



Helping people see and understand data.

Video: [What is Tableau?](#)

The term **Business Intelligence (BI)** refers to technologies, applications and practices for the **collection, integration, analysis, and presentation** of business information.



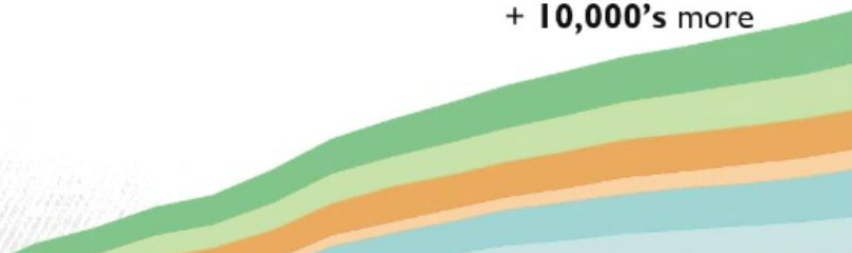
# Tableau Software, Inc.

We make rapid-fire business intelligence software.

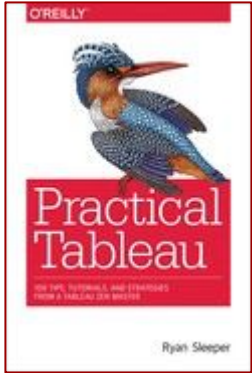
- Industry leaders in visual analysis software
- Award-winning researchers and developers
- Stanford Professor Pat Hanrahan and Dr. Chris Stolte re-invented data visualization technology
- Patented products are in use by 45,000+ customers
- Headquartered in Seattle, WA

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# Practical Tableau



by Ryan Sleeper

Publisher: O'Reilly Media, Inc.

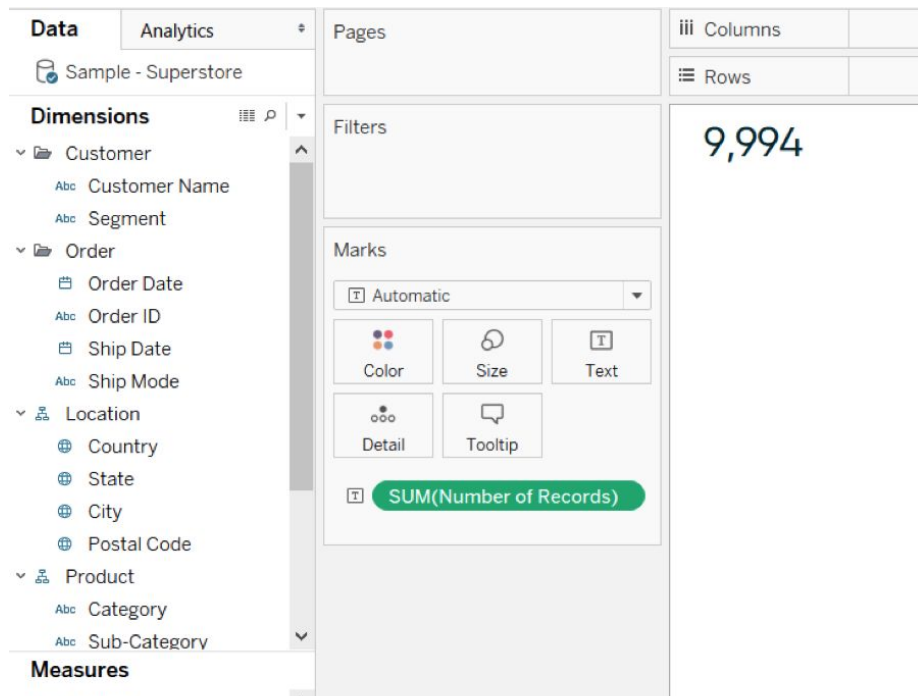
Release Date: April 2018

ISBN: 9781491977316

## On Safari

# To see the number of records in a dataset...

Drag the *Orders(Count)* field to the *Text Marks Card*:



# More ways to learn Tableau

## Tableau Training

[Tableau Training Videos](#)

[Tableau Docs](#)

[Tableau Getting Started Video](#)

## Per Ryan Sleeper

[Tableau Public](#)

### Books

[Tableau Your Data!](#) by Dan Murray (Wiley)

[Communicating Data with Tableau](#) by Ben Jones (O'Reilly)

### Community

Twitter list [DataViz Heroes](#)

[Tableau Reference](#) maintained by Jeffrey Shaffer

# Measure vs Dimension

## What is a Measure?

Any numeric field, by default, is a measure.

A dependent variable - a function of one (or more) dimensions.

## What is a Dimension?

Any categorical info, by default, is a dimension.

An independent variable.

Dimensions are used to 'slice and dice' measures, e.g. *Sales* (measure) by *OrderID* (dimension).

**If it does not make sense to sum up a number, it is likely a dimension, e.g. *OrderID***

# Discrete Vs Continuous

**Discrete fields are blue.**

Discrete fields draw headers.

Discrete fields can be sorted.

**Continuous fields are green.**

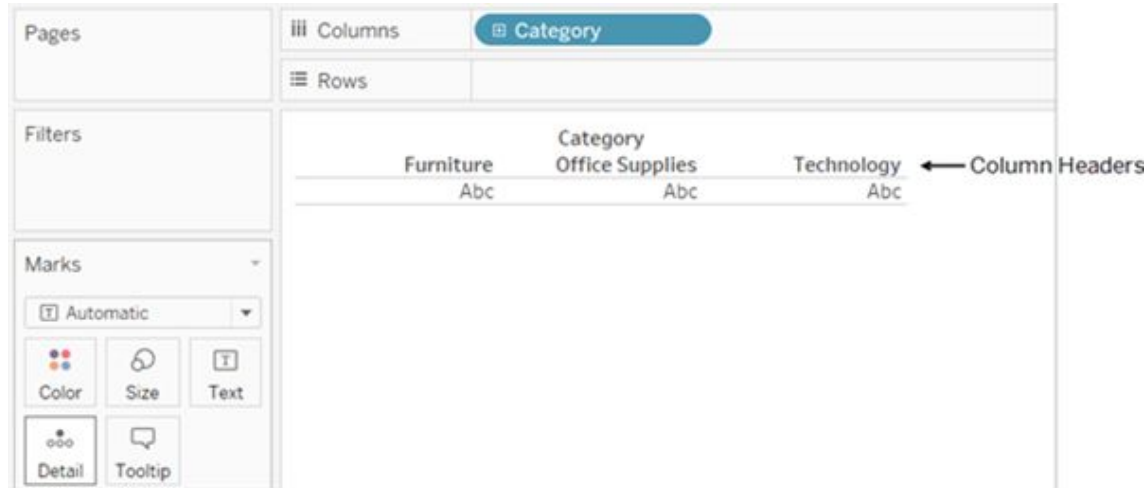
Continuous fields draw axes.

Continuous fields cannot be sorted.



# Example

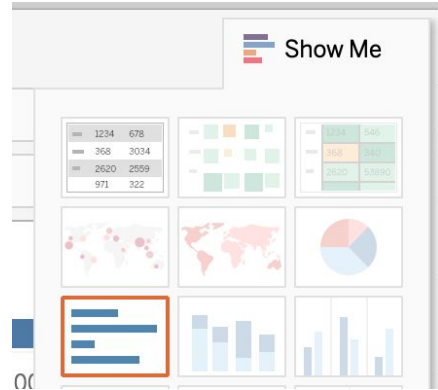
Dragging a discrete dimension field to Columns will create Column Headers:



[https://help.tableau.com/current/pro/desktop/en-us/datafields\\_typesandroles.htm](https://help.tableau.com/current/pro/desktop/en-us/datafields_typesandroles.htm)

# Five Ways to Make a Bar Chart

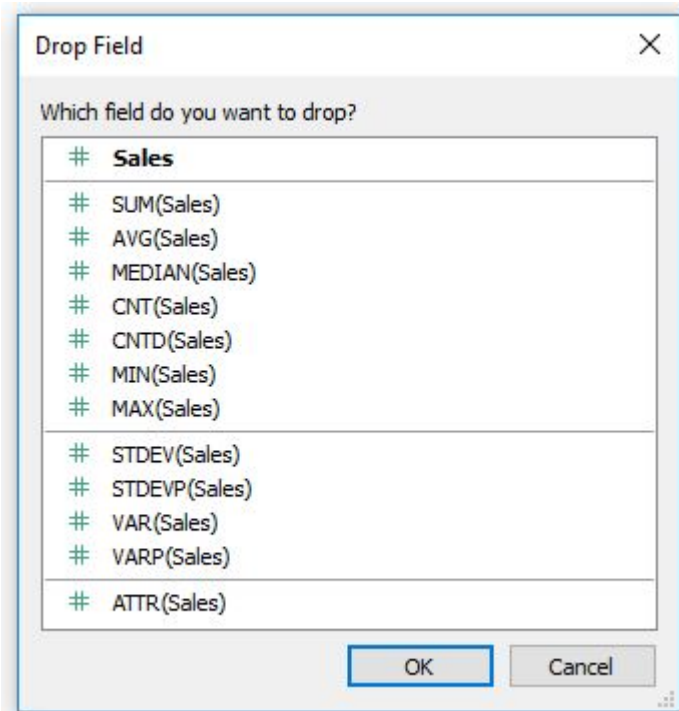
1. Double-click on a Sale measure.
2. Click and drag the Sale measure to the Rows Shelf.
3. With the help of the **Show Me** tab:
  - pre-select the Sale measure, click on **Show Me** icon, click on Horizontal Bar Chart icon;
  - Click on the Swap icon to switch from a Horizontal to a Vertical bar chart;
4. Change from a Line Chart to a Bar Chart:
  - Columns: **Year(Order Date)**
  - Rows: **Sum(Sales)**
  - Change the Card Marks Type from Automatic to a **Bar**.



# Five Ways to Make a Bar Chart (Cont.)

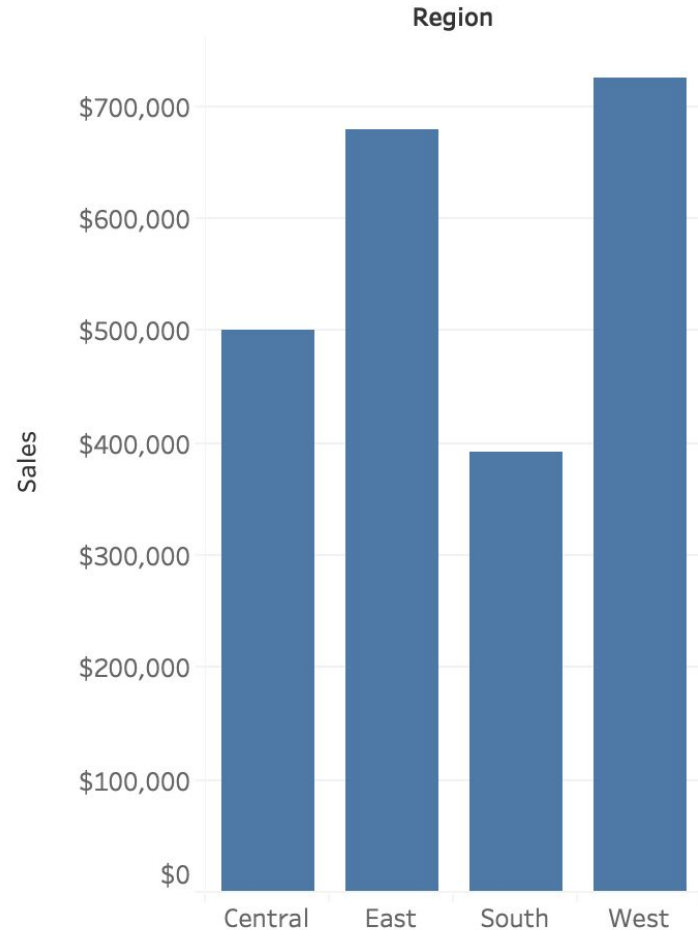
5. Windows only: Right-click on **Sales** and drag it to the **Rows** shelf. You will be presented with the data aggregation options to the right:

On a Mac, you can change the aggregation function by clicking on a **Sum(Sales)** pill on a **Rows** shelf > **Measure(Sum)**



# Sales by Region Bar Chart

- Columns: **Region**
- Rows: **Sum(Sales)**



Sum of Sales for each Region.