

PRIVATE AND CONFIDENTIAL**Contract of Service- Fixed Term**

Consultant:	Sara Vu
EA Registration No.:	R1985504
EAP Name:	Vu Thi Binh Minh
Employee's Assignment:	Morgan Stanley 23 Church Street Capital Square Level 16, Singapore 049481
Attention:	Mirza Baig
Candidate Name/FIN No.:	Zhang Xu/ G1607995U
Position:	Quantitative Desk Strategist
Working Location:	23 Church Street Capital Square Level 16, Singapore 049481
Duties and Functions:	Key responsibilities as outlined by Morgan Stanley
Payment for Services:	The employee pay rate for this assignment to be paid by Morgan McKinley Pte Ltd will be S\$9,500.00 per month
Start Date:	10 th December 2019
End Date:	8 th December 2020 (Subject to renewal)
Contract Tenure:	12 Months from Start Date, Subject to Renewal or Conversion upon confirmation from Morgan McKinley Pte Ltd.
Working Schedule:	Monday – Friday, 9:00am to 6:00pm or advised by Morgan McKinley Pte Ltd with 1-hour break

1 Raffles Place #47-02 One Raffles Place Tower 1 Singapore 048616
 T: +65 6818 3188 | EA Licence no: 11C5502

Registered Company: Morgan McKinley Pte Ltd (Registered Company Number: 200503018E)

Annual Leave:	You will be entitled to 20 days per annum, entitled after first 3 months of service, to be pro-rated accordingly to the number of month of service completed. Carried forward leave is subject to approval from Morgan McKinley Pte Ltd and no leave encashment is allowed.																				
Public Holidays	Eligible to Public/Statutory Holiday of Singapore from Day 1.																				
Medical Insurance:	You will be covered under the Standard Plan of Insurance Policy of Morgan McKinley Pte Ltd.																				
Medical Leave & Hospitalization Leave:	<div>You will be entitled to Paid Sick Leave after 3 months of service. The number of days of paid sick leave entitled will be as per follows:</div> <table><tr><th>No of months of service completed of a new employee</th><th>Paid Outpatient non-hospitalisation leave (days)</th><th>Paid hospitalisation leave (days)*</th></tr><tr><td>3 months</td><td>5</td><td>15</td></tr><tr><td>4 months</td><td>5 + 3 = 8</td><td>15 + 15 = 30</td></tr><tr><td>5 months</td><td>8 + 3 = 11</td><td>30 + 15 = 45</td></tr><tr><td>6 months</td><td>11 + 3 = 14</td><td>45 + 15 = 60</td></tr><tr><td>thereafter</td><td>14</td><td>60</td></tr></table>			No of months of service completed of a new employee	Paid Outpatient non-hospitalisation leave (days)	Paid hospitalisation leave (days)*	3 months	5	15	4 months	5 + 3 = 8	15 + 15 = 30	5 months	8 + 3 = 11	30 + 15 = 45	6 months	11 + 3 = 14	45 + 15 = 60	thereafter	14	60
No of months of service completed of a new employee	Paid Outpatient non-hospitalisation leave (days)	Paid hospitalisation leave (days)*																			
3 months	5	15																			
4 months	5 + 3 = 8	15 + 15 = 30																			
5 months	8 + 3 = 11	30 + 15 = 45																			
6 months	11 + 3 = 14	45 + 15 = 60																			
thereafter	14	60																			
Maternity/ Paternity Leave	You will be entitled to Maternity / Paternity Leave as per MOM guidelines																				
Child Care Leave	You will be entitled to Child Care Leave as per MOM guidelines																				

Termination:	<p>Your employment can be terminated by Morgan McKinley Pte Ltd at any time in the event that:</p> <ul style="list-style-type: none"> • You breach any of the terms of this agreement; • An assignment is terminated early <p>An assignment may be terminated by either you or Morgan McKinley for any reason by the provision of:</p> <p>Within First Month of Assignment - 1 Day Notice or 1 Day salary in lieu</p> <p>After First Month of Assignment – 1 Week Notice or 1 Week Salary in lieu</p> <p>After Third Month of Assignment – 1 Month Notice or 1 Month Salary in lieu</p> <p>No fee shall be payable to you beyond the date of termination.</p>
Timesheets:	<p>Payment will be made by the 7th of the following calendar month to your nominated bank account on receipt of an authorised timesheet. To ensure your payment is included in the appropriate pay run timesheets should be approved and submitted by the last working day of the month.</p> <p>Timesheets (with approved claims/ receipts, if any), should be emailed to the Payroll Team at sgtimesheet@morganmckinley.com.sg and Marsela Zagita at mzagita@morganmckinley.com.sg</p>
Continued Involvement:	<p>Should you be offered further assignments or a permanent position through Morgan Stanley, their subsidiaries or associated companies, please notify Morgan McKinley Pte Ltd immediately.</p>

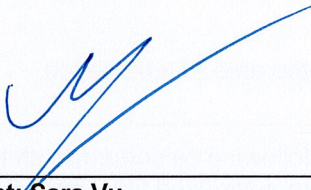
If you have any questions or concerns in relation to this assignment please do not hesitate to contact:

Sara Vu
Consultant
+65 6818 3132

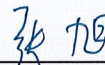
This contract is subject to the contractor successfully completing the Pre-Employment Checks and Commencement of the assignment will constitute acceptance of the terms and conditions contained in this contract.

You understand and agree that the terms and conditions contained in the Morgan McKinley Pte Ltd Business Operating Agreement signed by you, apply in respect of this assignment.

Congratulations on securing this assignment we look forward to hearing regular updates from you.



Consultant: Sara Vu
Morgan McKinley Pte Ltd
Date: 29th October 2019



Name of Contract Staff: Zhang Xu
FIN No.: G1607995U
Date: 29/10/2019

MORGAN MCKINLEY PTE LTD
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