

# Team Meeting 1

Minute Taker: Xin Wang

14 May 2020

## 1 Attached Meeting Documents

All attached documents can be found within the same folder as meeting minutes.

- Project briefing - *EEE1 Project 2020*

## 2 Minutes

### 2.1 Agenda 1: Project Briefing

#### 2.1.1 Discussion

- Discussed the three significant stages of the program: Parsing, Analysis, Output.
- Brandon Cann stated it is possible to get start on Parser by reading SPICE documentation to understand netlist format.
- Adam Rehman mentioned we still have to go over log book to prepare for ongoing lab orals.

#### 2.1.2 Conclusion

- Xin Wang is finished with half of lab orals so he can start researching netlists and SPICE.

### 2.2 Agenda 2: Report

#### 2.2.1 Discussion

- Team agreed that project documentation should be a constant process and a team member should be dedicated to writing the report.

#### 2.2.2 Conclusion

- Task of maintaining the report is given to Xin Wang.

This document and all its attachments have been sent to and accepted by the following members of the team:

- Adam Rehman
- Brandon Cann