

Acknowledgement Letter

The HR Manager
Broadridge Financial Solutions (India) Pvt Ltd

Sub: **Declaration in lieu of Pending Documents**

Dear Sir / Madam,

I would like to confirm that I have not submitted below listed documents as required by Broadridge Financial Solutions (India) Private Limited on the date of my joining –

I assure you that I will provide the required documents on/ by (DD/MM/YYYY)_____

I fully understand that my employment with Broadridge Financial Solutions (India) Private Limited is subject to the authenticity of the information and documentation provided by me. In the event, the information provided proved to be false / untrue the company reserves the right to immediately terminate my services.

Thanking you,

Regards,

Name: _____

Signature: _____

Date of Joining: _____

Place: _____