

### **Sprint 1 Retrospective Meeting Minutes**

Attendees: Bryan Bastida, Andrew Castillo

Start time: 4:30PM

End time: 5:00PM

What went wrong?

- Did we do a good job estimating our team's velocity? No, we needed more time for each.
- Did we do a good job estimating the points (time required) for each user story? Each story needed to more points due to their complexity.
- Did each team member work as scheduled? Yes.

What went right?

- Successfully designed the website layout
- Successful connection to the database

How to address the issues in the next sprint?

- How to improve the process? Getting a set guideline for Sprint Documentation, more research for website functionality, better communication with the backend developers.
- How to improve the product? Making the basics of the website function probably

### **Sprint 2 Retrospective Meeting Minutes**

Attendees: Bryan Bastida, Andrew Castillo

Start time: 4:30 PM

End time: 5:00 PM

What went wrong?

- Did we do a good job estimating our team's velocity? No, needed more time.
- Did we do a good job estimating the points (time required) for each user story? No, need more time for each story.
- Did each team member work as scheduled? Yes, and even surpassed scheduled times.

What went right?

- Running the front and backend from one server
- Dedication through putting in extra hours

How to address the issues in the next sprint?

- How to improve the process? Organization when it comes to turning in documentation of Sprint activities, inefficient with web infrastructure from a developers point of view
- How to improve the product? Functionality of website needs improvement

### **Sprint 3 Retrospective Meeting Minutes**

Attendees: Bryan Bastida, Andrew Castillo

Start time: 4:30 PM

End time: 5:00 PM

What went wrong?

- Did we do a good job estimating our team's velocity? Yes.
- Did we do a good job estimating the points (time required) for each user story? Yes.
- Did each team member work as scheduled? Yes.

What went right?

- All user stories for the sprint complete.

How to address the issues in the next sprint?

- How to improve the process? Not to get too ahead of ourselves, learn what is needed for each user story, and better planning from the beginning of the sprint, tracking our progress etc.
- How to improve the product? Get basic search functionality working with REST API. Loading project to dedicated VM.

### **20181026 - Sprint 4 Retrospective Meeting Minutes**

Attendees: Bryan Bastida, Andrew Castillo

Start time: 4:45 PM

End time: 5:15 PM

What went wrong?

- Did we do a good job estimating our team's velocity? Yes
- Did we do a good job estimating the points (time required) for each user story? No, some things took longer than others, and others that were supposed to be longer ended up taking a lot less time to do.
- Did each team member work as scheduled? Yes

What went right?

- Good use of time.
- Asked a lot more specific questions regarding specific parts of the project which revealed more of what the product owner wants.
- Commenting our code is up to date.
- Finished basic functionality to website.

How to address the issues in the next sprint?

- How to improve the process? I think the process specifically in the communication between product owner and stakeholders needs to have more detail, more questions in general to understand what each user story should entail.
- How to improve the product? Now that we implemented basic utilization, we would like to make the basic utilization a little more user friendly and adding onto the user profile implementation.

### **20181109 - Sprint 5 Retrospective Meeting Minutes**

Attendees: Bryan Bastida, Andrew Castillo

Start time: 4:30PM

End time: 5:00PM

What went wrong?

- Did we do a good job estimating our team's velocity? Unsure, we ran into some unforeseen bugs
- Did we do a good job estimating the points (time required) for each user story? Due to the bugs our estimation seemed incorrect.
- Did each team member work as scheduled? Yes

What went right?

- Recreation of the database, although time consuming, was overall good for the project
- Creating new page independent articles
- Figuring out the compatibility of drop downs over various web browsers

How to address the issues in the next sprint?

- How to improve the process? Better communication with the backend.
- How to improve the product? Fix the small bugs, stylize better.

### **20181121 - Sprint 6 Retrospective Meeting Minutes**

Attendees: Bryan Bastida, Andrew Castillo

Start time: 4:30PM

End time: 5:00PM

What went wrong?

- Did we do a good job estimating our team's velocity? No, we completed the user stories too quickly.
- Did we do a good job estimating the points (time required) for each user story? No, things went quicker than anticipated.
- Did each team member work as scheduled? Yes.

What went right?

- We completed all user stories expected of the sprint.

How to address the issues in the next sprint?

- How to improve the process? Project completed, focus now on the final two weeks.
- How to improve the product? Complete remaining user stories in Version 2.0.