

Project Meeting Minutes

Minute Taker: Xin Wang

Wednesday 6th May, 2020

1 Minutes of the last meeting

- The previous meeting's minute were unanimously agreed upon as true and correct record.

2 Matters arising

This is where you will need to refer to the previous set of minutes, because your numbers and titles must follow them as they were originally. If you start to use new titles/numbers, it will be impossible to follow an audit trail.

3 New topics

- At the end of the exam, each teammate clones the repository into a new local repo and double check the contents are the latest.
- Any executable files are executed to ensure they compile and run. It is recommended to include test files and scripts to quicken the process.

4 Any other business

This document and all its attachments have been sent to and accepted by the following members of the team:

- Adam
- Brandon Cann