

Yaozhen Xu

🏠 Toronto, Ontario

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EDUCATION

York University

Toronto, Canada

Honours Bachelors of Arts

Graduating Class of 2020

- **Focus of Study:** Finance & Business Economics
- **Academic Recognition:** Dean's Honour List Recipient
- **GPA:** 8.13/9.00 (A)

WORK EXPERIENCE

STARLASER Electronics Co. Ltd

Jiamusi, China

Financial Management

May 2019 – September 2019

- Performed all financial activities including bookkeeping, forecasting, P&L statements, management reports and analysis.
- Created, handled and analyzed all incoming and outgoing invoices with appropriate vendors and suppliers.
- Initiated conversations with existing customers and prospects to gain a better understanding of the financial backgrounds and devise an actionable strategic plan to increase company's ROI.
- Supported a significant increase in company's profitability through pricing recommendations.
- Ensured work was accurate and completed in a timely manner.
- Worked collaboratively with the financial department unit as one of the youngest hires.
- Gained new knowledge on CSR practices as the company strives for the development of environmental protection and energy conservation through the means of technology.

Longhua Technology Co. Ltd

Harbin, China

Financial Analyst

May 2018 – September 2018

- Responsible in managing the finances and analysis of the technology firm.
- Learned industry-leading methodologies in finance, wireless video surveillance systems, and electronic whiteboards.
- Participated in sales meetings to learn how deals and partnerships with governments and schools were affecting our bottomline.
- Work collaboratively across functions and teams to collect, track and analyze the technological investments and sales growth YTD.
- Developed and recommended policies and programs that guide the organization in maintaining and improving its competitive position and overall profitability through deep analytical research.
- Prepared weekly reports and led presentations to management staff.
- Adapted to the company's software tools for faster turnarounds on projects.

ACCOMPLISHMENTS, VOLUNTEER & CLUB INVOLVEMENT

DIMENSIONS International College

Singapore

Planner

November 2014 – February 2015

- Strategized, planned, and executed sold-out holiday school performances in aim of sharing cultures and alleviating homesickness.
- Led the creativity and organization of events from scratch.
- Coordinate schedules for auditions, rehearsals and performances with performers, stage hands and venues.
- Used knowledge of social media marketing to launch events on platforms such as WeChat
- Hired and collaborated with a team of over 40+ students to ensure the live performances went smoothly onstage and backstage.
- Completed all projects in a timely and effected manner.

SKILLS, INTERESTS & LANGUAGE PROFICIENCY

Skills

- Strong knowledge of programming with demonstrated ability to utilize R and SAS
- Ability to lead and collaborate within a team setting, demonstrating excellent cooperation & communication skills
- Ability to navigate difficult problems in an effective manner and recommend course of actions

Language Proficiency

- Native proficiency in Mandarin
- Fluent proficiency in English

Interests

- Reading, Writing, Digital Technology and the Arts