

Team Meeting 2

Minute Taker: Xin Wang

20 May 2020

1 Attached Meeting Documents

All attached documents can be found within the same folder as meeting minutes.

- Belbin roles questionnaire: *BELBIN INVENTORY*

2 Minutes

2.1 Agenda 1: Team Roles

2.1.1 Discussion

- Discussed each team member's Belbin roles and decided which roles to take in the project.
- Rough timelines of the project are established.
- How to manage the team and the best form that applies to the team.

2.1.2 Conclusion

- Belbin results and team roles to be added in the report.
- Waterfall team management approach felt best suited by the team.
- Gnatt chart to be created by Xin Wang.

2.2 Agenda 2: Preliminary Research

2.2.1 Discussion

- Parser design is pretty standard so not much use in investigating it deeply.
- Should program use basic nodal analysis or modified nodal analysis.

2.2.2 Conclusion

- Preliminary designs started to investigate nodal analysis and modified nodal analysis.

This document and all its attachments have been sent to and accepted by the following members of the team:

- Adam Rehman
- Brandon Cann