

Equipment Rental Agreement

Office of Student Life
CIEE Global Institute, Gneisenaustraße 27, 10961 Berlin

Please read the Equipment Rental Agreement carefully before signing.

I accept full responsibility for the care of the equipment I am renting from CIEE through the Office of Student Life at the Global Institute in Berlin. I agree to assume and accept any risks and injury associated with the use of the equipment rented.

I understand that I am fully responsible for any damage caused to the equipment. If equipment is returned damaged, I will be responsible for the reparation charges. These charges will be posted to my student account. If the reparation charges exceed the replacement fee, I will only be responsible for the replacement fee.

I understand that if equipment is lost **under any circumstance including theft** I will be responsible for the replacement fee. The replacement fee will be charged to my student account.

I agree that any charges posted to my student account will be paid in a timely manner. If they are not, my grades will not be released until the charges are paid in full.

I acknowledge that CIEE's equipment can be rented for up to 24 hours.

Equipment	Replacement Charge
Football	50 Euros
Guitar	250 Euros
Basketball; Volleyball; Soccer ball	40 Euros
Frisbee	10 Euros
Tent	200 Euros

I accept that CIEE's equipment must be returned to the Office of Student Life employee on duty (EOD). The EOD must then confirm that all equipment is returned, properly secured, and in the same condition as when initially checked out. The EOD can be found:

- **Monday – Friday 11:30am to 4:00pm** Office of Student Life