

1.Forwarding Address

2.Move Out Date

3.Review Information

4.Pre Inspection

5.Confirmation

Please print a copy of this for your records.

Name: Xu, Xiaopeng

Campus Address: 3770 Keystone Ave #105

Forwarding Address: 11621 Ohio Ave Apt 1
Los Angeles CA 90025
USA
(310) 6225679
xxu.ucla@gmail.com

Your Notice of Intent to Vacate has been accepted. You are scheduled to vacate your apartment no later than 5:00 p.m. on May 30, 2014. If you need to change your Vacate Date, please submit a case through Ask Housing at <http://www.housing.ucla.edu/ask>. Please note that submitting a request to change your date does not guarantee approval. If your apartment has already been offered to another student, your vacate date can not be extended.

Failure to vacate the premises by the approved date can result in the Tenant being responsible for additional prorated rent, all holdover rent, and other damages, including, but not limited to new tenant housing/hotel expenses until the Tenant vacates the premises.

Whenever a Tenant remains in possession of an apartment after ceasing to be a qualified occupant, or after the University has terminated the agreement, the daily holdover rental rate charged will be 1/30th of the current monthly rent plus \$5.00 per day. The assessment of this charge is not permission to continue possession and will not prevent eviction proceedings.

Based on your current rent of \$741.50, we estimate your total rent charges for your final month will be \$741.50. Please be aware that this is only an estimate; your final rent may vary.

If your rent changes or you have additional charges assessed to your account prior to your move out, you will be responsible for payment of the full balance due.

Prior to your move out, you may check your account balance to verify the amount of your last's month's rent and/or charges/fees assessed to your account by going to the My Housing web site at <http://www.housing.ucla.edu/myhousing> and selecting the View Your Housing Account link. The apartment move out general information and check list is located at <http://www.housing.ucla.edu/moveout>. A pre-inspection of your apartment is required. This inspection may be performed as early as 72 hours from the date you submit your notice of intent to vacate. If you wish to be present during the pre-inspection, please contact the Facilities Department at (310) 391-0686.

If you have any questions, please submit a case through Ask Housing at <http://www.housing.ucla.edu/ask>.

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