidation, and Bullying Reporting Procedure

The Board of Education requires the Principal at each school to be responsible for receiving complaints alleging violations of this Policy. All Board members, school employees, and volunteers and contracted service providers who have contact with students are required to verbally report alleged violations of this Policy to the Principal or the Principal's designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and volunteers and contracted service providers who have contact with students, also shall submit a report in writing to the Principal within two school days of the verbal report. The Principal will inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.

Students, parents, and visitors are encouraged to report alleged violations of this Policy to the Principal on the same day when the individual witnessed or received reliable information regarding any such incident. Students, parents, and visitors may report an act of harassment, intimidation, or bullying anonymously. Formal action for violations of the Code of Student Conduct may not be taken solely on the basis of an anonymous report.

A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

In accordance with the provisions of N.J.S.A. 18A:37-18, the harassment, intimidation, and bullying law does not prevent a victim from seeking redress under any other available law, either civil or criminal, nor does it create or alter any tort liability.

The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.

A school administrator who receives a report of harassment, intimidation, and bullying from a district employee, and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.

F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety Team(s)

1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.

The district Anti-Bullying Coordinator shall:

- a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;
 - b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of students in the district;
 - c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;
 - d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
 - e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, and bullying in the district.
2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from among the currently employed staff in the school.

The school Anti-Bullying Specialist shall:

- a. Chair the School Safety Team as provided in N.J.S.A. 18A:37-21;
 - b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and
 - c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.
3. A School Safety Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety Team shall meet, at a minimum, two times per school year. The School Safety Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist; a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety Team.

The School Safety Team shall:

- a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;

- b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;
- c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;
- d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;
- e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students pupils;
- f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety Team shall be provided professional development opportunities that may address effective practices of successful school climate programs or approaches; and
- g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

G. Harassment, Intimidation, and Bullying Investigation

The Board requires a thorough and complete investigation to be conducted for each report of violations and complaints which either identify harassment, intimidation, or bullying or describe behaviors that indicate harassment, intimidation, or bullying. The investigation shall be initiated by the Principal or the Principal's designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school Anti-Bullying Specialist in coordination with the Principal. The Principal may appoint additional personnel who are not school Anti-Bullying Specialists to assist with the investigation.

The investigation shall be completed and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the incident. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school Anti-Bullying Specialist shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been

implemented and may decide to provide intervention services, order counseling, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, or take or recommend other appropriate action, as necessary.

The Superintendent shall report the results of each investigation to the Board of Education no later than the date of the regularly scheduled Board of Education meeting following the completion of the investigation. The Superintendent's report shall include information on any consequences imposed under the Code of Student Conduct, any services provided, training established, or other action taken or recommended by the Superintendent.

Parents of involved student offenders and targets/victims shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents shall include the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, and whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board of Education.

A parent may request a hearing before the Board of Education after receiving the information about the investigation. The hearing shall be held within ten school days of the request. The Board of Education shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school Anti-Bullying Specialist and others, as appropriate, regarding the incident, the findings from the investigation of the incident, recommendations for consequences or services, and any programs instituted to reduce such incidents, prior to rendering a determination.

At the regularly scheduled Board of Education meeting following its receipt of the Superintendent's report on the results of the investigations to the Board or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, Controversies and Disputes, no later than ninety days after issuance of the Board of Education's decision.

A parent, student, or organization may file a complaint with the Division on Civil Rights within one hundred eighty days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).

H. Range of Responses to an Incident of Harassment, Intimidation, or Bullying

The Board shall establish a range of responses to harassment, intimidation, and bullying incidents and the Principal and the Anti-Bullying Specialist shall appropriately apply these responses once an incident of harassment, intimidation, or bullying is confirmed. The Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to

the parameters described in this Policy. The range of ways in which school staff will respond shall include an appropriate combination of counseling, support services, intervention services, and other programs. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district level or by law enforcement officials.

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

1. Individual responses can include consistent and appropriate positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) intended to remediate the problem behaviors.
2. Classroom responses can include class discussions about an incident of harassment, intimidation, or bullying, role plays (when implemented with sensitivity to a student's situation or involvement with harassment, intimidation, and bullying), research projects, observing and discussing audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.
3. School responses can include theme days, learning station programs, "acts of kindness" programs or awards, use of student survey data to plan prevention and intervention programs and activities, social norms campaigns, posters, public service announcements, "natural helper" or peer leadership programs, "up stander" programs, parent programs, the dissemination of information to students and parents explaining acceptable uses of electronic and wireless communication devices, and harassment, intimidation, and bullying prevention curricula or campaigns.
4. District-wide responses can comprise of adoption of school-wide programs, including enhancing the school climate, involving the community in policy review and development, providing professional development, coordinating with community-based organizations (e.g., mental health, health services, health facilities, law enforcement, faith-based organizations), launching harassment, intimidation, and bullying prevention campaigns.

I. Reprisal or Retaliation Prohibited

The Board prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, or one with reliable information, or any other person who has reliable information about an act of harassment, intimidation, or bullying or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act, in

accordance with case law, Federal and State statutes and regulations, and district policies and procedures. All suspected acts of reprisal or retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances.

Examples of consequences and remedial measures for students who engage in reprisal or retaliation are listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.

Examples of consequences for a school employee or a contracted service provider who has contact with students who engages in reprisal or retaliation may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Examples of consequences for a Board member who engages in reprisal or retaliation may include, but not be limited to: reprimand, legal action, and other action authorized by statute or administrative code. Remedial measures may include, but not be limited to: counseling and professional development.

J. Consequences and Appropriate Remedial Action for False Accusation

The Board prohibits any person from falsely accusing another as a means of retaliation or as a means of harassment, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1 et seq., Discipline of Students and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7, Long-term Suspensions and N.J.A.C. 6A:16-7.5, Expulsions and those listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.
2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could entail discipline in accordance with district policies, procedures, and agreements which may include, but not be limited to: reprimand, suspension, increment withholding, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.
3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer found to have falsely accused another as a means of harassment, intimidation,

or bullying or as a means of retaliation could be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of buildings or grounds privileges, or prohibiting contact with students or the provision of student services. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

K. Harassment, Intimidation, and Bullying Policy Publication and Dissemination

This Policy will be disseminated annually by the Superintendent to all school employees, contracted service providers who have contact with students, school volunteers, students, and parents who have children enrolled in a school in the district, along with a statement explaining the Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14 that occur on school property, at school-sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

The Superintendent shall post a link to the district's Harassment, Intimidation, and Bullying Policy that is prominently displayed on the homepage of the school district's website. The district will notify students and parents this Harassment, Intimidation, and Bullying Policy is available on the school district's website.

The Superintendent shall post the name, school phone number, school address, and school email address of the district Anti-Bullying Coordinator on the home page of the school district's website. Each Principal shall post the name, school phone number, address, and school email address of both the Anti-Bullying Specialist and the district Anti-Bullying Coordinator on the home page of each school's website.

L. Harassment, Intimidation, and Bullying Training and Prevention Programs

The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to current and new school employees; including administrators, instructors, student support services, administrative/office support, transportation, food service, facilities/maintenance; contracted service providers; and volunteers who have significant contact with students; and persons contracted by the district to provide services to students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying.

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction in harassment, intimidation, and bullying prevention within

each five year professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board members must to complete, during the first year of the member's first term, a training program on harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

The school district shall provide time during the usual school schedule for the Anti-Bullying Coordinator and each school Anti-Bullying Specialist to participate in harassment, intimidation, and bullying training programs.

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, and bullying as required in N.J.S.A. 18A:26-8.2.

The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district will annually establish, implement, document, and assess harassment, intimidation, and bullying prevention programs or approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be designed to create school-wide conditions to prevent and address harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:37-17 et seq.

M. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment and Review

The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with students.

The Superintendent and the Principal(s) shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, with input from the schools' Anti-Bullying Specialists, and recommend revisions and additions to the Policy as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.

N. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public hearing all acts of violence, vandalism, and harassment, intimidation, and bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.

O. School and District Grading Requirements

Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18:37-13 et seq. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

P. Reports to Law Enforcement

Some acts of harassment, intimidation, and bullying may be bias-related acts and potentially bias crimes and school officials must report to law enforcement officials either serious acts or those which may be part of a larger pattern in accordance with the provisions of the Memorandum of Agreement between Education and Law Enforcement Officials.

Q. Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. may be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011). N.J.S.A. 18A:37-30.

The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.

R. Students with Disabilities

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a student pupil with a disability with regard to disciplinary actions or to general or special education services and supports. N.J.S.A. 18A:37-32.

The school district shall submit all subsequent amended Harassment, Intimidation, and Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

N.J.S.A. 18A:37-13 through 18A:37-32

N.J.A.C. 6A:16-7.1 et seq.; 6A:16-7.9 et seq.

Model Policy and Guidance for Prohibiting Harassment, Intimidation, and Bullying on School Property, at School-Sponsored Functions and on School Buses – April 2011 – New Jersey Department of Education

Memorandum – New Jersey Commissioner of Education – Guidance for Schools Implementing the Anti-Bullying Bill of Rights Act – December 16, 2011

Adopted: July 2003

Revised: November 2008

Revised: August 2010

Revised: August 2011

Revised: January 2014

District Policy

8550- OUTSTANDING FOOD SERVICE CHARGES

Section: Operations

Date Created: November 2015

Date Edited: September 2017

The Board of Education understands a student may forget to bring breakfast or lunch, as applicable, or money to purchase breakfast or lunch to school on a school day. When this happens, the food service program will provide a student a breakfast or lunch with an expectation payment will be made the next school day or shortly thereafter. However, there may be circumstances when payment is not made and a student's school breakfast/lunch bill is in arrears. The school district will manage a student's breakfast or lunch bill that is in arrears in accordance with the provisions of N.J.S.A. 18A:33-21 and this Policy.

In the event a student's school lunch or breakfast bill is in arrears the student will continue to receive lunch or breakfast and their account will be charged accordingly. The Principal or designee shall contact the student's parent to provide notice of the amount in arrears and shall provide the parent a period of ten school days to pay the full amount due. If the student's parent does not make full payment to the Principal or designee by the end of the ten school days, the Principal or designee shall again contact the student's parent to provide a second notice that their child's lunch or breakfast bill is in arrears. If payment in full is not made within one week from the date of the second notice, the student will not be served school breakfast or lunch, as applicable, without payment for that day's breakfast or lunch beginning the eighth calendar day from the date of the second notice.

A parent who has received a second notice their child's lunch or breakfast bill is in arrears and who has not made payment in full within one week from the date of the second notice will be requested to meet with the Principal or designee to discuss and resolve the matter.

A parent's refusal to meet or take other steps to resolve the matter may be indicative of more serious issues in the family or household. In these situations, the Principal or designee shall consult with and seek necessary services from both the County Board of Social Services and the Department of Children and Families, Division of Child Protection and Permanency, as appropriate.

When a parent's routine failure to provide breakfast or lunch is reasonably suspected to be indicative of child abuse or neglect, the Principal or designee shall immediately report such suspicion to the Department of Children and Families, Division of Child Protection and Permanency as required in N.J.S.A. 9:6-8.10. Such reporting shall not be delayed to accommodate a parent's meeting with the Principal or designee.

In accordance with the provisions of the United States Department of Agriculture, this Policy shall be provided in writing to all households at the start of each school year and to households

transferring to the school or school district during the school year. The school district may post this Policy on the school or school district's website provided there is a method in place to ensure this Policy reaches all households, particularly those households without access to a computer or the Internet.

This Policy shall also be provided to all school and food service staff responsible for the enforcement of this Policy, including school administrators to ensure this Policy is supported.

The food service program will comply with all meal charge policy requirements of the United States and New Jersey Department of Agriculture and N.J.S.A. 18A:33-21.

N.J.S.A. 18A:33-21

United States Department of Agriculture SP 23-2017 – March 23, 2017

Adopted: 09 November 2016

Revised: 12 September 2016

Revised: 11 September 2017

District Policy

5615- SUSPECTED GANG ACTIVITY

Section: Students

Date Created: December 2006

Date Edited: November 2015

Students that initiate, advocate, or promote unacceptable activities or conduct, openly or otherwise, and/or threaten the safety or well-being of others, disrupt the school environment and are harmful to the educational process in this school district. This unacceptable conduct, including but not limited to, physical or verbal harassing, intimidating, or bullying conduct; unlawful use of force; threats; violence; or other violations of the school district's student code of conduct by a student or group of students directed toward any school staff member or any other student or group of students anywhere on school grounds, at any school related or sponsored activity, on school buses, at school bus stops, and any other place where students are supervised by school district staff will not be tolerated.

In the event the Principal or designee believes any unacceptable activities or conduct was, or is being committed, for the benefit of, at the direction of, or in association with a group of three or more persons, the school staff will investigate further to determine if the conduct was committed by students representing a "criminal street gang" (hereinafter referred to as a "gang") as defined in N.J.S.A. 2C:33-29.

In accordance with N.J.S.A 2C:33-29, "criminal street gang" means three or more persons associated in fact. Individuals are associated in fact if: (1) two of the following seven criteria that indicate criminal street gang membership apply: (a) self-proclamation; (b) witness testimony or official statement; (c) written or electronic correspondence; (d) paraphernalia or photographs; (e) tattoos; (f) clothing or colors; (g) any other indicia of street gang activity; and (2) individually or in combination with other members of a criminal street gang, while engaging in gang-related activity, have committed or conspired or attempted to commit, within the preceding five years from the date of the present offense, excluding any period of imprisonment, one or more offenses on separate occasions of robbery, carjacking, aggravated assault, assault, aggravated sexual assault, sexual assault, arson, burglary, kidnapping, extortion, tampering with witnesses and informants or a violation of Chapter 11, Section 3, 4, 5, 6, or 7 of Chapter 35, or Chapter 39 of Title 2C of the New Jersey Statutes.

If it is determined unacceptable activities or conduct was committed by students representing a gang or by students that may be representing a gang, the Principal or designee will assign appropriate disciplinary action and will notify the parent of the victim(s) and the offender(s). The Principal or designee will also inform the Superintendent of Schools and local law enforcement.

To further ensure the safety and well-being of all students in the district and to increase awareness within the school community regarding potential gang activity, students are prohibited from wearing while on school grounds, at any school related or sponsored activity, on school buses, and any other place where students are supervised by school district staff, any type of clothing or accessory that

would indicate a student has membership in, or affiliation with, any gang associated with criminal activities pursuant to N.J.S.A. 18A:11-9.

The parent of any student identified as being potentially involved in gang-related activities shall be notified by the Principal or designee. A student identified as being potentially involved in gang-related activities shall be offered appropriate counseling by school district staff.

The Superintendent of Schools, Assistant Superintendent, Principal, or other administrator employed by the school district shall attend a gang education seminar program pursuant to N.J.S.A. 52:17B-4.7 within the first year of initial employment as an administrator in the district. The Superintendent of Schools, Assistant Superintendent, Principal, or other administrator shall be exempt from this requirement if the administrator has successfully completed a gang education seminar conducted by a public school district which is substantially equivalent to the seminar required pursuant to N.J.S.A. 52:17B-4.7. Other school staff members shall be provided in-service training on gangs and gang-related conduct and activities including, but not limited to, recruitment procedures; threats/intimidation; clothing; insignia; hand signs; symbols; graffiti; terminology; or other indicia of gang association.

Information regarding gangs shall be shared by school district staff to local law enforcement officials and the school district's administrative staff members will encourage local law enforcement to share gang-related information with school officials.

Nothing in this Policy shall supersede or negate any existing New Jersey law or Board Policy regarding student discipline and/or the school district's student code of conduct. This Policy shall be made available to school staff, students, and parent(s) or legal guardian(s).

N.J.S.A. 18A:11-9

N.J.S.A. 2C:33-29

New Jersey State Police Street Gang Units – Know the Signs: A Guide to Gang Identification

Adopted: December 2006

Revised: November 9, 2015

District Policy

5511 - DRESS AND GROOMING

Section: Students Date Created: September 1998 Date Edited: January 2022

The Board of Education recognizes each pupil's dress and grooming is a manifestation of the pupil's personal style and individual preferences. The Board will impose its judgment on pupils and parent(s) or legal guardian(s) only when a pupil's dress and grooming affect the educational program of the schools.

Pupils may not wear clothing or engage in grooming practices that present a health or safety hazard to the individual pupil or to others; materially interfere with school work, adversely affects the classroom atmosphere, or disrupts the educational program; cause excessive wear or damage to school property; prevent the pupil from achieving their own educational objectives because of blocked vision or restricted movement. Undergarments shall not be visible, and all clothing shall be appropriate for an educational setting and not indecent or immodest.

The Board of Education prohibits pupils from wearing, while on school property, any type of clothing, apparel or accessory, which indicates that the pupil has membership in, or affiliation with, any gang associated with criminal activities. The local law enforcement agency will advise the Board, upon request, of gangs which are associated with criminal activities. Any clothing that displays racial, ethnic, sexual or religious intolerance or promotes hate speech, bigotry, or violence is prohibited.

No articles of clothing or accessories that cover the facial area or conceal one's identity (hoods shall not be worn in the "fully upright" position so as to conceal one's face from the side) are permitted to be worn or carried in the building during school hours. Spiked bracelets, necklaces and wallet chain holders are not permitted. Administration and/or health agencies may require Proper Protective Equipment in times of such need.

The Board realizes that students involved in physical education, dance, or performing arts classes and/or competitions may by matter of their costume or uniform have attire prohibited in other parts of this policy; if the costume or uniform is approved by the advisor or coach and/or the administration, it shall be permitted.

Shorts are permitted attire, but must be appropriate for the educational setting and shall not be indecent or immodest in style or length.

The building administration shall determine whether the dress or grooming of pupils comes within these prohibitions. Administration shall seek to find a remedy with students and their families that minimizes loss in student learning time. Students who repeatedly fail to meet the standards set forth in this policy may be required to meet with Administration and their parents/guardian.

N.J.S.A. 18A:11-1, 18A:11-7, 18A:11-8, 18A:11-9

Adopted: 8 September 1998

Revised: September 2005

Revised: January 6, 2022

District Policy

3421.13 - POSTNATAL ACCOMMODATIONS

Section: Teaching Staff Members Date Created: June 2021 Date Edited: June 2021

The Board of Education recognizes teaching staff members may be returning to work shortly after their child's birth and may need to express breast milk during the workday. The Patient Protection and Affordable Care Act (PPACA) amended Section 7 of the Federal Fair Labor Standards Act (FLSA) for nursing mothers to be permitted reasonable break times and a private location to express breast milk for their nursing child for one year after the child's birth.

Every employee position in the school district is designated as either "non-exempt" or "exempt" by the provisions of the FLSA. Generally, a teaching staff member entitled to overtime pay is designated as "non-exempt." A teaching staff member that performs duties that are executive, administrative, or professional in nature and not entitled to overtime pay is designated "exempt." The school district administration shall refer to the comprehensive definitions of "exempt" and "non-exempt" as outlined in 29 C.F.R. 541 et. seq. in determining an employee's designation.

A Board of Education is required to provide reasonable break times to non-exempt teaching staff members to express breast milk for their nursing child. The non-exempt teaching staff member shall coordinate such breaks with their immediate supervisor. The non-exempt teaching staff member will not receive compensation during this break time unless the break time is during a non-exempt teaching staff member's compensated break time.

A Board of Education is not required under the FLSA to provide such breaks to exempt teaching staff members. However, exempt teaching staff members may take such breaks provided the breaks are coordinated with their immediate supervisor. If this break is taken during the exempt teaching staff member's duty free lunch period or duty free break period during the workday, the exempt teaching staff member will not be reduced in compensation.

The Principal or the nursing mother's immediate supervisor, in consultation with the school nurse, will designate a lactation room that is shielded from view and free from intrusion from co-workers and the public. The location must be functional as a space for expressing breast milk and shall include an electrical outlet, a chair, and nearby access to running water. If the space is not dedicated to the nursing mother's use, it must be available when needed. A space temporarily converted into a lactation room or made available when needed by a nursing mother is sufficient; however, a bathroom, even if private, is not a permissible location under the FLSA.

All exempt and non-exempt teaching staff members are required to sign-out of work to begin the break to express breast milk and shall sign-in when they return to work after the break. The break shall be for a reasonable amount of time. For compensation purposes, the immediate supervisor shall forward all sign-in and sign-out information relative to break times for nursing mothers under the FLSA to the School Business Administrator/Board Secretary.

Fair Labor Standards Act-29 U.S.C. 201 et seq.
Patient Protection and Affordable care Act-P.L. 111-148
N.J.S.A. 26:4C-1 through 26:4C-3

Adopted: June 21, 2021




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DISTRICT HIGH SCHOOLS

Oakcrest High School	Absegami High School	Cedar Creek High School
<i>1824 Dr. Dennis Foreman Drive</i>	<i>201 S. Wrangleboro Road</i>	<i>1701 New York Avenue</i>
Mays Landing, NJ 08330 Phone: (609) 909-2600 Principal: Michael McGhee	Galloway, NJ 08205 Phone: (609) 652-1372 Principal: Mr. Daniel Kern	Egg Harbor City, NJ 08215 Phone: (609) 593-3560 Principal: Mr. Scott Parker
		
OAKCREST FALCONS	ABSEGAMI BRAVES	CEDAR CREEK PIRATES

Greater Egg Harbor Regional High School District

2022-2023 STUDENT/PARENT HANDBOOK SIGN OFF

The Student / Parent Handbook is designed and published to provide as much information as possible. Please take time to review the policies and procedures with your child. Give careful attention for the major areas listed below. If you have any questions about policies/procedures, contact your child's assistant principal.

Allergies (Management of) BOE Policy - 5331	Pg. 65	Emergency Notifications FERPA	Pg. 51 Pg. 32
Attendance	Pg 8	Gang Policy BOE Policy - 5615	Pg 95
Athletic Eligibility	Pg. 53	Harassment, Intimidation, & Bullying BOE Policy - 5512	Pg. 13 Pg. 75
Alcohol & Drugs Policy	Pg. 23	Insurance	Pg. 56
Computer Use BOE Policy - 2361	Pg. 40 Pg. 67	Media Release	Pg. 64
Chromebook Agreement	Pg. 44	National Honor Society	Pg. 36
Discipline Policy	Pg. 14	Outstanding Food Service Charges BOE Policy - 8550	Pg. 93
Dating Violence BOE Policy - 5519	Pg. 11 Pg. 70	Parent/Teacher Communication	Pg. 28
Detentions/Suspensions	Pg. 25	Rated R Movie Procedure	Pg. 29
Dress Code	Pg. 27	Sexual Harassment Policy	Pg. 13
Electronics Policy	Pg. 22		

We have reviewed the 2022-2023 Student/Parent Handbook and are aware of the standards and expectations for appropriate student behavior and self-discipline. We understand that students will be held accountable for their behavior and for following all rules, procedures, and regulations.

THIS FORM MUST BE ACKNOWLEDGED BY PARENTS/GUARDIANS (AFTER DISCUSSION WITH THEIR STUDENTS) AND SUBMITTED ELECTRONICALLY. TO DO THIS, GO TO THE “FORMS” TAB IN THE GENESIS PARENT ACCESS, THEN CLICK ON THE BUTTON “ACKNOWLEDGE THAT YOU HAVE READ THIS DOCUMENT.” YOUR ACKNOWLEDGEMENT WILL BE AUTOMATICALLY SENT TO THE APPROPRIATE SCHOOL.

Parents should submit their electronic acknowledgment by September 2, 2022