Yahya Salamah   yahya.salamah@hotmail.com   Tel: (647) 992-4485

Project Coordinator, Application Specialist Professional

Web Applications/ Business Solutions/ Data Management Applications/ Customer Relationship Management

As Project Coordinator, I bring strong organizational skills and a keen attention to detail to every project I work on. My background in project coordination and passion for fast-paced environments make me thrive in roles that require coordination of multiple tasks and stakeholders. I currently have experience in the manufacturing industry. I am familiar with Agile and Waterfall methodologies and tools such as Jira. My responsibilities include project planning, progress tracking and coordination with cross-functional teams. I am a proactive problem solver and an excellent communicator able to convey project status, timelines, and deliverables effectively to stakeholders at all levels. I have experience working with remote teams and comfortable using collaboration tools such as Zoom, Confluence, and Slack. My goal is to continue to develop my skills by acquiring both CSM and CAPM certificates while contributing to the success of projects and the company.

Key Skills:

- Full Project Life Cycle Management
- Leadership & Initiative
- Effective Communication
- Research & Analysis
- Creative Thinking & Problem-Solving
- Scrum Methodologies
- Sound Knowledge of Jira & Confluence

- High Proficiency in MS Suite (Word, Excel, Outlook), Zoom
- Experience Writing Technical Documentation for user and team reference
- Sharp ability to multitask and work in a high paced environment

Skills

Software: SQL, HTML, CSS, Python, Java, C, R, PHP, Racket, Haskell, Scripting

Platform: Wireshark, Atom, Eclipse, Device Wise, Jira, Confluence, Power BI, Maven

Other Skills: Scrum, Agile Methodologies, Waterfall Development Life Cycle, Data Structures, Algorithm Construction, ITSM (ITIL)

Professional Experience

Honda Of Canada MFG, Alliston ON
Manufacturing Application Services
May 2021 - September 2022

- Collaborated with a team of 3 project managers to work cross-functionally with the network and business teams to align inhouse system migration scope
- Integrated new Communication Software in 2 frame plants and an Engine Plant to ensure that developed line control software can smoothly interface with various types of PLCs

and manufacturing devices saving $1,000/min of downtime per plant

- Worked with Java-level applications to meet goals and scope for the project and represented customers to ensure quick product adoption
- Extensive usage of ITSM (ITIL), creating and submitting changes through a regular change management cycle, for weekly review by the Product Owner, Department Manager, Group Leader, and Team Leader
- Developed concert with existing Data Services, and appropriate data analytic solutions to facilitate business units to improve efficiency, through evaluation of operational data
- Developed and led website project for 2 Frame and Engine Plant operational teams to control monitor and refresh critical plant activities using PHP and HTML enabling teams to focus on more critical tasks at hand
- Analyzed project scope with competitive analysis and customer interviews and feature requests
- Communicated progress and roadblocks to stakeholders, including executive management, and made recommendations to remove roadblocks leading to minimal disruption of project deliverables
- Beat expectations by 50% year over year through prioritization and managing deadlines for sensitive checkpoints in the project's timeline
- Implemented a new line control project within Paint Department for 2 plants to ensure efficient data management saving $100,000 per year
- Analyzed network packets when needed to report issues with old system through analyses of sniffer logs

UTM Society of Algorithmic Modelling, University of Toronto
Project Manager
November 2020 – Present

- Algo trade Project: A platform where a person can sell stocks at continuous profit

Adventure Mania Inflatables, Milton
Computer Technician specialist Intern
May 2019 - September 2019

- Maintained and set up computers
- Backed up company files to external reliable source that can be accessed at any time

Education

Certified Associate in Project Management (CAPM) - 2024
Certified Scrum Master – 2024
University of Toronto, Mississauga - Computer Science, Math - 2023

- Intern Honda of Canada MFG. – 2021-2022

PCEP – Certified Entry-Level Python Programmer - 2020
Harvard CS50X: SQL and Web Development - 2020