



Cruzada, Legazpi City, Albay  
09948298395  
www.s.g.stellarevents.com

*Turning Events Into  
Timeless Memories.*

**WHO:** Family members, close relatives, friends, and selected guests

**WHAT:** A Golden Wedding Anniversary celebration featuring:

- Dinner buffet with a variety of Filipino and international dishes
- Wine and cocktails for toasts
- Program highlights: thanksgiving prayer, renewal of vows, messages from children and grandchildren, audio-visual presentation, dance performances, and open dance floor.
- Theme: Elegant Gold and White

**WHEN:**

Date: December 14, 2025

Time: 5:00 PM to 10:00 PM

**WHERE:**

Venue: Marison Hotel, Legazpi City, Albay

Setup: Indoor ballroom setup with stage, dining area, and photo backdrop.

**WHY:**

To celebrate the 50 years of marriage of Mr. and Mrs. Bahillo and to honor their enduring love, commitment, and legacy with family and friends.

**HOW:**

- Invitations: Printed gold-themed invitations and digital invites via Facebook and Messenger.
- Decorations: Golden floral arrangements, fairy lights, white drapes, and elegant table centerpieces.
- Food: Catered by Marison Hotel's in-house banquet service.
- Music: Live band and DJ for the program and dance sessions.
- Souvenirs: Mini gold-plated picture frames with the couple's photo and thank-you tag.

#### **Possible Risks and Corrective Actions**

Possible Risk/Discrepancy	Corrective Action
Power interruption	Coordinate with hotel for backup generator
Food shortage	Confirm final headcount and add 10% buffer
Technical problems (mic, sound system)	Conduct technical rehearsal and have standby technician



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Delayed program flow	Assign a strict program manager and timekeeper
Late arrival of guests	Start with cocktails or photo booth while waiting
Decoration issues	Double-check setup early on the event day
Weather problems (if some parts outdoor)	Ensure backup indoor area or tent cover

### **Health & Safety Measures**

First aid kit and standby medic.

Fire exits and emergency lights checked prior to event.

Food handling compliance with hygiene standards.

Child safety measures (no sharp props, secure décor).

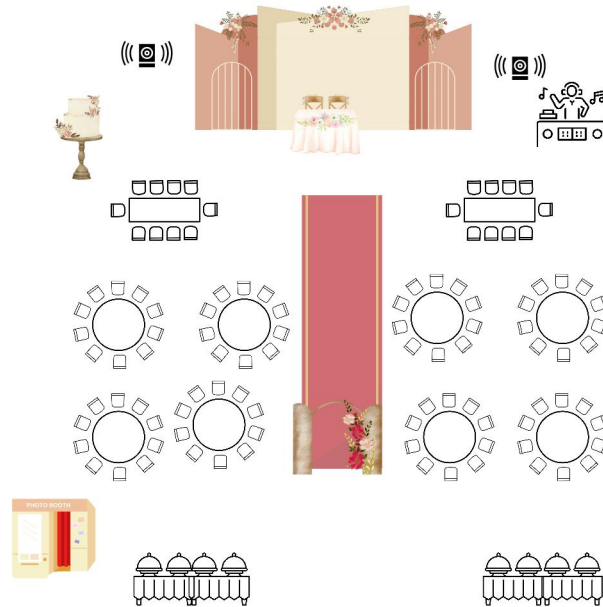
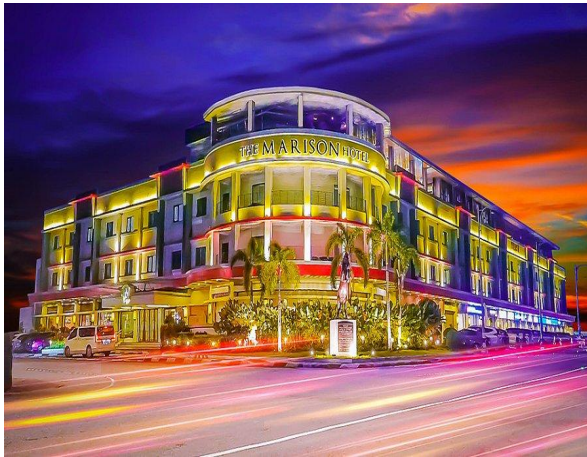
Crowd management to avoid congestion near buffet and stage.



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## VENUE





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## PROGRAM FLOW

### Pre-Event (4:00 PM – 5:00 PM)

- Guest Arrival and Registration Guests are welcomed at the hotel lobby and guided to the ballroom.
- Background instrumental music (piano and strings)
- Photo booth and guest signing area open
- Distribution of name tags or table assignments
- Cocktail Reception Light snacks and drinks served as guests mingle and take photos.

### Formal Program (5:00 PM – 10:00 PM)

5:00 PM – 5:10 PM — Opening and Welcome

Emcees Welcome Remarks Good evening everyone, and welcome to this golden celebration of love! Introduction of guests and family members.

5:10 PM – 5:20 PM — Entrance of the Celebrants

Processional with Cant Help Falling in Love instrumental Couple enters accompanied by children and grandchildren Shower of petals and lighting of golden candles.

5:20 PM – 5:30 PM — Opening Prayer

Led by a chosen family member or officiating pastor/priest.

5:30 PM – 6:00 PM — Renewal of Vows

Officiated by a priest/pastor Exchange of vows and rings Candle lighting ceremony symbolizing eternal love Final blessing for the couple.

6:00 PM – 6:15 PM — Toast to 50 Years of Love

Toast led by eldest son/daughter Short speech of gratitude from the couple.

6:15 PM – 6:45 PM — Dinner Service

Guests enjoy a buffet dinner served by Marison Hotel catering Background music by live acoustic band.



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**6:45 PM – 7:15 PM — Audio-Visual Presentation (AVP)**

Video montage of the couples journey: from their wedding in the 1970s to today  
Messages from family and friends displayed onscreen.

**7:15 PM – 7:45 PM — Tribute Speeches**

Speeches from children, grandchildren, and selected friends  
Presentation of special tokens or flowers to the couple.

**7:45 PM – 8:00 PM — Couples Dance**

Song: Through the Years by Kenny Rogers  
Followed by family dance (children and grandchildren join in).

**8:00 PM – 8:30 PM — Games and Entertainment**

Guess the Year game featuring milestones in their life  
Musical interlude or dance performance by grandchildren.

**8:30 PM – 9:00 PM — Message of Thanks**

Closing speech by Mr. and Mrs. Bahillo  
Expressing gratitude to everyone who attended and supported their journey.

**9:00 PM – 9:30 PM — Cake Cutting and Champagne Toast**

Cutting of the golden anniversary cake  
Toast led by the emcee followed by a group photo session.

**9:30 PM – 10:00 PM — Closing and Open Dance Floor**

Emcee gives closing remarks  
Guests invited to enjoy the dance floor and photo booth  
Distribution of souvenirs (gold-themed picture frames with thank-you tag).

**Post-Event (10:00 PM onwards)**

- Packing up of equipment and decorations
- Coordination with hotel staff for cleanup and turnover.



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## FINANCIAL PLAN

ITEM	COST
Venue Rental	35,000
Catering	80,000
Styling & Decoration	25,000
Entertainment	18,000
Lights & Sounds	15,000
Photo & Video Coverage	25,000
Photobooth	6,000
Cake	8,000
Souvenirs	10,000
Party Needs	7,000
Contingency Fund 10%	22,000
<b>TOTAL ESTIMATED BUDGET</b>	<b>251,900</b>



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## **PROTOCOL**

### **1. Seating Protocol**

- The head table is reserved for the celebrants and their immediate family, placed at the center front.
- VIP tables are for close relatives and principal sponsors, near the head table.
- Guest tables are arranged in a semi-circle for good visibility, each accommodating 8–10 guests.
- Performers and technical crew are seated near the back or side for easy access.
- Photographers/videographers have designated standing spots.
- Ushers will guide guests to their seats using name cards on each table.

### **2. Program Protocol**

- The event begins with a welcome message and entrance of the celebrants.
- A prayer and renewal of vows follow, then dinner service.
- Speeches, AV presentations, and toasts are conducted formally with respectful silence.
- Cake cutting and couple's dance highlight the celebration.
- The event ends with closing remarks, photos, and open dance floor.

### **3. Attire Protocol**

- Celebrants: Formal wear with gold accents (barong and gown).
- Family: Formal, gold-and-white color palette.
- Guests: Semi-formal or formal in gold, beige, or white.
- Hosts/Performers: Formal black, gold, or neutral tones.